



## PARENT TEACHER ORGANIZATION

### Wednesday, May 14, 2025 - 7:00 PM

### Agenda

1. Call to Order
2. Additions/Deletions to Agenda
3. Reports
  - a. Principal - Mr. Vernon Burden
  - b. Teacher Representative - Mr. DuFresne
  - c. Secretary
    - i. Previous Meeting Minutes - Review & Approve
  - d. Treasurer
    - i. Budget Updates
  - e. Vice President
    - i. By-law updates
  - f. President
    - i. New Board member introduction
    - ii. Staff Appreciation week
    - iii. Student Appreciation Event
    - iv. Communication restructure
4. Open Discussion
5. Committees and Chairs - see chart below
6. Adjournment

Committee / Event	Committee / Event Chairperson (s)	Board Point of Contact	Approximate Timing
Restaurant Nights	Michele Murto	Nancy Davis	Monthly/Quarterly
Fall Conference Staff Dinner	Beth Mccarthy	Bidisha Goswami	October
Giving Tree	Janet Matichuk	Nancy Davis	TBD
Staff Appreciation Week	Laura Saleski	Sam Irani	April/May
Student Appreciation Event	Gretchen Morelli, Michele Murto, Connie Ciak	Bidisha Goswami / Sam Irani	April
Supply Drive	<b>TBD</b>	All	January
TFEE Basket	Lisa Peak	Janice Rae	May
Charity Week Carnival Booth	Gretchen Morelli, Connie Ciak	Lisa Yaldo	February
Financial Review Committee	Jyl Boehms	Janice Rae	June/July

Meeting Schedule (usually in TACC unless otherwise communicated):