



PSO August 12, 2025 Meeting Minutes
Meeting at Rockwood Valley – 10:00 am

In attendance: Jenifer Robertson, Dr. Higgins, Tara Sintek, Annie Miller, Jenny Arbuszewski, April Ladner, Jennifer Adams, Jillian Weems, Jennifer Adams, Devon Bussen

Absent:

Introductions:

Minutes

May draft meeting minutes reviewed –motion was made to approve May meeting minutes –Jennifer moved, April seconded. Motion passed.

President’s Report – Jenifer Robertson Leadership conference 9/10

Principal’s Report—Dr. Higgins KORT requirements changed from 3.5 GPA to 3.75; Shining Knight requirements changed to include a 95% attendance in addition to no ISS/OSS and <2 lunch detentions—activities during advisory and no need for PSO assistance

Treasurer’s Report – Jillian Weems Remaining from last year \$5940.92—need to vote to rollover into this years budget—earmarked for school improvement/beautification; School Community budget increased this year in large part to staff meals; April move to approve 2025-26 budget of \$40,300, Jen seconded, motion passed; Jenny moved to approve last years rollover and Devon approved, motion passed.

Vice President’s Reports:

School Community—April Ladner

- New Family Welcome: welcome email but no event planned at this time
- Student Celebrations (SoM/KORT/Excalibur) easy to add extra donuts for SoM for siblings/parents, continue to have Keurig out for parents; cookie trays for evening events could be in hallway outside the gym to control the chaos
- Teacher/Staff Appreciation
 - Staff Meals
 - Staff Celebrations
 - Staff Valentine Gift Card Raffle
 - Staff Individual Recognition: ie Days for: Administrative Professionals, Nurses, Principals, Custodian, Paraprofessional, librarian, resource officer, social workers, cafeteria workers, Veteran’s Day, and possibly bus drivers
 - Teacher Appreciation Week-May—gift for teachers going forward to recognize teachers only
 - Conference Dinners

Communications – Jen Adams

- Buzz Book
- Membership Toolkit
- Newsletter: Reminders on Thursdays for following week newsletter
- Social Media:
- Website: Secretary to post this school year

Fundraising – Devon Bussen



PSO August 12, 2025 Meeting Minutes
Meeting at Rockwood Valley – 10:00 am

- Dine to Donate: 9/16 Noodles & Compay—all day 30% back to school; 11/18 Panera Wildwood 4-8pm; Feb, March and April TBD
- School Store: Open Wednesdays & Fridays—will be doing a makeover! Open Day 9/10; will send dates for newsletter for volunteer sign up
 - Inventory:
 - Fun Food Friday: Fun Food Item for each month; trying to organize better
 - FACS: orders are coming in
- School Supply Kits: Arrived late and list was incorrect; nervous to switch companies as we can lock in our prices and customer service is great despite the problems this year; plan to have them delivered a week earlier next year?

School Events –Annie Miller

- Back-to-school Orientation: went well but perhaps need to rethink where PSO is during orientation—suggested in commons area with one table
- Open House -8/14/25
- Glow Bash, Fall 2025 October 24
- Trivia Knight
- 6th Grade Fun & Field
- 8th Grade farewell events
-

Service Projects – Jenny Arbuszewski –

- Adopt-a-Family:
- Bylaws/Standing Rules:
- Coin Drive:
- Nominations & Elections:
- Teacher/Staff Grants:
- Volunteer Coordinator:
- Volunteer Handbook:

New Business

-

Questions?

Meeting adjourned.

Calendar for PSO Meetings

Next meeting Tuesday, September 2nd , 9:30am