Jasper County Charter System

Harassment and Bullying Complaint Investigation Report

Suspend Date: _____

Student Name: _____

School Name: _____ Date: _____

Complaint: ☐ Harassment ☐ Bullying

Reported Victim(s):

_____

Basis of Complaint (Attach copy of the Student Complaint Form)

Interviews / Statements (Attach copies of written statements by complainant, charged party, witness(es) and notes of interviews.

Investigation Results – After completion of the investigation, the administrator should document his/her determination of the incident:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Parent Notification

Date Parent of Victim was notified: _____ Entered in Infinite Campus: Yes No

Date of Parent of Accused was notified: _____ Confirmed as a Bullying Incident: Yes No

Date Student Services was notified: _____

_____ _____

Signature of Administrator Date