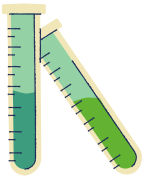
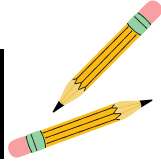


# CHROMEBOOK 101

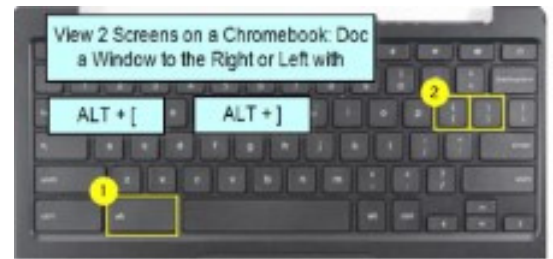
## Starting Your Chromebook



1. Open and turn on the chromebook. Select WiFi name. Enter password for Wi-Fi
2. A screen will appear that says the chromebook is managed by lyndhurst.k12.nj.us, just click next on this screen
3. Enter student email address  
(firstname.lastname@lyndhurstschools.net)
4. Enter password (lyndhurst or what the password was previously changed to)
5. A screen will appear that says Stay Signed In? Check off the box that says "Do Not Show This Again" and click Yes
6. Click Get Started

## Splitting Your Screen

Split Screens allow the user to view two screens at the same time. If you have two different windows open click the buttons on the keyboard shown below. Alt + [ or Alt + ]



To watch a quick video:

[click here](#) or go to

<https://www.youtube.com/watch?v=jYTV9vOCLHK>



This is the launcher that takes you to chrome, downloaded files, and camera

Click here to start google chrome (the internet)

Shows battery level & time

## Need Tech Help

Fill out a student tech request form

### Student Technology Request Form:

<https://forms.lyndhurstschools.net/student-technology-request>



chrisseyler@lyndhurst.k12.nj.us

# CHROMEBOOK 101

## Locking Your Chromebook

[Watch Video How to Lock Chromebook](#)



How to change the option to enable chromebook locking when the lid is shut. The steps are as follows:

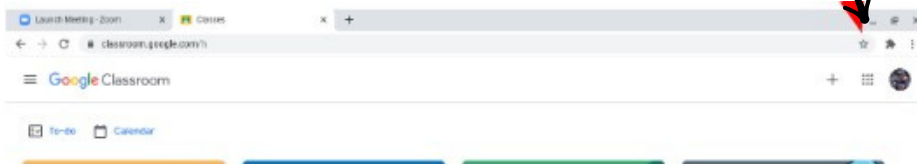
- 1) When logged into the chosen account on a Chromebook you can
  - a) click on the circle in the lower left corner
  - OR
  - b) tap the search key (replaced the CAPS LOCK key) to access the launcher.
- 2) Click on settings
- 3) Scroll down to "Security and Privacy".
- 4) Click on "Lock screen and sign-in".
- 5) Enter the password for the account you are using.
- 6) Move the slider for "Lock when sleeping or lid is closed" to the right to enable this feature.

From now, when a chromebook enters sleep mode OR when the lid is closed a password must be provide to regain entry to that account.

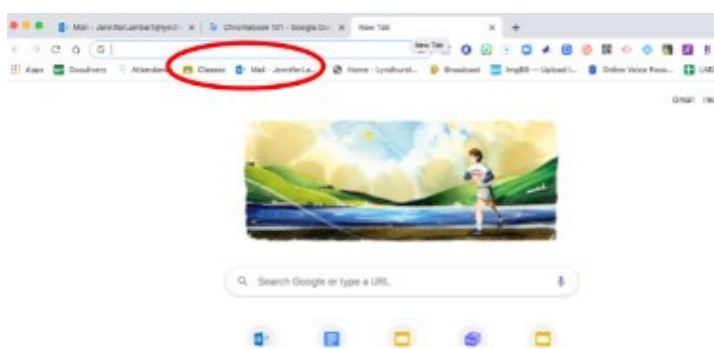
## Bookmarks

Bookmarking a site allows for quick access to a particular website.

To bookmark a site - click the star in the right hand corner



Bookmarks appear under the address bar when you open Google Chrome. Click on the bookmark to take you to the website.



## Recommended Sites to Bookmark

- [Google Classroom](https://classroom.google.com)
- [Student Portal](https://www.fridaystudentportal.com/lyndhurst)
- [Student Email](https://mail.lyndhurstschools.net/)
- [LMS District Page](https://lms.lyndhurstschools.net/)