

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting

June 11, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

I. **CALL TO ORDER** at 7pm, by Vice President, Mrs. Cooke

A. **FLAG SALUTE** led by Mrs. Cooke

B. **OPEN PUBLIC MEETINGS ACT STATEMENT**-Read by Mrs. Cooke

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. **ROLL CALL**

		Term	Roll Call
Mr.	CJ Bilik	2025	Present
Mrs.	Marie Bilik	2026	Late, arrived at 7:31pm
Mrs.	Ann Marie Cooke	2027	Present
Mrs.	Alyssa Eisner	2027	Present
Mrs.	Heather Ellersick	2027	Present
Mrs.	Amy Jones	2025	Present
Mrs.	Maureen McGuire	2026	Present
Mrs.	Kristin Post	2025	Present
Dr.	Melissa Vela	2026	Present
Dr.	Jennifer Cenatiempo, Superintendent		Present
Mrs.	Karen Constantino, SBA		Present

D. **Mission**-Read by Mrs. Post

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

## II. PRESENTATIONS

### A. HIB Grade Reports Presented by Mr. Bollette and Dr. Cenatiempo

-Presented by Dr. Cenatiempo

-Scored 75/78, posted on district website for 23/24SY. Briefed results in the Fall, there's a one year lag with the results.

### B. iReady Year End Data Presentation by Dr. Cenatiempo

-iReady is given three times per year. Reviewed results by grade level

-Used Title funds to pay teachers to create packets of resources for families over the summer. Continue to build upon progress. Next year we will screen for dyslexia three times per year.

-BOE members discussed that due to Green Hills being a smaller school, 2-4% of a change may represent one student in the graphs displayed. Also discussed how this data compares to other districts, and that would be through the NJSLA data.

## III. CORRESPONDENCE

-None

## IV. PUBLIC PARTICIPATION ON AGENDA TOPICS at 7:18pm, None.

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## V. VARIOUS REPORTS

### A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

-No meeting since we last met.

-Tomorrow the science labs will be dedicated to Dr. Mather, Nobel Prize winner in Astrophysics

-Graduation is Monday, and 6/24 is the next meeting

### B. PTA UPDATE - Mrs. Ellersick

-Final meeting was last Thursday

-Had elections for new secretary (Jess Knutsen) and treasurer (Ashley Candito). Positions are effective as of 7/1/2025.

-Recapped events, PTA gave back approximately \$70K for the new sound system and smart boards, reviewed events that took place, assisted with field day, and discussed what's to come for the new year.

### C. SCESC UPDATE-Mr. Bilik

-Reorganization on 6/2

-Board of Directors now has Wallkill Valley and Warren Hills

-Buying Broad Step Academy Building

D. LEGISLATIVE UPDATE-Mrs. Eisner

**Legislative Update 6/11/25 - Assembly Voting Session (May 22)**

**1. Protecting Student Financial Data (A-5469/S-4162) now on the Governor's desk**

Limits disclosures of financial aid waivers (e.g., FAFSA), allowing only student's name, phone, email, signature, and date.

Prohibits schools from using or sharing waiver information without informed parental/student consent.

Supported by NJSBA; passed Assembly and awaiting governor's approval. ([njsba.org](https://njsba.org))

**The following bills were passed to the Assembly and now head to the Senate**

**2. No-Fee Option for School Payments (A-5263/S-3961)**

Requires districts to offer a no-fee alternative for school lunch and other payments, at convenient times/locations.

Mandates transparency on processing fees and disclosures in related communications.

Amended by Assembly; passed initially in Senate. Now heads back to Senate for concurrence. ([njsba.org](https://njsba.org))

**3. School Counselor Certification Standards (A-3424)**

Establishes clear roles and expectations for school counselors, focusing on social-emotional and trauma-informed services.

Requires ongoing professional development and alignment with the ASCA National Model.

Creates a state school counselor liaison to support districts.

NJSBA support; bill passed Assembly and awaits Senate action. ([njsba.org](https://njsba.org))

**4. Water Safety Fact Sheet (A-4763)**

Directs the Education Commissioner to create and annually update a water-safety fact sheet.

NJDOE must also compile a statewide directory of swimming lesson providers and safety courses.

Districts required to post fact sheet and course listings on their websites.

Amended to centralize resource lists statewide; supported by NJSBA; awaiting Senate review. ([njsba.org](https://njsba.org))

**5. Nonpublic Auxiliary/Remedial Aid (A-4854)**

Establishes a reimbursement mechanism for districts providing auxiliary or remedial services to nonpublic students.

Caps per-service aid based on statewide averages, and requires triannual cost surveys.

Monitored by NJSBA; passed Assembly, now with the Senate. ([njsba.org](https://njsba.org))

E. BOARD PRESIDENT'S REPORT - Mrs. Bilik

-Attended Shakespeare performance by the students

F. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There are 2 founded HIB and 2 unfounded HIB to report since the May 21, 2025 BOE meeting.

Drills: Fire Drill - May 20, 2025, June 2, 2025  
Security Drill - May 28, 2025

**Meetings Attended**

6/5/25 - Union Leadership and Administration Meeting

6/5/25 - PTA Meeting

6/9/25 - Non Public Consultation

6/10/25 - Roundtable Meeting

**Special Events**

- 5/22/25 – 1<sup>st</sup> Grade Moosical Dress Rehearsal
- 5/22/25 – Musical Instrument Demonstration
- 5/22/25 – Spring Concert and Art Show
- 5/23/25 – In School Spring Concert
- 5/23/25 – 8<sup>th</sup> Grade Shakespeare Event
- 5/28/25 – 8<sup>th</sup> Grade Dance
- 5/29/25 – 2<sup>nd</sup> Grade Wax Museum
- 5/30/25 – Scooter City
- 6/5/25 – NHS Senior Walk Through Event
- 6/6/25 – Field Day
- 6/9/25 – 8<sup>th</sup> Grade Student Teacher Day

**Year End Evaluative Updates**

Met with every teacher to complete their summative. Each staff member was provided with the data related to their observation and other required performance metrics including their SGO and PDP.  
 Met with every paraprofessional regarding the placement and plans for the upcoming year.  
 Met with every administrative assistant regarding their performance and experience this year as well as planning for next year.

**Graduation Details**

Graduation will be at 7 pm. Parking for BOE members will be reserved with a cone on the side of the building in the administrative parking area. Seats are reserved for each BOE member attending as per their request. One seat per BOE member.

**Important Update Regarding Substitute School Nursing**

We have successfully attracted 7 additional nurses to be approved as substitutes since our last meeting.

-Marie Bilk Arrived at 7:31pm

- G. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino
- Closing our POs, attended Finance and Operations Committee Meetings, attended the NJASBO conference in Atlantic City for business administrators
- Petitions for BOE candidates due the last Monday in July, 7/28/2025

Motion to accept the agenda as amended with the addendum.

Motion-Post      Second-Ellersick

		Mrs.	Mrs.	Mrs.	Mr.	Mrs.	Mrs.	Dr.	Mrs.	Mrs.	All in
		McGuire	Ellersick	Eisner	Bilik	Post	Jones	Vela	Cooke	Bilik	Favor
<b>Motion: Accept the agenda as written w/addendum</b>	Yes										<b>X</b>
	No										
Motion-Post	Abstain										
Second-Ellersick	Absent										

**VI. DISCUSSION ACTION ITEMS**

-None

**VII. RATIFICATION OF THE MOA WITH THE GTEA FROM JULY 1, 2025-JUNE 30, 2029**

- A. Motion to ratify the Memorandum of Agreement with the Green Township Education Association for the contract period July 1, 2025 through June 30, 2029, including mutually adopted salary guides, which was previously ratified by the GTEA. The Board President is authorized to execute an appropriate successor collective negotiations agreement upon finalization of the same.

Motion – Cooke                      Second - Ellersick  
/Roll Call/

		Mrs. McGuire	Mrs. Ellersick	Mrs. Eisner	Mr. Blik	Mrs. Post	Mrs. Jones	Dr. Vela	Mrs. Cooke	Mrs. Blik
<b>Ratification of the MOA</b>	Yes	X	X	X	X	X	X	X	X	X
	No									
Motion- Cooke	Abstain									
Second- Ellersick	Absent									

Sue Miller thanked the board and said it was very much appreciated, was a little difficult, but in the end, we came to an agreement.

**VIII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

- A. Motion to accept minutes of the following meetings:
  - 1. Budget and Regular Meeting of May 21, 2025. (Attachment)
- B. Motion to accept the HIB Report from the May 21, 2025 meeting.
- C. Motion to approve the Comprehensive Equity plan for the 2025-2028 school years.
  - 1. Motion to appoint the following staff members as the Affirmative Action Team for the 2025-2026 school year as noted in Appendix A of the Comprehensive Equity Plan.
    - 1. Jon Paul Bollette
    - 2. Cori Harrington
    - 3. Mike Housel
    - 4. Kerstin Martinka

Motion..... Second.....  
/Roll Call/
  - 2. Motion to authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan.
  - 3. Motion to approve the completed Comprehensive Equity Plan Needs Assessment, Appendix B.
  - 4. Motion to authorize the submission of the Comprehensive Equity plan for the 2025-2028 school years to the Executive County Superintendent of Schools.
  - 5. Motion to approve the Statement of Assurance, Appendix D, for the Comprehensive Equity

Plan for the 2025-2026 school year.

D. Motion to approve the Send Receive Tuition Committee:

**Purpose:** The Send Receive Tuition Committee is to study, negotiate, and develop recommendations for a tuition calculation method beyond using the certified tuition rate. This initiative aims to create long-term financial benefits for all districts, while fostering a continued cooperative communicative relationship within the districts.

**Objectives:** The committee shall:

- 1.) **Research:** Examine existing practices and policies for calculating send-receive annual tuition under current state regulations.
- 2.) **Recommendations:** Develop actionable recommendations for the Board of Education regarding future tuition to NEwton High School.

**Duration:** The committee will commence on July 1 and will continue until its objectives are fully accomplished.

**Membership:** The committee will be composed of the following members:

- Green Board of Education President
- Vice President
- Finance Chair
- Policy Chair
- Superintendent
- Business Administrator
- Special Council

**Conclusion:** Through this initiative, the Board of Education aims to establish a fair and equitable send-receive tuition fee that supports high academic standards for all districts.

Motion – Cooke                      Second - Post  
/Roll Call/

Motion: Board Business A-D (as amended)		Mrs. Ellersick	Mrs. McGuire	Mrs. Eisner	Mr. Bilik	Mrs. Jones	Mrs. Post	Dr. Vela	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
Motion: Cooke	Abstain									
Second: Post	Absent									

**IX. UNFINISHED BUSINESS**

- Survey September dates for Board Retreat
- Looking at 9/3, 9/10 or 9/24
- 9/10 at 6pm seemed to be the best date and time for everyone

**X. NEW BUSINESS**

**XI. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the revision of the grading scale in World Language for the 2025/2026 school year from numeric grading to the standard grading scale used in other special area instruction to include 1, 2, 3, 4 or E, S+, S, S-, and U.

Motion – McGuire      Second – Post  
/Roll Call/

Motion: Curriculum A.1.		Dr. Vela	Mrs. Ellersick	Mrs. Eisner	Mr. Bilik	Mrs. Post	Mrs. Mcguire	Mrs. Jones	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
Motion: McGuire	Abstain									
Second: Post	Absent									

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**May 2025 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for May 22, 2025 through June 11, 2025 for a total of \$1,315,980.03 (attachment)
2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of May 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.
3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May, 2025.
5. Motion to approve transfers for May, 2025.
6. Motion to approve the disbursements from May 22, 2025 through June 11, 2025 for the Student Activities Account in the amount of \$12,890.59, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)
7. Motion to approve the tuition contract with Newton Board of Education for a high school student attending Lakeland Andover High School, Private School, as an out-of-district placement. Student

ID: 2527, services commencing on April 7, 2025, total number of billable days will be 49. Cost: \$200/day at 49 days, Annual Cost of \$9,800, Effective: September 1, 2024 through June 30, 2025. Extraordinary Services commencing on April 7, 2025, total number of billable days will be 49. Cost: \$140/day at 49 days, Annual Cost of \$6,860, Effective: September 1, 2024 through June 30, 2025. Total cost of the contract is \$16,660.

8. Motion to retroactively approve the tuition contract with Newton Board of Education for a student attending Newton Preschool School as an out-of-district placement. Student ID: 3033, educational services commencing on March 17, 2025, total number of billable days will be 62. Cost: \$140.14/day at 62 days, prorated cost of \$8,688.68, Effective: March 17, 2024 through June 30, 2025.
9. Motion to approve the Chapter 192/293 Non-Public Service Agreement for the 2025 - 2026 school Year with Sussex County Educational Services Commission:

The 2025-2026 IDEA Rates:

<b>Related Services:</b>		
OT/PT/Speech/Counselling Services to eligible students (SCESC)	\$99.00	Per Hour
Agency	\$115.00	Per Hour
<b>Supplemental Instruction:</b>		
Paraprofessional - if available	\$30.00	Per Hour
IDEA Instruction	\$53.50	Per 30 minute Session
<b>Program Services:</b>		
Professional Development (SCESC)	\$195.00	Per Hour

The 2025 - 2026 Schedule A Chapter 226 Nursing Rates:

R.N. Services	\$ up to \$88.00 per hour, not to exceed the \$88.00 per hour
Nursing Supplies	Cost TBD
	Not to exceed 10% Administrative Fee or as designated by the NJDOE

The 2025 - 2026 Schedule A Public Law 1977 Chapters 192-193

Per pupil costs: To be determined based upon funding allotment for the 2025 - 2026 school year nonpublic services:

Compensatory Education	
ESL	
Home Instruction	
Evaluation and Eligibility Determination	
Annual Review	
Supplementary Instruction	
Corrective Speech	
Program Cost	%
Administration	6%

10. Motion to approve Applied Behavioral Consulting to provide Behavioral Consultative services for the 2025-2026 School Year, at the rate of \$130.00 per hour. Either party can submit for termination of the agreement at any time with 10 days verbal notice followed by written verification.
11. Motion to approve the out of district placement for Student ID ending in #7592 to the Windsor School, an approved private school for students with disabilities in Passaic County. Tuition, per contract for the extended year and 10 month program (210 days) is \$99,750.00 (\$14,250.00 for ESY and \$85,500.00 for the regular school year). The tuition contract commences July 7, 2025 through June 30, 2026. Transportation is needed.
12. Motion to approve Maschio's Price List for the 2025-2026 school year (attachment)
13. Motion to approve the annual public bid threshold rates for the 2025-2026 school year as follows:  
With Qualified Purchasing agent -\$44,000  
Without Qualified Purchasing agent - \$32,000
14. Motion to approve additional funding of the Capital Reserve Account in an amount up to \$650,000 as of June 30, 2024. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2024-2025 fiscal year.
15. Motion to approve additional funding of the Maintenance Reserve Account in an amount up to \$350,000 as of June 30, 2025. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2024-2025 fiscal year.
16. Motion to approve additional funding of the Tuition Reserve Account in an amount up to \$350,000 as of June 30, 2025. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2024-2025 fiscal year.

17. Motion to approve the quote for Student Accident Insurance through Bollinger Specialty Group effective from July 1, 2025 through June 30, 2026, at an annual cost of \$1,976.
18. Motion to approve the following Technology purchases on contract number 24-25 SAMSUNG 75 INCH, PLQJ968 (ESCNJ/AEPA-22G).

<u>Item Number</u>	<u>Description</u>	<u>Cost</u>
#7939620	Samsung Business Pro TV - 75"	\$829.89
#3621683	Tripp Lite Monitor Wall Mount	\$95.28
		<b>TOTAL COST \$925.17</b>

19. Motion to approve the following Technology purchases on contract number 24-25 Chromebooks, Charging Carts PLQC704, PLQC776 (ESCNJ/AEPA-22G)

<u>Quantity</u>	<u>Item Number</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
60	#7948614	Dell Chromebooks 3120	\$340.39	\$20,423.40
60	#5988499	Google Chrome Education Upgrade	\$32.50	\$1,950.00
60	#7331302	NutKase Rugged Clamshell Case	\$37.49	\$2,249.40
3	#4168304	32-Port AC Charging Cart Storage Station Chromebook	\$1,359.09	\$4,077.27
				<b>TOTAL COST \$28,700.07</b>

20. Motion to approve the following Technology purchases on contract: NJ Lenovo NVP Computer Equipment (25-TELE - 87253)

<u>Quantity</u>	<u>CDW Number</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
10	#7691842	Lenovo Thinkbook 16 G6 IRL	\$1,050.00	\$10,500.00

21. Motion to approve the following Technology purchases on contract Educational Services Commission of NJ (ESCNJ/AEPA-22G)

<b>Quantity</b>	<b>CDW Number</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Total Cost</b>
1	#7886953	Dell Latitude 3450 (version 2024)	\$1,209.46	\$1,209.46

Motion – Post Second - McGuire  
/Roll Call/

<b>Motion: Finance B1.-21.</b>		Mrs. Eisner	Mrs. Mcguire	Mrs. Jones	Mrs. Ellersick	Mrs. Post	Mr. Bilik	Dr. Vela	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X	X	X	X	2.-21.	X
	No								No to Mult AIL Checks, Yes to all the rest	
Motion: Post	Abstain									
Second: McGuire	Absent									

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to approve approve the quote from AME to replace the controller in room 307 at a cost of \$5,984.78.

Motion – Mr. Bilik Second – Mrs. Post  
/Roll Call/

<b>Motion: Operations C. 1.</b>		Mrs. Jones	Mrs. Post	Mr. Bilik	Mrs. Eisner	Dr. Vela	Mrs. Mcguire	Mrs. Ellersick	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
Motion: Mr. Bilik	Abstain									
Second: Mrs. Post	Absent									

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

1. Motion to approve the School Business Administrator’s contract for 2025-2026 school year.
2. Motion to approve Marybeth Stiles the 504 Coordinator, for the 25/26 school year, as recommended by the Superintendent.
3. Motion to appoint Tiffany Lutz as McKinney Vento Homeless Liaison, for the 25/26 school year.
4. Motion to appoint Jon Paul Bollette as the Title IX Investigator.
5. Motion to appoint Marybeth Stiles as the Title IX Coordinator.
6. Motion to appoint Jennifer Cenatiempo as the Title IX Decision Maker.
7. Motion to approve the following substitutes for the 2025-2026 school year, starting July 1, 2025 through June 30, 2026, pending documentation and paperwork, at the recommendation of the Superintendent:

Melanie Breton	Susan Hildebrant	Rebecca Monahan*	Kelly Rafferty
Daniel Scuralli	Desiree Hall	Jocelyn Mull	Sophia Sanchez
Dennis DeCesare	Simone Jennings	Kassandra Mull	Monerh Shaabneh
Kenneth DeGraw	Janice Lawrey	Francis Ott	Alexis Shotwell
Cynthia Devesly	Michael Monaco	Carlos Salazar	Debra Simmons
Victoria Fox*	Suzanne Ludwig	Andrew Romano	Kim Unhoch
Susan Machacek	Daniel Malloy	Olivia Romano	Melissa Wojdala

\*ESY sub also

8. Motion to approve the following substitute school nurses for the 2025-2026 school year, starting July 1, 2025 through June 30, 2026, pending documentation and paperwork, at the recommendation of the Superintendent:

Rachel Ambjor	Jessica Kaplan	Conrad Kelly	Patricia Mangino
Kristine Mihail	Robert Poli	Caitlyn Schlesinger	

9. Motion to approve the following staff members for tenure for the 25/26 school year.

Cole, Amy, 11/26/25  
 Ervey, Kimberly, 9/2/25  
 Grzymko, Kristen, 9/2/25  
 Moles, Erin, 9/2/25  
 Van Haste, Ashley, 9/2/25

10. Motion to accept, with regrets, the resignation of paraprofessional Kelly Rafferty, effective June 30, 2025.
11. Motion to approve Tamatha McArdle as paraprofessional for the 2025-2026 school year at the recommendation of the Superintendent.
12. Motion to approve Janet Hicok and Carol Bene as part time aftercare assistants for the 2025-2026 school year at \$18.00 per hour, pending receipt of criminal history background check and paperwork, at the recommendation of the Superintendent.
13. Motion to approve Sarah Pittenger and Ana Velez as AM and PM bus monitors for the 2025-2026 school year at a rate of \$30 per run, at the recommendation of the Superintendent.
14. Motion to amend the approval of Kristen Sylvester for mentoring Iryna Coleman to be from March 2025 to May 2025, at the recommendation of the Superintendent.

15. Motion to approve Arlene Stein - Lambert as a volunteer in the Green Township School District to support district functions in administrative assistant and library duties for the 2025 - 2026 school year, pending criminal history and background check, at the recommendation of the Superintendent.
16. Motion to approve Ana Velez as AM and PM bus monitor for preschool ESY program July 2025, times TBD, per contractual amount, at the recommendation of the Superintendent.
17. Motion to approve a 3.5% increase for the following staff member salaries for the 2025-2026 school year as attached at the recommendation of the superintendent.
  - Administration
  - Administrative Assistant
  - Custodian
18. Motion to approve a 3.5% increase in affiliated salaries for the 2025-2026 school year as attached at the recommendation of the superintendent.
19. Motion to approve Jude Ashley as Part-Time Summer Custodian from June 12, 2025 through August 30, 2025, 4 days a week, Monday through Thursday from 7:00 AM - 2:00 PM, 28 hours per week, at a rate of \$16/hour, pending criminal history and background check, at the recommendation of the Superintendent.
20. Motion to approve Stephanie Kilpatrick as an ESY teacher, grades 6-8 , for the 25-26 school year , Step 1, no benefits, at a rate of \$44.62/hour, pending criminal history and background check, at the recommendation of the Superintendent.
21. Motion to approve Kelli McKeown as ESY substitute teacher from 7/7/25-7/18/25 for PRE-K at her contractual hourly rate, at the recommendation of the Superintendent.

Motion-Vela      Second - Post  
/Roll Call/

Motion: Personnel D. 1.-21 (as amended)		Mr. Bilik	Mrs. Post	Mrs. Jones	Mrs. Eisner	Dr. Vela	Mrs. Mcguire	Mrs. Ellersick	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	1-6,8-21.	X	X	X	X	X	X
	No									
Motion: Vela	Abstain			7.						
Second: Post	Absent									

**E. POLICY - Mrs. Heather Ellersick, Chairperson**

1. Motion to approve the first reading of the following regulations.

- R 5533 Student Smoking (Revised)
- R 7441 Electronic Surveillance In School Buildings and On School Grounds (M)
- R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

R 5516 Use of Electronic Communication Devices (New)

2. Motion to approve the first reading of the following policies.

- P1332 Evaluation of the Board Secretary
- P 1350 Incapacity of the School Business ADministrator/Board Secretary
- P1400 Job Descriptions
- P1510 Americans with Disabilities Act

3. Motion to approve the second reading of the following policies.

- 1240 Evaluation of Superintendent
- 1260 Incapacity of Superintendent
- 1320 Duties of the School Business Administrator/ Board Secretary
- 1330 Evaluation of the School Business Administrator
- 2365 Acceptable use of Generative Artificial Intelligence

Motion – Ellersick          Second - Jones  
/Roll Call/

Motion: Policy 1-3.		Mrs. Eisner	Mrs. Mcguire	Mrs. Jones	Mrs. Ellersick	Ms. Post	Mr. Bilik	Dr. Vela	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
Motion: Ellersick	Abstain									
Second: Jones	Absent									

**XII. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS**

1. Motion to appoint Linda DiLorenzo as Treasurer of School Funds for the ensuing year, 2025-2026, at an annual salary of \$5,676.00
2. Motion to appoint Karen Constantino as Board Secretary for the 2025-2026 fiscal year.

**Bank and Financial Designations – Agenda items 3 - 12**

3. Motion to designate TD Bank as the depository for the following accounts:

- Operating
- Payroll
- Agency
- Petty Cash
- Unemployment
- EscrowDirect
- Bond/Construction Account

Child Care  
FSA Account

4. Motion to designate Provident Bank as the depository for the following accounts:

Student Activity  
Cafeteria

5. Motion to authorize the signatories as follows:

BANK	DESCRIPTION	SIGNATORIES
TD Bank	Operating (Treasurer)	(3) President or Vice-President Board Secretary and Board Treasurer *Alternate Signatories: Vice President for President; Superintendent or Operations Chair for Board Secretary
TD Bank	Payroll	1 Board Treasurer or Board Secretary
TD Bank	Payroll Agency	1 Board Treasurer or Board Secretary
Provident Bank (previously Lakeland)	Student Activity	1 Board Treasurer or Board Secretary
TD Bank TD Bank	Petty Cash Unemployment Fund	Board Secretary Board Secretary
TD Bank	Escrow Direct	Board Secretary
Provident Bank (previously Lakeland)	Cafeteria	Board Secretary
TD Bank	Bond/Construction	Board Secretary
TD Bank	Child Care	Board Secretary
TD Bank	FSA Account	Board Secretary or Superintendent

6. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.

7. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.
8. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.
9. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2025-2026 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.
10. Motion to approve Superintendent's petty cash for 2025-2026 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
11. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2025-2026 school year as per State Law requirements.
12. Motion to approve Karen Constantino as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

**Board Business Designations – Agenda items 13 - 15**

13. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)  
Township Journal – Straus News (Secondary)

14. Motion to approve the following locations for posting all legal notices:

Greendell Post Office  
Tranquility Post Office  
Green Hills School  
Green Township Board Office  
Green Township Municipal Building

15. Motion to operate as a Board under the committee system comprised of the following committees:

Curriculum  
Finance  
Negotiations  
Operations  
Personnel  
Policy  
Tri-District Committee

#### **Procedure Designations – Agenda Items 16 - 18**

16. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).
17. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
18. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2025-2026 school year when required by the Public School Contracts Law.

#### **Appointment of Professionals**

19. Motion to approve the following individuals or firms in their respective positions for the 2025-2026 school year:
- a. Energy Cooperation ACES
  - b. School Physicians Dr. Joseph Casella
  - c. Insurance Fund School Alliance Insurance Fund (SAIF)
  - d. Parette Somjen Architects LLC (PSA) District Architect
  - e. Environmental Consultants RK Occupational & Environmental Analysis, Inc.
  - f. Board Attorney Schenck, Price, Smith & King
  - g. Bond Attorney McManimon & Scotland, L.L.C.

- h. Board Auditor Nisivoccia & Co., L.L.P.
- i. Accounting Software Provider CDK Systems
- j. Payroll Computer Service Provider R & L Datacenters, Inc.
- k. Insurance Agent of Record The Morville Agency
- l. Medical Insurance Agent of Record Brown & Brown Benefit Advisors

- 20. Motion to appoint Jon Paul Bollette as Affirmative Action Officer for Green Hills School for the 2025-2026 school year, with no additional stipends or salary.
- 21. Motion to appoint Jon Paul Bollette as Attendance Officer for Green Hills School for the 2025-2026 school year, with no additional stipends or salary.
- 22. Motion to appoint Jon Paul Bollette as School Safety Specialist for Green Hills School for the 2025-2026 school year with no additional stipends or salary.
- 23. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2025-2026 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.
- 24. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee’s request.

AXA – Equitable 403B  
The Equitable Company  
Security Benefit

Motion - Mrs. Bilik      Second - Mrs. Ellersick  
/Roll Call/

Motion: Reappointments		Mr. Bilik	Mrs. Post	Mrs. Jones	Mrs. Eisner	Dr. Vela	Mrs. Mcguire	Mrs. Ellersick	Mrs. Cooke	Mrs. Bilik
Yes		1-12,14-24	X	X	X	X	X	X	1-12,14-24	X
No		13								13
Motion: Mrs. Bilik	Abstain									
Second: Mrs. Ellersick	Absent									

**XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS at 7:52pm, None.**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XIV. CLOSED MEETING**

Closed Meeting Motion was read by Mrs. Cooke at 7:53pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney–client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing “b” and “i”

Motion – Mrs. Post      Second – Mrs. Bilik  
Roll Call/

		Mrs. McGuire	Mrs. Ellersick	Mrs. Eisner	Mr. Bilik	Mrs. Post	Mrs. Jones	Dr. Vela	Mrs. Cooke	Mrs. Bilik	All in Favor
<b>Motion: Closed Meeting</b>	Yes										X
	No										
Motion-Mrs. Post	Abstain										
Second-Mrs. Bilik	Absent										

-No action will be taken, but a statement may be made.

**XV. RECONVENE**

Motion to reconvene into public session at 9:26pm.

Motion – Mrs. Post      Second – Mrs. Bilik  
/Roll Call/

		Mrs. Jones	Mrs. McGuire	Mrs. Eisner	Mrs. Ellersick	Mrs. Post	Mr. Bilik	Dr. Vela	Mrs. Cooke	Mrs. Bilik	All in Favor
<b>Motion: Reconvene</b>	Yes										X
	No										
Motion: Mrs. Post	Abstain										
Second:Mrs. Bilik	Absent										

**XVI. BOARD COMMENTS**

-Statement: The Green Township BOE met its statutory requirement of the superintendent evaluation on 6/11/2025.

**XVII. ADJOURNMENT**

Motion that the Board of Education shall adjourn at 9:26pm.

Motion – Ellersick      Second - Post  
/Roll Call/

Motion: Adjournment		Mrs. Jones	Mrs. Mcguire	Mrs. Eisner	Mrs. Ellersick	Mrs. Post	Mr. Bilik	Dr. Vela	Mrs. Cooke	Mrs. Bilik	All in Favor
	Yes										X
	No										
Motion: Ellersick	Abstain										
Second:Post	Absent										

**Next Meeting Date:**

July 16, 2025

**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.