Robertson County Board of Education
Special Board Meeting Minutes
August 21, 2025
7:00 pm

Present: Board Members – Dr. John Burns- Chairman, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Principal—Shanda Gay, Assist. Supt./DPP- Aaron Massey

Others- Thomas Mitchell, Jr., Lee Hamblin, Billie Gifford, Kristen Myers, Billie Jo Ross Vogel, Deana Rosenthal, Keeley Hughes

The meeting was called to order by Dr. John Burns at 7:01 pm. All board members were present except Marsha Jones and Wendell Haag.

ADOPT AGENDA
BOARD ITEM 82125-1
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adopt the agenda.
VOTE: 3-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal presented to the Board that the teachers and staff have had a great two weeks of professional development.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
None.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of July 30, 2025, and the general fund 1 ending cash balance as of July 30, 2025. The finance department has been busy with entering new salaries for the school year and working on the working budget that they will review at the next board meeting.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Mr. Holbrook, Superintendent, discussed with the Board that they have been working on getting all teacher certifications complete and there will probably need to be two preschool classrooms this school year.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 82125-2
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve the following special board meeting minutes on July 24, 2025.
VOTE: 3-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 82125-3
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve all bills and claims.

VOTE: 3-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 82125-4
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 3-0

Travel Request

7/30/25- Jessica Cooper to Procurement Review Training in Frankfort, KY

7/30/25- Teresa Green to Procurement Review Training in Frankfort, KY

8/18/25- Thomas Mitchell, Jr. to SCM Recertification class in Lexington, KY

9/9/25-9/11/25- Tamara Leadingham-Jones to SpEd Legal Updates in Lexington, KY

9/17/25-9/19/25- Aaron Massey to KDPP Conference in Lexington, KY

9/30/25- Aaron Massey to Homeless Laison Training in Frankfort, KY

11/12/25-11/14/25- Tamara Leadingham-Jones to SpEd Legal Updates in Lexington, KY

School Related Student Trip Requests

8/25/25- HS Volleyball to Nicholas County, KY

9/2/25- HS Volleyball to Pendleton County, KY

9/5/25- FCCLA to go to a council meeting at the Bluelicks State Park in Robertson County, KY

9/6/25- MS girls basketball to Augusta, KY

9/8/25- MS girls basketball to Nicholas County, KY

9/9/25- HS Volleyball to Mason County, KY

9/10/25- HS Volleyball to Fleming County, KY

9/11/25- HS Volleyball to Paris, KY

9/16/25- HS Volleyball to Augusta, KY

9/18/25- MS girls basketball to Augusta, KY

9/20/25- HS Volleyball to Nicholas County, KY

9/24/25- MS girls to Paris, KY

9/24/25- HS Volleyball to Lewis County, KY

9/26/25- MS girls basketball to Menifee County, KY

9/26/25- FCCLA to go to fall FCCLA regional meeting in Maysville, KY

9/29/25- HS Volleyball to Harrison County, KY

10/2/25- HS Volleyball to St. Patrick in Mason County, KY

10/4/25- HS Volleyball to Powell County, KY

10/7/25- MS girls basketball to Bracken County, KY

Out of State Trip Requests

None.

School Fundraisers

8/4/25- HOSA to do a Fazoli's fundraiser.

8/11/25-6/30/26- Robertson County Athletic Boosters to do an Apparel RCS Sports fundraiser.

8/21-25- Class of 2026 to do a Boo Grams fundraiser.

8/21/25- Class of 2026 to do a Suckers-Old Fashioned Candy fundraiser.

9/1/25-5/20/26- JAG to do a Birthday Bundles fundraiser.

10/4/25- FCCLA to do a car show fundraiser.

10/15/25-12/15/25- JAG to do a Texas Road House Rolls fundraiser.

10/25/25, 10/11/25, 11/8/25, 4/5/25, 4/12/25- JAG to do a Hunting Season Bake and Summer Sale fundraiser.

12/1/25- Class of 2026 to do a Holiday Grams fundraiser.

1/1/26- Class of 2026 to do a Sticky Staff fundraiser.

1/1/26-4/1/26- JAG to do a Money Dolly fundraiser.

1/1/26- Class of 2026 to do a Flocking Flamingos fundraiser.

Building Use Request

9/4/25- Robertson County Extension Office to use RCS Ag Barn for the Livestock Show & Sale.

9/13/25- Robertson County Fair Pageant to use the kitchen/cafeteria/stage and classrooms for the pageant.

9/15/25- Robertson County Extension Office to use RCS Ag Barn for the Beef Field Day.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Kelsey Turner- Certified Preschool Teacher

Lena Fryman-Certified Sub

Breanna Green

Trisha Dice

Billie Jo Ross Vogel

Deanna White-Certified Sub

Lena Fryman-Certified Sub

Carrie Highlander-Certified Sub

Erin Hudson Smith- Certified Sub

Karen Curtis- Certified Sub

Emerson Stoker-Instructional Assistant

Resignations:

Lena Fryman- Instructional Assistant

Brandi Cooper- HS Science

DISCUSS/CONSIDER APPROVING 25-26 MOTOR VEHICLE PROPERTY TAX RATE BOARD ITEM 82125-5

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve 25-26 motor vehicle property tax rate at a rate of 55.9.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING UTILITY TAX RATE FOR 25-26
BOARD ITEM 82125-6
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve the utility tax rate for 25-26 at a rate of 3%.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING REAL ESTATE AND PERSONAL PROPERTY TAX RATE FOR THE 25-26 SCHOOL YEAR
BOARD ITEM 82125-7
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve real estate and personal property tax rate for the 25-26 school year at a rate of 73.5%.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING COLLEGE AND CAREER DIRECTOR/INSTRUCTIONAL SUPERVISOR POSITION
BOARD ITEM 82125-8
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve a college and career director/instructional supervisor position.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING DATA SECURITY AND CIPA COMPLIANCE PRESENTATION
BOARD ITEM 82125-9
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve data security and CIPA compliance presentation.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING PART-TIME SPECIAL EDUCATION TEACHER POSITION FOR 25-26 SCHOOL YEAR
BOARD ITEM 82125-10
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve a part-time special education teacher position for 25-26 school year.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING 2ND READING OF THE TELECOMMUNICATION DEVICE POLICY 09.4261
BOARD ITEM 82125-11
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the 2nd reading of the telecommunication device policy 09.4261 as presented.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING DISTRICT USE GOOGLE SUIT
BOARD ITEM 82125-12
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve district use google suit.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING CFR (CAPITAL FUND REQUEST) FOR 25-26
BOARD ITEM 82125-13
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the CFR (capital fund request) for 25-26.

VOTE: 3-0

DISCUSS/CONSIDER APPROVING FIRST READING OF POLICY 09.33
BOARD ITEM 82125-14
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve the first reading of policy 09.33 as presented.

VOTE: 3-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 82125-15
None.

ADJOURNMENT
BOARD ITEM 82125-16
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.
Time: 7:42 pm

VOTE: 3-0

_____ Board Chair

_____ Secretary

9-18-25
_____ Date