Robertson County Board of Education
Board Meeting Minutes
June 19, 2025
6:00 pm

Present: Board Members – Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey, Principal—Shanda Gay

Others- None.

The meeting was called to order by Marsha Jones at 6:00 pm. All board members were present except Dr. John Burns.

ADOPT AGENDA
BOARD ITEM 61925-1
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adopt the agenda.

VOTE: 4-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal presented to the Board that they are working to finalize last year and will begin looking into high school math curriculum. They have been working on staff assignments for next year and finishing the master schedule.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/D.P.P., discussed with the Board the state approved the amended 24-25 school calendar. The final ADA was 400.67 and YTD attendance was 97.4%.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of May 31, 2025, and the general fund 1 ending cash balance as May 31, 2025. The finance department has been processing all invoices on hand and reviewing grant projects for year-end close. They will begin entering new salary tables when all June payrolls are complete.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Mr. Holbrook, Superintendent, discussed with the Board that the Tenco summer youth work program is up and running and has been a success so far. He discussed the insurance renewal package and costs with the Board.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 61925-2
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the following special board meeting minutes on May 29, 2025.

VOTE: 4-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 61925-3
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 4-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 61925-4
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 4-0

Travel Request

6/9/25- Thomas Mitchell, Jr. to Bus Driver Trainer Recert in Morehead, KY

7/21/25- 7/25/25- Alex Schalch to KWP- Writing Institute at KEDC in Lexington, KY

7/22/25- Jessica Murrell to KEDC Adolescent Literacy in Ashland, KY

7/22/25- Breanna Green to KEDC Adolescent Literacy in Ashland, KY

7/22/25- Vicki Covey to KEDC Adolescent Literacy in Ashland, KY

7/28/25-7/31/25- Kristen Myers to CTE Family and Consumer Science training in Louisville, KY

School Related Student Trip Requests

None.

Out of State Trip Requests

None.

School Fundraisers

7/1/25- Class of 2027 to do a RADA Fundraiser.

Building Use Request

None.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Alexander Schalch- High School English

Brian Dufresne- Girls Varsity Basketball Coach

Keeley Massey- Guidance Counselor

Resignations:

Dylan Montgomery- High School Math Teacher

Erin Smith- High School Science Teacher

Nicholas Brewer- Music Teacher

Autumn Turner- MS Cheer Coach

John Pilosky- Girls Varsity Basketball Coach

DISCUSS/CONSIDER APPROVING 25/26 RCS PAY DATE SCHEDULE
BOARD ITEM 61925-5

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve 25/26 RCS pay date schedule with Superintendent flexibility.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING STUDENT ACCIDENT INSURANCE QUOTE
BOARD ITEM 61925-6

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve the student accident insurance quote.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 25/26 INSURANCE PACKAGE FOR ROBERTSON COUNTY SCHOOL DISTRICT
BOARD ITEM 61925-7

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the 25/26 insurance package for Robertson County School District with Reed Brother's Insurance totaling 160,038 for package, workers compensation to KEMI totaling 14,413, and cyber liability to Chubb totaling 2,278.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 2ND READING OF LEAVE POLICY
BOARD ITEM 61925-8

Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve 2nd reading of leave policy for the Robertson County School District.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 1ST READING OF KSBA POLICIES AND PROCEDURES UPDATES
BOARD ITEM 61925-9
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve 1st reading of KSBA policies and procedures updates.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING 1ST READING OF TELECOMMUNICATION DEVICES FOR 2025-2026
BOARD ITEM 61925-10
Motion was made by Mr. Haag and seconded by Mrs. Sutton to table the 1st reading of telecommunication devices for 2025-2026.

VOTE: 4-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL PARENTSQUARE PROGRAM TO ADOPT USE TRACEABLE COMMUNICATIONS SYSTEM
BOARD ITEM 61925-11
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve Robertson County School parentsquare program to adopt use traceable communications system.

VOTE: 4-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 61925-12
None.

ADJOURNMENT
BOARD ITEM 61925-13
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.
Time: 7:31 pm

VOTE: 4-0

~~Board Chair~~ Vice Chair

Secretary

7-24-25 Date