MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, February 20, 2024, in the Administration Building. The meeting was called to order at 7:03 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance and a moment of silence for Octorara School Board President Sam Ganow, who recently died in a plane crash.

ROLL CALL

ATTENDING WERE:
Kaitlin F. Bell, Member
Michael P. Blessington, Member
Kristen Dean, Member
Tenille E. Dewees, Member
William C. Kloss, Treasurer
Mark V. Patterson, member
Debbie K. Vendrick, Vice President
Jenifer A. Warren, President

ABSENT WERE:
Jennifer L. Kehs, Member

ALSO ATTENDING WERE:
Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

AMENDMENT OF AGENDA

On motion by Mr. Blessington, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves to amendment of the agenda.

Aye: 8 Nay: 0

APPROVAL OF ITEM ADDED TO THE AGENDA

On motion by Mr. Patterson, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the addition of Item 5-H, Discussion of Health and Safety Plan to the agenda.

Aye: 8 Nay: 0

APPROVAL OF AGENDA

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the February 20, 2024, agenda as amended.

Aye: 8 Nay: 0

PUBLIC COMMENT CONCERNING ITEMS ON THE AGENDA

Dee Wiker, East Nottingham, Second Opinion Letter, David Wood contract
Ronnie Lutz, East Nottingham, Suspension of Roberts Rules, Health and Safety Plan, ESSER III Funding.

APPROVAL OF MINUTES

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the January 23, 2024, Work Session, and the January 23, 2024, Regular Meeting as presented.

Aye: 8 Nay: 0

SUPERINTENDENT'S REPORT

Dr. Woods relinquished time to Dr. Margaret Billings-Jones who presented the report for the month of February. Dr. Billings-Jones stated that there would be curriculum meetings for Science on February 7, 2024, ESL on February 28, and Guidance on February 28, 2024.

Professional Development continues with April 23, 2024, looking at positive behavior supports and instructional strategies.

The Oxford Historical Association met with Jordan Bank students with a look back one hundred years.

Nottingham celebrated the 100th day of school with orchestra and choral presentations.

Federal programs, family engagement this month will be held at Nottingham Elementary on Wednesday, February 21, 2024, with a Family Literacy Night from 6-7:30 p.m.

The Ambassador program is off to a great start at Hopewell and the Dads and Doughnuts event was well attended.

Penn's Grove Spelling Bee Contest Winner is Luke Spano.

Oxford Area High School Honors Algebra II enjoyed student debate during a podcast where they tackled the topic of whether long division or synthetic division was best to divide polynomials.

Oxford's Future Farmers of America students attended the Pennsylvania Farm Show.

FINANCIAL REPORTS

On motion by Ms. Bell, seconded by Mr. Blessington, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the Following Financial reports as presented.

1. General Fund
   a. Treasurer's Report
   b. Revenue Report
   c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

STUDENT ACTIVITIES

On motion by Ms. Bell, seconded by Mr. Blessington, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

PAYMENT OF BILLS

On motion by Ms. Bell, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

February

General Fund	$2,675,507.73
Cafeteria Fund	$ 118,256.82
Capital Projects Fund	$ 62,965.00
Payroll Distribution	$1,958,714.70

Aye: 8 Nay: 0

REPORT OF CHESTER COUNTY INTERMEDIATE UNIT AND TECHNICAL COLLEGE HIGH SCHOOL

Mr. Kloss reported the Chester County Board of Directors will meet tomorrow, February 21, 2024.

REORT OF LIAISON WITH OXFORD PTO

Amy Aguilar reported that the Gertrude Hawke candy sale will be delivered on March 11, 2024, 4:30-7:30 p.m. in the High School Cafeteria.

Taco Tuesday Orders for Moes Restaurant are due Monday, March 18, 2024 with Pick up on March 19, 2024, between 5:30 and 6 p.m.

The PTO stocked the faculty rooms with holiday treats and beverages for the staff in the week leading up to the break.

The PTO helped the Oxford Music Booster with their Poinsettia fundraiser.

Mother Son Event will be held this year at Timber Lanes. The event will have three time slots at 9 a.m., 12 p.m. and 3 p.m.

The Father/Daughter Dance will be held on April 18, 2024

Volunteer with Oxford PTO by contacting the at PTO@oxfordasd.org. The next meeting is Wednesday, February 21, 2024, at 7 p.m. at the OAHS office.

EDUCATION COMMITTEE AND SAFETY COMMITTEE

Mrs. Vendrick stated the Education Committee met and discussed the PA STEELS Academic standards. STEELS (Science, Technology, Engineering, Environmental Literacy and Sustainability).

Topics for the next several meetings are:
March-PLTW(Project Lead The Way)
April-District Assessment Data
May-Partnerships the District has for filling vacancies.

FINANCE AND BUDGET COMMITTEE

Mr. Kloss stated the Finance and Budget Committee met and discussed the proposed budget timeline and PSERS. The next meeting will be in April.

POLICY COMMITTEE

The Policy Committee met on February 13, 2024. The committee worked on draft revisions to Policy 6300.

BOARD IN-SERVICE/ BOARD GOALS

Mrs. Warren has received some ideas. Please send any goals by the end of March. The goals should be adopted by the end of May.

STUDENT REPRESENTATIVE REPORT

Ms. Friel reported that Jordan Bank school will host its second annual "Candyland Countdown: Sweet Steps Into Kindergarten" on February 22, 2024 beginning at 9:00 am for all incoming kindergarteners and their families for the 2024-2025 school year.

The library will be hosting a book fair this week from Tuesday, February 20, through Friday, February 23, 2024, for parents and students. The link to kindergarten registration for the 2024-2025 will open on March 1, 2024.

The Kids Heart Challenge, through the American Heart Association and organized by our Health and PE teacher, Mollie Steigerwalt, concludes this week. To mark the occasion, students are participating in a carnival during their PE classes. This not only raised awareness about heart health but will donate over $1500 for this important cause.

During the week of March 4, 2024, our school will participate in Read Across America by having some crazy Dr. Seuss-themed spirit days. Author Kim Meredith will visit on March 6, 2024. This event is funded by an Oxford Educational Foundation grant written by one of our reading specialists, Kristen Ciaccia. Additionally, Members of the high school's National English Honor Society will read and make crafts with the kindergarteners.

Elk Ridge students and staff celebrated the 100th day of school on Thursday, February 8, 2024, The Art Goes to School program comes to Elk Ridge during the week of February 20 through February 23, 2024, and spring pictures will be taken on Tuesday, March 5, 2024.

In March, Elk Ridge is looking forward to Read Across America activities and a visit from the Mobile Ag Lab.

Nottingham will host a school wide concert presented by Jazz Alive professional musicians for Grades 3-6 on Thursday, February 6, 2024.

Grade 4-6 Band Students are participating in the after-school jazz clinic facilitated by the Nottingham Band Teacher, Mrs. Summers and instructed by professional musicians from Jazz Alive. These clinics are made possible by the New Holland Education Endowment Fund.

Nottingham celebrated Random Acts of Kindness during the Week of February 12. Each day was assigned a kindness theme in which students participated by dressing for the theme of the day.

Students also wrote notes of kindness to other students/staff and family members. Students are also in the running to earn Nottingham's special green tickets by exhibiting random acts of kindness. Those who earn the green ticket will be entered into a drawing to win a spot in the Positive Behavior Team's Monthly Award.

Nottingham faculty members will continue the random acts of kindness by volunteering after school on Wednesday, February 21, 2024, at The Lighthouse Youth Center to help students with homework, and activities. We would like to thank Amy Perkins for facilitating this opportunity for the Nottingham faculty.

Students celebrated the 100th day of school on February 8, 2024, by participating in school wide activities.

Nottingham will host the Federal Program, K-6 Family Read Night on February 21, 2024. Thank you to Kristen Kelly, Nottingham Reading Specialist for organizing and facilitating the event. This year's theme is "Reading is Snow Much Fun."

Hopewell would like to congratulate Diego Lopez-Lopez who won the school Spelling Bee and represented Hopewell at the County-wide Spelling Bee hosted by the Chester County Intermediate Unit.

Dads and Donuts took place on Friday, February 9, 2024. About five hundred guests came out for this very special occasion and students shared a special breakfast with their fathers, grandfathers, uncles, mentors and special people in their lives. Hopewell is grateful to the Oxford PTO who provided the funds for this special event!

Students are currently receiving "Stingers" for showing respect, responsibility and a safe school environment. They are wearing their bracelets proudly. Some students have earned all three bracelets which read: respect, responsibility and a safe school environment. We are proud of them for showing excellent school citizenship. Hopewell will kick-off a School-wide Positive Behavior assembly on March 1, 2024.

Hopewell is grateful to the parents who were able to attend parent/teacher conferences and is looking forward to celebrating Read Across America the week of March 4, 2024. They will have guest readers and a great week with students, staff, and the school community.

ACCESS testing, and Edmentum benchmarks and diagnostics have concluded. Data Team meetings have taken place this past week with all teachers and administration to determine current academic needs and future plans for students in the coming months.

On January 26th, Luke Spano won the Penn's Grove Spelling Bee and advanced to compete in the County Bee.

Devon Bermudez, Audrey Brumage, Charlotte Donell, Tanner Kinkus, Gavin Painter, Alison Somers, and Craig Taulman are in the Top 20 Finalists competing in the National Civics Bee next week.

On Friday, February 9, 2024, the Student Council held a Winter Wonderland dance. It was great to see the students having fun.

Penn's Grove's Annual Musical is around the corner! "Beauty and the Beast" will be at Penn's Grove March 15, 16, and 17, 2024.

The week of March 18, 2024, eighth grade students will meet with the High School Counselors to review course selections for next year.

Thanks to Ms. Boyer and Ms. Herr for their hard work this month on supporting our English Language Learners while they complete their yearly WIDA testing at the High School.

On February 10, 2024, students attended the Snowball Winter Dance and Oxford Area High School Chapter of Future Farmers of America represented the district at State College for the ACES Conference on February 10 and 11, 2024.

Family Engagement Night will be rescheduled due to our snow day last week. More information will follow.

The District One West Wrestling Tournament will be held at the High School on February 24, 2024.

Students are getting ready for the 2024-2025 school year course selection. Course Selection Night is on February 21, 2024. Any incoming freshmen and their families are invited.

Tickets are now available for the March production of "The Wizard of Oz."

National Honor Society students will be going to lower schools to help celebrate Read Across America on March 4, 2024; ASVAB testing will be taking place at the High School on March 8, 2024; and Spring Conferences will be held on March 14, 2024, from 4:00-7:30. Please sign up online.

REPORT OF SCHOOL PROGRAMS

Dr. Woods reported on the Ambassador program and is looking to expand this program into Nottingham School.

Future plans in curriculum include exploring careers beginning in Kindergarten and more career education K-8.

AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2023

On motion by Ms. Bell, seconded by Mr. Blessington, BE IT RESOLVED That the Oxford Area Board of school directors hereby accepts the Report on Examination of Financial Statements and Additional Information for the Year Ended June 30, 2023, as prepared by Barbacane, Thornton and Company, LLC.

Aye: 8 Nay: 0

NEW BUSINESS

RECOGNITION OF PERSONS WHO REQUESTED TO BE THE AGENDA PLACED ON

Glenn Lopeman-Upper Oxford, Policy 6300, property taxes.
Chauncey Boyd-Oxford Borough, Dr. Woods Contract, Sunshine Law, threatened a lawsuit.
Patrick Carnivale- Dr. Woods Resignation
Dee Wiker-East Nottingham-Policy 6300, Agenda, Sunshine Law
Ronnie Lutz-East Nottingham- Agenda, live streaming of meetings, Dr. Woods resignation.

PERSONNEL

On motion by Ms. Bell, seconded by, Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

Professional

Supplemental Appointments

Name: Anthony Giancatarino
Position: Baseball Assistant, Penn's Grove School
Salary: 2,400.00
Effective: March 4, 2024

Name: Matthew Grandinetti
Position: Boys Track, Penn's Grove School
Salary: $2,388.00
Effective: March 4, 2024

Name: Carly King
Position: Softball, Penn's Grove School
Salary: $2,850.00
Effective: March 4, 2024

Name: Michael Maitre
Position: Baseball, Penn's Grove School
Salary: $2,338.00
Effective: March 4, 2024

Name: Antonina Marchesani
Position: Track, Penn's Grove School
Salary: $2,240.00
Effective: March 4, 2024

Change in Effective Date

Name: Mallory Keenan
Position: Grade 3 Teacher, Nottingham School
Appointment: Temporary Professional Employee
Effective: From: January 8, 2024
To: January 29, 2024
Replacing: Zachary Hamilton, transferred

Salary Changes:

Ciaccia, Kristen from 7 M + 15 $65,255 to 7 M + 30 $66,851 effective February 1, 2024
Powers, Karen from 11 M + 15 $72,232 + $250 to 11 M + 30 $73,828 + $250 effective February 1 2024
Ross, Julia from 9 M $63,818 to 9 M + 15 $67,255 effective February 1, 2024
Segura-Bommelyn, Rachael from 4 B $53,786 + $250 to 4 B + 24 $55,967 + $250 effective February 1, 2024
Walling, Michael from 11 M + 15 $72,232 to 11 M + 30 $73,828 effective February 1, 2024

Non-Professional

Retirement
Name: Susan Irving
Position: Principal Secretary, Elk Ridge School
Effective: March 1, 2024

Resignations

Name: Lacy Jackson
Position: Float Nurse, High School
Effective: January 29, 2024

Name: Maria Moretti
Position: Cafeteria Aide, Hopewell School
Effective: February 6, 2024

Name: Jacqueline Trinidad
Position: Cafeteria Aide, Hopewell School
Effective: January 23, 2024

Appointments

Name: Deborah Bolger
Position: Food Service 5.5/182, Penn's Grove School
Salary: $12.25 per hour
Effective: February 21, 2024
Replacing: Joanne Cheek, resigned

Name: Deborah Kauffman
Position: Food Service 5.5/182, Hopewell School
Salary: $12.25 per hour
Effective: February 21, 2024
Replacing: Brandie Scholz, resigned

Name: Mary Norman
Position: Food Service 5.75/182, High School
Salary: $12.25 per hour
Effective: February 21, 2024
Replacing: Tersa Flores-Ortiz, resigned

Name: Kathy Walton
Position: Food Service 5.5/182, Penn's Grove School
Salary: $12.25 per hour
Effective: February 21, 2024
Replacing: Leanna McGonigal, resigned

Leave of Absence

Name: Margaret Hansen
Position: Food Service, Hopewell School
Type: Unpaid Leave of Absence
Effective: January 2, 2024, through April 1, 2024

Volunteers

Meghan Eason, Antonio Echevarria-Crespo, Yamilet Fernandez (OEF), Emily Golder (OEF), Anabella Hampton, Micah Lehman, Lisa Mather (OEF), Christina Musselman (OEF), Amy Perkins

On Motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items: **CONSENT AGENDA**

Section 1302 Students
Students named on the attached list are to be considered a resident of the school district for the 2023-2024 school year in accordance with Section 1302 of the Public School Code.

School Calendar
Approval of the 2024-2025 school year calendar.

Act 80 Day
Approval to make April 23, 2024, an Act 80 day on the current 2023-2024 school year calendar.

High School Course Selection Guide(s)
Approval of the course selection guide for Oxford Area High School for the 2024-2025 school year, grades 10 through 12 as per the attached.

Approval of the course selection guide for Oxford Area High School for the 2024-2025 school year, incoming 9th grade, as per the attached.

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors approves administering the College and Career Planning Survey to students in the Oxford Area School District. **COLLEGE AND CAREER PLANNING SURVEY**

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves administering STUDY OF 2022. **HIGH SCHOOL AND BEYOND LONGITUDINAL STUDY OF 2022**

Aye: 8 Nay: 0

On motion by Mr. Blessington, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves a second opinion to Superintendent rescission letter, dated December 5, 2023. **SECOND OPINION LETTER**

Aye: 6 Nay: 2 (Vendrick, Warren)

On motion by Ms. Bell, seconded by Mr. Blessington, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves Jennifer Donaldson of Eastburn and Gray, to provide an opinion letter on the rescission of the Superintendent dated December 5, 2023. **SECOND OPINION LETTER APPOINTMENT**

Aye: 8 Nay: 0

Discussion of Health and Safety Plan ensued. Mr. Patterson will submit his changes for the work session agenda. **DISCUSSION ON HEALTH AND SAFETY PLAN**

Dr. Woods read information pursuant to the Senate Bill 554 Sunshine Law and posted notice of meetings. **CORRESPONDENCE**

Mrs. Warren read the following dates and times for upcoming events. **CALENDAR**

Tuesday, March 12, 2024, Policy Committee, 6 p.m., Administration Building
Tuesday, March 12, 2024, Athletics & Student Activities Committee, 6:30 p.m., Administration Building
Tuesday, March 12, 2024, Facilities & Safety Committee, 6:45 p.m., Administration Building
Tuesday, March 12, 2024, Work Session, 7 p.m., Administration Building

Tuesday, March 19, 2024, Education Committee, 6 p.m., Administration Building
Tuesday, March 19, 2024, Regular Meeting, 7 p.m., Administration Building
Tuesday, April 16, 2024, Budget and Finance Committee, 6:30 p.m.
Friday, May 31, 2024, Oxford Area High School Graduation, 6 p.m., OAHS Gymnasium

ANNOUNCEMENT OF EXECUTIVE SESSION

Mrs. Warren announced that an Executive Session was held on January 23, 2024 February 13, 2024. Personnel and legal issues were discussed. Mrs. Warren also announced there would be an Executive Session following this evening's meeting.

ADJOURNMENT

On motion by Mr. Kloss, seconded by Ms. Bell, the regular meeting meeting of the Oxford Area Board of School Directors adjourned at 8:44 p.m. by a unanimous vote.

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.