

# MOUNT SI HIGH SCHOOL



## Athletic & Activities Handbook Athletic & Activities Code

# ATHLETIC HANDBOOK with ATHLETIC & ACTIVITY CODE

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\*Revised by a Committee: May 2024

Dear Student/Parent/Guardian:

At Mount Si High School, students have the opportunity to participate in a variety of individual and team interscholastic athletics. It is recognized that a well-organized and high-quality athletic and activity program is an important factor in the morale of a school's student body and an important phase of good community relations. The Snoqualmie Valley School District and the community it serves takes great pride in the success and achievements of the Mount Si High School athletics, activities, clubs and students.

***We ask that students and their parents/guardians review this handbook and Athletic & Activity Code and discuss the information together.*** Please sign and return the last page to your coach to show acceptance and understanding of the Athletic Handbook and Athletic & Activity Code.

The policies in this handbook have been developed in accordance with the WIAA (Washington Interscholastic Athletic Association) and with the Snoqualmie Valley School District. These policies have been designed with student safety and wellbeing in mind, as well as the overall fair management of a successful extracurricular program at the high school level.

Welcome to Wildcat Country!

*Jordan Sawage*

Mount Si High School Director of Athletics & Activities

## **Goals for Snoqualmie Valley School District Athletics and Activities**

*The goals of Mount Si High School Athletics and Activities Programs are to support academic achievement, to promote the physical, social, and cultural development of all students, and to develop character through athletic competition.*

### **Team**

1. Develop organizational criteria that will aid the coach in optimum program management.
2. Establish maximum, effective squad/team sizes based on facilities, equipment and coach availability.
3. Develop competitive goals that are consistent with the accomplishments desired.

### **Participant**

1. Develop physical skills and satisfy their interest in competition.
2. Develop physical and desirable health habits that are life-long in nature.
3. Develop qualities of good citizenship and sportsmanship as students represent Mount Si High School to their peers, staff and community, home and away.
4. Develop social competence through interdependence with teammates, coaches, officials, and athletes from other schools.
5. Develop valuable personal qualities of responsibility, leadership, discipline, and perseverance.

### **Student Body and School**

1. Enhance the growth of students through educational athletics.
2. Develop unity and school morale through the athletic program.
3. Maintain programs that develop a reputation of pride and discipline.
4. Maintain programs broad in scope, which offer activities that are interesting and beneficial to the greatest number of students.

### **Parents and Community**

1. Recognize that control of/and responsibility for the athletic programs rests with school personnel.
2. Value the athletic program in creating community unity and pride.
3. Encourage commitment in support of athletics from fellow parents and the community.
4. Choose to publicly support the team and each individual team member.
5. Serve as a good role model for students, athletes, and fans.
6. Appreciate the educational opportunity that your child is receiving in the athletic program. This includes the enormous time and effort provided by the coach.

### **Note**

*All interscholastic athletic programs including cheer, dance, and clubs shall be conducted in accordance with the rules and regulations of the Snoqualmie Valley School District, KingCo League, Washington Interscholastic Activities Association, & the National Federation of State High School Associations*

# MOUNT SI HIGH SCHOOL ATHLETICS & ACTIVITIES

## Athletic Eligibility

(see [www.wiaa.com](http://www.wiaa.com) for more detailed information)

All student-athletes must be eligible under the rules of the Washington Interscholastic Activities Association (WIAA), Snoqualmie Valley School District and Mount Si High School to participate in an interscholastic contest.

Only student-athletes who are currently eligible to participate in a practice or contest may appear in their team uniform on the team bench, sideline, court, field or deck during the contest. A student-athlete must be currently eligible to participate in a contest in order to participate in the pre-event warm-up.

The Athletic Department at Mount Si High School, a member school of the KingCo League and WIAA, monitors the eligibility of each student carefully. Failure to comply with the regulations can render an individual ineligible, which may negatively affect the student, the team, and the school. There are established consequences for schools with re-occurring eligibility violations, including probation from competition for the individual and/or the school program.

### Season Limitation

After entering or being eligible to enter the seventh grade, a student shall have six (6) consecutive years of interscholastic eligibility. If the seventh or eighth grade is repeated, and such repetition is based upon documented academic deficiencies by the school principal, the repeated year shall not count against the student's six (6) interscholastic competitive years. After entering or being eligible to enter the ninth grade, a student shall have four (4) consecutive years of interscholastic eligibility.

### Age Limits for High School

Students shall be under 20 years of age on September 1 for the fall sports season; on December 1 for the winter sports season; on March 1 for the spring sports season.

### Concurrent Participation

A student shall not compete concurrently in more than one (1) interscholastic sport per season. The exception shall be for the students participating in schools that compete in an alternate season.

### Non-School Participation

A student may participate on community or club level teams during the WIAA school year. A student may not be given special treatment or privileges on a regular basis (WIAA defines more the one a week) to enable them to participate in non-school athletic activities, such as reduced practice times, special workouts, late arrivals, or early dismissals.

### Full-Time Student Status

Students must be enrolled full-time: Freshman and Sophomore must be enrolled in 7 of 7 classes: Juniors and Seniors can be enrolled in 6 of 7. Under WIAA Article 18.8.1 seniors who are on track to graduate may initially enroll in one less class than the minimum number of classes required for other students.

### Residency Requirement

In order to be eligible to participate and/or represent a WIAA member school in an interscholastic contest, the student of that school must be residing within the boundaries of that school district and

designated attendance area of the high school.

### **Transfers**

After registering with and/or attending a middle level or high school, students changing enrollment from one school district to another school district or from private school to public school (without a change of residency) shall be considered a transfer student.

As a transfer student, there may be restrictions on athletic eligibility. The student shall be restricted to junior varsity competition in those sports in which they participated the previous year at the school, community or club levels. After one year, they may regain varsity eligibility as Mount Si High School is then established as the “home” school. In order to be eligible for varsity competition, transferring students must meet the residency requirements or transferring student requirements and/or appeal through the Athletic Director to the WIAA for “hardship”. [WIAA Student Eligibility Center](#)

**PHILOSOPHY OF TRANSFER** - The Transfer Rule is intended to create and maintain a consistent and level playing field for students in member schools. In keeping with the belief that participation in activities is a privilege and not a right, certain standards of eligibility have been established. It discourages “school shopping” and abuses of promotion and recruiting by member schools and their agents. While recognizing the educational experiences that each member school provides, the WIAA member schools support the right of parents and students to attend a school of their choice during the window of transfer. Therefore, the WIAA supports the right of parents and students to attend a school of their choice, however, this does not guarantee varsity athletic eligibility. Once a student establishes themselves at a school, there must be an acceptable set of circumstances or “hardship” to warrant varsity athletic eligibility if a student transfers schools.(WIAA 18.12.0)

For more information and Q&A see WIAA Handbook 18.12.0-18.14.0

### **Running Start Athletes**

Running Start students are considered “regular members” of a school if they are living in that school’s attendance area and are subject to the same WIAA and SVSD eligibility standards, rules, and grade checks as other student-athletes. Running Start Students who meet WIAA eligibility standards may participate in MSHS sports with a completed and signed WIAA Running Start Contract prior to the start of the season. Running Start students must attend classes daily and can **NOT** drop any classes without counselor and Athletic Director approval. If classes are not attended or dropped this violates the contract and can result in removal from the team and declared ineligible for competition for a period of 1 year. WIAA 18.8.0

### **Home-Based Education Athletes**

Home school students are considered “regular members” of a school if they are living in that school’s attendance area. Home school athletes are subject to the same WIAA and Snoqualmie Valley School District eligibility standards, rules and grade checks as other student-athletes. A home school student becomes a member of the school by registering with the school district as a home school student. Home school students must be enrolled full-time and complete the WIAA Home-Based Contract once they make the team.

### **Alternative Education Athletes**

Alternative education programs are academic learning opportunities that fall outside of the traditional schoolhouse format. These programs include, but are not limited to, Alternative Schools (ex., Two Rivers in Snoqualmie Valley School District), Meadowbrook School, Certified Educational Clinics, Home Link, Virtual Academies, Online Schools, Contract Based Education, etc. Alternative education students are considered “regular members” of a school if they are living in that school’s attendance area. WIAA Alternative Education Contracts have to be completed and athletes are subject to the same WIAA and Snoqualmie Valley School District eligibility standards, rules and regulations as other student-athletes.

Full-time enrollment is required.

### Private School Students

A full-time student in a private school or a certified educational clinic student may participate on the interscholastic teams of their resident public school if the student resides within the service area of that public school and if the interscholastic activity is unavailable to the student in the private school. Students attending private schools may participate with Snoqualmie Valley School District teams provided they comply with Mount Si High School, Snoqualmie Valley School District and WIAA eligibility rules regulations.

### False Information

The participation of student-athletes who are ineligible according to either WIAA or Snoqualmie Valley School District rules may result in the forfeiture of contests in which the participant took part, except in situations in which it has been determined that the participant/parent/guardian provided the school with false information which caused the school to declare the student eligible (*e.g.*, false address). In such a case, the participant will be declared ineligible for varsity level interscholastic competition for a period of one calendar year from the date of the decision and official notification.

### Amateur Status

A student-athlete who represents a school in an interscholastic sport must be an amateur in that sport. An amateur student-athlete is one who engages in athletics for the physical, mental, social, and educational benefits derived there from, and to whom athletics is an avocation, and not a source of financial reward. WIAA 18.24.0

Name Image and Likeness (NIL): A student is in violation of this rule and shall immediately lose eligibility if that student, their family member, or anyone else on behalf of that student, enters into an agreement with an individual, corporate entity, partnership, association, or any other party or organization, for use of that student's NIL which in any way relates to the student's connection to their high school. WIAA 18.24.1

In order to maintain amateur standing in that sport under WIAA jurisdiction, the student-athlete may not:

- A. Accept merchandise or in-kind gifts (not limited to tangible items) of more than **\$500** in fair market value per sport during any one calendar year August 1 through July 31.
  - (1) Reduced membership fees or reduced user fees from an athletic club, recreation center, golf course, etc., do not count toward this **\$500** limit.
  - (2) Defined games of chance are exempt from this rule.
  - (3) Accept payment of expense allowances over the actual and necessary expenses for the athletic trip (NOTE: Entry fees and payment for lost wages are not considered a reimbursable expense.)
  - (4) Awards that are permitted – Awards to athletic teams or to individual members of such teams under the jurisdiction of the Association may be made by a member school in the form of letters insignias, certificates, medals, and/or trophies as are customarily emblematic of athletic competition and whose intrinsic values are insignificant.
- B. Accept cash awards in that sport. A gift card that cannot be exchanged for cash or a voucher with no cash value is allowed.
- C. Enter competition under a false name.
- D. Play on an intercollegiate team.
- E. Sign or have ever signed a contract to play professional athletics in that sport.
- F. By sport receive or have ever received from a professional sports organization, directly or indirectly, a salary or any other form of financial assistance including scholarships, educational grants- in -aid, or any of their expenses for reporting to or visiting a professional team.

## Hardship Cases

The WIAA District Eligibility Committee, the Executive Director, and the WIAA Executive Board are given the authority to make specific exceptions to those student eligibility regulations contained in Article 18 of the WIAA Handbook, provided such exceptions are based upon hardship conditions which are deemed to have contributed in a significant way to non-compliance with specific regulation(s) which may be appealed. Please contact the Athletic Director or designee if you feel there is a hardship case.

Any waiver of student eligibility regulations shall be based upon extenuating circumstances, beyond the control of the students, or where applicable, their parents' or legal guardian's control, which are deemed to have significantly influenced or contributed to the cause of the student's non-compliance with the eligibility regulation(s) involved. Students who receive eligibility waivers from WIAA will also be eligible under Snoqualmie Valley School District Policy.

## Eligibility Checklist for Student Athletes

All statements must be answered yes.

- I am enrolled in at least the minimum number of classes for athletic eligibility. (see page 22)
- I received passing grades in all of my classes the previous semester.
- I have not changed schools without a corresponding move of my entire family unit.
- I reside with my family unit in this school district and service attendance area.
- I have not been enrolled in high school for more than 8 semesters.
- I did not turn 20 years of age before the start of each sports season.
- I am an amateur in the sports in which I compete interscholastically, and I have not accepted cash or any award, equipment or prize valued greater than \$500 per sport.
- I have not been recruited to this school.
- I have had a physical exam within the past 24 months on file at this school.
- If a Running Start student, I have a WIAA Running Start contract completed and on file in the Athletic Department.
- If a homeschool student, I have registered with the school district as a homeschool student and have completed the required WIAA Home Based contract.
- If a transfer student, I have no conditions of ineligibility at my previous school

**18.8.0 SCHOLARSHIP** - In order to maintain eligibility during the current semester/trimester, the student shall be full-time and maintain passing grades, or the minimum grade standards as determined by the school district if more restrictive, in a minimum of:

3 classes in a 4 period class schedule or the equivalent credits

4 classes in a 5 period class schedule or the equivalent credits

5 classes in a 6 period class schedule or the equivalent credits

6 classes in a 7 period class schedule or the equivalent credits

7 classes in an 8 period class schedule or the equivalent credits

Class schedule guidelines referenced above shall be the requirement of all full time students in that school.

### **RUNNING START COURSES EQUIVALENT**

1 - 5 credit quarter course = 1 high school credit

1 - 3 credit semester course = 1 high school credit

NOTE: Any class posted as a "W" indicates a student has withdrawn from the class and is not considered a class toward the minimum class or the equivalent credit requirements.

### **Athletic Registration Process**

Students are required to meet eligibility standards in the areas of grades, attendance, behavior, medical, residency, WIAA standards, and more. Prior to the start of the sport season, athletes must register online through Final Forms to determine eligibility for each sport played. Athletes also provide a brief medical history and medical approvals to be treated in the case of emergency.

The athletic department reviews each registration for eligibility and informs coaches of cleared athletes before the first practice/tryout. Only cleared athletes may participate. Contact and medical information are kept confidential and only shared with appropriate personnel in accordance with FERPA laws.

### **Fees**

A participation fee per sport of \$250\* is required along with purchasing an annual ASB card. Fees are due after you make the team but before the first contest. Plus, all past due fines must be paid before competing in the first contest. Financial assistance is available for those who qualify for free and reduced lunch status. \*Fee may adjust on Board approval, communication will be sent out if it changes.

### **Team Selection/Tryouts**

In order to maximize the number of participants in the athletic program at Mount Si High School, we encourage coaches to keep as many students as possible without having a negative impact on the integrity and safety of their sport. Time, space, facilities, equipment, and other factors may place limitations on their roster size for some sports.

Tryouts for programs are open to all students providing they meet the standards of eligibility requirements listed in this handbook. Participation in athletics is a privilege; students tryout voluntarily and for some of our teams, risk being cut. These selections are not only based on athletic ability-attitude but also conduct, cooperation, loyalty, desire and other characteristics are considered. During the tryout period the coach will provide an explanation of her/his expectations. No student is guaranteed a place on the team simply because of her/his grade level or past participation. Students cut from a team are encouraged to go out for another non-cut team. Students who are cut from a team will be informed as the reason for the cut, if a student so desires. Decisions made by coaches will be explained to students at an appropriate time and in an appropriate setting, usually in a personal meeting with the students.

### **Physical Exam**

Prior to the first practice for participation in interscholastic athletics, a student shall undergo a thorough medical examination and be approved for middle school and/or high school interscholastic competition by a medical authority licensed to perform a physical examination. The physical examination shall be valid for twenty-four (24) consecutive months and MUST be valid the entire sports season. Completed Physicals must be uploaded to Final Forms (Sports Registration Platform)

## Academic Eligibility

Student-athletes can't have more than 1 failing grade to be eligible for competition. The following grade monitoring system is used:

### Initial Grade Check – Fall Season Only

At the start of the Fall season, the first-grade check will be conducted using recorded grades, from an official transcript or report card from the previous semester.

- Students with a failing grade will be placed on **academic probation** at the start of the Fall season through the fourth Saturday in September Note: unless otherwise stipulated, “N” and “U” grades will be considered failing and computed as such. During the probation period an athlete may practice and compete in contests.
- Students on this **academic probation** can't have more than 1 failing grade by the end of the probation period or they will be suspended from play in contests for 3 weeks. **During suspension an athlete can practice but NOT compete!** WIAA 18.8.6.1
- Only players who are currently eligible to participate may appear in the team uniform. Jamborees are not considered contests; however, ineligible students may not participate in them. (WIAA 17.27)

### Grade Checks during the Sport Seasons:

Student athletes are subject to grade checks every 3 weeks. Any student athlete with more than 1 failing grade will be placed on academic probation.

- **Probation:** once on probation, grade checks will be conducted every Monday morning, if the student athlete improves their grades they will be removed from probation. On probation a student athlete can practice and compete. After 3 weeks of probation and the grades haven't been improved, the student athlete will be placed on suspension. **When on probation the student must fill out an \*Academic Eligibility Form.** The form must be turned into the head coach by the end of the week. If still on probation the form needs to be completed every 3 weeks.
- **Suspension:** on suspension, students can practice but can NOT compete regardless if the grade changes until the next grade check. Grades will be checked every Monday morning, if the student athlete improves their grade (has only 1 failing grade) they will be removed from suspension. They will remain on suspension (ineligible) until there is not more than 1 failing grade. There are no middle of the week grade checks.

### Winter Season:

- 1<sup>st</sup> semester grades will be checked a week after the semester ends. Students with more than 1 failing grade in the previous semester are ineligible for competition for the first 5 weeks of semester 2. (WIAA 18.6)

### Cheer and Dance

Cheer and Dance are held to the same academic standards. Since they practice and perform year long, monthly grade checks will occur.

### Online Coursework Expectations

Students in online classes are subject to the same grading intervals as students in regular classes and must also be on pace to complete the coursework throughout the term. Students behind the pacing guidelines of an online course will be monitored in that class and placed on academic probation per the guidelines listed above.

### WIAA Required Running Start, Home School and Alternation Education CONTRACTS

These required contracts are due prior to the first competition. All terms/semesters must be completed on the contract to verify that the student-athlete is and will remain a full-time student and remain eligible to compete. Student-athletes that violate the contract (drop classes, not attend classes) and fail to consult with their counselor can immediately become ineligible and any prior games could be forfeited.

### **Running Start, Home School, and Alternative Education Athlete Grade Expectations**

These student-athletes are subject to the same academic eligibility standards and grade check intervals described above. These students are required to submit grades every 3 weeks. Ineligible students will be placed on academic probation per the guidelines listed above.

### **Schedule change**

If a student is academically misplaced in a course and unable to meet the demands of the coursework, a teacher may recommend that a student change courses. If a student is granted a schedule change due to a lack of aptitude, the student may request a schedule change without penalty.

### **Attendance Requirements**

The student shall be enrolled and in regular attendance within the first fifteen (15) school days of a semester in order to participate in interscholastic contests during that semester. An enrolled student who receives semester grades will be considered to have been in attendance for that semester unless they are withdrawn from school. WIAA 18.10.0

The student-athlete is expected to be in daily attendance in ALL of their scheduled classes, on time and prepared to participate in the learning activities in a positive manner. ***If a student-athlete is not in attendance in all their classes, they cannot participate in practice or an event that afternoon or evening.*** The only exceptions to this rule are: school related and approved absences (field trips), Religious holidays, medical, dental, family emergencies, or legal appointments when appropriate; and written verification of the appointment from the provider has been submitted to the attendance office upon their return. Any other emergencies or absences must be approved by the Athletic Director or School Administration on a case-by-case basis. SVSD Policy 2151P

It is also the expectation that student-athletes will attend all practices and contests as defined/established by the coach. Team morale is enhanced by each athlete's commitment to the program through attendance and the safety of skill progression is ensured. If attendance becomes an issue and impacts the team in any manner, a coach may impose discipline up to and including dismissal from the team.

### **Post Season**

Postseason attendance, lodging and travel will be arranged in partnership with the Athletic Director and Head Coach. Each team may have different needs for the postseason and should develop arrangements once the postseason is obtained. The Athletic Director and Head Coach will create a written plan that is communicated to all stakeholders ( administrators, families, athletes, and school office staff). Form A

### **Non-School Participation**

During any sport season after joining a school squad, a student- athlete may not participate on college and/or professional teams in that sport.

Student-athletes are not to be given special arrangements on a regular basis( more than once a week) to enable them to participate in non-school athletic activities, such as reduced practice times, special workouts, late arrivals, or early dismissals. Any decision, on a one-time or recurring basis, is at the sole discretion of the coach.

Students shall not compete in the official uniform of the school at non-school events.

### **Travel Rules**

1. All students MUST travel to athletic events/contests in transportation provided by the district when it is supplied. Student participants will remain with their team/squad/club and under the supervision of their coach when attending any event/contest.
2. When extenuating circumstances arise, a student may travel with their own parent instead of using District-supplied transportation ONLY if the parent has prior Administrator approval, transports their student participant in their own vehicle.
3. Under NO circumstance may student athletes drive other students to events/contests. This will result in ineligibility.
4. In some situations, the district does not provide transportation to and from events/contests that take place within the Snoqualmie Valley School District. (ex, practice at golf courses or pools). If the District is not providing transportation to and from the event/contest, transportation is the sole responsibility of the parent/guardian. However, students only may drive themselves within the Snoqualmie Valley School District boundaries ONLY with prior advisor/coach approval.
5. Misconduct of any sort while traveling to and from and while at an away event/contest will be dealt with according to the *“Athletics and Activities Code of Conduct”* and Snoqualmie Valley School District policies and procedures.

### **Standards for Letter Awards**

In all cases, the judgment of the head coach/advisor will be the deciding factor in determining who will become “candidate eligible” to be awarded a varsity letter.

### **Injury Protocol and Athletic Trainer Policies**

If a student sustains an injury or illness or is currently in treatment for an injury/illness, deemed serious enough by school personnel to require medical care from a licensed healthcare provider, a student may not return to conditioning, practice sessions, or competition without a signed clearance from a licensed healthcare provider. See the Athletic Trainer for a physician referral form before seeing a physician.

Please note all concussion/head injuries require medical care from a licensed healthcare provider – see below. Students will not be allowed to begin participating until they have completed the return to play protocol and are cleared by the athletic trainer.

### **Injury Policies and Procedures**

1. All injured athletes must check in with the athletic trainer. If an athlete is unable to practice one day, they must check in the following day. They cannot return to practice until cleared by the athletic

trainer.

2. All injured athletes must report to the athletic training room immediately after school or an hour before their practice begins if it is a late practice.
3. All athletes receiving taping or treatment must sign in when entering the athletic training room.
4. All athletes will be treated on a first come, first served basis. However, priority will be given to those athletes who are able to practice that day and sports that are in season.
5. Injured athletes must continue to attend practice unless an alternative plan has been set up by the head coach and trainer.
6. Missing a treatment or rehabilitation session is considered the same as missing a practice. Those athletes missing treatments/rehabilitation will be referred to the coaching staff for appropriate discipline.
7. All athletes that see a physician must have a signed clearance before returning to play. Please see the athletic trainer for a physician referral form before seeing a physician.
8. All athletes who receive treatment will be recorded in the treatment log book with the date, time checked in and time checked out so coaches may check the log to see if their athlete was doing the appropriate rehabilitation at the appropriate time

### **Student Concussions**

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally functions. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away.

#### **Symptoms may include one or more of the following:**

- Headaches
- “Pressure in head”
- Nausea or vomiting
- Neck pain
- Balance problems or dizziness
- Blurred, double, or fuzzy vision
- Sensitivity to light or noise
- Feeling sluggish or slowed down
- Feeling foggy or groggy
- Confusion
- Concentration or memory problems (forgetting games/plays)
- Change in sleep patterns
- Amnesia
- “Don’t feel right”
- Fatigue or low energy
- Sadness
- Nervousness or anxiety
- Irritability
- Drowsiness
- More emotional

#### **Signs observed by teammates, parents and coaches include:**

- Vacant facial expression
- Forgets plays
- Confused about assignment
- Is unsure of game, score, or opponent

- Moves clumsily or displays incoordination
- Slurred speech
- Can't recall events **prior** to hit
- Seizures or convulsions
- Loses consciousness
- Answers questions slowly
- Shows behavior or personality changes
- Can't recall events **after** hit
- Any change in typical behavior or personality
- Appears dazed

### **What can happen if my child keeps on playing with a concussion or returns too soon?**

Athletes with the signs and symptoms of a concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even to severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often fail to report symptoms of injuries. Concussions are no different. As a result, education of administrators, coaches, parents and students is the key to student-athlete's safety.

**Parents must report if their student has suffered a concussion or serious injury outside of school.** Any athlete even suspected of sustaining a concussion or head injury shall be removed from play immediately. An athlete who has been removed from play may not return to play (practice, conditioning, competitions, etc.) until the athlete is evaluated by a licensed health care provider **trained** in the evaluation and management of concussion and receives written clearance to return to play from that health care provider.

More information on Concussions can be found at:

<http://www.wiaa.com/subcontent.aspx?SecID=623>

<http://www.cdc.gov/headsup/youthsports/index.html>

## **Sudden Cardiac Arrest – Information**

### **What is sudden cardiac arrest?**

Sudden Cardiac Arrest (SCA) is the sudden onset of an abnormal and lethal heart rhythm, causing the heart to stop beating and the individual to collapse. SCA is the leading cause of death in the U.S. afflicting over 300,000 individuals per year and is the **leading cause of sudden death in young athletes during sports.**

### **What causes sudden cardiac arrest?**

SCA in young athletes is usually caused by a structural or electrical disorder of the heart. Many of these conditions are inherited (genetic) and can develop as an adolescent or young adult. SCA is more likely during exercise or physical activity, placing student-athletes with undiagnosed heart conditions at greater risk. SCA also can occur from a direct blow to the chest by a firm projectile (baseball softball, lacrosse ball, or hockey puck) or by chest contact from another player (called "*commotio cordis*").

While a heart condition may have no warning signs, some young athletes may have symptoms but neglect to tell an adult. If any of the following symptoms are present, a cardiac evaluation by a physician is recommended:

- Passing out during exercise
- Chest pain with exercise
- Excessive shortness of breath with exercise
- Palpitations (heart racing for no reason)
- Unexplained seizures
- A family member with early onset heart disease or sudden death from a heart condition before age of 40.

### **How to present and treat sudden cardiac arrest?**

Some heart conditions at risk for SCA can be detected by a thorough heart screening evaluation. However, all schools and teams should be prepared to respond to a cardiac emergency. Young athletes who suffer SCA are collapsed and unresponsive and may appear to have a brief seizure - i.e. activity or abnormal breathing (gasping). SCA can be effectively treated by immediate recognition, prompt CPR, and quick access to an automated external defibrillator (AED). AEDs are safe, portable devices that read and analyze the heart rhythm and provide an electric shock (if necessary) to restore a normal heart rhythm.

**Remember, to save a life: recognize SCA, call 911, begin CPR, use an AED as soon as possible!**

### **Cardiac 3-Minute Drill**

1. **RECOGNIZE Sudden Cardiac Arrest:** collapsed and unresponsive, abnormal breathing, seizure-like
2. **CALL 911:** Call for help and for an AED
3. **CPR:** Begin chest compressions, Push hard/push fast (100 per minute)
4. **AED:** Use an AED as soon as possible
5. **CONTINUE CARE:** Continue CPR and AED until EMS arrives

### **Out-Of-Season Regulations**

School sponsorship, practice and/or participation in a given sport must be restricted to the WIAA designated season for that sport. Out-of-season for all high school sports shall be from August 1<sup>st</sup> until the first day of the specific sport season and from the final day of the state tournament for that sport until the conclusion of the final spring sport state tournament. Participants in a school-sponsored sport may not attend camps or clinics in that sport after July 31<sup>st</sup> if the participant's coach is a clinician/organizer of the camp or clinic. (See WIAA Section 17.5)

### **Open Gym**

Schools may conduct open athletic facilities (gym, pools, field, and track) in the off-season if the following conditions are met (WIAA Section 17):

- The program is part of the School District organized recreational or activity program.
- Activities are open and advertised to all members of the student body.
- Only members of the student body may participate (no neighboring schools or feeder school students).
- Students have a choice of activities.
- No coaching or drilling of the athletes attending in specific sport skills occurs.
- Supervision can be by any individual approved by the School District.
- Participation in open gym cannot be a requirement or condition of participation on a school team.

## **Equipment**

School equipment checked out by the student-athlete is the student's responsibility. The student-athlete is expected to keep and return it clean and in good condition. Student-athletes will be responsible for lost school equipment assigned to them and a fee assessed. Coaches are not permitted to issue uniforms and equipment to student-athletes outside of the school year sports season. An exception is made for football helmets and pads only. Helmets and pads must be checked out to the student-athlete by the coach and returned to the coach at the end of the camp. It is expected that it will be reissued to the same student for the upcoming season.

## **Dress Code**

All athletes will dress in school-issued uniforms for all contests. Dress for practices will be consistent with contests; students must wear the same style of clothing they would wear in a contest (i.e. tank top, jersey, t-shirt, etc.).

## **NCAA Collegiate Athletic & Scholarship Eligibility**

Students desiring to practice and compete during their freshman year at a NCAA Division I or Division II college must satisfy the requirements of the NCAA. Students wishing to receive financial aid from a Division I or II college must also satisfy the requirements of the NCAA.

A student's eligibility for practice, competition, and financial aid in their freshman year at a Division I or II college must be certified by the NCAA Eligibility Center. It is important to see a Mount Si High School guidance counselor as soon as possible to allow time for processing the required information. For specific information please check the NCAA Eligibility Center-website [www.eligibilitycenter.org](http://www.eligibilitycenter.org).

## **Weather Closure Guidelines**

In the event of school closure or any early dismissal due to a weather event or facilities problem, it is assumed that all activities are cancelled. However, in an instance where circumstances are such that a club advisor or coach might propose moving forward with a meeting, practice, event, or contest – those exceptions should first be proposed to the Athletic Director and/or the Principal. If the Athletic Director is supportive of the exception, he or she will contact the superintendent to discuss a possible exception to the cancellation. In the event that the superintendent is not available to discuss and approve or deny the proposed exception, the athletic director will communicate the proposal to the designated assistant superintendent.

## **Spectator Guidelines**

The WIAA spectator guidelines are published in the hope that high school athletics will be kept in the proper spirit of competition. It is in the best interest of the student-athlete for all fans to abide by these guidelines. Your cooperation is appreciated.

- Remember that the game is for the student-athletes. They are here because they want to play, compete and enjoy the experience. Your sportsmanship will enhance this educational experience.
- Refrain from distracting the student-athletes during play.
- Recognize and appreciate skill in performance regardless of affiliation. Applause for an opponent's good performance is a demonstration of generosity and good will.
- Treat the officials with respect before, during and after the contest. We cannot play the game without officials, as they are an integral part of the game, and they should be recognized as impartial arbitrators.

- Display good conduct. Even though you paid for your admittance, the management has the authority to remove any spectator who does not conduct himself/herself respectfully. Abusive or inappropriate language is prohibited.
- Recognize the fact that, as a spectator, you represent the school and the student-athlete you are identified with.
- Respect, cooperate, and respond enthusiastically to cheerleaders.
- Spectators are to remain off the playing surface **at all time**

## Conduct Code for Student Participants in Athletics and Activities

The opportunity to participate in athletics and activities representing your school is a privilege. Due to the public nature of high school programs, students who choose to participate are expected to always conduct themselves in a manner that will reflect positively on the high standards and ideals of the school, community and Snoqualmie Valley School District.

Students who commit unlawful acts or engage in delinquent behavior are subject to disciplinary action up to and including **extracurricular disqualification**. All Snoqualmie Valley School District students are expected to adhere to all Snoqualmie Valley School District policies as explained in each school's *Student Handbook, Athletic Handbook and Athletic and Activities Code*. In addition to these general rules, coaches/advisors may establish other team/squad/club expectations specific to their programs.

The following rules apply to all students participating in interscholastic activities. **These rules will apply to all student-athletes, cheer, dance, and club members, at all times throughout the school year, including in season, out of season, and between seasons.** The school year is defined as beginning with fall tryouts through the last day of school and will include any school- sponsored summer activities or any private activity/camp that disrupts or impacts the school team/squad/club or the school educational process.

1. Students are expected to demonstrate conduct on and off the campus consistent with District policies, building rules, and team/squad/club expectations in addition to adhering to school and community laws and show respect for others and their property.
2. Any student on suspension/expulsion from school will not be permitted to participate in or attend any extracurricular activities.
3. Students who voluntarily choose to be members of teams/squads/clubs are expected to:
  - Be courteous to visiting participants, supervisors, fans, and officials.
  - Respect the integrity and judgment of officials and accept their decisions without demonstrative protest.
  - Participate to the best of their ability.
  - Be modest when successful and gracious in defeat.
  - Demonstrate loyalty to the school by maintaining a satisfactory scholastic standing and by participating in or supporting other school activities.

4. All students who participate in extracurricular programs of the Snoqualmie Valley School District will comply with all rules and regulations as outlined in the school's student handbook, and Snoqualmie Valley School District Policies. All students will submit to the reasonable discipline of the school authority or school designee.
5. Students engaging in, attempting, or conspiring to engage in inappropriate conduct as listed below are subject to corrective action or sanctions. Such actions or sanctions include extracurricular and/or school discipline, activities/athletic probation, activities/athletic and/or school suspension, activities/athletic disqualification and/or school expulsion. Examples include the following:
  - Disruptive conduct
  - Disobedience of reasonable instructions from school authorities
  - Refusal to identify oneself
  - Unauthorized absence from turnout or contest
  - Cheating
  - Conviction of or admission to any criminal act as defined by law
  - Use of alcohol, tobacco, and other mood-altering substances capable of or intended, purported, or presumed to be capable of altering a student's mood, perception, behavior, or judgment, other than properly used over-the-counter pain relievers and medications prescribed by a physician for an individual student and used at school in accordance with district procedures regarding dispensing medications. Nor shall the student possess, use, sell, or transmit paraphernalia associated with the ingestion or concealment of such drugs, alcohol, tobacco, or other such substances.
  - Possession, use, sharing, sale, transfer, or being under the influence of alcohol, drugs, or any other controlled substances, or possession of drug related paraphernalia is harmful, illegal, and strictly prohibited on or about the school grounds, on student transportation, and at all school-sponsored activities, on or off school campus. Students who are in a group of students one or more of whom is in possession of drugs, alcohol, or any other controlled substance, are also violating the drug/alcohol policy.
  - Immoral conduct; vulgarity or profanity
  - Destruction or defacing property
  - Extortion
  - Harassment, intimidation or bullying - means any intentionally written message or image—including those that are electronically transmitted—verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, or mental or physical disability, or other distinguishing characteristics, when an act:
    - Physically harms a student or damages the student's property.
    - Has the effect of substantially interfering with a student's education.
    - Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment
    - Has the effect of substantially disrupting the orderly operation of the school. Policy No. 3207
  - Assault on another student or employee.
  - Possession or use of any dangerous weapons, substances, or objects
  - Violation of any rule listed in the school's student handbook or in in Snoqualmie Valley School District Policy.

## Academic Integrity

Students are expected to adhere to the academic integrity policy as outlined in the student handbook. Violations of the academic integrity policy include plagiarism; distribution/sharing of class assignments or test information; unauthorized collaboration; collusion; cheating; AI, and technology malpractice (see student handbook for definitions). Final determination of whether a violation occurred will be made by the Athletic Director/Activities Coordinator, in conjunction with the building administration and teacher, considering the student's intent and the individual circumstances of the situation.

Academic Integrity Violations	Consequence
1 <sup>st</sup> Violation	Athletic/Activity Suspension for 1 week
2 <sup>nd</sup> Violation	Athletic/Activity suspension for the remainder of the season or 4 weeks, whichever is longer
3 <sup>rd</sup> Violation	Athletic/Activity for 1 calendar year

## Alcoholic Beverages, Drugs, and Chemical Substances

Any student attending and/or remaining at an event where it is reasonably known that consumption of any of the below mentioned substances by a minor(s) occurs will also be subject to these rules. It is the responsibility of the student to remove himself/herself **immediately** and safely, beyond all reasonable doubt and proximity, from the situation. A student who makes a willful choice to remain at such an event is in violation of the Mount Si Athletic Code (see below).

Violation	1 <sup>st</sup> Violation	2 <sup>nd</sup> Violation	3 <sup>rd</sup> Violation
<b>Drug</b> <b>Alcohol</b> <b>Tobacco</b> <b>Vaping</b>  <i>In-Season or</i> <i>Out-of-</i> <i>Season</i>	30 weekdays suspension or end of season, whichever is longer, with carry over to next sports season. A student who seeks an assessment for their drug/alcohol/tobacco use shall be given the opportunity to reduce the suspension to 15 weekdays. After 10 weekdays, a student may practice with the team/squad/club; after 15 weekdays, the student may compete. The student must follow through with all recommendations of the assessing agency.	<b>Athletic/activity disqualification</b> for a period of no less than one (1) calendar year from the date of the second violation.	A student who violates this policy for a third time during their high school career shall be placed on permanent <b>athletic/activity disqualification.</b>

<b>Sale of Drug, Alcohol, Chemical Substance</b>  <i>In-Season or Out-of-Season</i>	<b>Enhanced penalty:</b> Student's athletic/activity disqualification for a period of no less than one (1) calendar year from the date of the violation.	<b>Permanent athletic/activity disqualification.</b>	N/A
<b>Legend Drugs Controlled Substances</b>	<b>See WIAA 18.26.2 p.40</b>		

**THE ATHLETE *MUST COMPLETE THE ATHLETIC SEASON* DURING THE SUSPENSION OR THE BALANCE OF THE SUSPENSION WILL BE CARRIED OVER TO THE NEXT SEASON.**

**Prohibition of Hazing and Bullying**

Snoqualmie Valley School District is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers and patrons that is free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentionally written message or image—including those that are electronically transmitted via social media—verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation including gender expression or identity, or mental or physical disability, or other distinguishing characteristics, when an act:

- Physically harms a student or damages the student's property.
- Has the effect of substantially interfering with a student's education.
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment.
- Has the effect of substantially disrupting the orderly operation of the school.

Nothing in this section requires the affected student to actually possess a characteristic that is a basis for the harassment, intimidation, or bullying.

Students found in violation of district Harassment, Intimidation and Bullying (including hazing) regulations will be subject to discipline ranging from a conference with the athletic director/activities coordinator to athletic/activity disqualification.

# Procedures and Due Process for Athletic and Activity Discipline

## Definitions for Discipline

### **Athletic/Activity Probation (Non-Academic)**

Athletic/activity probation is a period during which a student remains a part of the team/squad/club while given an opportunity to correct the deficiencies in a time prescribed by the head coach or advisor and athletic director. During athletic/activity probation, students will continue to participate in turnouts (practices) but will not participate in competitions.

### **Athletic/Activity Suspension (Non-Academic)**

Athletic/activity suspension is a period during which a student is removed entirely from all team/squad/club activities for a specified number of days. The duration may be extended beyond the current season. A student who is suspended may not practice, compete, sit on the bench, or attend any other team/squad/club events during the period of suspension.

### **Athletic/Activity Disqualification**

Athletic disqualification is the complete removal of the student from athletics, activities, and clubs.

#### **1. Athletic/Activity Discipline and Athletic/Activity Probation**

When athletic/activity discipline is imposed, the coach/advisor will:

- Meet with the student to discuss the reason(s) for athletic/activity discipline.
- Document the athletic/activity discipline if it may lead to athletic/activity probation or more severe sanctions.
- When athletic/activity probation is imposed, the coach/advisor will:
  - Meet with the athletic director/activities coordinator or designee to review the reason(s) for athletic/activity probation and secure approval.
  - Inform the student of the deficiencies, how the student is to correct them and the number of days of athletic/activity probation/discipline, and, follow up with notification to the parent/guardian.

Upon completion of the probationary period, and if the deficiency is corrected, the student is removed from athletic/activity probation; if the deficiency is not corrected, the athletic/activity probationary period is extended, or the student is recommended for athletic/activity suspension and/or athletic/activity disqualification.

#### **2. Athletic/Activity Suspension, Athletic/Activity Disqualification**

Prior to athletic/activity suspension or athletic/activity disqualification of any student, a conference will be conducted with the student as follows:

- The Principal/Designee will present to the student an oral and/or written notice of alleged misconduct and violation(s) of school rules; the evidence of school rules; the evidence in support of the allegations; and the corrective action or sanction to be recommended.
- The student will be provided with the opportunity to present an explanation.
- When athletic/activity suspension or athletic/activity disqualification has been imposed, the student will be notified verbally of the action taken. Promptly thereafter, written notice will be sent by mail to the student and their parent/guardian containing the following information:
  - The action taken

- The reason for disciplinary action, and,
- The grievance procedure.

### 3. Grievance Procedure

Any student-athlete, parent, or guardian who is aggrieved by any athletic discipline, probation, or disqualification has the right to an appeal, which will be heard within three (3) days of receiving a written request for an appeal. The athlete may not participate in athletic activities during the appeal process.

**Appeal Committee will consist of:**

- Principal or designee will chair the committee
- 2 coaches of different sports
- 1 coach of the athlete’s sport (non-voting member)

At the hearing, the student-athlete, parent/guardian will be subject to questioning by the principal or their designee and will be entitled to present evidence and to question school personnel involved in the matter under grievance. The Appeal Committee will notify the student-athlete/parents of its decision in writing within 2 business days.

The **athletic discipline, probation, suspension or disqualification** will continue at the sole discretion of the principal, notwithstanding the implementation of the grievance procedure.

If the student athlete, parent/guardian’s appeal is denied at the building level by the Appeal Committee, they may file an appeal to the superintendent or their designee. If the grievance is not resolved, the parents and student shall have the right to present a written grievance to the school board or disciplinary appeal council per SVSD Policy 3241.

## Equity Assurance Requirements for Schools Legal and Official Notices



Below is a list of state and federal equity assurance requirements that are required to be included in **your school handbooks**. These notices, as well as inquiries regarding compliance and/or grievance procedures, district level contacts and reporting forms are located on the Legal and Official Notices page of the district [website](#).

**Nondiscrimination Statement:**

Snoqualmie Valley School District complies with all applicable federal and state statutes and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, including gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and student opportunities. The Snoqualmie Valley School District will also take steps to assure that national origin persons who lack English language skills can participate in all educational

programs, services and activities.

[Nondiscrimination Policy](#) - [Nondiscrimination Procedure](#)

Inquiries regarding compliance and/or grievance procedures may be directed to the school district's compliance coordinators:

**ADA/Civil Rights  
Coordinator:**

Ryan Vidos  
Associate Director of  
Behavior Health  
P.O. Box 400  
Snoqualmie, WA 98065

**Section 504 Coordinator:**

Salina Fassler  
Associate Director of  
MTSS and Assessment  
P.O. Box 400  
Snoqualmie, WA 98065

**Title IX/RCW 28A.640/HIB  
Coordinator:**

Kelsey Carr  
Associate Director of Compliance  
and Categorical  
P.O. Box 400  
Snoqualmie, WA 98065

**Sexual Harassment Policy and Procedure:**

The Snoqualmie Valley School District is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students and staff involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation or at a class or school training held elsewhere.

SVSD policy [3205](#) prohibits sexual harassment of students by other students, employees, or third parties involved in school district activities. The grievance/ prescriptive complaint process is outlined in [3205P](#). For staff SVSD policy [5011](#) prohibits sexual harassment and [5011P](#) outlines the grievance/ prescriptive complaint process.

**Gender Inclusive Policy and Procedures**

In compliance with RCW 28a.642.080 the SVSD is committed to fostering an educational environment that is safe and free of discrimination for all students, regardless of gender expression, gender identity, or sex. To that end, the district recognizes the importance of an inclusive approach toward transgender and gender-expansive students with regard to key terms, communication and the use of names and pronouns, student records, confidential health and education information, communication, restroom and locker room use and accessibility, sports and physical education, dress codes, and other school activities, in order to provide these students with an equal opportunity for learning and achievement.

This policy is a component of the district's responsibility to create and maintain a safe, civil, respectful and inclusive learning community and will be implemented in conjunction with comprehensive training of staff and volunteers. See policy ([3211](#)) and procedure ([3211P](#))

**Washington State Governor's Office of the Education Ombuds (OEO)**

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: **[www.oeo.wa.gov](http://www.oeo.wa.gov)**
- Email: **[oeoinfo@gov.wa.gov](mailto:oeoinfo@gov.wa.gov)**
- Phone: 1-866-297-2597