

Community Relations

UNIFORM COMPLAINT PROCEDURES

E - 2 1312.3

Exhibit 2

NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS: PRESCHOOL COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 8212, you are hereby notified that any California State Preschool Program that is exempt from licensure must have:

1. Outdoor shade that is safe and in good repair
2. Drinking water that is accessible and readily available throughout the day
3. Safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children
4. Restroom facilities that are available only for preschoolers and kindergartners
5. Visual supervision of children at all times
6. Indoor and outdoor space that is properly contained or fenced and provides sufficient space for the number of children using the space at any given time
7. Playground equipment that is safe, in good repair, and age appropriate

If you choose to file a complaint alleging that any of the above conditions is not being met, your complaint will be addressed through the district's uniform complaint procedures as required by law. A complaint form may be obtained at the school or district office, or downloaded from the school or district website. You may also download a copy of the California Department of Education (CDE) complaint form when available from the following website: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from CDE.

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Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

2 CCR 11023

Description

[Harassment and discrimination prevention and correction](#)

5 CCR 15580-15584

[Child nutrition programs complaint procedures](#)

5 CCR 3200-3205

[Special education compliance complaints](#)

5 CCR 4600-4670

Uniform complaint procedures

5 CCR 4600-4687

[Uniform complaint procedures and Williams complaints](#)

5 CCR 4690-4694

[Complaints regarding health and safety issues in license-exempt preschool programs](#)

5 CCR 4900-4965

Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance

Ed. Code 18100-18203

[School libraries](#)

Ed. Code 200-262.4

[Prohibition of discrimination](#)

Ed. Code 32280-32289.5

[School safety plans](#)

Ed. Code 33315

Uniform complaint procedures

Ed. Code 35186

[Williams uniform complaint procedures](#)

Ed. Code 46015

[Parental leave for students](#)

Ed. Code 48645.7

[Juvenile court schools](#)

Ed. Code 48853-48853.5

[Foster youth](#)

Ed. Code 48900.5

[Suspension; other means of correction](#)

Ed. Code 48985

[Notices to parents in language other than English](#)

Ed. Code 49010-49013

[Student fees](#)

Ed. Code 49060-49079

[Student records](#)

Ed. Code 49069.5

[Records of foster youth](#)

Ed. Code 49490-49590

[Child nutrition programs](#)

Ed. Code 49701

[Provisions of the Interstate Compact on Educational Opportunities for Military Children](#)

Ed. Code 51204.5

[Social sciences instruction; contributions of specified groups](#)

Ed. Code 51210

[Course of study for grades 1-6](#)

Ed. Code 51222

[Physical education](#)

Ed. Code 51223

[Physical education; elementary schools](#)

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<i>Ed. Code 51225.1-51225.25</i>	<u>Foster youth, homeless children, former juvenile court school students, newcomer students; course credits; graduation requirements</u>
<i>Ed. Code 51226-51226.1</i>	<u>Career technical education</u>
<i>Ed. Code 51228.1-51228.3</i>	<u>Course periods without educational content</u>
<i>Ed. Code 51501</i>	<u>Nondiscriminatory subject matter</u>
<i>Ed. Code 52059.5</i>	<u>Statewide system of support</u>
<i>Ed. Code 52060-52077</i>	<u>Local control and accountability plan</u>
<i>Ed. Code 52075</i>	<u>Complaint for lack of compliance with local control and accountability plan requirements</u>
<i>Ed. Code 52300-52462</i>	<u>Career technical education</u>
<i>Ed. Code 52500-52617</i>	<u>Adult schools</u>
<i>Ed. Code 54400-54425</i>	<u>Compensatory education programs</u>
<i>Ed. Code 54440-54445</i>	<u>Migrant education</u>
<i>Ed. Code 54460-54529</i>	<u>Compensatory education programs</u>
<i>Ed. Code 59000-59300</i>	<u>Special schools and centers</u>
<i>Ed. Code 60010</i>	<u>Instructional materials; definition</u>
<i>Ed. Code 60040-60052</i>	<u>Requirements for instructional materials</u>
<i>Ed. Code 64000-64001</i>	<u>Consolidated application process; school plan for student achievement</u>
<i>Ed. Code 65000-65001</i>	<u>School site councils</u>
<i>Ed. Code 8200-8488</i>	<u>Child care and development programs</u>
<i>Ed. Code 8500-8538</i>	<u>Adult basic education</u>
<i>Gov. Code 11135</i>	<u>Prohibition of discrimination</u>
<i>Gov. Code 12900-12996</i>	<u>Fair Employment and Housing Act</u>
<i>H&S Code 1596.792</i>	<u>California Child Day Care Act; general provisions and definitions</u>
<i>H&S Code 1596.7925</i>	<u>California Child Day Care Act; health and safety regulations</u>
<i>Pen. Code 422.55</i>	<u>Definition of hate crime</u>
<i>Pen. Code 422.6</i>	<u>Crimes; harassment</u>
Federal	Description
<i>20 USC 1221</i>	<u>Application of laws</u>
<i>20 USC 1232g</i>	<u>Family Educational Rights and Privacy Act (FERPA) of 1974</u>
<i>20 USC 1681-1688</i>	<i>Title IX of the Education Amendments of 1972; discrimination based on sex</i>
<i>20 USC 6301-6576</i>	<i>Title I Improving the Academic Achievement of the Disadvantaged</i>

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20 USC 6801-7014	<i>Title III language instruction for limited English proficient and immigrant students</i>
28 CFR 35.107	<u>Nondiscrimination on basis of disability; complaints</u>
29 USC 794	<u>Rehabilitation Act of 1973; Section 504</u>
34 CFR 100.3	<u>Prohibition of discrimination on basis of race, color or national origin</u>
34 CFR 104.7	<u>Section 504; Designation of responsible employee and adoption of grievances procedures</u>
34 CFR 106.1-106.82	<u>Nondiscrimination on the basis of sex in education programs or activities</u>
34 CFR 106.30	<i>Discrimination on the basis of sex in education programs and activities; definitions</i>
34 CFR 106.44	<u>Recipient's response to sexual harassment</u>
34 CFR 106.45	<u>Grievance process for formal complaints of sexual harassment</u>
34 CFR 106.8	<u>Designation of coordinator; dissemination of policy, and adoption of grievance procedures</u>
34 CFR 110.25	<u>Notification of nondiscrimination on the basis of age</u>
34 CFR 99.1-99.67	<u>Family Educational Rights and Privacy</u>
42 USC 11431-11435	<i>McKinney-Vento Homeless Assistance Act</i>
42 USC 12101-12213	<u>Americans with Disabilities Act</u>
42 USC 2000d-2000d-7	<i>Title VI, Civil Rights Act of 1964</i>
42 USC 2000h-2-2000h-6	<i>Title IX of the Civil Rights Act of 1964</i>
42 USC 6101-6107	<u>Age Discrimination Act of 1975</u>
Management Resources	Description
California Department of Education Publication	<u>Uniform Complaint Procedure Program Instrument</u>
California Department of Education Publication	<u>Sample UCP Board Policies and Procedures</u>
California Department of Justice Publication	<u>Guidance to School Officials re: Legal Requirements for Providing Inclusive Curricula and Books, January 2024</u>
Court Decision	<i>Tennessee v. Cardona (2024) 737 F.Supp.3d 510</i>
Court Decision	<i>Olmstead v. L.C. ex rel. Zimring (1999) 527 U.S. 581</i>
Court Decision	<i>John T. D. v. River Delta Joint Unified School District (2021) WL 5176356</i>
CSBA Publication	<u>Reference: State Roles, Responsibilities, and Process for Instructional Materials Adoption, February 2024</u>
CSBA Publication	<u>Fact Sheet: Instructional Materials Adoption: Local governing board responsibilities, February 2024</u>

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CSBA Publication	<u>Instructional Materials Adoptions: State and local governing board processes, roles, and responsibilities, February 2024</u>
Federal Register	<u>Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, May 19, 2020, Vol. 85, No. 97, pages 30026-30579</u>
U.S. DOE, Office for Civil Rights Publication	<u>Dear Colleague Letter: Enforcement of Title IX under the provisions of the 2020 Title IX Rule, February 4, 2025</u>
U.S. DOE, Office for Civil Rights Publication	<u>Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Student Privacy Policy Office</u>
Website	<u>U.S. Department of Agriculture</u>
Website	<u>California Department of Social Services</u>
Website	<u>U.S. Department of Justice</u>
Website	<u>California Civil Rights Department</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>
Website	<u>U.S. Department of Education, Office for Civil Rights</u>

Cross References

Policy	Description
0410	<u>Nondiscrimination In District Programs And Activities</u>
0420	<u>School Plans/ Site Councils</u>
0420	<u>School Plans/ Site Councils</u>
0420.41	<u>Charter School Oversight</u>
0420.41-E(1)	<u>Charter School Oversight</u>
0430	<u>Comprehensive Local Plan For Special Education</u>
0430	<u>Comprehensive Local Plan For Special Education</u>
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
1100	<u>Communication With The Public</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1113-E(1)	<u>District And School Websites</u>

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1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1220	<u>Citizen Advisory Committees</u>
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1250	<u>Visitors/ Outsiders</u>
1250	<u>Visitors/ Outsiders</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.2	<u>Complaints Concerning Instructional Materials</u>
1312.2	<u>Complaints Concerning Instructional Materials</u>
1312.2-E(1)	<u>Complaints Concerning Instructional Materials</u>
1312.4	<u>Williams Uniform Complaint Procedures</u>
1312.4-E(1)	<u>Williams Uniform Complaint Procedures</u>
1312.4-E(2)	<u>Williams Uniform Complaint Procedures</u>
1313	<u>Civility</u>
1340	<u>Access To District Records</u>
1340	<u>Access To District Records</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3555	<u>Nutrition Program Compliance</u>
3555-E(1)	<u>Nutrition Program Compliance</u>
3580	<u>District Records</u>
3580	<u>District Records</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4112.23	<u>Special Education Staff</u>
4112.9	<u>Employee Notifications</u>
4112.9-E(1)	<u>Employee Notifications</u>
4118	<u>Dismissal/ Suspension/ Disciplinary Action</u>
4118	<u>Dismissal/ Suspension/ Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.12	<u>Title IX Sexual Harassment Complaint Procedures</u>
4119.12-E(1)	<u>Title IX Sexual Harassment Complaint Procedures</u>
4119.23	<u>Unauthorized Release Of Confidential/ Privileged Information</u>
4131	<u>Staff Development</u>
4212.9	<u>Employee Notifications</u>

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4212.9-E(1)	<u>Employee Notifications</u>
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4218	<u>Dismissal/ Suspension/ Disciplinary Action</u>
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4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.12	<u>Title IX Sexual Harassment Complaint Procedures</u>
4219.12-E(1)	<u>Title IX Sexual Harassment Complaint Procedures</u>
4219.23	<u>Unauthorized Release Of Confidential/ Privileged Information</u>
4231	<u>Staff Development</u>
4244	<u>Complaints</u>
4244	<u>Complaints</u>
4312.9	<u>Employee Notifications</u>
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4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.12	<u>Title IX Sexual Harassment Complaint Procedures</u>
4319.12-E(1)	<u>Title IX Sexual Harassment Complaint Procedures</u>
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4331	<u>Staff Development</u>
4344	<u>Complaints</u>
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5116.1	<u>Intradistrict Open Enrollment</u>
5116.1	<u>Intradistrict Open Enrollment</u>
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5117	<u>Interdistrict Attendance</u>
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5131.2	<u>Bullying</u>
5131.62	<u>Tobacco</u>
5131.62	<u>Tobacco</u>
5137	<u>Positive School Climate</u>
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5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.71	<u>Title IX Sexual Harassment Complaint Procedures</u>
5145.71-E(1)	<u>Title IX Sexual Harassment Complaint Procedures</u>
5145.9	<u>Hate-Motivated Behavior</u>
5146	<u>Married/Pregnant/Parenting Students</u>
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5148	<u>Child Care And Development</u>
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5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>
6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
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6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>

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6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
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6163.1	<u>Library Media Centers</u>
6164.2	<u>Guidance/ Counseling Services</u>
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6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
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6173.2	<u>Education Of Children Of Military Families</u>
6173.3	<u>Education For Juvenile Court School Students</u>
6175	<u>Migrant Education Program</u>
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