

Business and Noninstructional Operations

CAMPUS SECURITY

BP 3515

The Governing Board is committed to providing a school environment that promotes the safety of students, staff, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures, which may be included in the district's comprehensive safety plan and/or site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

Reporting Threats

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393) **and then inform their supervisor immediately thereafter.**

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

Highlighted Section: PUSD Exclusive

Business and Noninstructional Operations

CAMPUS SECURITY

BP 3515

Surveillance Systems

In consultation with the district's school site council, safety planning committee, other relevant stakeholders, and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs shall inform students, staff, and visitors state that the facility uses video surveillance equipment for security purposes and shall state whether the district's system equipment may or may not be actively monitored **by school personnel**. at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including locations such as: **hallways, outdoor spaces, etc.**, where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be and/or referred to local law enforcement, as appropriate.

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

24 CCR 1010.2

24 CCR 1010.2.8.2

CA Constitution Article 1, Section 28

Ed. Code 17070.10-17079.30

Ed. Code 17583

Ed. Code 32020

Ed. Code 32211

Description

Door operations

Lockable doors from the inside

[Right to Safe Schools](#)

[Leroy F. Greene School Facilities Act](#)

Classroom security locks; modernization projects

School gates; entrances for emergency vehicles

Threatened disruption or interference with classes

Highlighted Section: PUSD Exclusive

Business and Noninstructional Operations

CAMPUS SECURITY

BP 3515

<i>Ed. Code 32280-32289.5</i>	<i>School safety plans</i>
<i>Ed. Code 35160</i>	<i>Authority of governing boards</i>
<i>Ed. Code 35160.1</i>	<i>Broad authority of school districts</i>
<i>Ed. Code 35266</i>	<i>Reporting of cyber attacks</i>
<i>Ed. Code 38000-38005</i>	<i>Security departments</i>
<i>Ed. Code 49050-49051</i>	<i>Searches by school employees</i>
<i>Ed. Code 49060-49079</i>	<i>Student records</i>
<i>Ed. Code 49390-49395</i>	<i>Homicide threats</i>
<i>Gov. Code 11549.3</i>	<i>Independent security assessment</i>
<i>Pen. Code 469</i>	<i>Unauthorized making, duplicating or possession of key to public building</i>
<i>Pen. Code 626-626.11</i>	<i>Weapons on school grounds and other school crimes</i>
Federal	Description
<i>20 USC 1232g</i>	<i>Family Educational Rights and Privacy Act (FERPA) of 1974</i>
<i>34 CFR 99.3</i>	<i>Definition of education records</i>
<i>6 USC 665k</i>	<i>Federal Clearinghouse on School Safety Evidence-Based Practices</i>
Management Resources	Description
<i>Attorney General Opinion</i>	<i>75 Ops.Cal.Atty.Gen. 155 (1992)</i>
<i>Attorney General Opinion</i>	<i>83 Ops.Cal.Atty.Gen. 257 (2000)</i>
<i>California Department of Education Publication</i>	<i>Safe Schools: A Planning Guide for Action Workbook, 2002</i>
<i>Court Decision</i>	<i>Brannum v. Overton County School Board (2008) 516 F.3d 489</i>
<i>Court Decision</i>	<i>New Jersey v. T.L.O. (1985) 469 U.S. 325</i>
<i>National Institute of Justice Publication</i>	<i>The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999</i>
<i>US DOE Publication</i>	<i>FAQs on Photos and Videos under FERPA</i>
<i>Website</i>	<u>California Military Department</u>
<i>Website</i>	<u>U.S. Department of Homeland Security, Fusion Centers</u>
<i>Website</i>	<u>California State Threat Assessment System</u>
<i>Website</i>	<u>CSBA District and County Office of Education Legal Services</u>
<i>Website</i>	<u>U.S. Department of Education, Protecting Student Privacy</u>
<i>Website</i>	<u>National Institute of Justice</u>
<i>Website</i>	<u>National School Safety Center</u>
<i>Website</i>	<u>California Department of Education, Safe Schools</u>
<i>Website</i>	<u>CSBA</u>

Cross References

Highlighted Section: PUSD Exclusive

Business and Noninstructional Operations

CAMPUS SECURITY

BP 3515

Policy	Description
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1250	<u>Visitors/Outsiders</u>
1250	<u>Visitors/Outsiders</u>
1330.1	<u>Joint Use Agreements</u>
3000	<u>Concepts And Roles</u>
3440	<u>Inventories</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3515.3	<u>District Police/ Security Department</u>
3515.3	<u>District Police/ Security Department</u>
3515.31	<u>School Resource Officers</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3515.5	<u>Sex Offender Notification</u>
3515.5	<u>Sex Offender Notification</u>
3515.7	<u>Firearms On School Grounds</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3516.2	<u>Bomb Threats</u>
3530	<u>Risk Management/ Insurance</u>
3530	<u>Risk Management/ Insurance</u>
4112.6	<u>Personnel Files</u>
4119.1	<u>Civil And Legal Rights</u>
4131	<u>Staff Development</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4219.1	<u>Civil And Legal Rights</u>
4231	<u>Staff Development</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4319.1	<u>Civil And Legal Rights</u>
4331	<u>Staff Development</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5112.5	<u>Open/ Closed Campus</u>
5116.2	<u>Involuntary Student Transfers</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.1	<u>Release Of Directory Information</u>
5125.1	<u>Release Of Directory Information</u>
5125.1-E(1)	<u>Release Of Directory Information</u>

Highlighted Section: PUSD Exclusive

Business and Noninstructional Operations

CAMPUS SECURITY

BP 3515

5131.1	<u>Bus Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5131.5	<u>Vandalism And Graffiti</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5137	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.12	<u>Search And Seizure</u>
5145.12	<u>Search And Seizure</u>
5145.9	<u>Hate-Motivated Behavior</u>
6142.4	<u>Service Learning/Community Service Classes</u>
6164.2	<u>Guidance/ Counseling Services</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
7111	<u>Evaluating Existing Buildings</u>
9321	<u>Closed Session</u>
9321-E(1)	<u>Closed Session</u>
9321-E(2)	<u>Closed Session</u>

Policy

Adopted: September 12, 1995

Revised: 05/21/2015; 09/25/2025

PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California