ANTELOPE VALLEY UNION
HIGH SCHOOL DISTRICT

AVUHSD STUDENT SERVICES

P 661.729.2321 F 661-952-5468 | avdistrict.org
176 Holston Drive, Lancaster, CA 93535

September 2025

Dear Parent/Guardian and Student:

We are pleased to welcome you to the Antelope Valley Union High School District for the 2025-26 school year. We extend to you the District's best wishes for a successful school year.

This packet is to inform you of certain rights, regulations, and responsibilities of students attending public schools. In an effort to conserve paper and resources, this packet is also available for review on the District's website at the following address: *https://www.avdistrict.org/parents/annual-parent-notifications.*

Please complete and sign the parent acknowledgment form below, and return it to your student's school guidance office. Also enclosed with this notice is a form that allows parents/guardians to opt-out of student participation in media visits, the release of student directory information, appearance in video streaming of AVUHSD activities, photos or video of students being featured on AVUHSD or school site webpage(s), social media pages, links, etc. In addition, enclosed is a form that allows parents/guardians to opt-out of student participation in the Cal Grant Program. If applicable, please sign and return to the guidance office.

Please note that this information is not intended as a comprehensive listing of the District's behavioral expectations and consequences. Specific school policies, rules, regulations, and procedures will be provided to you as a separate document by your school site. If you have any questions pertaining to these notifications, please feel free to contact your school principal. Our goal is to provide a quality education for all students. Let's work together to make it happen.

Sincerely,

Shandelyn Williams
Deputy Superintendent

(Please complete and sign this form, and return it to your student's school counseling office.)

PARENT/GUARDIAN REQUIRED ANNUAL LEGAL NOTIFICATIONS
(Annual Notice to Parent or Guardian Regarding Your Rights)

As required by law, you are notified as parents and/or guardians of students enrolled in our schools of your rights and responsibilities. Therefore, we ask that you please take a moment of your time to carefully review these materials. After your review, please sign the following acknowledgment indicating that you have received and reviewed these materials, and return it to your student's school guidance office.

PARENTAL ACKNOWLEDGMENT

Education Code Section 48982 requires parents or guardians to sign and return this acknowledgment, including those who received this notice in electronic format. By signing below, I am neither giving nor withholding my consent for my child/children to participate in any program. I am merely indicating that I have received and read the notice regarding my rights relating to activities that might affect my child/children.

☐I have received and read a hard copy of this notice. ****OR**** ☐I have accessed and read this notice on the District's website.

Signature of Parent/Guardian	Printed Name of Parent/Guardian	Date
Printed Name of Student	Student's School of Attendance	Student's Birth Date

c: Student Cumulative File

ATTACHMENT #0: Release of Pupil Information/Student Opt-Out Form

Antelope Valley Union High School District
Release of Pupil Information/Student Opt-Out Form

Student Last Name: _____ First Name: _____ MI: ____ Grade: ____

The following provides parents and/or guardians the opportunity to opt their student out of the following: public media coverage, posting of student images and names on AVUHSD multimedia, digital communication tools (AVUHSD websites, etc.), release of directory information, and/or live streaming video of public AVUHSD events and activities.

Please be aware that the district is very selective when releasing student information and the requestor must have a valid reason to receive student information.

Only complete this form, if you would like your student to opt out of any of the listed areas above regarding the release of student information and return the completed form to your student's school counseling office.

Multimedia Withhold

News crews may visit our schools to interview or film students for stories. Most stories are positive and highlight school achievements. However, some stories may cover more sensitive topics. **Only check the box below if you do not want your student included in media coverage.** Please note that while we will do our best to follow your wishes, we cannot guarantee complete exclusion, especially for off-campus interviews or unplanned media events.

☐ I DO NOT want my child to be interviewed or photographed by the media

Digital Withhold

AVUHSD often shares positive school news digitally. You can choose to opt out of having your child's name and photo used in these public communications.

Opting out means your child's name won't appear in public recognitions, honor rolls, awards, etc. Your child's information will remain in internal systems used by school staff. You cannot opt out of these digital systems.

☐ I DO NOT want my student's image/name posted through any AVUHSD digital communication. I understand this includes achievements such as honor roll, awards, events, contests, etc.

Directory Information Withhold

California law permits schools to share certain student information, such as name, address, and contact details, with specific organizations including but not limited to PTAs, media outlets, photography companies, graduation attire companies, yearbook companies, colleges, and military recruiters. Parents/guardians of homeless students as defined in 42 USC 11434a must consent to information sharing. Others can opt-out by checking the box below.

☐ I DO NOT want my student's directory information to be shared.

Streaming Video Withhold Form

AVUHSD may livestream public events like graduations and athletic events. These broadcasts often include student names and images. To opt your child out of live streaming, check the box below. Please note that external parties may still record events, so this form only applies to AVUHSD-controlled broadcasts. This does not guarantee that your child will not be videoed at public AVUHSD events or activities.

☐ I DO NOT want my child included in any AVUHSD livestreams.

Directory Information Opt-in

California law permits schools to share certain student information, such as name, address, and contact details, with specific organizations including but not limited to PTAs, media outlets, photography companies, graduation attire companies, yearbook companies, colleges, and military recruiters. Parents/guardians of homeless students as defined in 42 USC 11434a must consent to information sharing. You can consent to information sharing by checking the box below.

☐ I authorize the release of directory information relating to my student in accordance with law and District policy.

_____ _____
Signature of Parent/Guardian (or Student over 18) Date

_____ _____
Signature of Homeless, Unaccompanied Youth over 14 Date

c: Student Cumulative File

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KEY TO LEGAL CODE SECTIONS

5 CCR	Title 5, California Code of Regulations
34 CFR	Title 34, Code of Federal Regulations
40 CFR	Title 40, Code of Federal Regulations
AB	Assembly Bill
AR	Antelope Valley Union High School District Administrative Regulation
BP	Antelope Valley Union High School District Board Policy
BPC	Business and Professions Code
CC	Civil Code
EC	California Education Code (also "CEC")
FERPA	Family Education Rights and Privacy Act of 1974
HSC	California Health and Safety Code
IDEA	Individuals with Disabilities Education Act
LEA	Local Educational Agency
PC	California Penal Code
SB	Senate Bill
VC	California Vehicle Code
USC	United States Code
WIC	California Welfare and Institutions Code

Absence, Chronic – EC 60901

A student is considered a chronic absentee when he/she is absent on 10% or more of the school days in one school year, from the date of enrollment to the current date. Chronic absenteeism includes all absences -excused, unexcused and suspensions —and is an important measure because excessive absences negatively impact academic achievement and student engagement.

Absence, Confidential Medical Service

See "Medical Service—Confidential."

Absence, Excused – EC 48205, 49701; SB1208, Ch. 312, Statutes of 1999; AB 387; BP/AR 5113, AR 6154

The District urges parents to make sure their children attend school regularly and to schedule medical and other appointments after school or during school holidays. The District also asks that travel or other absences be avoided during the time school is in session. The higher the District's daily attendance rate, the more a student will learn and the greater the amount of funding that the District will receive from the state for classroom instruction and academic programs. The school calendar is designed to minimize problems for families which plan vacations around traditional holiday periods, and thereby minimize student absences. Following an absence, a student is required to bring a written excuse from home when returning to school. Absences without a written excuse are recorded as unexcused. A pupil shall be excused from school for justifiable reasons, including but not limited to, illness (including an absence for the benefit of the pupil's mental or behavioral health), an appearance in court, observance of a holiday or ceremony of the pupil's religion, an employment conference, engaging in a civic or political event (one day per school year), or to serve as a member of a precinct board for an election, when the pupil's absence has been requested in writing by the parent/guardian. A pupil may be excused for up to four hours per semester to attend a religious retreat. No pupil absent under EC Section 48205 shall have a grade reduced or lose academic credit for missed assignments/tests that can reasonably be provided/completed. A pupil absent under this section may be allowed to complete all assignments and tests missed during the absence. Teacher discretion is allowed for the type of makeup and time period of such makeup. (See ATTACHMENT #2: Excused Absences—EC 48205.)

Absence, Religious Instruction

See "Religious Instruction Absence."

Absence, Unexcused – BP/AR 5113

A student's grades may be affected by excessive unexcused absences in accordance with board policy. Unexcused absences are at-home suspension, truancy, and absences for which no verifiable reason has been given by the parent/guardian. (See ATTACHMENT #1: Attendance Policy; Voluntary Saturday School Program.)

Academic Achievement Assessment – EC 60602; 5 CCR 852

Requires District to provide information on academic status and progress of pupils to pupils, their parents/guardians, and teachers on a timely basis.

Academic Failure – EC 49067; AR 5121

Requires governing board to prescribe regulations requiring the evaluation of each pupil's achievement for each marking period. Requires written notice to, or a conference with, the parent/guardian when the student is in jeopardy of failing a course.

Accreditation – EC 35178.4

Requires a school board to give official notice, at a regularly scheduled meeting, if a school that has elected to be accredited by the Western Association of Schools and Colleges or another accrediting agency, loses its accreditation status. Further requires written notification to parents/guardians of pupils in that school.

Achievement Tests – EC 60615, 60641; 5 CCR 852, 863; AR 6162.51

Mandate's school districts to report each pupil's score, in writing, to the parent/guardian, when the District administers published standardized achievement tests that are norm-referenced. Specifies content of report.

Advanced Placement Fees, Financial Assistance – EC 48980(j), 52242

Eligible high school students may receive financial assistance to cover the costs of the Advanced Placement (AP) examination fees or the International Baccalaureate (IB) examination fees, or both. Please contact the AP or IB Coordinator at your school site for information.

Advertising – EC 35182.5

Requires school board to hold public hearing for comments on contract for advertising or for sale of non-nutritious food or beverages. Allows parents/guardians to request in writing that pupil not be exposed to program that contains advertising.

AIDS Prevention Instruction

See "California Healthy Youth Act."

AIDS Prevention Instruction, Outside Agency/Guest Speaker

See "California Healthy Youth Act."

Alternative Schools – EC 48980, 58500, 58501; AR 6181

Requires notice of alternative school programs. (See ATTACHMENT #3: Notice of Alternative Schools.)

Alternative Schools, Request to Establish – EC 58502

The parent/guardian of any pupil may request the governing board of a school district to establish an alternative school program or programs in the District pursuant to this chapter.

Animals at School – Americans with Disabilities Act; BP/AR 1312.3, BP/AR 6163.2

The District is responsible to permit students and/or adults with disabilities to be accompanied by a "service animal" in its school buildings, in classrooms, and at school functions, as required by the Americans with Disabilities Act. "Service animal" refers to any dog (or in certain circumstances, a miniature horse) that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by a service animal must be directly related to the individual's disability. The provision of emotional support, well-being, or companionship does not constitute work or tasks for the purposes of this definition. The District is not responsible for the care or supervision of a service animal. The District may ask an individual with a disability to have a service animal removed from the premises if the service animal is not housebroken or if the service animal is out of control and its handler does not take effective action to control it. Complaints alleging violation of this policy will be governed by BP/AR 1312.3, Uniform Complaint Procedures (UCP). Questions may be directed to the Director of Student Services, 176 Holston Drive, Lancaster, CA 93535; phone (661) 729-2321.

Asbestos Management Plan – 40 CFR 763.93; AR 3514

AVUHSD maintains and annually updates its management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact AVUHSD Maintenance and Operations at (661) 942-8496.

Assault or Threat by Pupil on School Employee – EC 44014

Requires report to law enforcement when employee attacked, assaulted, or physically threatened by pupil.

Attendance Options/Permits – EC 35160.5, 46600 et seq., 48200, 48980(g); AR 5116.1

It is the intent of the Legislature that the School District strive to make available enrollment options that meet the diverse needs, potential, and interests of California's pupils. Requires annual notification to advise parents/guardians of all existing statutory attendance options and local attendance options available in the District. (See ATTACHMENT #4: Attendance Options.)

Bilingual Education

See "English Learner Students".

Brown Act: Required Notices and Agendas for Open Public Meetings – GC 54950-54963, 54954.2, 54954.2(b), 54954.5, 54956, 54956.5, 54957.1, 54957.7

The Ralph M. Brown Act requires that postings are specified to notify the public of open meetings being held, when discussions or decisions are made, when closed sessions are needed, protecting student identification and/or confidential, medical, or personally identifiable information.

Regular Meetings: Agenda in 20 words or less, posted within 72 hours of meeting.

Special Meetings: Twenty-four-hour notice must be provided to members of legislative body and media outlets including brief general description of matters to be considered or discussed.

Emergency Meetings: One-hour notice in case of work stoppage or crippling activity, except in the case of a dire emergency.

Closed Session Agendas: All items to be considered in closed session must be described in the notice or agenda for the meeting. The body must orally announce the subject matter of the closed session. If final action is taken in closed session, the body generally must report the action at the conclusion of the closed session.

Agenda Exception: Special procedures permit a body to proceed without an agenda in the case of emergency circumstances, or where a need for immediate action came to the attention of the body after posting of the agenda.

Bullying, Counseling – EC 48900.9

The superintendent of a school district, the principal of a school, or the principal's designee may refer a victim of, witness to, or other pupil affected by, an act of bullying, to the school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and participation in a restorative justice program as appropriate. A student who has engaged in an act of bullying may also be referred as appropriate.

Bullying, "Safe Place to Learn" Act – EC 234, 234.1, 234.2, 234.3, 234.5; AB 9 ("Seth's Law")

The District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the District may be subject to disciplinary action up to and including expulsion. To report an incidence and/or to receive a copy of the District's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies, please contact your school principal.

Calendar, Minimum Days and Pupil-Free Staff Development Days – EC 48980(c); BP 6111

The schedule of minimum days and pupil-free staff development days is as follows. If minimum or pupil-free staff development days are scheduled after the start of the school year, the school will notify parents and guardians of affected pupils as early as possible, with at least one-month advance notice.

Minimum days for all AVUHSD campuses:

September 3, 2025 and January 28, 2026 (Back-to-School Nights)

Staff Development/student-free days for all AVUHSD campuses:

October 22, 2025; February 4, 2026; April 8, 2026

Cal Grant Program – EC 69432.9; AR 5121, 5125

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University, or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants. In order to assist students applying for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (CASC) electronically by a school or school district official. A student, or the parent/guardian of a student under 18 years of age, may complete a form to indicate that he/she does not wish for the school to electronically send CASC the student's GPA. Until a student turns 18 years of age, only the parent/guardian may opt out the student. Once a student turns 18 years of age, only the student may opt himself/herself out, and can opt in if the parent/guardian had previously decided to opt out the student. Notification regarding CASC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents or guardians by January 1 of the student's eleventh grade year. The Cal Grant opt out form is available in the school Guidance Office and must be returned to the school Guidance Office by October 1 of the student's twelfth grade year. (See ATTACHMENT #11: Cal Grant Opt Out Form.)

California Healthy Youth Act – EC 231.5, 51930-51939; HSC 1255.7; PC 271.5; BP/AR 6142.1, 6142.2

The California Healthy Youth Act requires school districts to provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention education at least once in middle school and once in high school. It is intended to ensure that pupils in grades 7-12 are provided with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections, and unintended pregnancy; and menstrual health; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive, and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development. All public schools that teach sex education courses that discuss sexual intercourse are to include the provisions of Health and Safety Code 1255.7 and Penal Code 271.5 relating to parents/guardians and others who voluntarily surrender physical custody of a minor child 72 hours old or younger at a hospital emergency room or other designated place without being subject to prosecution.

Parents or legal guardians have the right to:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV prevention education.
2. Request in writing that their child not receive comprehensive sexual health or HIV prevention education.
3. Request a copy of Education Codes 51930 through 51939, the California Healthy Youth Act.
4. Be informed whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants.
5. Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the school year.
6. When the District chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV prevention education, be informed of:
   a. The date of the instruction
   b. The name of the organization or affiliation of each guest speaker

The District may administer to pupils in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Parents or legal guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey. (See ATTACHMENT #8: Notice of Health Education Classes)

California High School Proficiency Exam – EC 48412; 5 CCR 11523; AR 6146.2

The California High School Proficiency Exam (CHSPE) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. Eligible pupils who pass the CHSPE are awarded a Certificate of Proficiency by the State Board of Education. A pupil who receives a Certificate of Proficiency may, with verified approval from the parent or legal guardian, leave high school early. The Certificate of Proficiency is equivalent to a high school diploma; however, it is not equivalent to completing all course work required for regular graduation from high school. Pupils planning to continue their studies in a college or university should contact the admissions office of the institution to find out of the Certificate of Proficiency will meet admission requirements. A pupil is eligible to take the CHSPE only if he or she meets one of the following requirements on the test date: 1) is at least 16 years old; 2) has been enrolled in the tenth grade for one academic year or longer; or 3) will complete one academic year of enrollment in the tenth grade at the end of the semester during which the CHSPE regular administration will be conducted. A fee for each examination application shall not be charged to a homeless or foster youth under the age of 25. Speak to your school counselor to understand the benefits of the Certificate of Proficiency. For more information, including administration dates and registration deadlines, visit the following website: *http://www.chspe.net/*

California Youth Football Act – HSC 124241 (6-12)

Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extra-curricular athletics offered at the middle or high school.

Camera Surveillance on School Property – PC 647(j); AR 3515

For the safety of our students, staff, and visitors, the School District may employ camera surveillance equipment for security purposes. This equipment may or may not be monitored at any time. Surveillance cameras will generally be utilized only in public areas where there is no "reasonable expectation of privacy." Public areas may include school buses; building entrances; hallways; parking lots; front offices where students, employees, and parents come and go; gymnasiums during public activities; cafeterias; and supply rooms. However, it is not possible for surveillance cameras to cover all public areas of District buildings or all District activities. District surveillance cameras will not be installed in "private" areas such as restrooms, locker rooms, changing areas, private offices, or classrooms.

Cancer Prevention Act AB 659

The parents and guardians of pupils admitted or advancing to the sixth-grade level are hereby notified that the State of California advises that pupils adhere to current immunization guidelines, as recommended by the Advisory Committee on Immunization Practices (ACIP) of the federal Centers for Disease Control and Prevention (CDC), the American Academy of Pediatrics, and the American Academy of Family Physicians, regarding full human papillomavirus (HPV) immunization before admission or advancement to the eighth-grade level of any private or public elementary or secondary school. (See ATTACHMENT #32: AB 659 HPV and HPV Vaccination)

Cardiac Arrest – EC 33479

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director, coach, athletic trainer, or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from, a physician or surgeon. On a yearly basis, an acknowledgement of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular school day or as part of a physical education course.

Career Counseling and Course Selection – EC 221.5(d); BP 6164.2

Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

Child Abuse Complaint Guidelines – PC 11164 et seq.

The District is committed to protecting all students in its care. All employees of the District are considered mandated reporters, required by law to report cases of child abuse and neglect whenever there is reasonable suspicion abuse or neglect has occurred. District employees may not investigate to confirm a suspicion. All complaints must be filed through a formal report, over the telephone, in person, or in writing, with an appropriate local law enforcement agency (i.e. Police or Sheriff's Department, County Probation Department, or County Welfare Department/County Child Protective Services). Both the name of the person filing the complaint and the report itself are

confidential and cannot be disclosed except to authorized agencies. Parents and guardians of students also have a right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. In Los Angeles County, a parent/guardian may call (800) 540-4000 or the local police or sheriff department. Parents and guardians may also notify the District of an incident by contacting the Director of Student Services at (661) 729-2321. Child abuse does not include an injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:

1. To stop a disturbance threatening physical injury to people or damage to property;
2. For purposes of self-defense;
3. To obtain possession of weapons or other dangerous objects within control of a student;
4. To exercise the degree of control reasonably necessary to maintain order, protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning.

Child Abuse Prevention Program – EC 51938; WIC 18976.5; AR 5141.4

Requires notice of mandated child abuse prevention programs and parental right to refuse to have his/her children participate.

Civility on School Grounds – EC 32210; CC 1708.9; AR 1310.1

The District is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/District grounds. Any person who willfully disturbs a public school or a public-school meeting is guilty of a misdemeanor, and may be punished by a fine of not more than $500. It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

College, Admission Requirements – EC 48980(l), 51229; AR 6143

Requires notice of general information regarding college admission. (See ATTACHMENT #19: College Admission Requirements and Higher Education Information.)

College, Investing for Future Education – EC 48980(d)

United States Savings Bonds may be an appropriate investment for future college or university education for your child. As an educational agency, we recommend that you research and invest in your child's educational future safely.

Competitive Athletes Seeking Higher Education Athletic Programs – EC 67455

Under state law, students who witness or are the victim of any wrongdoing condoned by the higher education athletic organization have a right to make a report, file, or otherwise assist the reporting of any violation of student athlete rights involving the program, participants, or staff. This right to make such reports is guaranteed by the "Student Athlete Bill of Rights" and may not result in retribution or removal of any benefits if the report has been made in good faith and truthfulness.

Competitive Athletics – EC 221.9

Schools shall make the following information publicly available by posting on the school's website: the total enrollment of the school, classified by gender; the number of pupils enrolled at the school who participate in competitive athletics, classified by gender; the number of boys' and girl's teams, classified by sport and by competition level. "Competitive athletics" means sports where the activity has coaches and a governing organization, practices and competes during a defined season, and has competition as its primary goal.

Complaints – Uniform Complaint Procedures

See "Uniform Complaint Procedures."

Complaints – Williams Complaints

See "Williams Complaint Procedures."

Concussion and Head Injuries – EC 49475; AR 6145.2

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. A school district, charter school, or private school that elects to offer an athletic program must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until he or she is evaluated by, and receives written clearance from, a licensed health care provider. If the licensed health care provider determines the athlete has a concussion or head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete initiates practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular school day or as part of a physical education course.

Conduct of Employees – EC 44050; BP/AR 4119.21/4219.21/4319.21

The District shall provide a copy of the employee code of conduct to parents/guardians. (See ATTACHMENT #25: AVUHSD AR 4119.21/4219.21/4319.21—Professional Standards.)

Conduct of Students – 5 CCR 300

Pupils shall conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

Conduct of Students, Jurisdiction – EC 44807

Teaching staff shall hold pupils to strict account for their conduct on the way to and from school, on the playgrounds, and during recess and school-sponsored activities.

Confidential Medical Services

See "Medical Services, Confidential."

Confidentiality of Medical Information Act

See "Medical Information Act, Confidentiality."

Continuation School, Involuntary Transfer – EC 48432.5; AR 6184

A school administrator may recommend an involuntary transfer of a student if convicted of a violent crime and if the victim attends the same school. Parents must be notified in writing and have the right to a meeting with the administration. The school will first attempt to resolve any conflict prior to transferring. Periodic reviews will be considered for returning to the school site if there is no on-going danger to either student or others on campus. The school board makes the final decision.

Controlled Substances: Opioids – EC 49476

School authorities must provide facts regarding the risks and side effects of opioid use each school year to athletes. Parents and student athletes must sign acknowledgement of receipt of the document annually.

Course Prospectus – EC 49063, AR 5020, 5125

Each school must annually compile a prospectus of the curriculum to include titles, descriptions, and instructional goals for every course offered by the school. Please contact the school Guidance Office for a copy of the prospectus.

Courses Offered: Dual Enrollment and International Baccalaureate, Grades 7-12 - EC 48980.6

For students in grades 7 to 12, the district offers dual enrollment opportunities as well as International Baccalaureate courses. More information on these offerings can be found here: avdistrict.org. For more information, please contact our academic advisors/counselors.

Crimes on School Grounds, Notification – EC 32281(e)

Provides that the principal or designee may send a written notice of the occurrence and general nature of a crime to each pupil's parent/legal guardian, following verification with law enforcement of the occurrence of a violent crime on an elementary or secondary school site.

Custody Issues

Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents/Guardians are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

Dangerous Objects

Often, students like to bring objects, such as a collector's item, to school to show their friends. Examples of these objects include, but are not limited to, laser pointers, mini baseball bats, martial arts weapons (e.g., nunchaku, throwing stars), or any other sharp, pointy objects. Students should refrain from bringing objects that have the potential to inflict serious bodily injury to others.

Diplomas, Retroactive Grant of High School Diplomas: Departed and Deported Pupils – EC 51430

The governing board of the District may retroactively award a high school diploma to any student who may have been deported outside the United States, if in good standing and was enrolled in grade 12. Any transfer credits from outside the United States will be considered as completion through online or foreign classes.

Directory Information

See "Release of Pupil Directory Information."

Disabilities, Identification – 29 USC 794; 34 CFR 104.32, 104.36; 42 USC 12101 et seq.; Rehabilitation Act of 1973, Section 504; AR 6164.6

Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. The District provides a free and appropriate public education to all pupils regardless of the nature or severity of their disability. The District has a responsibility to identify, evaluate, and if eligible, provide pupils with disabilities the same opportunity to benefit from education programs, services, or activities as provided to their non-disabled peers. To qualify for Section 504 protections, the pupil must have a mental or physical impairment which substantially limits one or more major life activity. For additional information about the rights of parents of eligible pupils, or questions regarding the identification, evaluation, and eligibility of Section 504 protections, please contact the Section 504 Coordinator, the Director of Behavior Interventions, at (661) 729-2321, Ext. 2408.

Disabilities, Temporary

See "Temporary Disabilities."

Disaster Preparedness – EC 32282.5

Natural and human-caused disasters affect everyone which is why it is important to be prepared at home, at school, at work, and in the community. Parents and guardians are encouraged to review the safety educational materials provided on the California Department of Education Web page at *http://www.cde.ca.gov/ls/ss/cp/pupilsafetyeducmat.asp*. The materials are available in multiple languages and can be used to help families prepare for different types of emergencies and disasters.

Discipline Rules and Procedures – EC 35291, 48980(a), 48981; BP 5131; BP/AR/E 5144/5144.1

A district or school site may adopt rules and procedures on school discipline and provide written notice of them to pupils and parents/guardians.

Discrimination

See "Nondiscrimination."

Dress Code Policy – EC 35183(d), 35291; AR 5132

A district or school site may adopt a reasonable dress code that requires pupils to wear a school-wide uniform or prohibits the wearing of gang-related clothing. A dress code policy that requires pupils to wear a school-wide uniform shall not be implemented with less than six months' prior notice to parents/guardians and the availability of resources to assist economically disadvantaged pupils.

Educational Equity: Government Instruction Conferences – EC 224

The Sex Equity in Education Act exempts any discrimination based on male or female identity for pupils who seek to participate in state or national conferences, therefore, furthering California's goal of providing an equal educational opportunity to all students by prohibiting the use of public resources when a program discriminates based on gender.

Educational Equity: Immigration and Citizenship Status – EC 200, 220, 234.1, 234.7; 66251, 66260.6, 66270, 66270.3; BP 0410, BP/AR 5145.13

The Equity in Higher Education Act states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, immigration status or any other specified characteristic such as hairstyles, have equal educational rights and opportunities including financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status. This does not guarantee any final eligibility, but simply an ability to apply for financial aid just like any other student, without discrimination.

Electronic Listening or Recording Device – EC 51512

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

Electronic Nicotine Delivery Systems (e-cigarettes) – HSC 11014.5, 119405; PC 308

The District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers, and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin. Penal Code 308 prohibits the sale or furnishing of ENDS to minors, which means that students should not be in possession of any such devices. Students using, in possession of, or offering, arranging or negotiating to sell ENDS may be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by HSC 11014.5. (See ATTACHMENT #18: AVUHSD BP/AR 3513.3—Tobacco-Free Schools.)

Electronic Signaling Device – EC 48901.5; BP/AR 5131.05

The use by any person, including a pupil, of any electronic signaling device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. The only allowable use would be acceptable if it is determined by a licensed physician that the pupil must use for the health and safety of a pupil. Any pupil violation shall be subject to appropriate disciplinary action. Smartphone use may be prohibited by districts, charter schools, and county schools while a student is at a school site and under supervision and control of staff. There are health and special education limits or usage that may differ from the general student population, but must be in writing and kept on file in student records for confidential record keeping and reasons.

Emergency Treatment for Anaphylaxis – EC 49414

See "Medication, Administration, Anaphylaxis."

English Learners Identification Notice – EC 313.2, 48985; 5CCR 11511.5

State law requires that parents of English learners are to be notified annually if they are identified as one of the following: Long-term English Learner or English learner at risk of becoming a Long-term English Learner. The school coordinator for English Language Development will be sending these notices at the beginning of each school year.

English Learner Students – EC 310, 311, 52164, 52164.3, 52173; 5 CCR 11303, 11309; BP 6142.2, AR 6174

Requires the District to provide parents an opportunity for consultation prior to placement of child in a program for English Learner (EL) students. Requires notification, by mail or in person, to inform parents: 1) in a simple, non-technical description of purposes, method, and content of the program; 2) that they have the right and are encouraged to visit classes and to come to the school for a conference to explain the nature and objectives of the English Learner program; 3) of their right not to have their child enrolled in such a program; and 4) the opportunity to participate in the school or school district advisory committee, or both. Written notice shall be provided in English and the primary language of the pupil.

Exclusion of Pupils, Contagious Disease – EC 48213, 49451; AR 5112.2

Requires notice to parent/guardian prior to excluding pupil for contagious disease. If child to be excluded for contagious or communicable disease or principal determines presence of child would constitute clear and present danger, then notice may be sent as soon as reasonably possible after exclusion.

Exclusion of Pupils, Immunizations

See "Immunizations."

Exit Examination – EC 48980(g), 60850 et seq.

The California High School Exit Exam (CAHSEE) has been suspended for any pupils completing grade 12 through the 2017-18 school year. All schools, including state special schools, are to grant a diploma of graduation from high school to any pupil who completed grade 12 in the 2003-04 school year or a subsequent school year and has met all applicable graduation requirements other than the passage of the high school exit examination. For additional information, please contact the assistant principal at the student's school of attendance.

Expulsions, Appeals – EC 48919

Requires that a written request for a copy of the written transcript of expulsion proceedings and supporting documentation be submitted to the School District simultaneously with the appeal to the County.

Expulsions, Firearms – 20 USC 7151

Requires the expulsion for not less than one year of any student who is determined to have brought a firearm (handgun, shotgun, rifle, or other firearms that include explosive devices) to school. Allows the governing board to modify the expulsion requirement on a case-by-case basis. Requires referral to the criminal justice system, juvenile justice system, or local law enforcement agency of any student who brings a firearm to school.

Expulsions, Grounds For

See "Suspension and Expulsion, Grounds For."

Expulsions, Identification in Pupil Records – EC 48900.8

With regard to suspension and expulsion of students, all offenses set forth in EC 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915 shall be properly identified in all appropriate records of a pupil.

Expulsions, Procedures – EC 48918

Delineates rules governing due process procedures for expulsion. Requires written notice of hearing (including pupil rights) to be forwarded to pupil at least 10 calendar days prior to hearing. Provides the opportunity for pupil or parent(s)/guardian(s) to be represented by a "non-attorney advisor". Requires written results of hearing to be sent to parent/guardian by superintendent or designee. Further requires inclusion of notice of parents'/guardians' obligation, at the time of enrollment, to inform new district of pupil's expulsion or status in the expulsion process. Governing boards have the authority to issue subpoenas. (However, the Antelope Valley Union High School District is not issuing subpoenas at this time.) Requires that subpoenaed witnesses be informed regarding their receipt of applicable fees. Additionally, the notice of decision to expel shall include a notice of the educational alternative placement to be provided to pupil during the time of expulsion.

Expulsions, Readmission – EC 48916; AR 5144.1

Requires that the pupil and parent/guardian be informed of procedures for processing a request for readmission at the time of the expulsion. If District denies readmission following a review, it shall notify pupil's parents/guardians, in writing, of reasons for denial and shall include educational program to which pupil is to be assigned.

Expulsions (Severance of Attendance), Report to County Superintendent of Schools – EC 48202

Permits county superintendents of schools to require reporting of severance of attendance (expulsions). In Los Angeles County, school districts are required to report expulsions to the county office.

Expulsions, Special Education Pupil

See "IEP (Individualized Education Program), Notification, Expulsion Request for Special Education Pupil."

Failure, Academic

See "Academic Failure."

Federal Student Aid – EC 51225.8

Under state law, school districts are required to inform parents that students prior to entering 12th grade are entitled to information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application as well as the ability to opt out of these opportunities. This information should be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations. Student lists will be matched to FAFSA applications for the purpose of ensuring that either the FAFSA is completed or an opt out form is completed to maintain the students' ability to graduate. Parents/guardians must be notified if the student is exempted. Information regarding the FAFSA and the California Dream Act is provided to AVUHSD 11th grade students through scheduled group counseling sessions.

Fees – 5 CCR 350; AB 1575

AB 1575 prohibits a pupil enrolled in a public school from being required to pay a pupil fee, as defined, for participation in an educational activity, as specified. However, pursuant to 5 CCR 350, constitutionally permissible fees can be charged only when specifically authorized by law. (See ATTACHMENT #5: Uniform Complaint Procedures.)

Felony/Misdemeanor of Student

See "Release of Pupil Information, Juvenile Court Records."

FERPA, Parent/Guardian Required Annual Legal Notification – 34 CFR 99.7

LEAs must annually notify parents/guardians and eligible students of their rights under FERPA. (See ATTACHMENT #17—Notification of Rights Under FERPA.)

Firearms, "Gun-Free School Zone" – PC 626.9, 30310

California prohibits any person from possessing a firearm on, or within 1,000 feet from, the grounds of a public or private school, unless it is with the written permission of the school principal. This does not apply to law enforcement officers, any active or honorably retired peace officers, members of the military forces of California or the United States, or armored vehicle guards engaged in the performance of, or acting in the scope of, their duties. A person may also be in possession of a firearm on school grounds if the firearm is unloaded and in a locked container or within the locked trunk of a motor vehicle. A violation of this law is punishable by imprisonment in a county jail for up to six months, a fine of up to $1,000, or both imprisonment and fine.

Firearms, Gun Safety – EC 32221.5 (-12) and EC 49390, 49391, 49392

This is a reminder that firearms are to be safely stored away from children and teens. The accidental shooting of children and youth is the third leading cause of death following accidents and suicide. California public schools are mandated to remind families to keep their home safe from such potential dangers. If there is a threat or perceived threat, then the public schools will cooperate with local law enforcement to conduct an immediate threat assessment.

Firearms, Imitation – PC 12550, 12556

Includes BB device within definition of imitation firearm. It is a criminal offense to openly display or expose any imitation firearm in a public place, including a public school.

Foster Pupils – EC 47605, 47605.6, 48432.5, 48850 et. seq., 48915.5, 48918.1

Requires District's educational liaison to ensure pupils in foster care receive stable school placements which are in the best interests of the child; placement in least restrictive educational programs; access to academic resources, services, and extracurricular and enrichment activities available to all pupils; full and partial credits for coursework taken; and meaningful opportunity to meet state pupil academic achievement standards. In addition to parental notification requirements for an involuntary transfer to a continuation school, suspension, or expulsion, notification ~~should~~ must be made to the foster child's attorney and social worker, and, for the child's tribal social worker, if applicable, and county social worker. The attorney and social worker have the same rights as parents during these processes, such as request for meetings and the ability to inspect all documents. The District's educational liaison for pupils in foster care is the Coordinator of Student Services, (661) 729-2321.

Free and Reduced-Price Meals – EC 48980, 49510; 42 USC 1758; 7 CFR 245.5; AR 3553

The schools offer healthy meals every school day because children need healthy meals to learn. Commencing in school year 2022-23, Education Code (EC) 49501.5 requires public school districts, county offices of education, and charter schools serving students in grades TK-12 to provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. Charter schools and districts will still require eligible parents to submit an application in order to remain in compliance for accounting purposes only. A new application is required for each school year, and applications may be submitted at any time during school hours. Application forms may be obtained through AVUHSD Food Services, 176 Holston Drive, Lancaster, CA 93535; phone (661) 948-7655. Application may also be made on-line at *https://avfood.org*

Graduation Requirements – EC 51225.3

Requirements for graduation and alternative modes for completing the prescribed course of study must be made available to pupils, parents/guardians, and the public. Graduation requirements are available to review on the District website at *http://www.avdistrict.org*.

Graduation Requirements, Juvenile Court Youth – EC 48645.3, 48645.7, 49076

A juvenile court school student has the right to a diploma issued by the school district of residence if he or she completed the graduation requirements while being detained. The school district of residence shall issue to the pupil a diploma from the school the pupil last attended before detention or in the alternative, the county superintendent of schools may issue the diploma. Please contact the County Office of Education with any questions regarding graduation requirements if your child is placed in a court school as a ward of the court.

Graduation Requirements, Migrant and Newly Arrived Immigrant Pupils – EC 48204.7, 51225.1, 51225.2

A student identified as a migratory youth who transfers between schools any time after the completion of the pupil's second year of high school or as a newcomer student and is enrolled in what should have been his or her third or fourth year of high school may be eligible to graduate under the state reduced graduation requirements if certain criteria are met. Qualifying students may be able to graduate with their four-year cohort with the state reduced graduation requirements of 130 credits or have the option to remain for a fifth year in order graduate with the state or the full LEA graduation requirement. A student who graduates with the reduced requirements will have limited access to higher education and other post-secondary opportunities. A student who graduates under the local LEA graduation requirements may

expand their post-secondary opportunities and be eligible to submit applications to the UC or CSU systems. Contact our counseling office to determine eligibility. Students and parents of migratory children shall not request a transfer solely to qualify for this exemption.

Graduation Requirements (Local), Exemption for Homeless and Foster Youth – EC 48853, 49069, 51225.2

Foster and homeless youth are allowed educational rights, such as immediate enrollment, remain in school of origin, enrollment in local comprehensive school, partial credits, graduation with state minimum requirements with possible fifth year/exemption from local graduation requirements, and access to academic resources, services, and extracurricular activities A local educational agency must provide a remedy to the affected pupil following the Uniform Complaint Procedures, including information regarding exemption from local graduation requirements, if educational rights are not allowed at the public high school.

Graduation Requirements (Local), Exemption for Children of Military Families – EC 51225.1, 51225.2

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of AVUHSD will be issued full or partial credit.

Harm or Destruction of Animals – EC 32255 et.seq., 48980(a); AR 5145.8

Any pupil with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must inform the teacher of the objection. Objections must be substantiated by a note from the pupil's parent or guardian. A pupil who chooses to refrain from participation in an education project involving the harmful or destructive use of an animal may receive an alternative education project, if the teacher believes that an adequate alternative education project is possible. The teacher may work with the pupil to develop and agree upon an alternative education project so that the pupil may obtain the knowledge, information, or experience required by the course of study in question.

Hate Violence – EC 233, 48900.3; BP 5145.9

In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12 inclusive may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 233. (See ATTACHMENT #23: AVUHSD BP 5145.9—Hate-Motivated Behavior.)

Hazing Prohibition – EC 48900(q); PC 245.6

No student or other person in attendance at any public or private educational institution shall conspire to engage in hazing. Violation of PC 245.6 is a misdemeanor.

Health Care Coverage – EC 49452.9

Your child and family may be eligible for free or low-cost health coverage. For information about health care coverage options and enrollment assistance, contact Covered California at (800) 300-1506 or go to *www.CoveredCA.com*. Additionally, California law allows all low-income children under 19 years old, regardless of immigration status, to enroll in Medi-Cal at any time in the year. Families can apply in person at their local county human services office, over the phone, online, with a mail-in application, or at a local health center. For more information about Medi-Cal enrollment, visit *www.health4allkids.org*. (See ATTACHMENT #30: Access to Public Benefits and Insurance.)

Health Defects – EC 49456; 17 CCR 2951; BP 5141.3

Requires District supervisor of health to report to parents/guardians any noted health defects (including visual or hearing). Further requires that the report ask the parent/guardian to take such action as will cure or correct the defect.

Health Instruction, Conflict With Religious Beliefs – EC 48980(a), 51938; BP 6141.2; AR 6142.1

By written request of parent/guardian, a pupil may be excused from any part of health instruction which conflicts with religious training and beliefs or personal moral convictions of the parent/guardian. (See ATTACHMENT #8: Notice of Health Education Classes.)

Health Insurance Coverage

See "Medical/Hospital Insurance Coverage."

Helmet Law – VC 21212

No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line or roller skates, nor ride as a passenger upon a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

Homeless Youth Education – EC 48551, 48852.5, 48853, 48857, 49069, 51225.1, 51225.2; 42 US 11432

Requires school district homeless liaisons to ensure parent of homeless pupils are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in education of their children. (See ATTACHMENT #24: Homeless Youth Education.)

Homeless Youth Education, Right to Apply for Financial Aid – EC 69432.7, 69519, 69731, 69956, 70032, 78220, 88931

Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. Every district and charter school must appoint a homeless liaison to assist students and families. Please contact our Coordinator of Student Services at (661) 729-2321 for more information of services and policies related to homeless education rights.

Immunizations – EC 48216, 49403; HSC 120325, 120335, 120365, 120370, 120375; BP/AR 5141.21

Students must be immunized against certain communicable diseases. Students are prohibited from attending school unless the immunization requirements are met for age and grade. The school district shall notify the parent or guardian of the pupil that they have two weeks to supply evidence that the pupil has been properly immunized. The school district shall cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school age children. The district may use any funds, property, or personnel and may permit any person licensed as a physician or registered nurse to administer an immunizing agent to any student whose parents have consented in writing. Beginning January 1, 2016, parents of students in any school, will no longer be allowed to submit a personal beliefs exemption to a currently required vaccine. A personal beliefs exemption on file at school prior to January 1, 2016 will continue to be valid until the student enters the next grade span at kindergarten or seventh grade. Students are not required to have immunizations if they attend a home-based private school or an independent study program and do not receive classroom-based instruction. However, parents must continue to provide immunizations records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs. A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against one of the specified communicable diseases. For more information on medical exemptions, please visit the following website: http://cair-me.cdph.ca.gov/home (See ATTACHMENT #7: Immunization Requirements)

Immunizations, Administration – EC 48980(a), 49403; AR 5141.21

Immunizations may be administered to prevent or control communicable diseases to pupils whose parents/guardians have consented in writing.

Independent Study – EC 51744, 51745, 51745.5, 51746, 56026

Independent Study (IS) is by choice and may not be mandated. Each district and charter school that chooses to offer IS must have policies for independent study courses or curriculum equivalent time to complete work expectations equal to what is offered in person. In addition, the short-term (less than 15 school days) and long-term (16 or more school days) will require the IS engagement defined per the policies adopted by the local governing board. Persons who sign the IS agreement, deadline to sign within 10 days of short-term IS or in advance of long-term IS must be updated including the equitable access to students with disabilities based upon individual student needs. For more information on how the District offers IS options, please contact the Director of Behavior Interventions at (661) 729-2321.

Interdistrict Attendance – EC 46600 et seq., 48980(h); AB 1156

The parent/guardian of a pupil may seek release from the school district of residence to attend a school in any other school district. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers, and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an interdistrict transfer, and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer. A pupil who has been determined by personnel of either the school district of residence or the district of proposed enrollment to have been the victim of an act of bullying, as defined in EC 48900(r), shall, at the request of the parent or legal guardian, be given priority for interdistrict attendance under any existing agreement or, in the absence of an agreement, be given additional consideration for the creation of an interdistrict attendance agreement. "Interdistrict Transfer Application" and procedures are available on the District website at *http://www.avdistrict.org* or in the AVUHSD Student Services office at 176 Holston Drive, Lancaster. (See ATTACHMENT #4: Attendance Options.)

International Baccalaureate Fees, Financial Assistance – EC 48980(j); SB 1689

Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees or the International Baccalaureate examination fees, or both. Please contact the AP or IB Coordinator at your school site for information.

Internet Safety

Parents are warned to supervise the internet use by their child. (See ATTACHMENT #15: Internet Safety.)

Internet Use Policy

See "Technology Use Policy."

Intradistrict Choice Policy/Intradistrict Open Enrollment

See "Open Enrollment, Intradistrict."

Involuntary Transfer, Continuation School

See "Continuation School, Involuntary Transfer."

Lactating Pupils – EC 222

Requires a school to provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. Also requires that a lactating pupil on a school campus be given a reasonable amount of time to accommodate the need to express breast milk or breast-feed an infant child. Complaints regarding these provisions are investigated through the Uniform Complaint Process.

Laser Pointers – PC 417.27

Prohibits possession of a laser pointer by any student on any elementary or secondary school premise, unless possession is for valid instruction. Further prohibits directing the beam of laser pointer into the eyes of another or into a moving vehicle or into the eyes of a guide dog.

Liability – EC 48904

Parent/Guardian of a minor whose willful misconduct results in injury or death to any student or school employee or volunteer or who willfully damages property of the school or its employees shall be liable for all damages so caused by the minor.

Lockers, Search – EC 49050

School lockers remain the property of the District even when assigned to students. The lockers are subject to search whenever the District finds a need to do so. The use of the school locker for other than school-related purposes is prohibited.

Meal Charge Policy – Child Hunger Prevention and Fair Treatment Act of 2017; USDA SP-23-2017; EC 49557.5; AR 3551

The School District has a Meal Charge Policy about how students who pay the full or reduced cost of a school meal are impacted by not having enough cash on hand or in their account to purchase a meal. The Meal Charge Policy may be viewed at *www.avfood.org*, or for a copy of the policy, please contact the Director of Food Services, at (661) 948-7655.

Meals, Free and Reduced

See "Free and Reduced Meals."

Medical Defects

See "Health Defects."

Medical, Diabetes – EC 49452.7; AR 5141.3

The Superintendent or designee shall provide parents/guardians of incoming students in grade seven with an information sheet developed by the CDE regarding type 2 diabetes (See ATTACHMENT #31: Type 2 Diabetes)

Medical Examination

See "Physical Examination, Parent/Guardian Refusal to Consent."

Medical Information Act, Confidentiality – CC 56.10

School linked services coordinators will have access to health care information which complies with federal health insurance requirements. The coordinator must be credentialed and service with confidentiality requirements per licensed school nurses, marriage and family therapists, educational psychologists, and clinical counselors.

Medical Services—Confidential – EC 46010.1; AR 5113

School authorities may excuse any pupil in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. When excusing students for confidential medical services or verifying such appointments,

staff will not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment. Staff will not notify a parent when a student leaves school to obtain confidential medical services

Medical/Hospital Insurance – EC 48980(a), 49472; BP 5143

The School District does not provide or make available medical and hospital services for pupils who are injured in accidents related to school activity or attendance. However, any school district may provide or make available medical or hospital service through nonprofit membership corporations, defraying the cost of medical or hospital service, or through group, blanket or individual policies of accident insurance or through policies of liability insurance for injuries to pupils arising out of accidents related to school activity or attendance. No pupil is required to accept such service without the consent of his/her parent or legal guardian. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling Healthy Families/Medi-Cal for Families toll-free at (888) 747-1222 or Covered California at (800) 300-1506.

Medical/Hospital Insurance, Athletics – EC 32221.5

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling Healthy Families/Medi-Cal for Families toll-free at (888) 747-1222 or Covered California at (800) 300-1506.

Medical/Hospital Services – EC 49471; AR 5143

The District does not provide or make available medical and hospital services for pupils who are injured in accidents related to school activity or attendance.

Medication, Administration – EC 49423, 49480; AR 5141.21

The parent or legal guardian of any pupil taking medication on a regular basis must inform the school nurse or the designated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the medication on the pupil. A form is attached for meeting the requirements of this law. Any pupil who is required to take, during the regular school day, medication prescribed by a physician or surgeon may be assisted by the school nurse or other designated school personnel if the school district receives both a written statement of instructions from the physician detailing the method, amount, and time schedules by which such medication is to be taken requesting the school nurse to assist the pupil with prescribed medication as set forth in the physician statement. Student may carry and self-administer auto-injectable epinephrine or inhaled asthma medication if the school district receives both a written statement of instructions from the physical detailing the method, amount, and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting that the student self-administer. All requests are to be approved by school nurse prior to use. (See ATTACHMENT #9: Medication Administration Form.)

Medication, Administration, Anaphylaxis – EC 49414

Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex, or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse, and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. EC 49414 requires school districts to provide epinephrine auto-injectors to school nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history.

"Megan's Law" Sex Offender Notification – PC 290 et seq.

Information about registered sex offenders in California can be found on the California Department of Justice's Internet website, *http://meganslaw.ca.gov/*. The website also provides information on how to protect yourself and your family, facts about sex offenders, frequently asked questions, and sex offender registration requirements in California.

Mental Health – EC 49428

The District recognizes that all people deserve the opportunity to live healthy, rewarding lives and that mental health is an essential part of overall health. In order to initiate access to available pupil mental health services, you may contact your school's Guidance Office. School and community mental health resources are also available on the District website at *www.avdistrict.org/community/community-resources*. Our school district will notify parents and students at least twice per year about available access to mental health services. In addition to this first notification, there will be a notification during first semester and second semester by email.

Migrant Education Program – EC 54444.2

Federal and State laws govern the California Migrant Education Program. It is an educational program designed to supplement the needs of migratory students by reducing the educational disruptions that result from repeated moves. Programs are designed to help migratory students overcome educational, cultural, and language barriers; social isolation; various health-related problems; and other factors that may inhibit a student from doing well in school. As a public school district that received migrant education funds, our school is actively looking for parent involvement in the planning, operation, and evaluation of our programs. The parents have the authority to decide who may participate on the oversight council. If you are interested, or if you know other parents of migratory students who are interested in this council, please contact the Migrant Program office at (661) 948-7655.

Minimum Days

See "Calendar, Minimum Days and Student-free Staff Development Days."

Misdemeanor of Student

See "Felony/Misdemeanor of Student."

Missing Children, Reporting – EC 49370

It is the intent of the legislature that specified persons, including school teachers, administrators, aides, playground workers, and bus drivers, be required to report missing children to a law enforcement agency in a timely manner.

Nondiscrimination – EC 200, 221.5, 221.8; 5 CCR 4610; 5 CCR 4900; 34 CFR 104.8, 106.9; GC 11135; 20 USC 1681; 29 USC 794; 42 USC 2000d, 12101; Americans With Disabilities Act; Title VI, Civil Rights Act of 1964; Title IX, Educational Amendment Act of 1972; Vocational Rehab. Act of 1973, Section 504; BP 0410, 6178

The District is committed to providing a safe school environment where all individuals in education are afforded equal access and opportunities. The District's academic and other educational support programs, services, and activities shall be free from discrimination, harassment, intimidation, and bullying of any individual based on the person's actual race, color, ancestry, national origin, ethnic group

identification, immigration status, citizenship, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Specifically, state law prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports. Transgender students shall be permitted to participate in gender-segregated school programs and activities (e.g., athletic teams, sports competitions, and field trips) and to use facilities consistent with their gender identity. The District assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination, harassment, intimidation, or bullying are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained. (See ATTACHMENT #5: Uniform Complaint Procedures.)

Non-Students – PC 626.6

Administration has the authority to direct non-students to leave campus.

Open Enrollment, Intradistrict – EC 35160.5(b), 48980(h)

Residents of the District may apply to other schools within the District for their child to attend on a space available basis through Open Enrollment. Information on each school within the District is provided on the District website at *http://www.avdistrict.org.* Parents/Guardians of high school athletes should check on CIF sports eligibility rules before pursuing Open Enrollment. Transportation to any other school is the responsibility of the parent/guardian. Requests for admission will based on a random, unbiased selection process. No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside of the attendance area. Students who are a victim of bullying shall be allowed a transfer if space is available at the same grade level. The deadline to submit Open Enrollment applications for the 2026-27 school year is March 6, 2026. (See ATTACHMENT #4: Attendance Options, AVUHSD AR 5116.1—Intradistrict Open Enrollment and Open Enrollment Application.)

Parent/Guardian Required Annual Legal Notification – EC 48980(a), 48981; AB 2262 (Bradford)

At the beginning of the first semester or quarter of the regular school term, the governing board of each school district shall notify the parent/guardian of a minor pupil regarding the rights or responsibilities of the parent/guardian under Sections 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51938, and Chapter 2.3 (commencing with Section 32255) of Part 19 of Division 1 of Title 1. The notice may be provided by regular mail, in electronic format per parent request, or by any other method normally used to communicate with the parents/guardians in writing. (See Page 1 of this packet.)

Parent/Guardian Required Annual Legal Notification, Contents of Notice – EC 48983

If any activity covered by the sections set forth in Section 48980 will be undertaken by the school during the forthcoming school term, the notice shall state that fact and shall also state the approximate date upon which any of such activities will occur.

Parent/Guardian Required Annual Legal Notification, Activities Prohibited – EC 48984

No school district shall undertake any activity covered by the sections set forth in Section 48980 with respect to any particular pupil unless the parent/guardian has been informed of such action pursuant to this article or has received separate special notification.

Parent/Guardian Required Annual Legal Notification, FERPA – 34 CFR 99.7

LEAs must annually notify parents/guardians and eligible students of their rights under FERPA. (See ATTACHMENT #17—Notification of Rights Under FERPA.)

Parent/Guardian Required Annual Legal Notification, Language – EC 48985, 51101.1

If 15 percent or more of the pupils enrolled in a public school speak a single primary language other than English, all notices, reports, statements, or records sent to the parent/guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in such primary language and may be responded to either in English or the primary language. Encourages schools with substantial number of pupils with a home language other than English to establish parent centers with staff that can communicate with the parents/guardians.

Parental Engagement – School Accountability – EC 11500, 11501, 11502, 11503

To participate in the District offerings of parent education and to provide parental input to the local training programs for parents or for more information on how you may contribute, please contact the AVUHSD Director of Categorical and Special Programs at (661) 948-7655, Ext. 2501.

Parental Involvement – EC 48980, 51100, 51101, 51102; BP/AR 6020, 6171

The parents and guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school and to participate in the education of their children as follows:

(1) Within a reasonable period of time after making the request, to observe their child's classroom(s).
(2) Within a reasonable time of their request, to meet with their child's teacher(s) and the principal.
(3) To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.
(4) To be notified on a timely basis if their child is absent from school without permission.
(5) To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of their child's school on standardized statewide tests.
(6) To request a particular school for their child, and to receive a response from the school district.
(7) To have a school environment for their child that is safe and supportive of learning.
(8) To examine the curriculum materials of their child's class(es).
(9) To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
(10) To have access to the school records of their child.
(11) To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
(12) To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
(13) To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
(14) To participate as a member of a parent advisory committee, school site council, or site-based management leadership team.
(15) To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.

(16) To be notified, as early in the school year as practicable, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

(See ATTACHMENT #26: AVUHSD BP/AR 6020—Parent Involvement)

Parental Notification, Title 1; 20 USC 6311, 6316, 7908, 7912; 34 CFR 200.61; 42 USC 11432

Requires districts that receive Title 1 funds to notify parents/guardians of the following requirements:

Teacher Qualifications—Parent/Guardian shall be notified that they have the right to request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessional(s).

Homeless Children—Each local education agency liaison for children experiencing homelessness shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (See ATTACHMENT #24—Homeless Youth Education.)

Access by Military Recruiters— Federal law requires school districts to provide military recruiters the same access to secondary school pupils as is provided to post-secondary educational institutions or to prospective employers. Parents may request that the District not release their pupil's name, address, and telephone number without prior written consent. Written notice must be submitted to the school if the parent or legal guardian wishes to deny access to this information. (See ATTACHMENT #0: Release of Pupil Directory Information.)

Persistently Dangerous Schools—Parents/Guardians shall be notified of elementary and/or secondary schools considered to be "persistently dangerous" pursuant to California Department of Education guidelines and of available options. "Persistently dangerous" is defined as specified sum of firearm violations by non-pupils on school grounds or during school-sponsored activities plus expulsions for certain violations of EC 48915(a) and (c) and 48900.3 over the course of three school years. Currently, no high schools within AVUHSD have been designated as "persistently dangerous".

Victims of Violent Crimes— A pupil who becomes a victim of a violent crime while in or on the school grounds must be offered the opportunity to transfer to a safe public school within the school district, including a public charter school, within ten calendar days. If there is not another school within the area served by the district, the district is encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring school district to accept pupils through an interdistrict transfer. Primary examples of violent criminal offenses in the Penal Code include attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. For more information, please contact the school principal.

Parental Participation in School Meetings and Conferences – LC 230.8

If the parent's employer has 25 or more employees, the parent must be allowed to attend school meetings and events for their children, up to a maximum of 40 hours each year without discrimination or fear of job loss. Purposes to attend child-related activities include: enrollment in grades 1-12, to address child care or school emergency, behavior or discipline problem that requires immediate parent attention, sudden school closure, or natural disaster. ("Parent" means a parent, guardian, stepparent, foster parent, or grandparent of, or a person who stands in.) If an employer discharges, threatens to discharge, demotes, suspends, or otherwise discriminates against the parent, the employee may be entitled to reinstatement and reimbursement for lost income or benefits. See Labor Code 230.8 for more details.

Personal Beliefs, Querying

See "Surveys, Personal Beliefs, Querying."

Pesticide Products – EC 17612, 48980.3; Healthy Schools Act of 2000; AR 3514.2

To obtain a copy of all pesticide products and expected use at the school facility during the year, and to receive notification of individual pesticide applications at the school at least 72 hours before the application, please contact the Director of Human Resources at (661) 948-7655, Ext. 2228. The notice will identify the active ingredient(s) in each pesticide product, the intended date of application, an Internet address on pesticide use and reduction, and the Internet address where the school site integrated pest management plan may be found if the school site has posted the plan. (See ATTACHMENT #10: Notification Regarding Use of Pesticide Products.)

Physical Education Exemption – EC 51222(b), 51225.3(a)(1)(F), 51241(b), 60800; SB 601

All pupils are required to complete two years of physical education to be eligible to graduate from high school, unless the pupil has been exempted pursuant to the provisions of the Education Code. School districts that maintain a high school may grant a pupil an exemption from required attendance in physical education for two years any time during grades ten to twelve inclusive if the following criteria are met: (1) the pupil consents to the exemption; and (2) the pupil has met satisfactorily any five of six standards of the physical performance test administered in grade nine pursuant to EC Section 60800 (the *FITNESSGRAM*®). School districts that elect to grant such exemptions are to offer those exempted pupils a variety of elective physical education courses, each with a minimum of 400 instructional minutes every 10 school days. P.E. Elective Courses offered by AVUHSD include P.E. 3 Dance, P.E. 3 Physical Fitness, and P.E. 3 Weightlifting. (See ATTACHMENT #20: Ninth Grade Physical Education Performance Test.)

Physical Examination, Parent/Guardian Refusal to Consent – EC 48980(a), 49451; 20 USC 1232(h); AR 5141.3

A parent or guardian may file annually with the school principal a written statement, signed by the parent or legal guardian, withholding consent to a physical examination of the pupil. However, whenever there is good reason to believe that the pupil is suffering from a recognized contagious or infectious disease, the pupil shall be sent home and shall not be permitted to return until school authorities are satisfied that the contagious or infectious disease no longer exists.

Physical Performance Test, Reporting – EC 60800

Requires the governing board of a school district to report the aggregate results of its physical performance testing in the annual School Accountability Report Card.

Pregnant and Parenting Pupils – EC 221.51, 222.5, 46015, 48205, 48980

The governing board of the District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or post-partum recovery. Physical and emotional ability to continue may only be determined by physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the exception of personal choice.

Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from school districts or charter schools. Parental leave for eight weeks for preparation of birth of infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district or charter school supervisor of attendance, as excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the

school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations. An illness for sick child does not require a doctor note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor.

Proficiency Exam

See "California High School Proficiency Exam."

Promotion/Acceleration/Retention – EC 48070.5(e); BP/AR 5123

Requires development of board policy regarding promotion and retention of pupils. Provides for parent/guardian notification when pupil is identified as being at risk of retention and of their right to consult with school personnel regarding any decision to promote or retain and to appeal a decision to promote or retain. It is the intent of the Governing Board that students' progress at least to a normal rate of earning credits throughout their four years of high school. Mastery of content in the ninth and tenth grades is essential to student success in high school. Every effort should be made at the comprehensive high schools to support students who are having difficulty with academic progress during these years. Staff will identify students who are behind in credits and provide support and alternatives as appropriate. Programs that are available to assist students may vary from school to school. They will conform to District regulations.

Property Damage – EC 48904

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid.

Pupil Records – EC 48980, 49063, 49064, 49069, 49070, 49073, 49076; 5 CCR 431, 438; 20 USC 1232g; 34 CFR 99.7 BP/AR 5125, 5125.3

A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm, or other means, must be maintained on the history of a pupil's development and educational progress. The District will protect the privacy of such records. Parents/guardians have the right to 1) inspect and review the pupil's educational record maintained by the school, 2) request that a school correct records which they believe to be inaccurate or misleading, and 3) have some control over the disclosure of information from educational records. School officials with legitimate educational interests may access pupil records without parental consent as long as the official needs to review the records in order to fulfill his/her professional responsibility. Upon request from officials of another school district in which a pupil seeks or intends to enroll, the District shall disclose educational records without parental consent. Parents' request to access their pupil's educational records must be submitted in a written form to the school registrar, and the school will have five (5) business days from the day of receipt of the request to provide access to the records. Copies of pupil records are available to parents for a fee of $0.25 per page. Any challenge to school records must be submitted in writing to the school principal. A parent challenging school records must show that the records are 1) inaccurate, 2) an unsubstantiated personal conclusion or inference, 3) a conclusion or inference outside the observer's area of competence, 4) not based on the personal observation of a named person with the time and place of the observation noted, 5) misleading, or 6) in violation of the privacy or other rights of the pupil. Parents have the right to file a complaint with the United States Department of Education concerning an alleged failure by the District to comply with the provisions of the United States Family Educational Rights and Privacy Act (FERPA) by writing to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605. (See ATTACHMENT #17: Notification of Rights Under FERPA.)

Pupil Records, Destruction – EC 48918, 51747; 5 CCR 432, 437, 16027; BP/AR 5125

The District is required to keep certain student records indefinitely. These permanent records include the name, date, birth place, and sex of the student, the name and address of the student's parent/guardian, the entrance and departure date of each school year, subjects taken, grades and credits given, immunization information, and date of high school graduation or equivalent. However, records qualifying a student for special education and related services are not designated as permanent records. It is the District's policy to destroy all student records that are not permanent records following the third year after a student has graduated or otherwise left the program since the records will no longer be needed for educational purposes. Because information about the student's disability may be necessary to apply for and obtain assistance from the State of California or the federal government, it is recommended that copies of any records that may be required for this purpose be requested from the student's school upon graduation or upon leaving the District programs. Physical copies of nonpermanent student records of students who graduate or leave the District programs before June 30, 2025 shall be destroyed according to governing board policies during the school year following July 1, 2028. However, electronic digitized copies of a student's special education record shall remain available upon request.

Pupil Records, Name Change – 5 CCR 432; BP 5145.3

A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. However, at the written request of a student or, if appropriate, his/her parents/guardians, the District shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents.

Pupil Records, Social Media – EC 49073.6; AR 5125

Other than the school newspaper and yearbook, the school may gather information in the forms of video, photograph, blog, texts, and emails, to maintain school and student safety. All social media information gathered will be destroyed within one year after the student turns 18 years old or one year after the student is no longer enrolled, whichever comes first.

Pupil Records, Transfers – 5 CCR 438; 34 CFR 99.34; AR 5125

Requires notification that the District forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll.

Pupil Records, Storage – EC 49073.1; BP 3312

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third-party provider of digital software to access, store, and use student records, provided that the contract meets the requirement of Education Code 49073.1 and other applicable state and federal laws.

Registration Denial – PC 627.5; AR 3515.2

This law specifies the content of a written request for a hearing from a person denied registration and entrance to a school. It requires the principal or superintendent to promptly mail a written notice of the date, time, and place of the hearing. Timelines are specified.

Release of Pupil Directory Information – EC 49073; 20 USC 7908; AB 143; AR 5125.1

The District makes student "Directory Information" available in accordance with state and federal laws. "Directory Information" includes one or more of the following items: student's name, address, telephone number, email address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and

awards received, and the most recent public or private school attended by the student. No information may be released to private profit-making entity other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent/guardian unless the parent/guardian submits a written notice to the school to deny access to his/her pupil's directory information. Directory information regarding a pupil identified as a homeless child or youth shall not be released unless a parent, or eligible pupil, has provided written consent that directory information may be released. (See ATTACHMENT #0: Release of Pupil Information/Student Opt-Out Form.)

Release of Pupil Information, Juvenile Court Records – WIC 827, 831; AR 5125

Juvenile court records should be confidential regardless of the juvenile's immigration status. Only if a court order is provided, will any student information be disseminated, attached, or provided to federal officials. The court order must indicate prior approval of the presiding judge of the juvenile court. Otherwise, juvenile information is protected from distribution and remains private without a court order. Whenever a pupil has been found by a court to have committed any felony or misdemeanor involving curfew, gambling, alcohol, drugs, tobacco products, carrying of weapons, a sex offense, assault or battery, larceny, vandalism, or graffiti, the court will provide a written notice to the superintendent of the school district of attendance. The superintendent will then provide the information to the principal at the school of attendance, who will disseminate the information to any administrator, teacher, or counselor directly supervising or reporting on the behavior or progress of the pupil, allowing them to work with the pupil in an appropriate manner. Students may return to their school of origin from their placement in a juvenile court school to reduce the gap in the academic achievement of children in out-of-home care.

Release of Pupil Information, National Origin – EC 49077; 20 USC 1232g; AR 5125, AR 5145.13

A pupil's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order or judicial subpoena. In addition, the District will not release student information to third parties for immigration enforcement purposes without parental consent or a court order or judicial subpoena.

Release of Pupil Information, Notification – EC 49077; AR 5125

Requires reasonable effort to notify parent/guardian in advance of compliance with subpoena or court order for records.

Release of Pupil to Peace Officer – EC 48906; BP 5145.11

Requires school officials to take immediate steps to notify parents/guardians when a child is taken into custody by a peace officer except when the child is taken into custody as a victim of suspected child abuse. In such cases, law enforcement would assume all notification responsibilities.

Religious Instruction Absence – EC 46014, 48980(a); AR 5113

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction.

Rights and Responsibilities

See "Parent/Guardian Required Annual Legal Notification."

SARB (School Attendance Review Board) Referral

See "Truancy, SARB (School Attendance Review Board) Referral."

School Accountability Report Card – EC 32286, 33126, 35256, 35258, 52056, 60800; BP/AR 0510

Through the School Accountability Report Card (SARC), California public schools annually provide information about themselves to the community allowing the public to evaluate and compare schools for student achievement, environment, resources, and demographics. A copy of the SARC will be provided to parent/guardian upon request. Hard copies are to be made available by February 1 of the current school year. The SARC will also be available through Internet access to the District website at *http://www.avdistrict.org*.

School Safety, Bullying – EC 234.4, 32283.5

The District is committed to the prohibition of discrimination, harassment, intimidation, and bullying including cyberbullying on social media. An annual online training module will be provided to all staff who work with students to prevent bullying and cyberbullying. You may find a list of education web pages describing the staff training at: https://www.cde.ca.gov/ls/ss/se/bullyres.asp If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact your school principal or our district counseling liaison available to assist you in identifying and stopping this behavior, our Coordinator of Guidance Services at (661) 729-2321.

School Safety, Identification Badge – AR 5132

All students will wear an identification badge at all times during the school day. The badge is to be worn around the neck on a school-approved lanyard or clipped to the front of a collar or chest pocket with a school-approved clip. The initial identification shall be provided by the school. Any lost identification will be replaced at the expense of the student.

School Safety, Safety Plan – EC 32280 et seq.

Each school within the AVUHSD has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency procedures. Copies are available to read at each school office. Fire drills and emergency drills are held periodically at each school.

School Safety, Metal Detectors – BP 5145.12

At the beginning of each school year, the Superintendent or designee shall inform students and parents/guardians that the District uses metal detector scans as part of its program to promote safety and deter the presence of weapons. Signs shall be posted at all schools at which metal detectors are to be used to explain that anyone may be scanned by metal detector for guns, knives, or other illegal weapons when on campus or attending athletic or extracurricular events. (See ATTACHMENT #22: AVUHSD BP 5145.12—Search and Seizure.)

School Safety, Searches – BP 5145.12

At the beginning of each school year, the Superintendent or designee shall inform students and parents/guardians of the possibility of random searches of students, their belongings, and district properties under their control, including assigned desks and lockers. In addition, students, parents/guardians, and visitors who attend school events are subject to random searches of their belongings, including bags, backpacks, and vehicles. (See ATTACHMENT #22: AVUHSD BP/AR 5145.12—Search and Seizure.)

Scoliosis – EC 49452.5; AR 5141.3

Requires notification to parent/guardian of any pupil suspected of having scoliosis. Notification must include an explanation of scoliosis, early treatment significance, and public services available for treatment.

Section 504

See "Disabilities—Identification."

Sex and HIV/AIDS Education

See "California Healthy Youth Act."

Sex Offender Notification

See "'Megan's Law' Sex Offender Notification."

Sexual Abuse, Sexual Assault, and Sex Trafficking Prevention – EC 51900.6, 51950

Our schools provide age-appropriate instruction for students in sexual abuse, sexual assault awareness, sex trafficking strategies to reduce their risk; techniques to set healthy boundaries; and how to safely report an incident through prevention education. Parents or guardians may submit a written request to excuse their child from participation in any class and assessments related to that education.

Sexual Harassment – EC 231.5, 48900.2, 48980(g); 5 CCR 4916-4917; BP/AR 5145.7

The District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the District may be subject to disciplinary action up to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. (See ATTACHMENT #12: AVUHSD BP/AR 5145.7—Sexual Harassment.)

Social Security Number – EC 49076.7

Pupils and their parents or guardians should not be asked to provide their social security numbers or the last four digits of the social security numbers unless required by state or federal law. If a form is requesting that you provide a social security number or the last four digits of the social security number for you and/or your child and it does not specify the state or federal law that requires this information, ask the school administrator for more information before providing it.

Special Education, Age of Majority – EC 56345(a), 56041.5

Requires District to inform pupil, at least one year before pupil reaches age of 18, of rights that will transfer to pupil upon reaching the age of 18. Requires statement to that effect in the individualized education program (IEP).

Special Education, Assessment Plan, Due Process – EC 56301, 56321, 56321.5, 56321.6, 56329; IDEA; 20 USC 1415(d); 34 CFR 300.502, 300.503; BP/AR 6159.1, AR 6164.4

Special Education Program: Informs parents/guardians of Federal law which requires that a free and appropriate education (FAPE) in the least restrictive environment (LRE) be offered to all students with disabilities. Federal and State codes further describe the District's responsibility to pay the costs for an appropriate program. Requires written notice to parents/guardians that they may request a copy of the findings of the assessment. Further requires notification of IEP conferences and right to an independent assessment at public expense.

Special Education, Child-Find System – EC 56300, 56301; 20USC 1401(3), 1412(a)(3); 34CFR300.111(c)(d); BP 6164.4

Under state law, each public school system is responsible to find children with disabilities in its area. Each public school system is responsible for ensuring that each child with disabilities is served appropriately, at no expense to the parent in the least restrictive environment (FAPE/Free Appropriate Public Education).

Special Education, Private School Placement – EC 56034

Under certain conditions, pupils identified by the Educational Assistance Service Team, i.e., Individualized Educational Plan Team or IEP Team, may be eligible for private school placement. Additional information is available through the Director of Special Education, (661) 729-2321.

Special Education, Procedural Safeguards – 504 of the Rehabilitation Act of 1973; 34 CFR 104.32 and 104.36; 29 USC 794

Requires District to establish procedural safeguards to include notice of opportunity for parent/guardian of pupil to examine relevant records, to participate in an impartial hearing including opportunity for representation by counsel, and a review procedure. (See ATTACHMENT #5: Uniform Complaint Procedures.)

Special Education, Pupil Records – EC 48918, 51747; 5 CCR 432, 437, 16027; BP/AR 5125

The District is required to keep certain student records indefinitely. These permanent records include the name, date, birth place, and sex of the student, the name and address of the student's parent/guardian, the entrance and departure date of each school year, subjects taken, grades and credits given, immunization information, and date of high school graduation or equivalent. However, records qualifying a student for special education and related services are not designated as permanent records. It is the District's policy to destroy all student records that are not permanent records following the third year after a student has graduated or otherwise left the program since the records will no longer be needed for educational purposes. Because information about the student's disability may be necessary to apply for and obtain assistance from the State of California or the federal government, it is recommended that copies of any records that may be required for this purpose be requested from the student's school upon graduation or upon leaving the District programs. Physical copies of nonpermanent student records of students who graduate or leave the District programs before June 30, 2025 shall be destroyed according to governing board policies during the school year following July 1, 2028. However, electronic digitized copies of a student's special education record shall remain available upon request.

Special Education, Recording IEP – EC 56321.5; 56341; AR 6159

Requires copy of notice of parents'/guardians' rights to include right to electronically record the proceedings of IEP meetings.

Special Education, Seeking Pupils – EC 56300

Each district, special education local plan area, or county office shall actively and systematically seek out all individuals with exceptional needs, ages 0 through 21 years, including children not enrolled in public school programs, who reside in the District or are under the jurisdiction of a special educational local plan area or county office.

Special Education, Use of Assistive Technology – EC 56040.3

Upon exiting the school district, students may continue to use the assistive technology devices provided by the school as determined by the IEP team offer for a maximum of two months until a replacement or comparable device is obtained.

Steroids – Civil Code 1812.97

Requires notice of harmful effects of anabolic steroids to be posted in every school locker room.

Student-Free Staff Development Days

See "Calendar, Minimum Days and Student-Free Staff Development Days."

Suicide Prevention – Ch. 2, Part 1, Division 1 of Title 1 of EC; EC 215; BP/AR 5141.52

Student suicide rates are of concern to all members of the school community. One child, ages 12 and older, dies by suicide every five days in California. Local districts were required by California law to provide suicide prevention education, according to age-appropriate and sensitive local policies, for grades 7 to 12. Legislators have determined that training in mental health and coordination around improved services is extended to our elementary students. A shared goal by all staff educators is to keep a safe place to learn, free from harm to any of our students. (See ATTACHMENT #27: AVUHSD BP/AR 5141.52—Suicide Prevention.)

Sunscreen and Sun-protective Clothing – EC 35183.5

A doctor's note is not required to use sunscreen during the school day. A hat may be worn to protect from the sun outdoors, as may other sun-protective clothing, according to the school dress code.

Surveys, Personal Beliefs, Querying – EC 51513, 51514; 20 USC 1232(h); AR 5022, BP 5145.1, BP 6162.8

Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them. During the 2025-26 school year, the AVUHSD may administer such a survey to selected parents, staff, and students. The survey would be a powerful tool that can help schools and districts accurately identify areas of student and school strengths and weaknesses, and address related needs. It would provide a comprehensive process to guide efforts to improve school climate, learning supports and engagement, as well as identify and increase the quality of health, prevention, and youth development programs. It would be voluntary. Students who, with your permission, agree to participate would not have to answer any questions they do not want to answer, and may stop taking the survey at any time. If you would not want your student to participate in the survey, notify your student's school to complete the withdrawal of consent form. It would be anonymous. No names would be recorded or attached to the survey forms or data. The results would be made available for analysis only under strict confidentiality controls. To review the content of the survey when it becomes available, please contact your student's school site.

Surveys, Protection of Pupil Rights Amendment (PPRA) – 20 USC 1232(h)

The Protection of Pupil Rights Amendment (PPRA) gives parents/guardians and students who are 18 or older or emancipated minors certain rights regarding the School District's conduct of surveys, collection, and use of information for marketing purposes, and conduct of certain physical exams. (See ATTACHMENT #13: Notification of Rights Under PPRA.)

Suspension – EC 48911; BP/AR 5144.1

Requires reasonable effort to notify the parents/guardians in person or by telephone at time of suspension of pupil; mandates notification in writing. Requires request to parent/guardian to attend meeting to determine if suspension should be extended when expulsion is being considered.

Suspension and Expulsion, Grounds For – EC 48900 et seq; BP/AR 5144.1

Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds: 1) possessing, selling, or otherwise furnishing a firearm; 2) brandishing a knife at another person; 3) unlawfully selling a controlled substance; 4) committing or attempting to commit a sexual assault; 5) possession of an explosive. The school board shall order the student expelled upon finding that the student committed the act. Provisions include Subdivision (p) unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma; and Subdivision (s) as used in this section, "School property" includes, but is not limited to, electronic files and databases. Section 48900.4 provides for suspension or expulsion for acts of harassment, threats, or intimidation against pupils or school personnel. Section 48900.7 provides for suspension or expulsion for terroristic threats against school officials or school property, or both. (See ATTACHMENT #29: EC 48900 – Grounds for Suspension and Expulsion.)

Suspension and Expulsion Records: Transfer to Another District

See "Transfer to Another District: Suspension and Expulsion Records."

Suspension by Governing Board – EC 48912; BP/AR 5144.1

Permits the governing board to conduct a closed hearing for disciplinary action. Requires District to notify pupil and parent/guardian, by registered or certified mail or personal service, of intent to conduct closed session.

Suspension by Teacher, Attendance of Parent/Guardian for Part of School Day – EC 35291, 48900(i), 48900(k), 48900.1; BP/AR 5144.1

Teachers may require the parent or guardian of a student who has been suspended by a teacher to attend a portion of that school day in his or her student's classroom. The attendance of the parent or guardian will be limited to the class from which the student was suspended. A written notice will be sent to the parent or guardian regarding implementation of this requirement. Employers are not allowed to apply sanctions against the parent or guardian for this requirement if the parent or guardian has given reasonable notice to his/her employer.

Suspension by Teacher, Requirements – EC 48910; BP/AR 5144.1

Authorizes teacher to suspend pupil from class. Specifies terms and conditions of teacher suspensions. Requires report of the suspension to the principal and requires teacher to request parent/guardian to attend conference.

Suspension, In-School/On-Campus – EC 48911.1(d); BP/AR 5144.1

Requires school, at time pupil is assigned to supervised suspension, to notify pupil's parent/guardian in person or by telephone. If pupil is assigned to suspension for longer than one class period, school must notify parent/guardian in writing.

Suspension, Limitations – EC 48900, 48900.5, 48911.1, 49069, 56026; 20 USC 1415; BP/AR 5144.1

Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

Suspension or Expulsion, Notification to Law Enforcement – EC 48900(c), 48900(d), 48902; PC 245, 626.9, 626.10

Requires principal or designee to report to appropriate law enforcement, prior to suspension or expulsion of pupil, violations of Penal Code 245, 626.9, or 626.10. Requires notification to law enforcement within one day of suspension or expulsion for violations of EC 48900(c) or (d). Notification is in reference to "assault with a deadly weapon" or "controlled substance violation" and meets reporting requirements of the Gun-Free Schools Act of 1994.

Suspension or Expulsion, Notification to Teachers – EC 48900, 48900.2, 48900.3, 48900.4, 48900.7, 49079

Mandates notification to teachers regarding classroom pupils who have engaged in, or are reasonably suspected to have engaged in, specified serious violations (except 48900[h], tobacco). District to provide information based on records it maintains or receives from law enforcement.

Swimming Safety, Pupils – EC 35179.6

The District is committed to safety for all students at our planned events, including around swimming pools. There is already a requirement for pool sport coaches to be fully trained in CPR in case of accidental drowning in the pool. If there is any event on-campus or hosted at a swimming pool facility, at least one adult with a valid certification of CPR training will be present throughout the duration of the event.

Tardiness

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. A student will be classified as truant if they are tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year. (See ATTACHMENT #16: Letter Regarding Truancy.)

Teacher Qualifications – 34 CFR 200.48; 20 USC 6312; BP/AR 1312.4, 4112.2, 4222, 5145.6

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they have the right to request information regarding the professional qualifications of their child's classroom teachers, including but not limited to: 1) Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; 2) Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived; 3) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; 4) Whether the student is provided services by paraprofessionals and, if so, their qualifications. (See ATTACHMENT #28: Teacher Qualifications.)

Technology Use Policy – 20 USC 6777; 47 USC 254; BP 6163.4

One of the adopted goals of the District is to assist in advancing the use of technology to enhance student learning. Access to District technology is a privilege, not a right, and students enrolled in District programs or activities must follow District guidelines and procedures regarding acceptable use of technology. All District students and their parents/guardians shall sign the Acceptable Use of Technology Agreement prior to using District technological resources. The District shall make a diligent effort to filter the inappropriate or harmful matter accessible through the Internet, and students shall also take responsibility not to initiate access to inappropriate or harmful matter while using District technology. Violation of this policy may result in disciplinary action and the loss of the privilege to use the technology and/or civil or criminal liability. (See ATTACHMENT #14: AVUHSD BP 6163.4—Use of Technology.)

Temporary Disabilities, Hospital Instruction – EC 48207, 48208, 48980(a)

A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It is the responsibility of the parent/guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the District will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less. A pupil with a temporary disability may remain enrolled in the district of residence or charter school and may attend regular classes when not confined to the hospital setting, the total days of instruction may not exceed the maximum of five days with both school settings and attendance may not be duplicated. If necessary, the district of residence may provide instruction in the home for the days not receiving instruction in the hospital setting, depending upon the temporary doctor orders. The supervisor of attendance shall ensure that absences from the regular school program are excused until the pupil is able to return to the regular school program. An honorary high school diploma which is clearly distinguishable from the regular diploma of graduation may be awarded to a pupil who is terminally ill, from the resident governing school board, a county office of education, or a charter school.

Temporary Disabilities, Individual Instruction – EC 48206.3, 48980(b); AR 6183

A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day. Verification of disability may be required. Please contact the Health Office at your pupil's school for further information.

Title IX – EC 221.61

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Specifically, Title IX protects male and female pupils and employees, as well as transgender pupils and pupils who do not conform to sex stereotypes, against discrimination based on sex, including sexual harassment. California law also prohibits discrimination based on gender, gender expression, gender identity, and sexual orientation. Under Title IX, pupils may not be discriminated against based on their parental, family, or marital status, and pregnant and parenting pupils may not be excluded from participating in any educational program, including extracurricular activities, for which they qualify. For more information about Title IX, or how to file a complaint of noncompliance with Title IX, contact the Director of Equity, Dr. Kathryn Taylor, titleix@avhsd.org, (661) 729-2321, 176 Holston Drive, Lancaster, CA 93535.

Tobacco-Free Campus – BPC 22950.5; HSC 104420, 104495, 104559; PC 308; BP/AR 3513.3

The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and vehicles, and within 250 feet of a youth sports event. Tobacco product includes, but is not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar, pipe, or hookah) that delivers nicotine or other vaporized liquids. (See ATTACHMENT #18: Tobacco-Free Schools.)

Transfer to Another District: Suspension and Expulsion Records – EC 48201

Requires a school district to which a pupil is transferring to specifically request any records that the sending district maintains on the pupil of acts committed that resulted in suspension or expulsion of the pupil. Upon receipt of this information, the District shall inform the pupil's teacher(s) of the suspension(s) or expulsion(s) including the acts committed.

Translation of Public Comments for Open Meetings – GC 54954.3

As a parent, you have a right to participate in open meetings with the school district. If you require a translator, one will be provided to you with the time allotment doubled to allow for both English and primary language translation.

Transportation – EC 39831.5; AR 3543

The grace period for students to obtain a school bus pass for the first semester of 2025-26 ends on Friday, August 15, 2025. All students must have a current bus pass to enter a school bus effective Monday, August 18, 2025. The grace period for the second semester of 2025-26 ends on Friday, January 16, 2026. All students must have a current bus pass to enter a school bus effective Monday, January 19, 2026. Even though a transportation fee is charged, transportation is a privilege. Failure to abide by one or more of the Antelope Valley Schools

Transportation Agency (AVSTA) rules may result in the loss of bus riding privileges. (See ATTACHMENT #21: AVSTA Bus Rules and Discipline Guidelines.)

Truancy, Arrest of Truants/SARB (School Attendance Review Board) – EC 48263, 48264

The school attendance supervisor ("Community Attendance Worker"), administrator or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city, or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB). (See ATTACHMENT #16: Letter Regarding Truancy.)

Truancy, Consequences – ED 48260.5, 48263, 48267, 48268, and 48269; WIC 236, 601, 601.3,653.5, 654 and 651.5

Any student who is identified as "Truant" may be assigned as a ward of the court, if the available community resources do not resolve the students' continued problem of truancy, by a Probation Officer of Deputy District Attorney.

Parents will be notified if their child is identified as a truant. Parents are obligated to compel their child to attend school. District staff will offer to meet with the parents to discuss solutions and offer alternative educational options to help address the truancy. In addition, school personnel are available to meet with the pupil and family to develop strategies to support the pupil's attendance at school and offer available mental health and supportive services.

Truancy, Definitions – EC 48260, 48262, 48263.6

A student is considered truant after three absences or three tardiness of more than 30 minutes each time or any combination thereof and the absences or tardiness are unexcused. After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the schooldays in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within EC 48205. (See ATTACHMENT #2: Excused Absences—EC 48205.)

Truancy, Notice to Parent/Guardian of Truant Pupil – EC 48260.5, 48290-48296; VC 13202.7; AR 5113

Upon a pupil's initial classification as a truant, the School District shall notify the pupil's parent/guardian, by first-class mail or other reasonable means, of the following. (See ATTACHMENT #16: Letter Regarding Truancy.)

a) The pupil is truant.
b) The parent/guardian is obligated to compel the attendance of the pupil at school.
c) Parents/guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution pursuant to Section 48290.
d) Alternative educational programs are available in the District.
e) The parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
f) The pupil may be subject to prosecution under Section 48264.
g) The pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege pursuant to Section 13202.7 of the Vehicle Code.
h) It is recommended that the parent/guardian accompany the pupil to school and attend classes with the pupil for one day.

Truancy, Report of Truants to Attendance Supervisor – EC 48260

A student who is truant shall be reported to the attendance supervisor or to the superintendent of the District. (See ATTACHMENT #16: Letter Regarding Truancy.)

Truancy, Report of Truants to Juvenile Court and Probation Officer – EC 48267, WIC 602

Requires specified attendance or behavior violations of pupil adjudged habitual truant or insubordinate to be brought to attention of juvenile court and probation officer within 10 days of violation.

Uniform Complaint Procedures (not referring to clothing) – EC 222, 234.1, 262.3, 32289, 47606.5, 47607.3, 48853, 48853.5, 48985, 49013, 49609.5, 51225.1, 51225.2, 52060-52076; 5 CCR 4600 et seq.; AR 1312.3; AB 1575

The Uniform Complaint Procedures (UCP) complaint is a written and signed statement by a complainant alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying or charging pupil fees for participation in an educational activity or non-compliance. The person who receives the complaint shall respond to the parent in writing within 60 days. The parent may appeal to CDE within 15 days if not in agreement with the final report. Programs and activities subject to Uniform Complaint Procedures include: Accommodations for Pregnant and Parenting Pupils, Adult Education, After School Education and Safety, Agricultural Career Technical Education, Career Technical Education, Child Care and Development, Compensatory Education, Course Periods without Educational Content, Education of Pupils in Foster Care, Pupils who are Experiencing Homeless, Former Juvenile Court Pupils, Children of Active Military Families, Every Student Succeeds Act, Local Control and Accountability Plans (LCAP), Migrant Education, Physical Education Instructional Minutes, Pupil Fees, Reasonable Accommodations to a Lactating Pupil, Regional Occupational Centers and Programs, School Plans for Student Achievement, School Safety Plans, and School Site Councils. Copies of the District's Uniform Complaint Procedures shall be made available free of charge. If you would like more information on how to file a UCP complaint with the school or district prior to appealing to the CDE, please contact the Director of Student Services at (661) 729-2321. Additional information is also available on the CDE website: https://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp (See ATTACHMENT #5: Uniform Complaint Procedures.)

Uniforms (referring to clothing)

See "Dress Code Policy."

Vehicle Search – VC 21113

Authorizes schools to search all vehicles on school property without cause so long as warnings that such searches may take place are posted and visible.

Vision Appraisal – EC 49455

Requires notice to parents/guardians of their right to refuse vision appraisal/screening of their pupils due to religious beliefs by filing written statement with principal. Also requires notice that parent/guardian may file a copy of his/her private physician, surgeon, or optometrist report.

Visitors on Campus – EC 51101(a) (12); PC 626.8, 627.2, 627.3, 627.5, 627.6; BP 1250

Parents and guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including procedures for visiting the school. Specifies authority of administration to direct persons to leave campus whose presence interferes with school activities, unless such person is a parent/guardian of a child attending that school, is a student of the school, or has prior written permission of school

administration. Authorizes person denied visitor registration and entrance to a school or whose registration is revoked to file written request for hearing. PC 627.6 mandates signs at each school site entrance specifying entrance registration requirements, where office is located, and route to take for outsiders. All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with his/her name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law.

Weapons, Firearms

See "Firearms."

Weapons, Additional – PC 626.10

Razor blades and box cutters are designated as prohibited weapons to bring or possess upon the grounds of, or within, any public school.

Williams Complaint Procedures – EC 35186; AR-E 1312.4

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or mis-assignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be submitted. Parents, students, teachers, or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns. (See ATTACHMENT #6: Williams Complaint Procedures.)

Withholding of Grades, Transcripts, Diplomas for Property Damage – EC 48904; AR 5125.2

Authorizes District to withhold grades, diploma, and transcript of pupil willfully damaging school property, after affording pupil due process. Requires written notice to parent/guardian of alleged misconduct before withholding grades, diploma, or transcript. Requires District to establish procedures for withholding.

Withholding (Reciprocal) of Grades, Transcripts, Diplomas – EC 48904.3; AR 5125.2

Requires School District to which a pupil, subject to EC 48904 (property damage/liability), has transferred, to also withhold grades, diplomas, or transcripts upon receiving notice from the former district. Requires both the former district and the receiving district to notify the parents/guardians in writing of the decision to withhold as specified.

ATTACHMENTS:

Antelope Valley Union High School District
ATTENDANCE POLICY

1. Parents/Guardians will be notified of this policy at the beginning of each school year or upon the enrollment of the student if such enrollment is during the school year.

2. Parents/Guardians will be sent notification by mail of the number of unexcused absences their student has in each class at the following times: first quarter progress report, first quarter report card, second quarter progress report, third quarter progress report, third quarter report card, fourth quarter progress report. Notification of unexcused absences may be sent more frequently than outlined above.

3. Parents/Guardians may clear, by note, or phone call, or other approved method any non-suspension or non-truant absence during a period of time not to exceed three school days after the occurrence of the absence. After the three-day window of opportunity, a doctor's note indicating a diagnosis is required to clear an absence.

4. If a student is absent from school for a portion of the day for illness or a doctor's visit, the parent/guardian must properly check the student out of school through the attendance office. If this procedure is not followed, the student's period absences may be marked as unexcused.

5. Students may opt to attend Voluntary Saturday School (VSS) for a minimum of four hours to clear an all-day absence that is not a truancy or suspension. Parent/Guardian permission is required for the student to attend Voluntary Saturday School.

6. The Superintendent is directed to establish procedures to implement this policy. Annually, an evaluation of this policy shall be reported to the Governing Board.

Antelope Valley Union High School District
VOLUNTARY SATURDAY SCHOOL PROGRAM

The Attendance Committee recognizes the need to allow an alternative attendance option in its attendance policy. We hope that parents/guardians will be proactive in their student's attendance and take the responsibility to clear absences as they occur. The purpose of Voluntary Saturday School (VSS) is to allow students with excessive unexcused absences to engage in instruction on a Saturday in order to reduce the number of absences. Eligible types of absences to be reduced are any unverified all-day absences. Suspensions and confirmed truancies may not be reduced through this program.

1. The student must sign up for the program by no later than 3:00 p.m. on the Thursday prior to the VSS date. Parent/Guardian permission by writing or verbal contact is needed for the student to attend VSS.

2. The VSS teacher will monitor the progress of the students who are voluntarily attending.

3. The VSS teacher will have the final decision as to whether the student receives credit for the day or no credit. This decision will be based upon the amount of work completed by the student. A student may be dismissed from VSS, with loss of credit, due to inappropriate behavior.

4. The following Monday, the VSS teacher will deliver to the administrator over the program a list of students who received credit for VSS.

5. Upon successful completion of the VSS, the student will have one full day of unverified absence re-coded in the computer attendance files to represent attendance to a VSS program. The absence will now be considered excused and will no longer count against the student in relation to the attendance policy.

Education Code (EC) Section 48205—Excused Absences

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

(1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.

(2) Due to quarantine under the direction of a county or city health officer.

(3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.

(4) For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent/guardian, including absences to care for a sick child for which the school shall not require a note from a doctor.

(7) For justifiable personal reasons, including, but not limited to an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence has been requested in writing by the parent/guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active-duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

(B) (i) For the purpose of a middle school or high school who is absent pursuant to subparagraph (A) is required to be excused for only one school day-long absence per school year.

(B) (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(13) (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.

(i) To access services from a victim services organization or agency.

(ii) To access grief support services.

(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

(14) Due to the pupil's participation in military entrance processing.

(15) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is

absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed one school day per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

(4) "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g) of Section 230.1 of the Labor Code

NOTICE OF ALTERNATIVE SCHOOLS
California Education Code 58501

California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy;
b) Recognize that the best learning takes place when the student learns because of his/her desire to learn;
c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choices of learning projects;
d) Maximize the opportunity for teachers, parents/guardians, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process;
e) Maximize the opportunity for the students, teachers, and parents/guardians to continuously react to the changing world, including but not limited to, the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative offices of this District, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the District to establish alternative school programs in each district.

ATTENDANCE OPTIONS

California Education Code Section 48980

(Page 1 of 3)

The Antelope Valley Union High School District currently provides comprehensive educational programs for school-age children enrolled in grades nine through twelve. These programs are available on a limited basis through statutory attendance options to students who reside outside District boundaries. Additional attendance options as described below are available on a limited basis to pupils whose parents/guardians currently reside within the District's attendance boundaries and to pupils who have established residency pursuant to provisions of Education Code 48204. Current statutory attendance options and local attendance options available to District pupils are as follows:

Compulsory Education—EC 48200

Compulsory Education law states that students must enroll in school in the school district in which the residence of either the parent or legal guardian is located. If a parent is seeking a change in a public district outside of the resident district, then an inter-district permit is required. Exceptions are for charter school, home school or other private school enrollments, and other online charter school options.

Residency Requirements – EC 48200, 48204, 48204.2, 48204.3, 48206.3-48208, 48301, 48350-48361, 48980, SB 381; BP/AR 5111.1

The Governing Board shall admit only those students who provide proof of District residency. Such proof shall be required prior to enrollment. When establishing students' residency for enrollment purposes, the District shall not inquire into the citizenship or immigration status of students or their family members. A pupil residing within the District may establish residency by documenting that he/she lives with a parent/guardian within the District. A pupil may alternatively comply with the residency requirements for school attendance in a school district if an inter-district attendance agreement is in effect and/or if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is placed in foster care who remains in his or her school of origin; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; a pupil residing in a state hospital located within the boundaries of the school district; or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. Students in military and migrant families may remain in their school of origin and shall have waived residency restrictions due to the frequency of movement of their families. Connect with the enrollment office at your pupil's high school for more information on the protections afforded these students per California laws. If the Superintendent or designee determines that a student does not meet district residency requirements and denies the student's enrollment in the District, he/she shall provide the student's parent/guardian an opportunity to appeal that determination.

Inter-district Attendance—EC 46600

An inter-district agreement is signed by both the releasing and accepting districts. When denied, there are appeal processes according to the local district policies. The education rights holder may appeal to the Los Angeles County Office of Education for an appeal process within 30 days of a final denial from either district. The parent or legal guardian of a pupil may seek release from the school district of residence to attend a school in any other school district. School districts may enter into agreements for the inter-district transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers, and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an inter-district transfer, and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. A student who has completed grade 10 by June 30 may remain enrolled within the district of enrollment through grades 11 and 12 without any revocation from the desired district and must be treated the same as any other resident student. Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer.

Inter-district Attendance—EC 46600 (Continued)

Nor may a district prohibit an inter-district permit release when no intra-district permit options are available to a victim of bullying. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying. A student who is appealing a decision for an inter-district permit approval through the County Office of Education may be eligible for provisional admission to the desired district in grades TK through 12, while continuing through the process of appeal, if space is made available by the desired district, not to exceed two months. A pupil who has been determined by personnel of either the school district of residence or the district of proposed enrollment to have been the victim of an act of bullying, as defined in EC 48900(r), shall, at the request of the parent or legal guardian, be given priority for inter-district attendance under any existing agreement or, in the absence of an agreement, be given additional consideration for the creation of an inter-district attendance agreement. Inter-district permits shall not be denied for release from district of residence, but may require the same entrance requirements from desired districts. For active military families, pending transfer orders, may have ten days to produce documents after the family has relocated. Once orders are in writing, they may be forwarded to the intended resident district or charter to start the enrollment process and avoid delays. Coursework and graduation requirements are exempted for children of active military. Each school district shall post their inter-district policy agreements and local district caps on their district and/or school website. Reasons for approval and denial of inter-district transfer request must be updated on the district website according to board policies. The County appeals process will be offered with the final denial in writing by the school district. The County appeal process may take up to a maximum of two months. If you have any questions about the inter-district process, please call the Student Services office at (661) 729-2321, or call the Los Angeles County Office of Education at (562) 922-6233. The online "Inter-district Transfer Application" and procedures are available on the District website at *https://www.avdistrict.org/parents/inter-district-transfers* or in the AVUHSD Student Services office at 176 Holston Drive, Lancaster.

Inter-district Attendance—Parent/Guardian Employment—EC 48204(b)(1); SB140 (Allen Bill)

Some school districts may choose to accept employment in lieu of residency. A school district allows a student to have complied with the residency requirements for school attendance in the district if at least one parent/guardian of the pupil is physically employed within the boundaries of that district for a minimum of ten hours during the school week. Once admitted to residency, the pupil's transfer may be revoked only if the parent ceases to be employed within the boundaries of the district. As a resident, the student does not have to re-apply for the transfer to be valid. The online "Inter-district Transfer Application" and procedures are available on the District website at *https://www.avdistrict.org/parents/inter-district-transfers* or in the AVUHSD Student Services at 176 Holston Drive, Lancaster.

Intra-district Open Enrollment—EC 35160.5(b)

Residents of the school district may apply to other schools that serve the same grade levels within the District for their child to attend on a space available basis through Open Enrollment. Information on each school within the District is provided on the District website at *http://www.avdistrict.org.* Parents/Guardians of high school athletes should check on CIF sports eligibility rules before pursuing Open Enrollment. Transportation to any other school is the responsibility of the parent/guardian. Requests for admission will be based on a random, unbiased selection process. The deadline to submit Open Enrollment applications for the 2026-27 school year is March 6, 2026. The Open Enrollment application is an online form accessible during Open Enrollment at the following link: *https://www.avdistrict.org/parents/open-enrollment*. However, for additional information, see attached sample Open Enrollment application form and procedures. No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside the attendance area. Students who are a victim of bullying shall be allowed an intra-district permit to transfer if space is available at the same grade level. If there is no "intra-section district" space to attend, the student may seek an "inter-district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

For additional information about the attendance options described in this notification, please contact your local school principal, or call the Student Services office at (661) 729-2321.

INTRADISTRICT OPEN ENROLLMENT

Excerpts from AVUHSD AR 5116.1

Other Intra-district Enrollment

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intra-district Open Enrollment:

To implement intra-district Open Enrollment pursuant to Education Code 35160.5:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of these schools and Open Enrollment Applications shall be available at each school site, the district office, and on the district's Web site.
2. All students who submit applications to the Student Services office by the Open Enrollment application deadline shall be eligible for the applicant lottery pool for admission to their requested school the following school year. Applications will be received after the deadline only from those who did not reside in the District as of the deadline. These may be considered if further openings exist.
3. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.
4. Any applicants still remaining on the waiting list as of the first day of school shall attend their high school of residence. If these students wish to be included in the next Open Enrollment process for the following school year, a new Open Enrollment Application must be submitted by the next Open Enrollment deadline.
5. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
6. Applicants who receive approval must confirm their enrollment within 10 school days. (Applicants who do not contact the Student Services office to decline their Open Enrollment approval are considered to be confirmed.)
7. Any complaints regarding the Open Enrollment process shall be submitted in accordance with the applicable complaint procedure.
   (cf. 1312.3 – Uniform Complaint Procedures)

General Rules for Open Enrollment

1. The number of Open Enrollment transfers allowed is contingent on the availability of space at the requested site/program.
2. All students who are not on Open Enrollment will establish residency at a school following one grading period (one semester). They may then remain at the school without an Open Enrollment Application even if their official residency changes from that attendance area.
3. Once enrolled in the approved school, a student shall not be required to apply for readmission.
4. Once enrolled in the approved school, return to the prior school of residence can be accomplished only through an Open Enrollment Application during a subsequent Open Enrollment period.
5. Once enrolled in the approved school, if a student's official residency changes to a location in another school attendance area within the Antelope Valley Union High School District (AVUHSD) boundaries, that student may choose either to remain in the approved school or to attend the new school of residence.
6. Once enrolled in the approved school, if a student's official residency changes to a location outside the AVUHSD boundaries and then subsequently changes back to within the AVUHSD boundaries, that student may choose to attend either the new school of residence or the previous approved school regardless of the location of the new residence within the AVUHSD boundaries.
7. It is the intent of the District not to separate siblings. Open Enrollment approval for one sibling will be considered approval for other siblings in the same family during the time in which any sibling is enrolled in the approved school. However, subsequent siblings are required to submit individual Open Enrollment applications.
8. Transportation for approved Open Enrollment transfers is the responsibility of the parent/guardian. The District shall not provide transportation outside the school's attendance area except as provided by policy and/or required by law.
9. Students approved for Open Enrollment transfer will be eligible for participation on interscholastic teams in the receiving school consistent with C.I.F. rules. Transferring students may be ineligible for one year for varsity athletic teams. Principals may approve sub-varsity eligibility if there is no evidence of recruitment. Freshman students are eligible at their first high school of attendance.
10. Recruitment of individual students for particular programs by staff members of school-sponsored organizations is expressly prohibited; i.e., athletics, band, etc.

Non-approved Enrollment

1. In the event a student enrolls in a school other than the regular school of attendance without an approval, he/she shall be transferred to the proper school as soon as practical as determined by the school.
2. All school attendance offices will conduct a review of all student addresses prior to the third week of the new school year to determine non-approved enrollment.

Specialized Programs

1. Minimum entrance criteria may be established for specialized schools or programs. These may include "academies" or "career path"-type programs.
2. These shall be considered as separate schools as it relates to the above selection procedures.
3. If the number of students who meet the minimum entrance criteria exceeds the number of openings, enrollment in the school/program of preference shall be determined by lot from the eligible applicants. A waiting list shall be established to indicate the order in which students may be accepted as openings occur.
4. Open Enrollment approval for a specialized program of preference is subject to revocation if the student is not enrolled in that program.

Antelope Valley Union High School District

2026-2027 OPEN ENROLLMENT APPLICATION (TO REQUEST ANOTHER SCHOOL)

Return To: AVUHSD SS, 176 Holston Drive, Lancaster, CA 93535; Phone 661-729-2321; Fax 661-952-5468; Email *studentservices@avhsd.org*

DEADLINE: March 6, 2026

(This form is to be completed only if the student wishes to attend a high school other than the school of residence.
DO NOT COMPLETE THIS FORM if the student is currently attending, or scheduled to attend, the school requested.)

Student/Applicant Name:		**Birth Date:**
Home Address:		
City/ZIP Code (Home):	**Nearest Major Cross Streets:**	
Mailing Address:		
City/ZIP Code (Mailing):		
Parent/Guardian Name:	**Email Address:**	
Home Phone:	**Cell Phone:**	**Work Phone:**
2025-26 Current School of Attendance:	**2026-27 Grade:** ☐ 9 ☐ 10 ☐ 11 ☐ 12	

HIGH SCHOOL OF RESIDENCE

Please mark below the high school attendance area in which the student's parent/guardian lives based on the home address.

☐ Antelope Valley High School ☐ Eastside High School ☐ Highland High School ☐ Knight High School
☐ Lancaster High School ☐ Littlerock High School ☐ Palmdale High School ☐ Quartz Hill High School

OPTION #1: OPEN ENROLLMENT—GENERAL (LOTTERY)

Available spaces at each school are determined based on projected student enrollments and school capacity, and there is no guarantee that spaces will be available at a particular school for students who live outside the boundaries of that school. According to procedures established by the California Education Code, if more applications are received than available spaces, then Open Enrollment is conducted by lottery (random selection), and approval is not guaranteed. Transportation is NOT provided for students who are approved for Open Enrollment.

Please mark below the high school requested for General Open Enrollment:

☐ Antelope Valley High School ☐ Eastside High School ☐ Highland High School ☐ Knight High School
☐ Lancaster High School ☐ Littlerock High School ☐ Palmdale High School ☐ Quartz Hill High School

OPTION #2: OPEN ENROLLMENT—SIBLING

Sibling Open Enrollment applications are approved upon verification that the student has a sibling (brother or sister) currently enrolled in the requested school who will remain enrolled in the requested school for the 2026-27 school year. Address and parent/guardian information for the sibling must match the above information for the applicant. Transportation is not provided for students who are approved for Sibling Open Enrollment.

Please mark below the high school requested for Sibling Open Enrollment:

☐ Antelope Valley High School ☐ Eastside High School ☐ Highland High School ☐ Knight High School
☐ Lancaster High School ☐ Littlerock High School ☐ Palmdale High School ☐ Quartz Hill High School

_____ **2026-27 Grade of Applicant's Sibling:** ☐ 9 ☐ 10 ☐ 11 ☐ 12
Name of Applicant's Sibling

☐ **AVUHSD Employee**
Name/School of Employment_____
Per California Education Code 35160.5, students of AVUHSD employees may be approved through Sibling Open Enrollment. Please write the employee's name above along with the high school of employment.

I wish my son/daughter to attend the requested school beginning August 2026. If approved, I understand that the next opportunity to transfer to any other school will be the 2027-28 Open Enrollment process with any change effective August 2027.

PARENT/GUARDIAN SIGNATURE: **DATE:**

FOR OFFICE USE

Residence Verification_____ **Sibling Verification**_____ **Academy Verification**_____ **Date Stamp:**

OE Waiting List #_____ **Denied**_____ **Approved to Attend**_____

Antelope Valley Union High School District
2025-26 ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP)

For pupils, employees, parents or guardians of its pupils, school and district advisory committees, appropriate private school officials or representatives, and other interested parties

The Antelope Valley Union High School District is committed to equal opportunity for all individuals in education. Our District programs and activities shall be free from discrimination, harassment, intimidation, or bullying based on actual or perceived characteristics of race, ethnicity, color, ancestry, nationality, national origin, citizenship, immigration status, ethnic group, ethnic group identification, lack of English skills, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other unlawful consideration, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics. The District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, or bullying and complaints alleging violation of such state or federal laws. The District will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process.

The District shall investigate and seek to resolve any such complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Complaints alleging the occurrence of unlawful discrimination, harassment, intimidation, or bullying in district programs and activities may be based on actual or perceived characteristics of race, ethnicity, color, ancestry, nationality, national origin, citizenship, immigration status, ethnic group, ethnic group identification, lack of English skills, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or on a person's association with a person or group with one or more of these actual or perceived characteristics. The UCP shall also be used to address any complaint alleging the District's failure to comply with state and/or federal laws in adult education programs, After School Education and Safety programs, agricultural career technical education, bilingual education, peer assistance and review programs for teachers, career technical and technical education and training programs, child care and development programs, compensatory education, consolidated categorical aid programs, Economic Impact Aid, English learner programs, Every Student Succeeds Act, federal education programs in Title I-VII, migrant education, physical education instructional minutes, Regional Occupational Centers and Programs, school safety plans, school site councils, local control and accountability plan (LCAP), and any other district-implemented program which is listed in Education Code 64000(a) or with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities or with inappropriate assignment of a pupil to courses without educational content or with accommodations for lactating students or with requirements related to the educational rights of foster youth, homeless students, former court juvenile school students, or children of military families, or alleged retaliation against a complainant.

A student enrolled in a public school shall not be required to pay for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. A complaint regarding student fees must be filed no later than one year from the date the alleged violation occurred. A complaint regarding student fees or the local control and accountability plan may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the District. Complaints must be filed in writing with the compliance officer. Complainants shall be protected from retaliation, and the identity of a complainant alleging discrimination shall remain confidential as appropriate.

Complaints alleging unlawful discrimination, harassment, intimidation, or bullying must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the Superintendent or designee.

Complaints will be investigated, and a written decision or report will be sent to the complainant within sixty (60) calendar days from the receipt of the complaint. This sixty (60) calendar day time period may be extended by written agreement of the complainant. The District personnel responsible for investigating the complaint shall conduct and complete the investigation in accordance with Sections 4680-4687 and in accordance with local procedures adopted under Section 4621.

The complainant has a right to appeal the District's decision to the California Department of Education (CDE) by filing a written appeal within 15 calendar days of receiving the District's decision. The appeal must include a copy of the original complaint filed with the District and a copy of the District's decision.

Civil law remedies may be available under state or federal discrimination laws regarding unlawful harassment, intimidation, or bullying, if applicable. (5CCR Section 4622) In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of the District's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of the District UCP policy and complaint procedures shall be available free of charge. For further details or to file a complaint under the Uniform Complaint Procedures, please contact the District compliance officer:
Ms. Marisa Rissling, AVUHSD Director of Student Services
176 Holston Drive; Lancaster, CA 93535
Phone: 661-729-2321, Ext. 2412; Fax: 661-952-5468; Email: ucpcomplaints@avhsd.org or mrissling@avhsd.org

ANTELOPE VALLEY UNION
HIGH SCHOOL DISTRICT

UNIFORM COMPLAINT PROCEDURES
COMPLAINT FORM
2025-26

I have read school District Board Policy 1312.4 on Uniform Complaint Procedures and wish to file a complaint regarding a violation of federal or state law or regulations governing the following educational program which is covered under this procedure:

_____

_____

Agency to which complainant has been referred if this complaint is not covered by the Uniform Complaint Procedures:

Agency Name: _____ Telephone #: _____
Address: _____ Fax #: _____
City, State, Zip: _____

NATURE OF COMPLAINT
(Describe here the nature of the alleged violation. If this complaint involves the educational services provided to a specific child, please give the name, grade and school of enrollment. Attach additional pages if necessary. AVUHSD Board Policy 1312.3[a] prohibits retaliation in any form for the filing of a complaint, the reporting of such instances of unlawful discrimination, harassment, intimidation, or bullying or for participation in complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant).

_____

_____

_____

DATE OF VIOLATION: _____
(Must be within six [6] months of today's date. If not, you will be given information regarding an appeal to the State Superintendent of Public Instruction for an extension of time in which to file the complaint.)

*Mediation**
I have been offered and _____ an opportunity for mediation of this complaint
(accept/decline)

SIGNED: _____ Date: _____
Address: _____ Phone: _____
City, State, Zip: _____
Complaint received by _____ Date: _____
(Name and Title)

Response requested? ☐Yes ☐No

- *Optional
- Distribution: Original – Parent/Guardian; Copy – School District

To be filed with the Director of Student Services, 176 Holston Drive, Lancaster, CA 93535; Phone: (661) 729-2321, Ext. 2412; Email: ucpcomplaints@avhsd.org or mrissling@avhsd.org

NOTICE TO PARENTS/GUARDIANS, PUPILS, AND TEACHERS: COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in each classroom. Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.

2. School facilities must be clean, safe, and maintained in good repair.

3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

   Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

   Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. A complaint form may be obtained at the school office or district office, or downloaded from the school district web site: http://avdistrict.org. You may also download a copy of the California Department of Education complaint form from the following web site: http://www.cde.ca.gov/re/cp/us. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Exhibit approved: January 19, 2005
Exhibit revised: December 10, 2014

Antelope Valley Union High School District
Required Immunizations for the 2025-26 School Year

Required Vaccine	Required Minimum Doses and Timing	Notes
Polio (IPV or OPV)	**4 doses** 3 doses OK if one was given on or after fourth birthday.	Oral polio vaccine (OPV) doses given on or after April 1,2016, do not count.
DTap, DTP, Tdap or Td (Diphtheria, Tetanus, and	**4 doses** 4 doses OK if one was given on or after 4th birthday; 3 doses OK if one was given on or after 7th birthday.	
Tdap (Tetanus, Diphtheria, and Pertussis)	**1 dose only**	Required for entry into seventh grade. Must be given on or after seventh birthday.
MMR or MMR-V (Measles, Mumps, Rubella)	**2 doses** Both must be given after first birthday	Must be given at least four months apart
Hepatitis B	**3 doses**	First and last dose must be at least four months apart
VAR, MMR-V, VZV (Varicella/Chickenpox)	**2 doses** *A medical exemption may be used for a child who had chickenpox disease that was documented by a physician. Starting in 2021, new medical exemptions must be issued using CAIR-ME.	Required for entry into seventh grade

California Education law requires that all students become fully immunized or have a documented medical exemption.

Conditionally Admitted Students

1. ALL students, regardless of immunization status, MUST present immunizations at the time of enrollment in order to attend school. Those with incomplete records or immunizations have some options.
    a. Students who have received doses of all the vaccines required for the pupil's grade (table above) and are not currently due for any doses will be enrolled.
    b. Foster children, homeless youth, and children of currently active duty or reserved military families will be permitted to enroll. They are still required to provide records of immunizations and obtain any missing ones.
    c. Students with current IEPs will be permitted to enroll.
    d. Students with a temporary medical exemption.
2. Children who are conditionally admitted (meaning they have not completed the vaccine series) are still required to present their written documentation of current vaccines or enroll in an alternative non-classroom-based program (ex.: AV Virtual Academy or Independent Study).

Medical Exemptions-
(https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/laws-exemptions.aspx)

1. Beginning January 1, 2021 all new medical exemptions for school entry must be issued through the CAIR-ME website.
    a. Medical exemptions can only be issued by MDs or DO's licensed in California
2. A medical Exemption filed at pre-kindergarten facility or school remains valid until the earliest of:
    a. When the child enrolls in the next grade span (TK/K-6th grade, 7th-12th grade)
    b. The expiration date specified in a temporary medical exemption
    c. Revocation of the exemption because the issuing physician has been subject to disciplinary action from the physicians licensing entity.
3. To request a new or report an existing medical exemption, visit the CAIR-ME website
    a. https://cair.cdph.ca.gov/exemptions/home
    b. You can also contact the District Nurse at your school

Please contact the Health Office where your student will be attending if you have further questions. Questions for Alternative schools can be addressed at any high school Health Office.

Antelope Valley HS, 661-948-8552 x168

Eastside HS, 661-946-3800 x1043

Highland HS, 661-538-0304 x365

Knight HS, 661-533-9000 x158

Lancaster HS, 661-726-7649 x176

Littlerock HS, 661-944-5209 x365

Palmdale HS, 661-273-3181 x104

Quartz Hill HS, 661-718-3100 x155

NOTICE OF HEALTH EDUCATION (HEALTHFUL LIVING) CLASSES

Over a period of years, the health education programs currently offered at all schools in the Antelope Valley Union High School District have been developed with community support from PTA members, interested parents/guardians, county health authorities, representatives from the local ministerial association, and local physicians working closely with teachers and school administrators. These committees have helped in recommending which topics should be taught in health education, in selection of materials to be used in the classroom, and in the review of the health education programs. The program is periodically reviewed by a citizens' committee. The Governing Board has accepted the recommendations of the committee regarding this District's health instructional program and readopted the course of study which is in use throughout the District.

The health education course is required for graduation. The course is comprised of a number of separate but related topics which include the family, peer pressure, decision-making, growth during adolescence (health problems, personal hygiene, communicable diseases, including venereal disease, HIV/AIDS prevention, non-communicable diseases, harmful effects of alcohol, narcotics, and tobacco), family life and sex education, and understanding the protection of your health (food and nutrition, first aid, and safety).

While our graduation requirements include health education, if you do not want your pupil to receive instruction in a topic, in accordance with state law and District regulations, it will be necessary for you to request, in writing, that your pupil be exempted from the instruction. Requests for exemption from specific topics of instruction should be addressed to the school principal. Requests for exemption from the entire class must be approved by the Governing Board and should be directed to:

Chris Grado
Assistant Superintendent
Educational Services
Antelope Valley Union High School District
176 Holston Drive
Lancaster, CA 93535
(661) 948-7655, Ext. 2504

Should you wish to inspect health education materials to be used in the instruction of your pupil or wish to obtain a copy of EC 51930 et seq., please call the principal of the school where your child attends. Arrangements can be made for you to visit the school and review the materials.

ATTACHMENT #9: Medication Administration Form

Antelope Valley Union High School District
Medication Administration Orders

Student Name	**DOB**
Parent / Legal Guardian	Work / Cell Phone
Parent / Legal Guardian	Work / Cell Phone
1st Medication Name: _____ Purpose or diagnosis: _____ Dose: _____ Route: _____ *G-tube / J-tube Water Flush:* Before __mL After__mL Frequency: ☐ Daily-Scheduled Time:_____ ☐ As needed- Every: _____hours for _____ _____ Possible Side Effects: _____ _____ Call 9-1-1 when: _____	**2nd Medication** Name: _____ Purpose or diagnosis: _____ Dose: _____ Route: _____ *G-tube / J-tube Water Flush:* Before __mL After__mL Frequency: ☐ Daily-Scheduled Time:_____ ☐ As needed- Every: _____hours for _____ _____ Possible Side Effects: _____ _____ Call 9-1-1 when: _____

Authorization for Student to Carry and Self-Administer

It is my opinion that the student is trained and responsible to carry supplies and self-administer medication, in accordance with the health care provider's orders.

If no, medication administration will be performed by trained school personnel ☐ YES ☐ NO

Health-Care Provider Signature: _____ **Date:** _____

Parent Signature: **Date:**

Authorized Health-Care Provider Authorization for Management in the Educational Setting

(The Authorized Health Care Provider must be licensed in CA to prescribe medication)

My signature below provides authorization for the above written orders. I understand all procedures will be implemented in accordance with state laws and regulations. I understand that specialized physical healthcare procedures may be performed by unlicensed designated school personnel under the training and supervision provided by the credentialed school nurse.

This authorization is for a maximum of one year. If changes are indicated, I will provide new written authorization.

Authorizations may be faxed.

Authorized Health-Care Provider Name _____**NPI Number** _____

Signature _____**Date**_____

Phone _____**Address** _____**City** _____**Zip** _____

Authorized Health-Care Provider's Office Stamp	

Parent Consent for Authorization and Management in the Educational Setting

I (we) the undersigned, the parent(s)/guardian(s) of the above-named student, request that the specialized physical health-care service be administered to my (our) child in accordance with state laws and regulations.

I (we) will:

1. Provide the necessary supplies and equipment;
2. Notify the credentialed school nurse if there is a change in child's health status or attending authorized health-care provider; and
3. Notify the credentialed school nurse immediately and provide new written consent/authorization for any changes in the above authorization.

I (we) give consent for the school nurse to communicate with the authorized health-care provider when necessary for this order.

Parent(s)/Guardian(s) Signature: _____**Date** _____

Parent(s)/Guardian(s) Signature: _____**Date** _____

Received by (print name/title)_____(signature) _____Date_____

Reviewed by credentialed school nurse (signature) _____Date_____

ANTELOPE VALLEY UNION
HIGH SCHOOL DISTRICT

September 2025

Dear Parent/Guardian,

To meet the requirements of the **California Healthy Schools Act of 2000**, the District has adopted an Integrated Pest Management (IPM) policy. This policy includes notifying staff, parents, and/or guardians of pesticide use.

To avoid serious health problems which are posed by pests or to maintain the safety and integrity of a building structure, it may be necessary to apply pesticide at your child's school.

The attached list of pesticide products has been approved for potential use at District sites. In the majority of cases, the products used fall into the safest category "Caution," and pest management products shall not be applied when students are present. Applicators shall complete annual IPM safety training, strictly following the U.S. EPA label instructions, and only apply pesticides with the least risk and when their use is necessary. For additional information on pest management products, you may access the California Department of Pesticide Regulation website at *http://www.cdpr.ca.gov/* .

In the event the use of a product is required that is not on the approved list, you will be notified 72 hours in advance with the exception of emergency circumstances that warrant an immediate response.

If your child's health and/or behavior would be influenced by exposure to pesticide products and you would like to be notified each time a pesticide application takes place at your child's school, please contact Daniel Ramos, Director of Human Resources, at the number shown below. A "Request for Individual Pesticide Application Notification" form will be mailed to your home. Once the completed form has been returned, you will be notified in advance of pesticide application at your child's school.

If you have any questions, please do not hesitate to contact me or the Risk Management Department at (661) 948-7655, extension 2228.

Sincerely,

D. Ramos

Daniel Ramos
Director of Human Resources
Antelope Valley Union High School District

California Healthy Schools Act of 2000 2025-2026 NOTIFICATION OF **POTENTIAL** PESTICIDE USE		
PRODUCT	**ACTIVE INGREDIENT(S)**	**EXPECTED USAGE**
Round-Up	Glyphosate	Herbicide
Suspend®	Deltamethrin	Insecticide
Tempo 20% Wettable Powder	Cyfluthrin	Insecticide
Cynoff® WP	Cypermethrin	Insecticide
Cynoff® EC	Cypermethrin	Insecticide
Wasp-Freeze	Phenothrin, D-Trans Allethrin	Insecticide
CB-80 Extra	Pyrethrins & Diazinon	Insecticide
Talstar CA Granular	Bifenthrin	Insecticide
Demand-CS	Lambda-Cyhalothrin Technical	Insecticide
Back Flip Roach & Ant Killer	Pyrethrins & Diazinon	Insecticide
Ortho Ant Killer	Tetramethrin & Sumithrin	Insecticide
Ortho Diazinon Insect Spray	Diazinon	Insecticide
Rodent Bait Diphacinone	Diphacinone	Insecticide
Drione	Pyrethrins, Piperonyl, & Amorphous	Insecticide
Niban	Orthoboric Acid	Insecticide
Max Force	Hydramethylon, Fipronil	Insecticide
Terro	Sodium Tetraborate Decahydrate	Insecticide
Eco Pco	2-Phenethyl Propionate, Thyme Oil, Pyrethrins	Insecticide
Delta Dust	Deltamethrin	Insecticide
Drax Ant Gel	Orthoboric Acid	Insecticide
Termidor	Fipronil	Insecticide

Antelope Valley Union High School District contracts with Los Angeles County for some pest control services. The following products may be applied by L.A. County.

Cynoff	Cypermethrin	Insecticide
Delta Dust	Deltamethrin	Insecticide
Endurance	Prodiamine	Herbicide
Fighter F	Dimethylpolysiloxane	Herbicide
Foam Fighter	Dimethyl Silicone Fluid Emulsion	Herbicide
Fumitoxin	Aluminum Phosphide	Burrowing Rodents
Fusilade II	Fluazifop-P-Butyl	Herbicide
Galery 75 DF	Isoxaben	Herbicide
Garlon 4	Triclopyr	Herbicide
Gas Cartridge	Sodium Nitrate,Charcoal	Ground Squirrel Control
Gopher Getter	Strychnine	Gopher Control
Hot Foot	2-Propoxyethanol	Bird Repellent
M-Pede	Potassium Salts of Fatty Acids	Insecticide
Maki Blocks	Bromadiolone	Rodenticide
Manage	Halosulfuron-Methyl	Herbicide
Merit 75 WSP	Imidacloprid	Insecticide
Oust	Sulfometuron Methyl	Herbicide
Pathfinder	Triclopyr	Herbicide
Pendulum	Pendimethalin	Herbicide
R-11	Alkyl Aryl Polyethoxylates	Herbicide Spreader
Rodent Bait	Diphacinone	Ground Squirrel Control
Rodeo	Glyphosate	Herbicide
Roundup Pro	Glyphosate	Herbicide
Tempo 20 WP	Cyfluthrin	Insecticide
Trimec	2,4-D, MCPP, Dicamba	Herbicide
Wasp Freeze	Phenothrin, D-Trans Allethrin	Insecticide
Wax Bait Blocks	Diphacinone, Chlorophacione	Rat, Mouse Control

Cal Grant **OPT OUT** Form

(For students in the 11th grade)

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University, or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

The California Student Aid Commission (CSAC) requires that **all** students enrolled in grade 12 in a California public school, including charter schools, be deemed a Cal Grant applicant, unless the parent or the grade 12 adult student (at least 18 years of age) opts out. AVUHSD schools will electronically submit GPA verification for all seniors to the CSAC, except for those who have chosen to opt out.

If you do not wish for yourself or your student to be a Cal Grant applicant, you must OPT OUT by **OCTOBER 1 of the student's senior year.** To opt out, complete the form below and return it to your school's **Guidance Office.**

☐ I am an adult student, and I would like to OPT OUT of being automatically deemed a Cal Grant applicant.

☐ I am a parent or guardian of the student below, and would like to OPT OUT my son or daughter from being automatically deemed a Cal Grant applicant.

Student Last Name _____ Student First Name _____

Student ID Number _____ School _____

Student Email _____

Parent Last Name _____ Parent First Name _____

Parent Email _____

By signing below, I am indicating that I understand that OPTING OUT is required in order for me/my student to not be deemed a Cal Grant recipient. I also understand that by OPTING OUT, I make myself ineligible to receive a Cal Grant award (free money for college).

_____ _____

Signature of Parent/Guardian/Education Rights Holder Signature of Student *(If adult student)*

PLEASE RETURN THIS OPT OUT FORM TO THE GUIDANCE OFFICE.

BP 5145.7

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact the district's their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's website, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence,
2. A clear message that students do not have to endure sexual harassment under any circumstance,
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained,
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved,
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be Procedures (AR 1312.3), as applicable, investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made;
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues,
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student involved consistent with applicable district procedures. who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.
Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with laws and/or the applicable collective bargaining agreement.

Record-Keeping

In accordance with law and district policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: November 13, 1990
Policy revised: June, 10, 2025

Regulation 5145.7: Sexual Harassment

Definitions

Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, or verbal, visual, or physical conduct of a sexual nature by a person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.

2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.

3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.

4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

Examples of Sexual Harassment

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions.

2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.

3. Graphic verbal comments about an individual’s body or overly personal conversation.

4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature.

5. Spreading sexual rumors.

6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.

7. Massaging, grabbing, fondling, stroking, or brushing the body.

8. Touching an individual's body or clothes in a sexual way.

9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex.

10. Displaying sexually suggestive objects.

11. Sexual assault, sexual battery, or sexual coercion.

12. Electronic communications containing comments, words, or images described above.

Title IX Coordinator/Uniform Complaint Procedure (UCP) Compliance Officer

The District designates the following individuals as the responsible employees to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 – Title IX Sexual Harassment Complaint Procedures as well as to oversee, investigate, and/or resolve sexual harassment complaints under AR 1312.3 – Uniform Complaint Procedures. One or all of the Title IX Coordinators and UCP Compliance Officers may be contacted at:

Title IX Coordinator
Dr. Kathryn Taylor
Director of Equity
Antelope Valley UHSD
176 Holston Drive
Lancaster, CA 93535
(661) 948-7655, Ext. 2420
titleixcoordinator@avhsd.org

UCP Compliance Officer
Marisa Rissling
Director of Student Services
Antelope Valley UHSD
176 Holston Drive
Lancaster, CA 93535
(661) 729-2321, Ext. 2412
ucpcomplaints@avhsd.org

Notifications

The Superintendent or designee shall notify students and parents/guardians that the district does not discriminate on the basis of sex as required by Title IX and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

The district shall notify students, parents/guardians, employees, bargaining units, and applicants for employment of the name, office address, email address, and telephone number of the district's Title IX Coordinator and UCP Compliance Officer. (34 CFR 106.8)

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting sexual harassment; the name, phone number, and email address of the Title IX Coordinator and the UCP Procedure Compliance Officer to contact to report sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)
4. Be posted along with the name, title, and contact information of the Title IX Coordinator, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6; 34 CFR 106.8)

5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

7. Be included, along with the name or title and contact information of the Title IX Coordinator in any handbook provided to students or parents/guardians (34 CFR 106.8)

The Superintendent or designee shall also post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Reporting Complaints

A student (or parent/guardian) who believes that the (student) witnessed has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. All Any school employees who observes an incident of sexual harassment shall promptly report it to the district's involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator and UCP Compliance Officer, and may report it to the principal. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Complaint Procedures

All complaints and allegations of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to BP/AR 1312.3 - Uniform Complaint Procedures.

If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Regulation approved: March 3, 1995
Regulation revised: June, 10, 2025

NOTIFICATION OF RIGHTS UNDER PPRA

The Protection of Pupil Rights Amendment (PPRA) gives parents/guardians and students who are 18 or older or emancipated minors ("eligible students") certain rights regarding the School District's conduct of surveys, collection, and use of information for marketing purposes, and conduct of certain physical exams. These include the right to:

1. Consent to federally funded surveys concerning "protected information." If the U.S. Department of Education funds a survey in whole or in part, a student's parents/guardians or an eligible student must consent in writing before the student may provide information relating to the following categories:
   - Political affiliations or beliefs of the student or student's parent;
   - Mental or psychological problems of the student or student's family;
   - Sexual behavior or attitudes;
   - Illegal, anti-social, self-incriminating, or demeaning behavior;
   - Critical appraisals of student's family members;
   - Privileged or similar relationships recognized by law, such as with attorneys, doctors, and ministers;
   - Religious practices, affiliations, or beliefs of the student or student's parents/guardians; or
   - Income other than that required by law to determine program eligibility.

   A survey that concerns any of these points is called a "protected information survey".
2. Opt out of certain surveys and exams. Parents/Guardians and eligible students will receive notice of any of the following activities and will have the right to opt out of them:
   - Activities involving collection, disclosure, or use of personal information obtained from students for purposes of marketing or selling or otherwise distributing the information to others;
   - Any protected information survey, regardless of funding; and
   - Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and scheduled by the school, and not necessary to protect the immediate health and safety of a student or of another student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law.
3. Inspect certain material. Parents/Guardians and eligible students have the right to inspect the following, upon request, before the District administers or uses them:
   - Protected information surveys of students (including any instructional materials used in connection with the survey);
   - Documents used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
   - Instructional material used as part of the educational curriculum.
4. Receive notification of District policy. The School District has developed a policy, in consultation with parents/guardians, regarding these rights, and has made arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The School District will directly notify parents/guardians and eligible students of this policy at least annually at the start of each school year and after any substantive changes are made.
5. Report violations. Parents/guardians and eligible students who believe their rights have been violated may file a complaint with:
   Student Privacy Policy Office
   U.S. Department of Education
   400 Maryland Avenue SW
   Washington, DC 20202

BP 6163.4

The Governing Board intends that technological resources provided by the District be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with District regulations and the District's Acceptable Use Agreement.

The Superintendent or designee shall provide age-appropriate instruction regarding the District's Acceptable Use Agreement, including instruction on the safe use of social networking sites and other Internet services including, but not limited to, the dangers of posting personal information online, misrepresentation by online predators, and how to report inappropriate or offensive content or threats.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review this policy, the accompanying administrative regulation and other relevant procedures to help ensure that the District adapts to changing technologies and circumstances.

Use of District Computers for On-Line Services/Internet Access

The Superintendent or designee shall ensure that all District Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

The Board desires to protect students from access to inappropriate matter on the Internet. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using electronic mail, chat rooms and other forms of direct electronic communication, and other social networking sites deemed appropriate.

Before using the District's technological resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the District or any District staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the District and District personnel for any costs or damages incurred.

Staff shall supervise students while they are using online services and may ask teacher aides, student aides, and volunteers to assist in this supervision.

If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If a school employee finds it necessary to confiscate a device, he/she shall return it at the end of the class period or school day. A student who violates this policy may be prohibited from possessing a mobile communications device at school or school-related events and/or may be subject to discipline in accordance with board policy and administration regulation.

Use of Student Personal Technology Devices for Online Services/Internet Access

The Superintendent or designee shall ensure that all students will have the opportunity to bring their own personal technology devices for academic use. Students using their own laptops must have current anti-virus software installed before accessing district resources.

The Superintendent or designee shall ensure that all will have access to the district's electronic communications system for educational purposes. The electronic communications system is defined as the district's network, servers, computers, mobile devices, peripherals, applications, databases, online resources, Internet access, email, and any other technology designated for use by students.

It will be each student's responsibility to follow the rules for appropriate and responsible use. Access to the district's network is a privilege and administrators and faculty may review files and messages to maintain system integrity and ensure that users are acting responsibly. The district is not responsible for technology devices that are brought to school from home by students or faculty members.

Bullying/Cyber-bullying/Cyber-harassment

Harassment of students or staff, including bullying, intimidation, cyber-bullying, cyber-harassment, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threats to cause bodily harm or emotional suffering is prohibited. Cyber-bullying and cyber-harassment includes the posting of harassing messages, direct threats, social cruelty, or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: October 18, 1995
Policy revised: September 5, 2012

INTERNET SAFETY

Dear Parent/Guardian:

The Antelope Valley Union High School District prides itself on providing a safe learning environment for its students. An emerging national concern is the inappropriate use of the Internet by students. This problem has the potential to be harmful, and we ask your support in assisting us with this challenge.

Across the nation, schools have seen an increase in negative student behavior as a result of messages written using electronic technology posted to popular social networking Web sites. Many sites contain instant messaging components that allow students to chat with other students and to post statements that ordinarily would not be said in a face-to-face conversation. The popularity of these Web sites seems to be growing. *Facebook.com*, for example, is said to have millions of members and has become one of the most popular "message exchange" sites among students nationwide.

Unfortunately, some of these Web sites are being used by child predators, "cyber bullies," and con artists. To our knowledge, there are no adults officially responsible for monitoring the content on such Web sites, and some students use the sites to participate in online bullying or to threaten harm to other students. The so-called "cyber bullies," mostly children between the ages of 9 and 14, use the anonymity of the Web to hurt others without witnessing the consequences. Students who are bullied online sometimes do not report these occurrences for fear that they will be barred from using the Internet.

Outside of our schools, there have been instances of adults posing as youths and gaining access to student chat rooms. In some cases, these contacts have led to tragedy. Some unsuspecting students post enough personal information that predators are able to locate students' home or school addresses, thereby becoming easy targets for predators.

The AVUHSD has blocked the use of these social networking Web sites from our school computers. We will continue to block objectionable material as we deem appropriate.

Parents should be aware of what their children are writing on the Internet and what others are posting in reply. These Web sites are public domain, and anything posted there can be seen by anyone who has Internet access. Although most of what is written is not immoral, offensive, or illegal, some of it is. If you choose to do so, you may investigate a site by personally logging on to the site. The services are free, and users may register using an email address. Once you have registered, you can search by name and email address to see if your child is registered. You can narrow the search results by entering the name of your city. You will be able to view the kinds of personal information, messages, diaries, and photographs that students post.

<u>Helpful Tips and Resources</u>

We encourage you to talk with your son or daughter about the potential danger of the Internet. Ask if they have an account with *Facebook, Instagram, Snapchat, Twitter,* or similar Web sites. If your child is using such a site with your permission, you may want to review his or her profile to ensure that no personal and identifiable information has been posted.

We also encourage you to establish rules and guidelines to ensure the safety of your child while on the Internet. Some Web sites offer parental or family guidance for Internet safety; for example, *SafeKids.com*, located online at *http://www.safekids.com*, and *Web Wise Kids*, located online at *http://www.webwisekids.org*, by telephone at 866-WEB-WISE, or by email at *webwisekids2@aol.com*.

The AVUHSD will continue to provide Internet security within our schools. It is important that parents also monitor Internet use at home. Thank you for your support and cooperation in keeping our students safe. If you have questions or would like more information, please feel free to contact our Director of Technology at (661) 948-7655.

Sincerely,

Greg Nehen
AVUHSD Superintendent

ATTACHMENT #16: Letter Regarding Truancy

Dear Parent/Guardian,

On behalf of the Antelope Valley Union High School District Attendance Office, I would like to welcome you to the 2025-26 school year. Our District is committed to partnering with families to ensure every student attends school regularly and on time, because consistent attendance is a key factor in academic success and graduation.

What Truancy Means

Truancy is against the law. Under **California Education Code Section 48260**, a student is considered *truant* when they have:

Three unexcused absences in one school year, **or**

Are **tardy or absent for more than 30 minutes without a valid excuse on three occasions** in one school year.

Why Attendance Matters

Research shows that **missing just 10% of the school year—about two days per month—can negatively affect academic achievement, social skills, and on-time graduation.** Regular attendance builds lifelong habits and keeps students connected to their peers, teachers, and learning opportunities.

Support for Students and Families

We understand that attendance issues can sometimes be linked to mental health, medical or other personal challenges. Our schools offer various resources to support your child's well-being, including:

Access to school counselors for emotional and academic/tutoring support

Support groups and mentoring

Assistance with developing a personalized attendance plan

Alternative Educational Programs Offered at Antelope Valley Union High School District

If your child is struggling with traditional school attendance, alternative educational programs may be available. These options may include:

Independent study options including short-term independent study

Alternative or continuation schools

If you need these resources or alternative educational options this school year, please contact your child's counselor, administrator, or Community Attendance Worker to discuss what may be available for your child. School staff are always available to meet with you to create an attendance plan tailored to your child's needs.

Let's Work Together!

As a parent or guardian, you are legally responsible for ensuring that your child attends school regularly. If your student becomes truant, our team will reach out to work with you through meetings and supportive interventions to improve attendance. If the issue continues, there could be additional consequences as required by law including a Student Attendance Review Board (SARB) meeting which can result in a student being referred to the District Attorney's office. Thank you for partnering with us to help your child succeed.

Sincerely,

Dr. Viola Scott
Director of Attendance
Antelope Valley Union High School District
(661) 948–7655, Extension 2335

Notification of Rights Under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents/Guardians or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected. Copies of student records are available to parents/guardians for a fee of 25¢ per page.

2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate or misleading. Parents/Guardians or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal [or appropriate official], clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent/guardian or eligible student, the School will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

ATTACHMENT #18: AVUHSD BP/AR 3513.3—Tobacco-Free Schools

BP 3513.3

The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff.

The Board prohibits smoking and/or the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code 104420, 104559)

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff

2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah

3. Any component, part, or accessory of a tobacco product, whether or not sold separately

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: November 13, 1990
Policy revised: August 2, 2017

Regulation 3513.3—Tobacco-Free Schools

Notifications

Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students, and the community. (Health and Safety Code 104420)

The Superintendent or designee may disseminate this information through annual written notifications, district and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

The Superintendent of designee shall ensure that signs stating "Tobacco use is prohibited" are prominently displayed at all entrances to school property. (Health and Safety Code 104420, 104559)

Enforcement/Discipline

Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property.

2. Request local law enforcement assistance in removing the person from school premises.

3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time.

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code 6404.5)

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Regulation approved: December 14, 1994
Regulation revised: August 2, 2017

COLLEGE ADMISSION REQUIREMENTS AND HIGHER EDUCATION INFORMATION

The State of California offers community colleges, California State Universities (CSU), and Universities of California (UC) for students who wish to continue their education after high school.

To attend a community college, you need only a high school diploma or equivalent, or be over the age of 18. To attend a CSU, you have to take specific high school courses, have the appropriate grades and SAT/ACT test scores, and have graduated from high school. Test scores are not required if your GPA is 3.0 or above, and you applied to a campus or enrollment category that is not impacted. To attend a UC, you must meet requirements for coursework, GPA, and test scores. If you are a California student who has not been admitted to UC campus to which you have applied, you will be offered a spot at another campus if space is available and you rank in the top 9 percent of California high school students or of your graduating class at a participating high school. You may also transfer to a CSU or UC after attending a community college. For more information on college admission requirements, please refer to the following webpages:

www.californiacommunitycolleges.cccco.edu – This is the official website of the California Community College system. It offers links to all the California Community Colleges.

https://www2.calstate.edu/ – This extensive online site offers assistance to students and their families on the CSU system, including the ability to apply online, and links to all CSU campuses.

www.universityofcalifornia.edu – This massive website offers information regarding admissions, online application, and links to all UC campuses.

www.assist.org – This online student-transfer information system shows how course credits earned at one public California college or university can be applied when transferred to another.

Students may also explore career options through career technical education. These are programs and classes offered by a school that are specifically focused on career preparation and/or preparation for work. The programs and classes are integrated with academic courses and support academic achievement. Students can learn more about career technical education by referring to the following webpage: www.cde.ca.gov/ci/ct/gi/.

You may meet with a school counselor to choose courses at your school that will meet college admission requirements or enroll in career technical education courses, or both.

NINTH GRADE PHYSICAL EDUCATION PERFORMANCE TEST NOTIFICATION

Dear Parent/Guardian,

During Spring 2026, our pupils in grades seven or nine will participate in the California Physical Fitness Test (PFT). The *FITNESSGRAM*[1] is the required annual PFT for pupils in grades five, seven, and nine in California public schools. This health-related fitness test, developed by The Cooper Institute, is intended to help pupils acquire lasting habits of regular physical activity.

The *FITNESSGRAM* includes tests for five areas of fitness, including Aerobic Capacity, Abdominal Strength and Endurance, Trunk Extensor Strength and Flexibility, Upper Body Strength and Endurance, and Flexibility. There are two or three test options for most of the fitness areas of the *FITNESSGRAM* so that all pupils, including those with special needs, have the chance to participate in the PFT. For those fitness areas that have multiple options, only one option is reported for each pupil.

Our pupils will receive their results upon completion of the PFT. These results will help pupils understand their individual levels of fitness. Pupils are encouraged to talk about these results with their parents or guardians and their physical education teacher. Parents and guardians can use these results to help their children plan appropriate fitness activities.

If you have any questions about your child's participation in the PFT, the *FITNESSGRAM*, or the test results, please contact the Vice Principal of Athletics at your student's school**.**

To learn more about the PFT, visit the CDE Parent Guides to Understanding web page at https://www/cde/ca/gov/ta/tg/ca/parentguidetounderstand.asp.

[1] The *FITNESSGRAM* and Healthy Fitness Zone (HFZ) are registered trademarks of The Cooper Institute.

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY
BUS RULES

1. Authority of the driver: Pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street or highway. (Title V, Section 14103 – A, California Administration Code)

2. Cooperate with the driver. Follow directions the first time they are given.

3. Arrive at the bus stop waiting in line five minutes before the scheduled bus departure time. While going to and from the bus stop and while waiting for the bus, keep out of the street and off private property. Noise, rowdy behavior, and property damage at the bus stop could cause the stop to be moved to a less convenient location. Students must use the designated stop closest to his or her home both A.M. and P.M. Students may not use multiple stops. Any student having to use another stop in an "emergency only" situation must have a note pre-approved by the school.

4. Board and leave the bus in an orderly manner. Do not push other students. Be seated promptly. Do not "save" seats for others. Be willing to share the seat with fellow bus riders. Follow driver's instructions concerning seating location and unloading procedures.

5. Always sit facing the front of the bus. Remain seated when the bus is in motion. Do not change seats without permission of the driver.

6. Keep head, hands, and arms inside the bus at ALL times. Do not yell out of the windows to others outside the bus.

7. No physical contact of ANY kind is allowed. Keeps hands off other people and off others' possessions.

8. Animals, insects, and reptiles are not permitted on the bus with the exception of service animals. (54.2. Civil Code)

9. Large musical instruments are prohibited on the bus. Other prohibited items include glass containers or other breakable items, skate boards, roller blades/skates, balloons, playground equipment, and other large bulky items. Special arrangements must be made for transportation of athletic equipment. Cleats and/or spikes must be removed prior to boarding the bus.

10. Bus aisle and emergency exits must be kept clear of feet, legs, arms, books, and lunches.

11. Keep the bus clean. Students are not to eat, drink, or chew gum or tobacco on the bus.

12. Appropriate school dress must be worn at all times while on the bus. Appropriate footwear must also be worn. Hats/caps, hoodies, etc. are not to be worn while on the bus and must be removed prior to boarding. No open cosmetics or aerosol cans are permitted.

13. Do not use obscene or profane language. Smoking, any narcotics, weapons, and lighting of matches are not permitted on the bus. No hazardous materials, liquids, or gases are permitted on the bus.

14. Do not deface or destroy bus equipment. Damage to seats, windows and other parts of the bus are unnecessary and costly. The student will be responsible for the cost of repair.

15. Avoid loud talking, loud laughter, or unnecessary confusion. (It may divert the driver's attention and could result in an accident)

16. Students living across streets, upon which the bus is stopped to unload them, should cross only when the driver indicates that it is safe to do so. Students must cross the street in front of the bus and walk straight across the street. The driver will escort elementary and junior high students across the street.

17. In school districts with bus passes, students MUST show their bus pass before boarding the bus and may not use another student's pass.

18. Students are NOT allowed to use cell phones or any electronic devices while on the bus. These items must be placed in the off position and kept in the student's possession at all times while on a bus.

19. Students that leave campus for any reason other than a school authorized, pre-approved appointment will NOT be allowed to ride the bus home in the PM.

20. If school bus is equipped with seat belts and shoulder straps, they MUST be worn at all times. Tampering with ANY seat belt or shoulder strap is PROHIBITED.

<u>EVEN THOUGH A TRANSPORTATION FEE IS CHARGED, TRANSPORTATION IS A PRIVILEGE. FAILURE TO ABIDE BY ONE OR MORE OF THESE RULES MAY RESULT IN THE LOSS OF BUS RIDING PRIVILEGES.</u>

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY
PUPIL MANAGEMENT
GUIDELINES FOR STUDENT DISCIPLINE

In order to provide the safe transportation of students, we are using the following assertive discipline policy.

OUR PHILOSOPHY

We believe all students can behave appropriately and safely while riding on a school bus. We will ***NOT*** tolerate students deterring drivers from doing their job or preventing other students from having safe transportation. Failure to follow the bus rules will result in a bus ticket.

Agency personnel will carry out the following consequences:

1st Ticket: Will result in a written warning notice to parents and school administrators.

2nd Ticket: Will result in loss of bus riding privilege for 1 to 3 school days. The parent will be responsible for transporting the student.

3rd Ticket Will result in loss of bus riding privileges for 5 school days. The parent will be responsible for transporting the student.

4th Ticket: Will result in loss of bus riding privileges for 10 school days. The parent will be responsible for transporting the student.

5th Ticket: Will result in loss of bus riding privileges per Title V, Section 14103 #B for the remainder of the school year.

CONSEQUENCES

Students can be denied bus transportation anywhere from one to ten days and, depending on the severity, a student can also be denied transportation indefinitely or permanently. Any illegal activity can result in notification of law enforcement.

THE MINOR CLAUSE

The Minor clause may be used at the discretion of the Agency. The Agency has the right to adjust the number of days the bus riding privileges can be denied. This could be anywhere from a Written Warning to one to three days loss of bus riding privileges.

THE SEVERE CLAUSE

The severe clause may be invoked ***WITHOUT A WRITTEN WARNING*** having been previously issued whenever the offense is of such serious nature to warrant it. ***SOME*** examples of these offenses are:

1. Physical contact of ***ANY*** kind with Driver or Student.
2. Harassment of ***ANY*** kind, sexual or disability.
3. Threatening a Driver or Student. Arguing with the Driver.
4. Use of foul or obscene language. ***ANY*** gang signs or racial remarks.
5. Any violation causing or likely to cause injury to Driver or Student.
6. Throwing object in or out of bus.
7. Jumping out of bus window or emergency door.
8. Destroying or defacing bus or bus equipment.
9. Any action that interferes with the safe transportation of Student. Continued disorderly conduct.
10. Weapon of ***ANY*** kind.
11. Any violation of the Ed. Code.

BUS PASS CLAUSE

The Bus Pass Clause will be enforced when a student does not present a valid SMARTAG pass for three (3) consecutive days. Failure to produce a valid pass will result in the student being issued a referral. The student will then have three days to replace the lost pass. If the pass is not replaced within three days, another referral will be issued and the student will be denied transportation.

We believe that the use of surveillance systems on school buses will help to deter misconduct and improve discipline, ensure the safety of students and bus drivers, and prevent vandalism. Therefore, surveillance systems may be installed and used on school buses to monitor student behavior while traveling to and from school and school activities.

PARENT CONFERENCE

Parents have the right to request a conference to discuss student behavior, consequences, or concerns that will include: parent(s) or guardian(s), student, driver, and agency representative. Please call the Transportation Security Supervisor directly to schedule a conference at (661) 952-3116.

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, and only as authorized by law, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

Searches Based on Individualized Suspicion

School officials may search any individual student's property, or district property under the student's control, when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation.

Any search of a student, the student's property, or district property under the student's control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, and student's vehicles parked on district property.

A student's personal electronic device may be searched if:
1. A school official, in good faith, believes that an emergency involving danger of death or serious physical injury to the student or others requires access to the electronic device information;
2. A search warrant is issued
3. The parent/guardian and/or the student consents to the search.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

Searches of Student Lockers and Desks

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

Use of Metal Detectors

The Board finds that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also finds that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff. The Superintendent or designee may use metal detectors as necessary to keep weapons out of schools and help provide a safe learning environment. The Superintendent or designee shall establish a plan to ensure that metal detector searches are conducted in a uniform and consistent manner.

Use of Contraband Detection Dogs

In an effort to keep the schools free of dangerous contraband, the district may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without individualized suspicion.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Regulation approved: December 14, 1994
Regulation revised: August 2, 2017

The Governing Board is committed to providing a safe learning environment that protects students from discrimination, harassment, intimidation, bullying, and other behavior motivated by a person's hostility towards another person's real or perceived ethnicity, national origin, immigrant status, sex, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic. The Superintendent or designee shall design strategies to promote harmonious relationships among students, prevent incidents of hate-motivated behavior to the extent possible, and address such incidents if they occur.

The Superintendent or designee shall collaborate with community organizations to promote safe environments for youth. Such collaborative efforts shall focus on ensuring an efficient use of district and community resources, developing effective prevention strategies and response plans, providing assistance to students affected by hate-motivated behavior, and/or educating students who have perpetrated hate-motivated acts.

The district shall provide students with age-appropriate instruction that includes the development of social-emotional learning, promotes their understanding of and respect for human rights, diversity, and acceptance in a multicultural society, and provides strategies to manage conflicts constructively.

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

The Superintendent or designee shall ensure that the rules prohibiting hate-motivated behavior and procedures for reporting a hate-motivated incident are provided to students and parents/guardians.

The Superintendent or designee shall provide staff with training on recognizing and preventing hate-motivated behavior and on effectively enforcing rules for appropriate student conduct.

Complaint Process

A student or parent/guardian who believes the student is a victim of hate-motivated behavior is strongly encouraged to report the incident to a teacher, the principal, or other staff member.

Any staff member who is notified that hate-motivated behavior has occurred, observes such behavior, or otherwise becomes aware of an incident shall immediately contact the principal-the compliance officer responsible for coordinating the district's response to complaints and complying with state and federal civil rights laws. As appropriate, he/she shall also contact law enforcement.

Any complaint of hate-motivated behavior shall be investigated and, if determined to be discriminatory, shall be resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures. If, during the investigation, it is determined that a complaint is about nondiscriminatory behavior, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

NOTICE REGARDING HOMELESS EDUCATION

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all students experiencing homelessness to the same free and appropriate public education that is provided to non-homeless students. Every district must appoint a liaison to assist these students.

A student experiencing homelessness is defined as a person between the ages of birth (Early Head Start and Head Start Programs) and twenty-two (special education students) who lacks a fixed, regular, and adequate nighttime residence and may temporarily:

- Live in an emergency or transitional shelter; abandoned building, parked car, or other facility not designed as a regular sleeping accommodation for human beings;
- Live "doubled-up" with another family, due to loss of housing stemming from financial problems (e.g., loss of job, eviction or natural disaster);
- Live in a hotel or motel;
- Live in a trailer park or campsite with their family;
- Have been abandoned at a hospital;
- Be awaiting foster placement in limited circumstances;
- Reside in a home for school-aged, unwed mothers, or mothers-to-be if there are no other available living accommodations; or
- Be abandoned, runaway, or pushed out youth or migrant youth that qualifies as homeless because he/she is living in circumstances described above.

A student experiencing homelessness has the right to attend either the school of origin, defined as the school that the student was last enrolled or attended when last housed or any school attended in the past fifteen (15) months; or the current school of residence. If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison, the Coordinator of Student Services in the Student Services office, at 661-729-2321 and following the district's dispute resolution policy.

The law requires the immediate enrollment of students experiencing homelessness, which is defined as "attending class and participating fully in school activities". Schools cannot delay or prevent the enrollment of a student due to the lack of school or immunization records or other documentation usually required for enrollment. It is the responsibility of the district homeless liaison to refer parents to all programs and services for which the student is eligible. Referrals may include, but is not limited to: free nutrition, special education services, tutoring, English Language Learners programs, Gifted and Talented Education program, preschool, before and after school services or any other program offered by the school or district. The district shall ensure that transportation is provided, at the request of the parent/guardian/unaccompanied homeless youth, to and from the school of origin, if feasible.

Unaccompanied youth; such as teen parents not living with their parent or guardian or students that have run away or have been pushed out of their homes, have access to these same rights.

A student experiencing homelessness that transfers schools after the second year of high school and is greatly deficient in credits may be able to graduate within four years with reduced state requirements or have the option to remain for a fifth year to graduate under the state or the LEA requirements. School districts are required to issue and accept partial credit for courses that have been satisfactorily completed.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
EMPLOYEE CODE OF ETHICS

As employees of the Antelope Valley Union High School District, we strive to educate all students to their maximum potential. Our success depends on teamwork, trust, and commitment. Our *Code of Ethics* is intended to help us achieve that success by setting professional standards, common expectations, and increasing trust and commitment within the District, and between the District and the community.

Core Principles

To help us achieve success, we are committed to three core ethical principles:

- Commitment to Excellence
- District and Personal Integrity
- Responsibility

Purpose

Our *Code of Ethics* helps develop trust by describing what the public can expect from us, and what we can expect from each other and our District. It plays a central role in our District's commitment to help District personnel achieve the highest ethical standards in their professional activities and relationships. Our goal is to create a culture that fosters trust, commitment to excellence and responsibility, personal and institutional integrity, and avoids conflicts of interest and appearances of impropriety.

Application and Enforceability

The *Code of Ethics* applies to all District personnel including Board members. Provisions of this *Employee Code of Ethics* are supported by State law, and District Board policies, regulations, bulletins, and collective bargaining agreements. Violations of this *Code of Ethics* may result in administrative or disciplinary action under those laws, policies, regulations, bulletins, agreements, and any other authorizing actions of the governing board.

Making Ethical Decisions

While the *Code of Ethics* provides general guidance, it does not provide a complete listing or a definitive answer to every possible ethical situation. When making decisions, we should use good judgment to fulfill the spirit as well as the letter of the *Code.* When making decisions:

- **Evaluate the situation** and identify the ethical issues.

- **Follow the rules.** Consult the *Code of Ethics,* law, and District rules, regulations, bulletins, policies and procedures, and apply them to the situation.

- **Ask for guidance** from your supervisor. If your supervisor is involved in the problem, contact his or her supervisor for help. Ask for help early – *before* you act.

- **Make and carry out a decision** that is consistent with the rules and develops excellence, integrity, and responsibility.

Commitments and Expectations

To achieve our mission of educating students, we strive to create a District culture that fosters trust and focuses on excellence. Our goal is to develop a culture that is personally fulfilling, supports ethical decision-making, and provides an environment where hard work, creativity, and innovation are the norm. To succeed, we must have the same expectations about how we will practice our *commitment to excellence, integrity,* and *responsibility* in our everyday work.

A. **Commitment to Excellence.** *We are committed to being the best that we can be. Everything we do has an impact on students, staff, and the community in the Antelope Valley Union High School District.*

1. **Set the example.** *We are committed to providing the best example we can, striving to demonstrate excellence, integrity, and responsibility in our work.*

2. **Create an environment of trust, respect and non-discrimination.** *We are committed to creating an environment of trust, care, and respect. We will not tolerate discriminatory or harassing behavior of students or staff.*

3. **Provide honest, accurate, and timely information.** *We are committed to candor in our work relationships, providing other District personnel including the Board, Superintendent, Cabinet, and supervisors with accurate, reliable, and timely information. We will not tolerate falsification or misrepresentation of issues or facts.*

4. **Identify problems and help create solutions.** *We are committed to identifying areas for improvement within our District, and suggesting and implementing solutions that make us more successful.*

5. **Keep policies, procedures, and rules.** Our *Code of Ethics* is the foundation of trust and how our District conducts everyday business. It defines our expectations and evaluation criteria. *We are committed to following our Code of Ethics, laws, and District Board policies, regulations, bulletins, and procedures. We will not tolerate improper conduct.*

6. **Report improper conduct.** When someone does well, it reflects well on all of us. When we make a mistake, we strive to correct it and learn from it. *We are committed to reporting gross mismanagement, significant waste of funds, abuse of authority, threats to safety, violations of our Code of Ethics, laws, regulations, bulletins, policies and procedures, or other conduct that damages our integrity or reputation, to our supervisor*. (For more detailed information, see the *Reference* section.)

7. **Keep colleagues safe from retaliation.** *We are committed to creating a work environment where problems can be reported and solved. We are prohibited from threatening, harassing, punishing, or retaliating against employees who make good faith complaints.* (For more detailed information, see the *Reference* section.)

B. **District and Personal Integrity.** *To maintain our integrity, we are committed to making decisions in the best interests of the District. We will avoid conflicts of interest and the appearance of impropriety.*

8. **Avoid conflicts of interest and improper outside income.** A conflict of interest can exist anytime our position or decisions provide us a financial benefit or improper advantage. We are permitted to receive outside income as long as it does not create a conflict with our District work. *We are committed to declining outside income that is inconsistent,*

incompatible, or in conflict with our official duties. We will not make decisions or use our position for personal benefit or to gain an improper advantage. (For more detailed information, see the *Reference* section.)

9. **Decline gifts.** A gift is a benefit we receive for which we did not pay. Gifts can include merchandise, food, tickets, use of facilities, investments, rebates or discounts not offered to the public, or forgiveness of debt from vendors, lobbyists, parents, students, or others. *We will not accept gifts or gratuities in excess of $400 from a single source in a single year which gives the appearance that the gift improperly influenced our decisions regardless of the amount. We will not solicit vendors, lobbyists, parents, or others for anything that provides us a personal benefit different from the public.* (For more detailed information, see the *Reference* section.)

10. **Improper influence of family members and associates.** *We are committed to abstaining from decisions that could result in a direct benefit to a close relative or cohabitant including, but not limited to, hiring, promotion, discipline, evaluation or direct supervision.* (For more detailed information, see the *Reference* section.)

11. **Maintain appropriate relationships with students.** *We are committed to ensuring that employee-student relationships are positive, professional, and non-exploitative. We will not tolerate improper employee-student relationships.* (For more detailed information, see the *Reference* section.)

12. **Keep procurement information confidential.** *To reinforce public trust and confidence in our procurement processes, we are committed to ensuring that procurement information is kept confidential and used only in the performance of our duties.* (For more detailed information, see the *Reference* section.)

13. **Keep the contracting process objective.** *We are committed to making contract award recommendations in the best interest of the District.* (For more detailed information, see the *Reference* section.)

14. **Uphold District interests in hiring and promotion.** *We are committed to hiring and promoting District personnel based on their qualifications and the job criteria of the position, and will not tolerate improper hiring practices.*

C. **Responsibility.** *We are committed to holding each other responsible for our performance as a District and as individuals.*

15. **Proper use of public position.** *We are committed to ensuring that our power and authority are used in an appropriate, positive manner that enhances the public interest and trust. We will not use our authority to improperly influence people or obtain preferential treatment.*

16. **Proper use of public resources.** *Except for occasional and limited personal use that does not interfere with performance of duties or create an appearance of impropriety, we are committed to ensuring that District facilities, equipment, supplies, mailing lists, or other District resources are used for District purposes only.*

17. **Use of District time.** *We are committed to ensuring that District personnel are tasked to perform only District work on District working-time. We will not direct or permit District personnel to perform personal services on District working time.*

18. **Uphold confidentiality.** To achieve excellence, our District employees, parents, and students must be able to discuss issues frankly and, when appropriate, in confidence. *We are committed to abiding by all laws and District policies concerning confidential information, including student records, personnel files, agreements, and District records and policies.* (See the *Reference* section.)

19. **Waivers.** The AVUHSD Superintendent or his/her designee, upon a showing of cause, may waive an ethics prohibition *in writing* with notification to the Board of Education.

References

These references are intended to provide additional, though not necessarily comprehensive, guidance for professional situations. These references are updated periodically.

20. **Report improper conduct.**
    - *California Education Code Section 44110*
21. **Keep colleagues safe from retaliation.**
    - *California Education Code Section 44113*
22. **Conflicts of interest and outside income.**
    - *California Government Code Sections 87100, 87103, 87200, 1090, 1098, 1126*
    - *California Fair Political Practices Commission*
23. **Decline gifts.**
    - *California Government Code Sections 89500, 89503*
    - *California Fair Political Practices Commission*
24. **Improper influence of family members and associates.**
    - *California Government Code Sections 87100-87103*
25. **Maintain appropriate relationships with students.**
    - *California Education Code Section 44932*
26. **Keep procurement information confidential.**
    - *California Government Code Section 1098*
27. **Keep the contracting process objective.**
    - *California Government Code Section 1098*
28. **Uphold confidentiality.**
    - *California Government Code Section 1098*
    - *California Education Code Sections 49073-49079*

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Regulation approved: September 3, 2008
Regulation revised: September 3, 2008

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school

3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members

4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement

5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

If the district also receives funds under federal Title IV, Part E, to coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV. (20 USC 6318)

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: November 13, 1990
Policy revised: June 12, 2023

District Strategies for Title I Schools

To ensure that parents/guardians and family members of students participating in Title I programs are provided with opportunities to be involved in their children's education, the district shall:

1. Involve parents/guardians and family members in the joint development of a district plan that meets the requirements of 20 USC 6312 and in the development of school support and improvement plans pursuant to 20 USC 6311 (20 USC 6318)

The Superintendent or designee may:

a. In accordance with Education Code 52063, establish a district-level parent advisory committee and, as applicable, an English learner parent advisory committee to review and comment on the district's local control and accountability plan (LCAP) in accordance with the review schedule established by the Governing Board

b. Invite input on the plan from other district committees and school site councils

c. Communicate with parents/guardians through the district newsletter, web site, or other methods regarding the plan and the opportunity to provide input

d. Provide copies of working drafts of the plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand

e. Ensure that there is an opportunity at a public Board meeting for public comment on the plan prior to the Board's approval of the plan or revisions to the plan

f. Ensure that school-level policies on parent/guardian and family engagement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans

2. Provide coordination, technical assistance, and other support necessary to assist and build the capacity of Title I schools in planning and implementing effective parent/guardian and family engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations or individuals with expertise in effectively engaging parents/guardians and family members in education (20 USC 6318)

The Superintendent or designee may:

a. Assign district personnel to serve as a liaison to the schools regarding Title I parent/guardian and family engagement issues

b. Identify funding and other resources, including community resources and services, that may be used to strengthen district and school parent/guardian and family engagement programs

c. Provide training for the principal or designee of each participating school regarding Title I requirements for parent/guardian and family engagement, leadership strategies, and communication skills to assist in facilitating the planning and implementation of related activities

d. With the assistance of parents/guardians, provide information and training to teachers and other staff regarding effective parent/guardian involvement practices and legal requirements

e. Provide information to schools about the indicators and assessment tools that will be used to monitor progress

3. To the extent feasible and appropriate, coordinate and integrate Title 1 parent/guardian and family engagement strategies with parent/guardian and family engagement strategies of other relevant federal, state, and local programs and ensure consistency with federal, state, and local laws (20 USC 6318)

The Superintendent or designee may:

a. Identify overlapping or similar program requirements

b. Involve district and school site representatives from other programs to assist in identifying specific population needs

c. Schedule joint meetings with representatives from related programs and share data and information across programs

d. Develop a cohesive, coordinated plan focused on student needs and shared goals

4. Conduct, with meaningful involvement of parents/guardians and family members, an annual evaluation of the content and effectiveness of the parent/guardian and family engagement policy in improving the academic quality of the schools served by Title I, including identification of: (20 USC 6318)

a. Barriers to greater participation in parent/guardian and family engagement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

b. The needs of parents/guardians and family members, so they can better assist with their children's learning and engage with school personnel and teachers

c. Strategies to support successful school and family interactions

The Superintendent or designee may:

a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of district communications

b. Gather and monitor data regarding the number of parents/guardians and family members participating in district activities and the types of activities in which they are engaged

c. Recommend to the Board measures to evaluate the impact of the district's parent/guardian and family engagement efforts on student achievement

The Superintendent or designee shall notify parents/guardians of this review and assessment through regular school communications mechanisms and shall provide a copy of the assessment to parents/guardians upon their request. (Education Code 11503)

5. Use the findings of the evaluation conducted pursuant to item #4 above to design evidence-based strategies for more effective parent/guardian and family involvement and, if necessary, to revise the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

a. Analyze data from the evaluation to identify parent/guardian and family engagement activities that have been successful and those activities that have had lower participation or less meaningful involvement by parents/guardians

b. Analyze parent/guardian and family participation to determine the level of participation by traditionally underrepresented groups

c. With the involvement of parents/guardians, recommend and draft proposed policy revisions to submit to the Board for consideration

6. Involve parents/guardians in the activities of schools served by Title I, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents/guardians or family members served by the district to adequately represent the needs of the population served by the district for the purposes of developing, revising, and reviewing the parent/guardian and family engagement policy (20 USC 6318)

The Superintendent or designee may:

a. Include information about school activities in district communications to parents/guardians and family members

b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians and family members

c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children

In addition, the district shall promote the effective involvement of parents/guardians and support a partnership among the school, parents/guardians, and the community to improve student achievement by implementing the actions specified in item #7 of the section "School-Level Policies for Title I Schools" below. (20 USC 6318)

School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent/guardian and family engagement shall be developed jointly with the parents/guardians and family members of participating students. The school policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved

2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent/guardian involvement

3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent/guardian and family engagement policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314

   The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:

   a. Timely information about Title I programs

b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the achievement levels of the state academic standards

c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education. The district shall respond to any such suggestions as soon as practicably possible.

5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards

This compact shall address:

a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's challenging academic achievement standards

b. Ways in which parents/guardians will be responsible for supporting their children's learning, volunteering in the classroom, and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time

c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:

(1) Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement

(2) Frequent reports to parents/guardians on their children's progress

(3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities

(4) Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand

7. Promote the effective involvement of parents/guardians and support a partnership among the school, parents/guardians, and the community to improve student achievement through the following actions:

a. Assist parents/guardians in understanding such topics as the state academic–standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children

b. Provide parents/guardians with materials and training, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to help them work with their children to improve their children's achievement

c. With the assistance of parents/guardians, educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools

d. To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in fully participating in their children's education

e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand

f. Provide other such reasonable support for parent/guardian involvement activities as parents/guardians may request

In addition, the school plan may include strategies to:

a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training

b. Provide necessary literacy training, using Title I funds if the district has exhausted all other reasonably available sources of funding for such training

c. Pay reasonable and necessary expenses associated with parent/guardian involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions

d. Train parents/guardians to enhance the involvement of other parents/guardians

e. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students, in order to maximize parent/guardian involvement and participation

f. Adopt and implement model approaches to improving parent/guardian involvement

g. Establish a parent advisory council to provide advice on all matters related to parent/guardian involvement in Title I programs

h. Develop appropriate roles for community-based organizations and businesses in parent/guardian involvement activities

i. Make referrals to community agencies and organizations that offer literacy training, parent/guardian education programs, and/or other services that help to improve the conditions of parents/guardians and families

j. Provide a master calendar of district/school activities and meetings

k. Provide information about opportunities for parent/guardian and family engagement through the district newsletter, web site, or other written or electronic means

l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions

m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians and family members as needed

n. Provide training and information to members of district and school site councils and advisory committees to help them fulfill their functions

o. Provide ongoing workshops to assist school site staff, parents/guardians, and family members in planning and implementing improvement strategies, and seek their input in developing the workshops

p. Regularly evaluate the effectiveness of staff development activities related to parent/guardian and family engagement

q. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations

8. To the extent practicable, provide opportunities for the informed participation of parents/guardians and family members (including parents/guardians and family members with limited English proficiency, parents/guardians and family members with disabilities, and parents/guardians and family members of migrant children), including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent/guardian and family engagement policy. Such evaluation may be conducted during the process of reviewing the school plan for student achievement in accordance with Education Code 64001.

The school's policy shall be periodically updated to meet the changing needs of parents/guardians and the school. (20 USC 6318)

District Strategies for Non-Title I Schools

For each school that does not receive federal Title I funds, the Superintendent or designee shall, at a minimum:

1. Engage parents/guardians and family members positively in their children's education by providing assistance and training on topics such as state academic standards and assessments to increase their knowledge and skills to use at home to support their children's academic efforts at school and their children's development as responsible members of society (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide or make referrals to literacy training and/or parent education programs designed to improve the skills of parents/guardians and enhance their ability to support their children's education

b. Provide information, in parent handbooks and through other appropriate means, regarding academic expectations and resources to assist with the subject matter

c. Provide parents/guardians with information about students' class assignments and homework assignments

2. Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide parents/guardians with information regarding ways to create an effective study environment for their children at home and to encourage good study habits

b. Encourage parents/guardians to monitor their children's school attendance, homework completion, and television viewing

c. Encourage parents/guardians to volunteer in their child's classroom and to participate in school advisory committees

3. Build consistent and effective two-way communication between the home and school so that parents/guardians and family members may know when and how to assist their children in support of classroom learning activities (Education Code 11502, 11504)

The Superintendent or designee may:

a. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary school students

b. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom

c. Provide information about parent/guardian and family engagement opportunities through district, school, and/or class newsletters, the district's web site, and other written or electronic communications

d. To the extent practicable, provide notices and information to parents/guardians in a format and language they can understand

e. Develop mechanisms to encourage parent/guardian input on district and school issues

f. Identify barriers to parent/guardian and family participation in school activities, including parents/guardians and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

g. Encourage greater parent/guardian participation by adjusting meeting schedules to accommodate parent/guardian needs and, to the extent practicable, by providing translation or interpreter services, transportation, and/or child care

4. Train teachers, administrators, specialized instructional support personnel, and other staff to communicate effectively with parents/guardians as equal partners (Education Code 11502, 11504)

The Superintendent or designee may:

a. Provide staff development to assist staff in strengthening two-way communications with parents/guardians, including parents/guardians who have limited English proficiency or limited literacy

b. Invite input from parents/guardians regarding the content of staff development activities pertaining to home-school communications

5. Integrate and coordinate parent/guardian and family engagement activities within the LCAP with other activities

The Superintendent or designee may:

a. Include parent/guardian and family engagement strategies in school reform or school improvement initiatives

c. Involve parents/guardians and family members in school planning processes

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Regulation approved: August 21, 2013
Regulation revised: June 12, 2023

BP 5141.52

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, suicide prevention experts, local health agencies, mental health professionals, and community organizations.

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

4. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions

5. Crisis intervention procedures for addressing suicide threats or attempts

6. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: November 13, 1990
Policy revised: October 10, 2019

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth

2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent

4. Protective factors that may help to decrease a student's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community

5. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

6. Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed

7. District procedures for responding after a suicide has occurred

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide

2. Develop coping and resiliency skills and self-esteem

3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent

4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal or school counselor, who shall implement district intervention protocols as appropriate.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

School employee*s* shall act only within the authorization and scope of their credential or license. An employee is not authorized to diagnose or treat mental illness unless specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary

2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened

3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene

4. Removing other students from the immediate area as soon as possible

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is necessary, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school and determine the need for ongoing support.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT
Lancaster, California

Policy approved: September 20, 2000
Policy revised: October 10, 2019

September 2025

Dear Parent/Guardian,

Your child is attending a school receiving Title I federal funds through the Elementary and Secondary Education Act (ESEA). At the beginning of each school year, local educational agencies receiving Title I funds are required to notify parents whose student(s) attend a Title I school that they may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum:

1. **Whether the student's teacher:**
    - **Has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;**
    - **Is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and**
    - **Is teaching in the field of discipline of the certification of the teacher.**
2. **Whether the child is provided services by paraprofessionals and, if so, their qualifications.**

If you would like this information, please contact the principal at your child's school.

Sincerely,

Robert Harris, Ed.D.
Director, Categorical and Special Programs
Antelope Valley Union High School District

California Education Code 48900 – Grounds for Suspension and Expulsion

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:
(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.
(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
(e) Committed or attempted to commit robbery or extortion.
(f) Caused or attempted to cause damage to school property or private property.
(g) Stole or attempted to steal school property or private property.
(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of the pupil's own prescription products.
(i) Committed an obscene act or engaged in habitual profanity or vulgarity.
(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
(k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts enumerated in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(3) Except as provided in Section 48910, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(4) Except as provided in Section 48910, commencing July 1, 2024, a pupil enrolled in any of grades 9 to 12, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(5) (A) A certificated or classified employee may refer a pupil to school administrators for appropriate and timely in-school interventions or supports from the list of other means of correction specified in subdivision (b) of Section 48900.5 for any of the acts enumerated in paragraph (1).

(B) A school administrator shall, within five business days, document the actions taken pursuant to subparagraph (A) and place that documentation in the pupil's record to be available for access, to the extent permissible under state and federal law, pursuant to Section 49069.7. The school administrator shall, by the end of the fifth business day, also inform the referring certificated or classified employee, verbally or in writing, what actions were taken and, if none, the rationale used for not providing any appropriate or timely in-school interventions or supports.
(l) Knowingly received stolen school property or private property.
(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an

educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
(B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.
(C) Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.
(D) Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.
(2) (A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
(i) A message, text, sound, video, or image.
(ii) A post on a social network internet website, including, but not limited to:
(I) Posting to or creating a burn page. "Burn page" means an internet website created for the purpose of having one or more of the effects listed in paragraph (1).
(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
(iii) (I) An act of cyber sexual bullying.
(II) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.
(III) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.
(3) "Reasonable pupil" means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil's exceptional needs.
(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:
(1) While on school grounds.
(2) While going to or coming from school.
(3) During the lunch period whether on or off the campus.
(4) During, or while going to or coming from, a school-sponsored activity.
(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and

academic outcomes, that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.
(w) (1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.
(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.
(Amended by Stats. 2019, Ch. 279, Sec. 2. (SB 419) Effective January 1, 2020.)

Access to Public Benefits and Insurance
2025-26

This notice is provided to you as parents, legal guardians, care giving adults, surrogate parents or court appointed responsible adult, because during the 2025-26 school year, your child may be receiving medically necessary health related services covered under California's Medicaid State Plan Title XIX and/or receive special education services under the Individuals with Disabilities Education Act (IDEA). School districts are required to provide prior written notice of your rights and protections when it seeks to use your child's public benefits (i.e., Medi-Cal) or insurance to pay for special education and/or medically necessary related services. This Notice will be given to you before the school district seeks to use your child's public benefits or insurance for the first time, and annually thereafter.

The school district may submit claims to your child's public benefits or insurance program, such as the California Medi-Cal program (Medicaid) or to your private insurance in order to be reimbursed for the cost of providing the service. Personally identifiable information such as student name, date of birth, gender, and nature and extent of medically necessary services may be disclosed to the third-party biller in which the school district contracts with (CFR 99.30 and 34 CFR 300.622). All personally identifiable information is Health Insurance Portability and Accountability Act (HIPAA) and Family Educational Rights and Privacy Act (FERPA) compliant. The school district cannot require parents to sign up for or enroll in public benefits or insurance programs in order for your child to receive a free appropriate public education (FAPE) under IDEA.

The school district cannot require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services and reimbursement through Medi-Cal (34 CFR 300.154 [d][2][i]) The school district cannot use a student's benefits under Medi-Cal if that use would:

• Decrease available lifetime coverage or any other insured benefit.
• Result in the family paying for services that would otherwise be covered by the public benefits or insurance program (Medi-Cal) and are required for the child outside of the time the child is in school.
• Increase premiums or lead to the discontinuation of public benefits or insurance (Medi-Cal)
• Risk loss of eligibility for home and community-based waivers, based on aggregate health related expenditures. (34 CFR 300.154 [d][2][iii][A-D])

You Have the Right To:

• Voluntarily provide the school district with written consent to disclose educational records containing your child's personally identifiable information such as individual educational programs (IEP) or assessment reports to Medi-Cal, other public benefits or insurance programs, or private insurance billing purposes.
• Withdraw your consent to the disclosure of your child's personally identifiable information to Med-Cal, other public benefits or insurance programs, or private insurance at any time.
• Refuse to provide consent to the disclosure of your child's personally identifiable information to Medi-Cal, other public benefits or insurance programs, or private insurance for billing purposes. If you withdraw your consent or refuse to provide consent for the school district to use Medi-Cal, other public benefits or insurance programs, or private insurance to pay for eligible related services, the school district must continue to ensure that all required special education services are provided at no cost to you.

Type 2 Diabetes Information
Pursuant to California Education Code Section 49452.7, this type 2 diabetes information is for local educational agencies to provide to parents and guardians of incoming seventh grade students beginning July 1, 2010.

Description
Type 2 diabetes is the most common form of diabetes in adults.
Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.
-The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
-The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
-In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
-Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia. Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes
It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors
Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:
-Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
-**Family history of diabetes.** Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
-Inactivity. Being inactive further reduces the body's ability to respond to insulin.
-Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
-Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes
Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.
-Increased hunger, even after eating
-Unexplained weight loss
-Increased thirst, dry mouth, and frequent urination
-Feeling very tired
-Blurred vision
-Slow healing of sores or cuts
-Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
-Irregular periods, no periods, and/or excess facial and body hair growth in girls
-High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

-Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.

-Get more physical activity. Increase physical activity to at least 60 minutes every day.

-Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available

-Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.

-**Random (non-fasting) blood sugar test.** A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.

-Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

-Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's school nurse, school administrator, or health care provider if you have questions.

What is HPV?

HPV is a very common virus that 8 out of 10 people will get at some point in their lifetime. Some HPV infections can lead to cancer later in life. HPV is estimated to cause about 37,000 cases of cancer in men and women every year in the U.S. Only cervical cancer, one of the cancers caused by HPV, can be detected early with a Pap test. The other cancers caused by HPV (cancers of the throat, genitals, or anus) may not be detected until they are more serious. HPV vaccination prevents infections that cause these cancers.

How can I protect my child from HPV?

HPV vaccination can prevent over 90% of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. With more than 135 million doses given in the U.S. since 2006, HPV vaccine has a long safety record that's backed by over 15 years of monitoring. Common side effects are mild and get better within a day or two. These include pain, redness, or swelling where the shot was given, similar to other vaccines. HPV vaccination works extremely well. Since HPV vaccination was first recommended in 2006, infections with HPV types that cause most HPV cancers have dropped 88% among teen girls and 81% among young adult women.

Vaccination against HPV is recommended by the federal Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians. It's also recommended by the American Cancer Society and California's Cancer Prevention Act.

Who should get the vaccine and when should they get it?

Because the vaccine is more effective when given at younger ages, two doses of HPV vaccine are recommended for all kids between the ages of 9 to 12 years, and the second dose should be given before the start of 8th grade. (Kids who wait until later to get their first dose of HPV vaccine may need three doses.) The HPV vaccine is often given at the same time as other adolescent vaccines, like Tdap to prevent whooping cough and meningococcal vaccine to prevent bacterial meningitis.

Where can I get the HPV vaccine for my child?

Ask your health care provider, pharmacist, or local health department to learn more about HPV vaccine and where you can get it. The vaccine is covered by most health insurance plans. If you don't have health insurance, your child can still get vaccinated. The Vaccines for Children (VFC) Program offers free vaccines to children up to age 18 years without insurance or whose insurance does not cover the cost of vaccines.

Ask your healthcare provider or local health department about VFC. Find doctors participating in VFC in your area at https://eziz.org/vfc/provider-locations/. For more information on HPV, the vaccine, and cancer prevention, visit the Centers for Disease Control and Prevention at https://www.cdc.gov/hpv/