

Yelm Community Schools, District No. 2

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MINUTES

of a Regular Meeting of the Board of Directors

Thursday, August 28, 2025

BOARD MEMBERS PRESENT

Debbie Edwards, Denise Hendrickson, Frank King, Casey Shaw
Excused – Bill Hause

STUDENT REPRESENTATIVES

Hannah Hiiva, Sofie Miera

ADMINISTRATION PRESENT

Holly Ackerman, Mark Bowden, DeeDee Buckingham, Lisa Cadero-Smith, Jennifer Carrougher, Curtis Cleveringa, Charles Cook, Lisa Crowell, Craig Curry, Kendall McNutt, Teri Melone, Shannon Powell, Chris Woods

BUDGET HEARING

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

President Denise Hendrickson called the Budget Hearing to order at 6:00 p.m.

BUDGET HEARING

Chief of Finance Jennifer Carrougher presented the proposed budget for the 2025-26 school year. Superintendent Chris Woods stated that those who signed up for comments would be heard during the regular meeting, as their comments did not pertain to the budget hearing.

ADJOURNMENT

President Denise Hendrickson adjourned the Budget Hearing at 6:38 p.m.

CALLED TO ORDER

President Denise Hendrickson called the Regular Board Meeting to order at 6:38 p.m.

AUDIENCE

Superintendent's Comments

The Superintendent reported that OSPI and ESD will present on binding conditions, including the process, financial oversight, and dissolution, at the September 25 Board meeting. He provided a bargaining update, noting that PSE sessions are scheduled for September 8 and 10 following the cancellation of all August meetings, and YAEOP sessions are scheduled for September 4, 5, and 11. The Superintendent also addressed questions regarding the 2.5% increase provided to employees in 5310 and clarified that every employee group has a step system, ranging from 7 to 20 steps. Qualifying employees will advance a step in 2025–26. The number of employees advancing a step this year includes:

- YEA: 194
- PSE: 99
- YECA: 25
- YAEOP: 16
- Certificated Administrators: 13
- Classified Administrators: 6
- Non-Represented: 3

Community Comments

Comments were presented on a non-agenda item by: Valerie Kempinski, Faith Doyle, Alexis Frodesen, Angela Barlow, Emil Vollmer, Robi Schnieder, and Gabriel Iverson

NEW BUSINESS

INDIVIDUAL CONTRACTS – APPROVED

| New Hires | | |
|--|------------------------------------|---------------------------------|
| Name | Position | Effective Date |
| Jill Barber | SW Teacher Kindergarten | 9/3/2025 |
| Tara Bastian | YHS Teacher ELA | 9/3/2025 OYO 25/26 SY |
| Lauren Bruce | YHS Teacher ELA | 9/3/2025 |
| Jody-Anne Campbell | SW Para Instructional | 9/3/2025 |
| Kimberly Colacino | OSS Para Instructional ML | 9/3/2025 |
| Liliana Cortez | OSS Para SPED LRC | 9/3/2025 |
| Kennedy Davis | YHS Coach Assistant Soccer | 9/1/2025 |
| Rianna Delorie | PR Teacher Special Education | 9/3/2025 |
| Sierra Fulkerson | SW Teacher K-3 Specialist | 9/3/2025 |
| Courtney Hickman | YHS Coach Assistant Football | 8/20/2025 |
| Braden Hill | YES Teacher Open Doors | 9/3/2025 |
| Rebekah Hume | OSS LPN | 10/6/2025 |
| Jurell Johnson | YHS Coach Assistant Football | 8/20/2025 |
| Amber Lantz | FS Teacher Intervention Specialist | 9/3/2025 |
| Andy Macdonald | YHS Coach Golf | 9/1/2025 Leave Replacement |
| Meridith Morfin | SW Teacher 2 nd . Grade | 9/3/2025 |
| Casi Mott | SW Para SPED Student Specific | 9/3/2025 |
| Deborah Noe | YES/YHS Teacher CTE WBL | 9/3/2025 .40 FTE |
| Jacey Phillips | FS Teacher 2 nd Grade | 9/3/2025 |
| Trinity Potter | MP Teacher CLC/SELF | 9/3/2025 |
| Megan Reed | OSS Behavior Support Assistant | 9/3/2025 |
| Katherine Reep | MP Teacher Kindergarten | 9/3/2025 |
| Russell Riches | YHS Para SPED Student Specific | 10/1/2025 |
| Kiersten Slevin | DO Human Resources Coordinator | 9/1/2025 |
| Melissa Stetson | PR Para SPED FLC | 9/3/2025 |
| Jordan Tarrow | SW Teacher 1 st Grade | 9/3/2025 |
| Abdo Sieiman El Hakim | YHS Para SPED SLC | 9/3/2025 |
| Madison White | MK Para SPED Student Specific | 9/3/2025 |
| LEAVE OF ABSENCE | | |
| Name | Position | Effective Date |
| McKenzie DeVore | YHS Coach Golf | 9/1/2025 2025-26 Fall/Spring |
| RESIGNATIONS/RETIREMENTS/TERMINATIONS | | |
| Name | Position | Effective Date |
| Kristine Bassett | YMS Coach Assistant Fast Pitch | 8/21/2025 Resignation |
| Austin Bennett | YHS Teacher ELA | 8/31/2025 Resignation |
| Ainslee Eberle | YHS Coach Volleyball Assnt. Coach | 8/14/2025 Resignation |
| Troy Dawley | Transportation Bus Driver | 8/20/2025 Resignation |
| Kathleen Foiles | Facilities Custodian | 9/3/2025 Resignation |
| Candi Hunt | YHS SPED Paraeducator | 8/26/2025 Resignation |
| Andy Macdonald | RMS Coach Assistant Track | 8/26/2025 Resignation |
| Timothy Tsugawa | FS Teacher 2 nd . Grade | 8/14/2025 Resignation |

| Noelle Woliver | SW SPED Paraeducator | 8/28/2025 Resignation |
|--|-------------------------------------|-----------------------|
| STAFFING CHANGES | | |
| Name | From/To | Date |
| Heather Joos | MP to SW Preschool Teacher | 9/3/2025 |
| Jeremy Franco | SW to YHS Voluntary Change | 9/3/2025 |
| REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT | | |
| Name | Location/Out of Endorsement Subject | Date |
| Rianna Delorie | PR Special Education | 9/3/2025 |
| STIPENDS/SUPPLEMENTAL CONTRACTS | | |
| \$4,332.00 | | |

M/Casey Shaw; S/Frank King; Motion carried unanimously.

ACCEPTANCE OF GIFTS – APPROVED

Jeff Adams, Microwave for Transportation FMV \$200.00
 Jeff Adams, Outside for Law Table w/chairs FMV \$200.00
 Teri Melon, Microwave and café table for Transportation FMV \$300.00
 Michelle Stephan, YHS Jazzline Team \$474.00

M/Frank King; S/Casey Shaw; Motion carried unanimously.

YECA CONTRACT 2025-2027 - APPROVED

M/Debbie Edwards; S/Frank King; Motion carried unanimously.

RESOLUTION 10-24-25 ADOPTION OF THE 2025-2026 BUDGET - APPROVED

M/Bill Hauss; S/Frank King; Motion carried unanimously.

RESOLUTION 11-24-25 REQUEST FOR CHANGE OF SCHOOL DISTRICT BOUNDARIES – APPROVED

Egret Drive submitted a petition to transfer territory from Yelm Community Schools to the Tumwater School District. Both districts met on March 3, 2025, and did not reach an agreed recommendation. Superintendent Chris Woods reviewed the completed Transfer of Territory Petition Survey Form with the board members. A Regional Boundary Review will be held on September 10, 2025.

M/ Debbie Edwards; S/Casey Shaw; Motion carried unanimously.

YCS ADMINISTRATIVE ORGANIZATIONAL CHART 2025-2026 – APPROVED

M/Casey Shaw; S/Frank King; Motion carried unanimously.

POLICY REVISION – APPROVED

Second Reading – for Approval
 3245 Students and Telecommunications Devices
 3245 Procedure

M/Debbie Edwards; S/Casey Shaw; Motion carried unanimously.

VOUCHERS AND PAYROLL - APPROVED

| | | |
|--------------------------|-------------------------|----------------|
| A. General Fund | # 70152561 - 70152682 | |
| | #70152702 - 70152715 | \$852,339.75 |
| B. ASB Fund | # 70409935 - 70409946 | \$44,940.36 |
| C. Capital Projects Fund | # 70501828 - 70501833 | \$458,114.66 |
| D. Comp Tax | # 112300020 – 202100169 | \$3,444.66 |
| E. July Payroll | | \$6,341,603.47 |

M/Frank King; S/Casey Shaw; Motion carried unanimously.

FACILITIES REPORT – APPROVED

Public Works:

| Project # | Amount | Vendor/Reason |
|------------------|---------------|---|
| 35.24 | \$6,243.05 | INSI – CCTV Camera Installation – RMS |
| 41.24 | \$49,873.97 | Heath Northwest – Digital Reader Board Upgrades – YHS |
| 42.24 | \$45,854.22 | Heath Northwest – Digital Reader Board Upgrades – SW |
| 43.24 | \$50,317.31 | Heath Northwest – Digital Reader Board Upgrades – MK |
| 106.24 | \$657.00 | T&B Products DBA C4 Products LLC – Diagnostics and Service work to Interior Door – YMS |
| 112.24 | \$9,473.20 | Drain Pro – Annual Grease Pump Service – YHS, RMS & LK |
| 119.24 | \$6,400.28 | Cascade Fire & Security - Sprinkler Head Removal for 5YR Service (Wet & Dry System) – YMS |
| 121.24 | \$958.13 | Cascade Fire & Security - Inspection Corrections to Horn Strobe in Library – FS |
| 122.24 | \$6,652.13 | Cascade Fire & Security - Sprinkler Head Removal for 5YR Service (Wet & Dry System) – SW |
| 123.24 | \$4,727.12 | Cascade Fire & Security - Sprinkler Head Removal for 5YR Service (Wet & Dry System) – FS |
| 126.24 | \$821.25 | Drain Pro – Emergency Drain Cleaning – YHS |
| 136.24 | \$711.75 | MB Electric LLC – Elevator Activity Light Troubleshoot/Repair – SW |
| 137.24 | \$4,259.55 | Cascade Fire & Security - Emergency Service Call to Investigate Water Flow Alarm – FS |
| 140.24 | \$1,835.78 | Cascade Fire & Security - Emergency Service Call to Alarm & Dry System – SW |

M/Debbie Edwards; S/Frank King; Motion carried unanimously.

FINANCIAL REPORTS

No additional report.

STUDENT ENROLLMENT REPORT

No Report

BOARD COMMENTS

Board members expressed their appreciation to all who spoke and for all they contribute to the community. They also noted their gratitude for the respectful manner of engagement and shared their excitement for the upcoming school year.

Student Representative Comments:

Student representatives thanked the union members who spoke and emphasized the importance of working together.

SUPERINTENDENT'S REPORT

The Superintendent shared that Olympia Federal is launching a debit card in support of Yelm Community Schools. Appreciation was extended to David, Teri, and Charles for their prompt response in addressing the rodent issue at Southworth. The Superintendent expressed gratitude to all staff, noting the district is fortunate to have such dedicated employees. He emphasized the importance of collaboration and stated that resolving concerns through constructive dialogue, rather than social media, is essential.

ADJOURNMENT – 7:43 p.m.

Respectfully submitted by:

Approved by:

/S/Chris M. Woods
Secretary to the Board

/S/Denise Hendrickson
Board President