Parking Lot & Drop-Off/ Pick-Up Safety Reminders

The purpose of these policies is to ensure that students entering and exiting campus are safe. Thank you for supporting vehicular and pedestrian safety during drop-off and pick-up.

Parking Lot Rules

- **Staff Only:** Parking in the lot is reserved for staff before and during school.
- **Construction Exception:** Families may park in the lot for **10 minutes during dismissal** only.
- **Neighborhood Parking:** Families who want to park and walk their child to school must use neighborhood parking.
- **No Volunteer/Visitor Parking:** The lot is not available for parent volunteers or visitors.
- **Reserved Spaces:** McKinley has ~100 staff members. All spots are needed for staff, including those who arrive at varying times throughout the day.
- **Safety Concerns:** Non-staff vehicles parking or reversing in the lot during drop-off create dangerous conditions, delay traffic, and prevent staff from arriving on time to teach.
- **Enforcement:** Cars without a staff permit will be ticketed and/or towed.
- **After-School/Evening Programs:**
    - Parents may park in the lot for CREST, Boys & Girls Club, SAP pick-up using the coded Parking Lot gate.
    - Some evening events may allow parking in the staff lot (check school communications).
    - For large special events, parking may be on the Big Yard and/or neighborhood restrictions may be lifted.

Morning Drive-Through Drop-Off (Arizona Ave. & Chelsea Ave.)

- **Time:** 8:15–8:30 AM.
- **Location:** Temporary designated lane, Eastbound on Arizona Ave, entering through the Arizona Gate/Southbound on Chelsea Ave, entering through the TK/K Gate.
  Procedures:
    - Pull all the way forward in the lane.
    - Do **not** stop on Westbound Arizona/Northbound Chelsea and cross the street.
      Stay in the lane; exit Eastbound on Arizona /Southbound on Chelsea (**do not cut across cones or make a U-turn**).
    - Drive slowly and follow all staff directions.
    - Parents must stay in cars; students exit on their own with valet support.
    - Use respectful, positive language with staff, students, and families.

Construction and Future Plans

- **Temporary System:** Drop-off and pick-up procedures for Arizona Ave/Chelsea Ave during construction are explained in the informational maps.
    - Arrival Procedures 25-26_McKinley Beginning 9/8
    - Dismissal Procedures 25-26_McKinley
- **Permanent System:** After construction, a designated drive-through drop-off/pick-up lane will open on Chelsea Ave.

Walking to School

- **Safety:** Students should not walk between cars. Use crosswalks, sidewalks, and designated paths around the lot perimeter.
- **Entry Gates:**
    - Chelsea Gate (TK/K walkers)
    - Arizona Gate (1st-5th walkers)

Bikes, Scooters, and Skateboards

- Walk all wheels while on campus or in the parking lot.
- Bring locks to secure items in the bike stalls.

Afternoon Pickup (Arizona Ave. & Chelsea Ave.)

- **TK/K:** 1:35 PM; **1st/2nd Grade:** 2:45 PM; **3rd–5th Grade:** 3:00 PM; **Early Dismissal (all grades TK–5):** 1:35 PM
- Parents wait outside their assigned grade level gate.
- At the end-of-school bell teachers walk their students to their gate.
- Gate monitors/teachers check that the student sees their parent through the fence before allowing them to leave.
- Students may walk/bike home on their own with parent permission. Permission must be on the child's Emergency Card.
- There is no drive-through pick-up lane during construction. Parents may park on the streets (10 minute limit) or in the staff lot for pick-up (10 minute limit at dismissal time only)
- Gates close 10 minutes after dismissal.

Code of Conduct

Code of Conduct: The SMMUSD Code of Conduct and McKinley Civility Policy apply at drop-off and pick-up. Staff will provide reminders of these policies. Thank you for your understanding and support in keeping our Lions safe!