

**EASTWOOD SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Eastwood Administration Offices
120 E. College Avenue
Pemberville, Ohio 43450
419-833-6411**

August 18, 2025

I. Call to Order:

President Rothenbuhler opened the regular board meeting of the Eastwood Board of Education at 5:00 p.m.

II. Roll Call: Present:

Mrs. Culp	Vice President
Mr. Helm	Board Member
Mrs. Krukemyer	Board Member
Mr. Rothenbuhler	President
Mr. Rutherford	Board Member

Present: Superintendent Hughes and Treasurer Leppelmeier

III. Approval of proposed agenda for today's meeting – Resolution #219-25

Moved by Mrs. Krukemyer and seconded by Mrs. Culp

Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

IV. Communications:

4.01 Commendations: None

4.02 Presentations: None

4.03 Correspondence: Thank you note from the Family of Rita Fries

4.04 Public Participation: (Relative to agenda items only)

V. 5.01 Approval of board minutes from the Regular Board Meeting on 7/25/2025 and the Special Board Meeting on 8/3/2025. – Resolution #220-25

Moved by Mr. Rothenbuhler and seconded by Mr. Helm

Roll Call: Yeas: Mr. Rothenbuhler, Mr. Helm, Mrs. Culp, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED

VI. Treasurer's Report:

6.01 Approve Financial Report for July 2025. – Resolution #221-25

Moved by Mr. Rutherford and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

6.02 Approve Then and Now Certifications. – Resolution #222-25

Moved by Mr. Helm and seconded by Mrs. Culp

Roll Call: Yeas: Mr. Helm, Mrs. Culp, Mrs. Krukemyer, Mr. Rutherford, Mr. Rothenbuhler
Nays: None MOTION CARRIED

6.03 Transfer Class of 2025 funds to Class of 2026 and funds from 001 into 018 for PBIS - \$4,000 each – Resolution #223-25

Moved by Mrs. Culp and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

VII. Board Committee Reports:

7.01 Audit/Financial Committee

7.02 Safe & Drug Free Schools- Superintendent Hughes gave a summary from the meeting: purpose and goals of committee, school safety vs. health and safety, possible drug testing for athletes, vape detectors \$14k to \$15k for MS & HS, SRO.

7.03 Wellness Committee

7.04 Athletic Council- Brian Hughes gave a summary: handbook changes, student entry into athletic events, track restroom area

7.05 Board of Education Policy

Board Representative Reports:

7.06 Calendar

7.07 EEF

7.08 Employee Communications

7.09 Pemberville Public Library

7.10 Technology Committee

7.11 Facilities Committee

VIII. Superintendent recommends for consideration of the Board:

8.01 Approve Eastwood classified sub list for the 2025-2026 school year. – Resolution #224-25

Moved by Mr. Helm and seconded by Mr. Rothenbuhler,

Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mrs. Culp, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED

8.02 Approve and accept the resignation of Shelly Vajen as Elementary Secretary effective 8/22/25. – Resolution #225-25

Moved by Mr. Rutherford and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

8.03 Approve the following contracts for the 2025-2026 school year: – Resolution #226-25

- Matt McCann – 2-year, Elementary Recess Monitor effective 9/16/25
- Shannon Wright – 1-year, Elementary Recess Monitor effective 8/20/25
- Deb Leuck – 1-year, Cafeteria Worker effective 8/19/25
- Deb Leuck – 1-year, 3.5 hour Cafeteria Worker effective 9/16/25
- Katherine Scott – 1-year, Elementary Cook effective 9/16/25
- Elizabeth Wolford – 1-year, Bus Driver effective 8/6/25
- Julie Hannan – 1-year, Bus Driver effective 8/7/25
- Tracy Himberg – 1-year, Van Driver effective 8/18/25

Moved by Mr. Helm and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

- 8.04 Approve Andrew Sims as a long-term substitute at \$125/day. – Resolution #227-25
 Moved by Mr. Helm and seconded Mrs. Krukemyer
 Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
 Nays: None MOTION CARRIED
- 8.05 Amend 8.05 to allow Shelly Vajen to substitute or train new assistant High School Athletic Director at a rate of \$20/hour not to exceed \$1,000 for the 2025/2026 school year. – Resolution #228-25
 Moved by Mr. Rutherford and seconded by Mrs. Krukemyer.
 Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
 Nays: None MOTION CARRIED
- Approve motion for 8.05 as amended. – Resolution #229-25
 Moved by Mr. Rutherford and seconded by Mrs. Krukemyer
 Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
 Nays: None MOTION CARRIED
- 8.06 Approve 1-year co-curricular supplemental contracts for the 2025-2026 school year as presented. – Resolution #230-25
 Moved by Mrs. Culp and seconded by Mr. Rothenbuhler
 Roll Call: Yeas: Mrs. Culp, Mr. Rothenbuhler, Mrs. Krukemyer, Mr. Helm, Mr. Rutherford
 Nays: None MOTION CARRIED
- 8.07 Approve contracted work days for bus and van drivers who transport students to schools with calendars that do not match Eastwood. – Resolution #231-25
 Moved by Mr. Helm and seconded by Mr. Rutherford
 Roll Call: Yeas: Mr. Helm, Mr. Rutherford, Mrs. Culp, Mrs. Krukemyer, Mr. Rothenbuhler
 Nays: None MOTION CARRIED
- 8.08 Approve a 1-year Administrator contract for Jacob McClain, as Assistant Technology Director effective 8/18/25. – Resolution #232-25
 Moved by Mrs. Culp and seconded by Mr. Rutherford
 Roll Call: Yeas: Mrs. Culp, Mr. Rutherford, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler
 Nays: None MOTION CARRIED
- 8.09 Approve a 1-year contract for Stephanie Wendt as Elementary Building Secretary and a 1-year contract for Kim-Su Hockenberry as a 5-hour Paraprofessional, both effective 8/25/25 – Resolution #233-25
 Moved by Mrs. Culp and seconded by Mrs. Krukemyer
 Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford,
 Nays: None MOTION CARRIED
- IX. Superintendent recommends for consideration of the Board:
- 9.01 Approve school bus routes and stops for the 2025-2026 school year in accordance to ORC.3301.83.13. – Resolution #234-25
 Moved by Mrs. Krukemyer and seconded by Mr. Rothenbuhler
 Roll Call: Yeas: Mrs. Krukemyer, Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mr. Rutherford
 Nays: None MOTION CARRIED

9.02 Approve High School Student Hand Book Revision for the 2025-2026 school year, as presented. – Resolution #235-25

Moved by Mr. Helm and seconded by Mr. Rothenbuhler

Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mrs. Culp, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED

X. Reports:

- 10.01 Principal Reports
- 10.02 Athletic Report
- 10.03 Buildings, Grounds & Transportation Report
- 10.04 Food Service Report
- 10.05 Technology Report
- 10.06 Director of Student Services Report
- 10.07 Human Resource Report
- 10.08 Superintendent Report
- 10.09 Board President Report
- 10.10 Board Member Report

XI. Public Participation:

XII. Presentations: Facilities update

**Request to enter into executive session to discuss the employment of personell – Resolution #236-25

Moved by Mrs. Krukemyer and seconded by Mr. Rutherford

Roll Call: Yeas: Mrs. Krukemyer, Mr. Rutherford, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

The Board, Superintendent Hughes and Treasurer Leppelmeier entered Executive Session at 7:26 p.m. and exited Executive Session at 8:37 p.m.

XIII. Adjournment: – Meeting ended at 8:37 p.m. - Resolution #237-25

Moved by Mr. Helm and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

The next regular board meeting of the Eastwood Board of Education will be on Monday, September 15, 2025 at 6:00 PM at the Eastwood Administrative Office.