Facilitator Timesheet

Timesheets are due on the 1st of each month

Email to: williamsv@georgetownisd.org

Drop off at: 507 E. University Ave

Fax: 512-943-5116

Name: _____ Badge ID: _____

Address: _____

Phone: _____

GISD Employee: Yes☐ or No ☐ If yes, which campus: _____

Please note if the event is an Open/Close or a Stay Duration. If event is an Open/Close, you will get paid for 2 hours.

Date	Event	Schedule #	Open/Close	Stay Duration	Total Hours	Total ($30/hr)
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			☐	☐		
			☐	☐		
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			☐	☐		
			☐	☐		

Signature_____ **Total Due: $**_____

Contact Vickie Williams with any questions: (512) 943-5106 09/2025