

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
September 23rd, 2025
6:00 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order- 6PM by Miller**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call -Present: Miller, Dow, Eichler, Skelly, Chapman, Parks**

Absent: Baker

5. Public Participation

6. Consent Agenda

Action

- **Regular Board meeting, August 26, 2025**
- **General Funds**
- **School Lunch Funds**
- **Sinking Fund**
- **Agency Funds**
- **Vendor Check Report**

Motion to accept by Parks; Seconded by Chapman. Motion passes.

7. Reports

- **Superintendent/ Principal Report**
Enrollment is right around the same as last year.
- **Athletic Director's Report**
- **Food Service Report**

Information

Information

Information

➤ **Transportation & Maintenance Report**

Information

**8. Hire Emma Korson as the
Middle School Girls Basketball Coach**

Action

Motion by Eichler; Seconded by Chapman. Motion passes

**9. Hire Alyssa Barnett as
a Full-Time Paraprofessional**

Action

Motion by Dow; Seconded by Parks. Motion passes.

**10. Hire Emma Gutting as
a Lunch Monitor/Sub-Paraprofessional**

Action

Motion by Parks; Seconded by Eichler. Motion passes.

**11. Hire Matthew Pieske as
a Full-Time Custodian/Maintenance**

Action

Laura still has a job. We just weren't sure her timeline and we needed some help in this department.

Motion by Dow; Seconded by Chapman. Motion passes.

**12. Hire Cassandra Marriott as
Payroll Specialist**

Action

Included her resume. She had a great interview. She has worked in payroll many years. She feels that she will be able to pick up on school payroll quickly.

Motion by Dow; Seconded by Eichler. Motion passes.

13. Michael Corey as Sub Teacher

Action

Motion by Dow; Seconded by Eichler. Motion passes.

14. Master Schedule

Action

We split 7th grade and added help to special education due to 51 students with IEPs. We made this change on Sept. 15th. Some of our schedules worked out well to have the classes split. Mr. Eyre has both units of math. Mrs. Soltis has one unit of the English classes. The teachers are very happy with this change.

Motion by Chapman; Seconded by Parks. Motion passes.

15. Budget Update

Information

State law has a budget but they don't have it yet. We most likely will not be getting our funds when we should. We have a good fund pass to cover payroll through December without borrowing money. Impact and Head Start will shut down as soon as the state government shuts down. We do not have these programs. We believe that they will have a budget by the end of October. But the process will still take weeks to get the funds. Some districts have left positions open others have cut free lunch programs. We will not be impacted with this change. We qualify as a district.

16. Trane Savings Program

Information

Portables are down. George Arnold was great to work with. George also purchased one of our old buses. The old elementary building has some major concerns. The roof over the gym is getting very weak. Cristi has looked into some grants to help with the payment.

Gametime was here on Sept. 12th and he has helped with some suggestions on playground equipment. He recommended moving the playground up on the top of the hill closer to the building. We will focus on students ages 5-12 year old. We are the last standing rocket slide in Hillsdale Country. The one swing that is an arch, we will be able to keep with some upgrades. Gametime life expectancy is 20 year.

Trane: We have a write up for their proposed project. They have two projections for this. Their recommend the 1.4/1.5 million dollars. \$34,000 per year saving from these upgrade. Request for a proposal. This can give us a lot more information before we make any decisions.

Track is being talked about. We are talking about a plan to get the funding.

17. Communications – Outgoing & Incoming

18. GOOD NEWS FROM OUR SCHOOL

19. Other Matter by the Administration

Action

20. Other Matter by the Board

Action

21. Adjourn- Miller 7:15PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."