

## The Conference Center at Wayne-Finger Lakes BOCES

### Room Rates

2025-2026 School Year

Conference Center Hours of Operation: Monday – Friday, 7:30-4:00

| Rooms  | Daily Rate  | Additional Services  |
|--|---|--|
| <b>CORTLAND</b> - Seats 45 theater-style, 25 with tables/chairs<br><br><b>MCINTOSH</b> - Seats 45 theater-style, 25 with tables/chairs<br><br><b>GALA</b> - Seats 108 theater-style, 65 with tables/chairs<br><br><b>EMPIRE</b> - Seats 108 theater-style, 65 with tables/chairs<br><br><b>CONCORD</b> – Seats 25 with tables/chairs<br><br><b>NIAGARA</b> - Seats 45 theater-style, 30 with tables/chairs | \$300   | <ul style="list-style-type: none"><li>• Events Scheduled for after-hours or weekends = Daily Room Rate + \$50/hour</li><li>• Specialized Technology Support = \$50/hour</li><li>• Catering Coordination available upon request</li></ul> |
| <b>DIAMOND</b> - Our largest room, Seats 250 theater-style, 170 with tables/chairs   | \$600   |  |
| <b>ORCHARD CAFÉ</b> - Large, open room; perfect if you plan to have catering for your event. Seats up to 140 with tables/chairs  | \$300<br>*An additional \$200 will be charged for the use of the Orchard Café kitchen |  |

\* Room Fees include the following: Room Set-Up, Technology Support at the Start of the Event, Coffee/Tea Service via a shared Coffee Station

For any questions or concerns about booking a room contact Conference Coordinator at [Jessica.Nightingale@wflboces.org](mailto:Jessica.Nightingale@wflboces.org).

Sincerely,  
Jessica Nightingale  
Conference Coordinator