PTSO Meeting

Date: Monday, 29 April 2024

Time: 7:30 am

Location: AUS PTSO Room

Facilitator(s): Khadijah

Attendees

Khadijah Al-Abdulmuhsen - President
Farah AlFadhalah - Vice President
Zeinab Nassrallah - Treasurer
Yasmina El Bouazzati - Secretary
Reham Abdelazim - ES Parent Rep.
Aseel AlMonaiees - MS Parent Rep.
Mijbil Al Ayoub - HS Parent Rep.
Minette Finney - PTSO Liaison

Agenda

Project	Notes	Action(s)	Person(s)	Status
Teacher Appreciations Week	• Follow up on cash and check for Sajco • Juice confirmed & paid? • Styrofoam containers? • Printed meal vouchers • Assemble envelopes • Deliver envelopes • Compose email • Raffle prizes: Khadijah will purchase Al Shaya and X-cite gift cards over the weekend, Mijbil • Print signs for menu, raffle prizes etc • Small table, ticket collection boxes, raffle barrel			In progress
Career Day	• Khadijah will attend a meeting on the 5th			In progress

Project	Notes	Action(s)	Person(s)	Status
	• Supplies: pastries, something sweet, plates, napkins, cups?,			
International Nurse Day	• May 12th			Not started
Appreciations for Kitab & Mohammad				Not started
Any Other Business				Not started
Next Meeting Date/ Time				Not started