# PTSO Meeting

Date: Monday, 12 February 2024

Time: 10:00 a.m.

Location: AUS PTSO Room

Facilitator(s): Khadijah

## Attendees

Khadijah Al-Abdulmuhsen - President
Farah AlFadhalah - Vice President
Zeinab Nassrallah - Treasurer
Yasmina El Bouazzati - Secretary
Reham Abdelazim - ES Parent Rep.
Aseel AlMonaiees - MS Parent Rep.
Mijbil Al Ayoub - HS Parent Rep.
Minette Finney - PTSO Liaison

### PTSO Mission

"Taking education to ... students and educators"

### The Purpose of the PTSO

A. To foster and ...the school community.

B. To develop a ...of student welfare.

C. To recruit and ... parent education events.

D. Support in lieu ... and much more

## Agenda

| Project | Notes | Action(s) | Person(s) | Status |
|---|---|---|---|---|
| **Friendship day cookies** | • Inform Dalia of delivery time. Teachers can distribute when convenient<br>• Distribute cookies to classes | | Khadijah | **Not started** |

| Project | Notes | Action(s) | Person(s) | Status |
|---|---|---|---|---|
| | between 8-10 | | | |
| **MS/HS Alternatives** | • | | | **Not started** |
| **National Day** | • Book coffee/tea for national day<br>• Provide water | | | **Not started** |
| **Clean PTSO Room and Storage** | | | | **Not started** |
| **Field Day** | • Order ice cream for ES<br>• Check on times<br>• Ask about plan B for MS/HS | | | **Not started** |
| **Ramadan** | • Ask Islamic department if they need help with decorations | | | **Not started** |
| **Girgaian** | • Ask admin the date/time<br>• | | | **Not started** |
| **Any Other Business** | | | | **Not started** |
| **Next Meeting Date/ Time** | | | | **Not started** |