

School Site Council (SSC)



Sequoia Academy
September 29, 2025

Call Meeting to Order & Roll Call

Members Present:

Staff: Alisha Tardif, Brian Long, Kristal Mathis, Shawn Henley, Tanya Wu

Parents: Darrell Bache, Daniel Ramsey, Remi Rundzio, Leah Summers

Members Absent:

Staff:

Parents: Tuan Tran

Agenda Review & Adoption

[Link to Agenda](#)

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Approval of Previous Minutes

05-12-2025 Meeting Minutes

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Reports

SPSA Budget Review



Public Comments/Communications



Old Business



New Business



WSD SSC Training

Slides in English

Slides in Spanish

Slides in Vietnamese



School Site Council (SSC) Bylaws

- Duties, terms, election procedures
- Regular meeting times
- Reviewed annually
- Amended $\frac{2}{3}$ majority vote
- Revised bylaws must be dated and documented in minutes and submitted to district office.

Selection of SSC Officers

● Chairperson

- presides over all meeting of the SSC; signs letters, reports, and other communications for the SSC

● Vice Chairperson

- presides over meetings of the SSC when the Chairperson is absent

● Secretary

- keeps the minutes of the SSC meetings; sends the minutes to the members, the Principal and other persons the SSC deems appropriate

Parent & Family Engagement Policy

Sequoia Academy has developed a written Title I Parent and Family Engagement policy with input from Title I parents and agreed upon by Title I parents. This policy describes the means for carrying out the following Title I parent and family requirements

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School-Parent Compact

Sequoia Academy and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

English Learner Advisory Committee (ELAC)

The purpose of ELAC is to advise the principal and school staff on programs and services for English learners and the School Site Council (SSC) on the development of the School Plan for Student Achievement. The ELAC also assists the school on other tasks listed below:

- The school's program for English Learners.
- The school's needs assessment.
- The school's annual language census.
- Efforts to make parents aware of the importance of regular school attendance.

Vote to absorb ELAC into SSC.

Comprehensive School Safety Plan

- Each school is required to develop a comprehensive school safety plan per California Education Code sections 32280–32289.
- Monthly Emergency Drills
- District Safety Task Force
- District–Wide: Raptor system, WPD trainings & support
- Ways you can help: Parking Lot & Crosswalk Safety

WSD SPSA Training

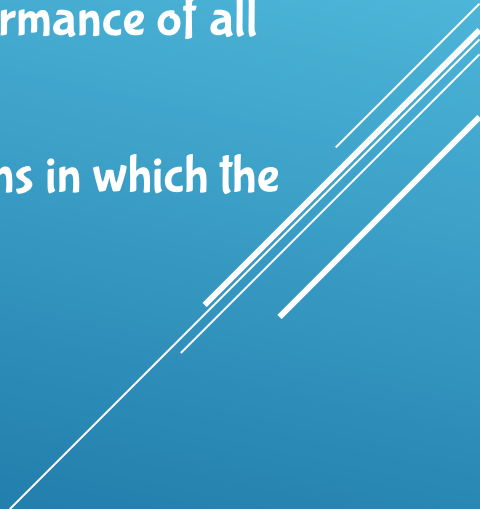
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School Plan for Student Achievement (SPSA) Purpose

- Coordinates all educational services at the school.
 - Addresses how funds will be used to improve the academic performance of all students.
 - Integrates the purposes & requirements of all categorical programs in which the school participates.
 - Serves as the organizer for a school's improvement process.
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Sequoia Academy's Goal 2025-2026

Create a rigorous learning environment with high expectations and appropriate supports for all students.

Rigor in all subject areas, utilizing the following:

- GATE Framework
- AVID WICOR strategies
- Write From the Beginning & Beyond
- STEA³M

Review SPSA Goals & Budget

Goal 1: Academic Achievement & Continuous Innovation

- ▶ Students will increase proficiency by 2% in ELA and Math (in all subgroups) through first best instruction.
- ▶ \$40,210

Goal 2: Student and Staff Safety & Wellness

- ▶ Staff and students will strive to maintain safe and high quality programs around Sequoia Academy.
- ▶ \$8,060

Goal 3: Fiscal Solvency & Organizational Health

- ▶ Sequoia Academy will implement programs with a an emphasis on the GATE Framework, AVID WICOR strategies, Write from the Beginning & Beyond, and STEAM to personalize learning and meet the needs of all learners.
- ▶ \$25,440

Goal 4: Community Connections

- ▶ Staff and families will strive to develop mutually—beneficial relationships with Sequoia Academy’s educational community.
- ▶ \$10,505

Goal 5: Leadership Development & Employee Success

- ▶ Staff will have increased opportunities to collaborate, lead their peers, develop professionally, and focus on first best instruction to personalize learning and meet the needs of all learners.
- ▶ \$15,465

Uniform Complaint Procedures



Parent Comments/Concerns



SSC Meetings 2025-2026

10/27 3:10pm via Microsoft Teams

1/26 3:10pm via Microsoft Teams

5/11 3:10pm via Microsoft Teams

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