

The district may provide vehicles for the necessary transportation and expenses that are incurred in the course of performing services for the district, whether within or outside the district. All such vehicles will be properly marked with letters of contrasting color at least 1” in height in a conspicuous place on both sides of the vehicle. A distinctive insignia may be used which will be at least six (6) inches in diameter across its narrowest dimension.

Staff members operating district owned vehicles must comply with all state and federal laws including laws relating to the use of telecommunications devices. Unless otherwise specified, all travel must be approved in advance by the staff member’s immediate supervisor.

Vehicles leased or owned by the district which are provided to employees for use in connection with the district’s business may not be used for personal purposes. Vehicles may not be used for commuting, and family members of district employees may not be transported in district-owned vehicles.

When such vehicles are not being used for District business, the vehicles will be kept on district property.

The Superintendent is directed to establish procedures for the use of school-owned vehicles.

Legal Reference:	RCW 46.08.065	Publicly-owned vehicles to be marked - Exceptions
Adopted:	May 5, 1986	North Thurston School District Board of Directors
Amended:	October 19, 2010	North Thurston Public Schools Board of Directors
	September 16, 2025	North Thurston Public Schools Board of Directors