

**HUMAN RESOURCES GENERALIST /COMMUNICATIONS COORDINATOR SALARY SCHEDULE (Exempt) Salary Schedule 2025-2026  
INSURANCE SPECIALIST (HOURLY)**

**SWEETWATER COUNTY SCHOOL DISTRICT NUMBER ONE  
ROCK SPRINGS, WYOMING**

| STEP | H1      | Non B.A. / Relevant Experience | B.A.        | B.A.+ SHRM - CP CERTIFICATION or pHCLE/eHCLE CERTIFICATION OR MASTERS | M.A.+ SHRM - CP CERTIFICATION or pHCLE/eHCLE CERTIFICATION OR DOCTORATE |
|------|---------|--------------------------------|-------------|---|---|
| 0    | \$24.02 | \$55,000.00                    | \$66,871.00 | \$75,031.00   | \$83,191.00   |
| 1    | \$24.37 | \$55,940.00                    | \$67,811.00 | \$75,971.00   | \$84,131.00   |
| 2    | \$24.72 | \$56,880.00                    | \$68,751.00 | \$76,911.00   | \$85,071.00   |
| 3    | \$25.07 | \$57,820.00                    | \$69,691.00 | \$77,851.00   | \$86,011.00   |
| 4    | \$25.42 | \$58,760.00                    | \$70,631.00 | \$78,791.00   | \$86,951.00   |
| 5    | \$25.77 | \$59,700.00                    | \$71,571.00 | \$79,731.00   | \$87,891.00   |
| 6    | \$26.12 | \$60,640.00                    | \$72,511.00 | \$80,671.00   | \$88,831.00   |
| 7    | \$26.47 | \$61,580.00                    | \$73,451.00 | \$81,611.00   | \$89,771.00   |
| 8    | \$26.82 | \$62,520.00                    | \$74,391.00 | \$82,551.00   | \$90,711.00   |
| 9    | \$27.17 | \$63,460.00                    | \$75,331.00 | \$83,491.00   | \$91,651.00   |
| 10   | \$27.52 | \$64,400.00                    | \$76,271.00 | \$84,431.00   | \$92,591.00   |
| 11   | \$27.87 | \$65,340.00                    | \$77,211.00 | \$85,371.00   | \$93,531.00   |
| 12   | \$28.22 | \$66,280.00                    | \$78,151.00 | \$86,311.00   | \$94,471.00   |
| 13   | \$28.57 | \$67,220.00                    | \$79,091.00 | \$87,251.00   | \$95,411.00   |
| 14   | \$28.92 | \$68,160.00                    | \$80,031.00 | \$88,191.00   | \$96,351.00   |
| 15   | \$29.27 | \$69,100.00                    | \$80,971.00 | \$89,131.00   | \$97,291.00   |
| 16   | \$29.62 | \$70,040.00                    | \$81,911.00 | \$90,071.00   | \$98,231.00   |
| 17   | \$29.97 | \$70,980.00                    | \$82,851.00 | \$91,011.00   | \$99,171.00   |
| 18   | \$30.32 | \$71,920.00                    | \$83,791.00 | \$91,951.00   | \$100,111.00  |
| 19   | \$30.67 | \$72,860.00                    | \$84,731.00 | \$92,891.00   | \$101,051.00  |
| 20   | \$31.02 | \$73,800.00                    | \$85,671.00 | \$93,831.00   | \$101,991.00  |

CERTIFICATION: MAY INCLUDE CERTIFICATION FROM HR ORGANIZATIONS SUCH AS SHRM OR EQUIVALENT ETC.  
 EMPLOYEES WITH A SHRM - SCP CERTIFICATION OR EQUIVALENT WOULD EARN AN ADDITIONAL STIPEND + \$1,500  
 PER YEAR  
 EMPLOYEES WITH A SHRM - SCP CERTIFICATION AND pHCLE/eHCLE CERTIFICATION WOULD EARN AN ADDITIONAL STIPEND \$3,000  
 12-MONTH POSITION  
 H1 (Hourly) - Insurance Specialist (12- month position)  
 B.A. \$2.00 Per Hour  
 Foundation Liason \$2.00 Per Hour

*Last updated: September 2025*