

St. Martin Parish Schools STEAM Academies Advisory Board Meeting Agenda

Wednesday - 10/1/25 - 12:00 p.m. (Lunch and social at 11:30 a.m.)

Location: St. Martin Parish Federal Programs Building - School Board Meeting Room

1. **Call to Order** (*Chair, vice chair in the absence of the Chair*)
2. **Roll Call / Attendance** (*Secretary*)
 - a. Secretary confirms attendance & Verification of quorum
3. **Approval of Minutes** - (Chair asks for a motion to approve minutes from the previous meeting (*Vice chair in the absence of the Chair*))
4. **Reports** (Chair, Vice Chair calls on people below to report out)
 - a. Magnet Coordinator Verbal Report –
 - b. Marketing Coordinator Verbal Report –
 - c. Principal Updates (SMESA & SMSA)
 - d. Desegregation/Magnet Expert Report -
5. **Proposed Bylaws** (Chair, Vice Chair - Needs a motion)
6. **New Business** (Chair, Vice Chair - goes through New Business)
 - a. **End-of-year report** - Sandra Billeaudeau
 - i. Who is able to attend the St. Martin Parish School board meeting this afternoon?
 - b. **Advisory Board Goals** (Chair, Vice Chair - leads this part and builds together)
 - i. Needs and concerns from SMESA and SMSA
 - ii. Advisory Board Goals from Magnet Plan
 - c. **Membership** - List of Name, role, and email address of membership
7. **Announcements**
 - a. Next Meeting Date - 11/5/25 - 12:00 p.m. - 1:00 p.m. (Lunch is served at 11:30 a.m.)
8. **Adjournment** (Chair asks for a motion to approve minutes from the previous meeting (*Vice chair in the absence of the Chair*))