

# Royal Pride PTO Meeting Minutes

## Friday August 15, 2025

### **Attendees**

Charron Wright  
Rachel Anderson  
Tamara Bove  
Rachael Barry  
Jennifer Low  
Abby Howe  
Jennifer White  
Beth Anderson  
Bethany Tozer  
Dr. McCaffrey

The meeting was called to order at 9:05 am.

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### **Misc.**

Charron welcomed Dr. McCaffrey.

Brief introductions were made.

Meeting minutes: Charron Wright motioned to approve the May minutes as presented. Abby Howe seconded; minutes were approved.

### **Treasurer's Report – Rachel Anderson**

- CheddarUp donations - \$325
- Kroger Community Rewards for Q2 - \$880.50
- Student Planners (9th grade) - \$2,263.66
- Purchased (25) \$25 gift cards for Mrs. Collins for SAGE (Set a Good Example) staff awards, etc. throughout the year - \$625

- Purchased (10) \$25 gift cards for Michelle Marks for incentives for substitute teachers - \$250
- Beautification (flowers and soil) - \$82.91
- Office expenses (paper and flash drive)/candy for Registration - \$107.86
- Welcome Back Breakfast (Staff Appreciation) - \$3,216.50
- Staff Appreciation for September - \$976.97
- Need to write Staff Development check for \$3,500 for Dr. McCaffrey
- Need to write New Teacher Orientation check for \$1,000

Current accounts:

Checking \$12,072.31

Savings \$76,177.17

2025-2026 Budget

The 2025-2026 Budget was reviewed; most budget items remained the same as last year.

Budget changes from the 2024-2025 budget

- Decreased Beautification from \$3,000 to \$1,000
- Increased Course Books from \$4,500 to \$5,000
- Increased Gifts to HSE School from \$3,000 to \$4,000
- Increased HSE Foundation from \$750 to \$850
- Added a line item for ORB Publication - \$750
  - Charron will follow up with Dr. McCaffrey to find out when/where does this get paid?
- Increased Volunteer Appreciation from \$300 to \$400

Beth Anderson made a motion to approve the 2025-2026 Budget, Charron Wright seconded; budget was approved.

**Principal's Report - Dr. McCaffrey**

- No report was given as Dr. McCaffrey had to leave the meeting early.

**Requisitions**

There are no new requisitions currently.

## Committee Reports

### **Concessions - Rachael Barry**

Concessions is off to a great start so far this year. They will no longer price items ending in \$.50, they are rounding up to the next dollar. Hershey's products will be rounded up to \$3 from \$2. Coke has substantially raised their prices on soda and water. We will not be hosting tennis matches this school year because the courts are being redone. Anyone who wants to come help prep for the game next Friday morning is welcome to come help.

### **Staff Appreciation – Charron Wright**

- August - Welcome Back Breakfast from Bob Evans
  - ordered Bob Evans' "Best in Class" breakfast + coffee and juice
  - planned for 250 people, bought for 200 because serving size was big
  - LOTS of extra food; could probably buy for 170 people
- September - bags of school supplies for mailboxes: 4x6 pad of paper, sticky notes, pencils, pens, royal blue Sharpie (This year we will make individual gift bags of supplies instead of putting supplies out in baskets to ensure everyone receives supplies.)
- October - individual caramel apples (need to talk to Kroger about ordering) and caramel apple suckers
- November – popcorn and drinks
- December - lunch (sandwiches, salads, chips, cookies) by Amy Reade. Date will be set with Mrs. Collins.

### **Beautification Committee – Charron Wright/Jennifer Low**

- Flowers were planted before Registration in pots at entrances
- Will switch to mums and pumpkins in the fall
- Charron will water pots at front doors and athletics. Jennifer will water pots at door 18.

## **SAC Report**

- Have not received dates for SAC meetings yet

### **New Business**

- All PTO info and documents have been updated on the school website
- Brand Identity Kit by David Young was shared which showed all of our approved logos.
- Charron will order tablecloth with an approved logo and “PTO” printed on it.
- BSN is now the exclusive provider for all athletics, PE, Spiritwear clothing and related items. If items are needed that BSN does not provide, another provider can be used. The use of BSN applies to all school groups.
- Discussed the pros and cons of the new format for the Open House.

### **2025-2026 Meeting Dates**

- August 15, 2025
- September 26, 2025
- October 24, 2025
- November 14, 2025 (Please note this is a change of date.)
- December 12, 2025
- January 23, 2026
- February 20, 2026
- March 20, 2026
- April 17, 2026
- May 8, 2026

Unless otherwise stated, all meetings will begin at 9am and will take place in the HSE Media Center Conference Room. All meeting dates are on Fridays.

Meeting adjourned at 10:24 am.