

HAMBLÉN COUNTY SCHOOLS 2025-2026 WORK SCHEDULES

ALL NEW EMPLOYEES

Mandatory New Employee Orientation
 July 22, 8:00- 11:00 a.m., East High Cafe
 (Counts 0.5-day opt. inservice for tchrs)

NEW TEACHER ACADEMY

Mandatory, July 22, 8 - 3 p.m. and
 July 23, 12 p.m. – 3 p.m., Central Office
 (Counts as 1.5 days optional inservice)

TEACHERS and RBT's

5 Inservice days
 5 Administrative days
 180 School days
10 Paid vacation days
200 (return to work July 29)

ALTERNATIVE SCHOOL TEACHERS

5 Inservice days
 5 Administrative days
 180 School days
 4 To be assigned by principal
10 Paid vacation days
204 (return to work July 29)

HIGH SCHOOL AG. TEACHERS

5 Inservice days
 5 Administrative days
 180 School days
 38 To be assigned by CTE supervisor
12 Paid vacation days
240 (return to work July 29)

INSTRUCTIONAL COACHES

5 Inservice days
 5 Administrative days
 180 School days
 10 To be assigned by Pre-K Supv.
10 Paid vacation days
210 (return to work July 29)

HIGH SCHOOL PRINCIPALS

H.S. ASSISTANT PRINCIPALS
 9 July 15,16, 17,18,21, 22,23,24,25
 5 Inservice days
 5 Administrative days
 180 School days
 9 May 26,27,28,29 June 1,2,3,4,5
 20 Flex days
12 Paid vacation days
240 (return to work July 15)

K-8 PRINCIPALS

5 July 21,22,23,24,25
 5 Inservice days
 5 Administrative days
 180 School days
 3 May 26,27,28
 11 Flex days
11 Paid vacation days
220 (return to work July 21)

K-8 ASST.PRINCIPALS

5 July 21,22,23,24,25
 5 Inservice days
 5 Administrative days
 180 School days
 5 May 26,27,28,29 June 1
10 Paid vacation days
210 (return to work July 21)

K-8 BOOKKEEPERS

6 July 24,25,28,29,30 Aug. 1
 180 School days
 3 May 21,26,27
1 To be assigned by principal
190 (return to work July 24)

H. S. HEAD FOOTBALL COACHES H. S. HEAD BASKETBALL COACHES HIGH SCHOOL LEAD COUNSELORS

5 Inservice days
 5 Administrative days
 180 School days
 19 To be assigned by principal
11 Paid vacation days
220 (return to work July 29)

CHILD FIND/ASSESS. SPECIALIST

8.5 Assigned inservice/admin. days
 180 School Days
 20.5 To be assigned by supervisor
11 Paid vacation days
220 (return to work July 24)

HIGH SCHOOL LEAD SECRETARIES

10 July 15,16,17,18,21,22,23,24,25,28
 180 School days
 9 May 21,26,27,28,29 June 1,2,3,4
25 To be assigned by principal
224 (return to work July 15)

PHYSICAL THERAPY ASSISTANTS

3 July 29,30 August 1
 180 School days
 1 May 22
 2 CEU coursework
20 To be assigned by Sp.Ed. Supv.
206 (return to work July 29)

HIGH SCHOOL BOOKKEEPERS

16 July 9,10,11,14,15,16,17,18
 21,22,23,24,25,28,29,30,
 180 School days
 3 May 22,27,28
21 To be assigned by principal
220 (return to work July 9)

HIGH SCHOOL GUIDANCE SECRETARIES

4 July 24,25,28,30
 180 School days
 2 May 26,27
11 To be assigned by principal
197 (return to work July 24)

HIGH SCHOOL DATA SECRETARIES

4 July 24,25,28,30
 180 School days
 2 May 26,27
6 To be assigned by principal
192 (return to work July 24)

HIGH SCHOOL SECRETARIES

H.S. LIBRARY SECRETARIES

K-8 SECRETARIES
 4 July 25,28,30 Aug. 1
 180 School days
 2 May 21,26
1 To be assigned by principal
187 (return to work July 25)

ALL TEACHER ASSISTANTS, NURSES, & K-8 CLERICAL ASST./STUDENT HELPDESK SUPPORT SPEC.

SCHOOL SAFETY COORDINATORS WORKPLACE READINESS SPEC.

3 July 29,30 August 1
 180 School days
 1 May 21
1 To be assigned by principal
185 (return to work July 29)

SCHOOL-COMMUNITY COORD.

220 To be assigned by supervisor
220(return to work TBA)

CAFETERIA MANAGERS

174 School days
4.0 Professional Development days
178 (return to work July 23)
***64 hrs. of additional required inservice**

CAFETERIA ASST. MANAGERS

174 School days
4 Professional Development days
178 (return to work July 23)
***50 hrs. of additional required inservice**

CAFETERIA WORKERS

173 School days
4 Professional Development days
177 (return to work July 28)
*** 18 hrs. of additional required inservice**

BUS DRIVERS & SCHOOL PSYCHOLOGISTS

180 School days
180 (return to work July 31)

GRADUATION COACHES TRANSITION COACHES

CRISIS COUNSELOR
CTE WBL SITE SUPERVISORS
100 To be assigned by supervisor
100 (return to work TBA)

120-DAY ADMINISTRATORS WELCOME CENTER COORDINATOR

120 To be assigned by supervisor
120 (return to work TBA)

CENTRAL OFFICE / MAINTENANCE STAFF TRANSPORTATION STAFF CUSTODIAL STAFF

13 Paid holidays
 July 4
 September 1
 November 27, 28
 December 24,25, 26
 January 1
 March 23, 24, 25, 26, 27
248 Work Days
261

SCHOOL 2ND LANG. LIAISON

180 School Days
10 days assigned by Sup.
190 (Return to work July 29)

CO 2ND LANG. LIAISON

180 School Days
15 Assigned by Sup.
195 (Return to work July 29)

CTE WBL COORDINATOR

CTE INSTRUCTIONAL FACILITATOR

180 School Days
 11 Paid Vacation Days
19 Flex Days
210

PRE-K COORDINATOR TEACHERS

5 Inservice Days
 5 Administrative Days
 180 School Days
 10 Paid Vacation Days
3 Flex Days
203