EAST KNOX BOARD OF EDUCATION **ORGANIZATIONAL**

January 9, 2025, East Knox Elementary, 6 pm

A. Call to Order

The President Pro Tempore, Ms. Bush, called the meeting to order and led in the Pledge of Allegiance.

B. Roll Call

President called the roll:

Ms. Lindsay Bush, here
Mr. Larry Campbell, here
Mr. Alan Huffman, here
Mr. Randy Reese, here
Mrs. Kathy Tate, here

C. Approval of the Agenda

Recommendation to approve the agenda as presented.

25-001 MOTION TO APPROVE THE AGENDA AS PRESENTED
Mr. Reese moved and Mr. Huffman seconded the motion to approve the agenda.
Roll call: All Present-Yes. Motion carried.

D. Election of Officers

Recommendation to elect the President for the 2025 year:

Mr. R. Reese motioned to nominate Ms. L. Bush for the President of the Board.

Mrs. K. Tate seconded the motion.

Mrs. K. Tate motioned to close nominations.

25-002 MOTION TO ELECT THE PRESIDENT OF THE BOARD
Nominations closed. All in favor of the above motion:
Roll call: All Present-Yes. Motion carried.

Recommendation to elect the Vice-President for the 2025 year:

Ms. L. Bush motioned to nominate Mr. R. Reese for the Vice-President of the Board.

Mr. A. Huffman seconded the motion.

Ms. L. Bush motioned to close nominations.

25-003 MOTION TO ELECT THE VICE-PRESIDENT OF THE BOARD
Nominations closed. All in favor of the above motion:
Roll call: All Present-Yes. Motion carried.

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E. Business Items

Recommendation to set regular board meetings for 2025 and the Organizational, Budget and Regular Meetings for 2026, for the second Thursday of each month, at 6:00 p.m., at the East Knox Elementary Building, as follows, unless otherwise noted:

February 13th
March 13th
April 10th
May 8th
June 18th – (3rd Wednesday - FY End)
July 10th
August 14th
September 11th
October 16th
November 13th
December 11th
January 8, 2026

Recommendation to set the records commission meeting for the year 2026. The records commission meeting will be held January 8, 2026, at the conclusion of the regular board meeting, in order to comply with annual meeting requirements. The records commission consists of the Board President, Superintendent Baird, and Treasurer Busenburg.

Recommendation to authorize the Superintendent to employ personnel as needed; such employment to be presented for approval at the next regular board meeting.

Recommendation to authorize the Superintendent as the designee for suspension appeal hearings in accordance with Board Policy 5611.

Recommendation to designate the Mount Vernon News as the source to provide the public with official notices regarding meetings, dates, time, etc.

Recommendation to authorize the Treasurer to pay properly authorized bills within the limits of merchandise/services have been received in good condition and are within approved appropriations and to report monthly to the board a summary of paid bills.

Recommendation to grant authority to the Superintendent and Treasurer to receive, expend, and account for State and Federal Funds.

Recommendation to designate the Superintendent as the official purchasing agent for the East Knox Local School District for 2025.

Recommendation to authorize the Treasurer to temporarily invest funds as allowed by law.

Recommendation to authorize the Treasurer to make within fund transfers, out of fund advances and appropriation modifications as they become necessary and report to the board on a regular basis.

Recommendation to authorize the Treasurer to make advance draws against the current tax collection.

Recommendation to authorize the Treasurer to credit investment earnings on all funds to the East Knox Local

School District's General Fund, Food Service Fund, and/or Athletic Fund.

Recommendation to authorize the Board President, Superintendent, and/or Treasurer to engage any appropriate legal counsel, as needed, and that the Board continue to use the firms of Scott, Scriven and Bricker Graydon, LLP for legal services.

Recommendation to waive the reading of the previous meeting minutes providing copies of the minutes have been distributed to the Board at least 24 hours prior to the date of the next succeeding meeting.

Recommendation to establish a Board of Education Service Fund of $2,000 to meet expenses of professional meetings and other expenditures as appropriate.

Recommendation to participate in acquisition of surplus property and/or federal programs.

Recommendation to authorize the Treasurer to make employee salary adjustments for the purpose of annuities.

Recommendation to appoint Jessica Busenburg as Board Designee to attend Public Records Training as provided by the Ohio Attorney General.

Recommendation to authorize the Superintendent to accept resignations on the boards' behalf; resignations will be presented for approval at the next regular board meeting.

Recommendation to approve the petty cash amounts at the following locations for 2025 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$100
JH/HS Office-Fawnda Bible-Stahl	40
Elementary-Amanda Wilson	40

Recommendation to approve the change fund amounts at the following locations for 2025 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$ 100
JH/HS Cafeteria-Crystal Gallwitz	20
Elementary Cafeteria-Jessica Claggett	30
Athletics-Scott Brickner	1,200
Elementary School Store-Mallory Hysong	20

Recommendation to authorize the Superintendent to declare transportation impractical in accordance with district policy and with ORC 3327-01 and State Board Standards Edb-917.02 in between regular scheduled meetings. The Superintendent will present the declaration at the following regular scheduled meeting.

****Discussion(s)****

Mrs. Tate discussed Mt. Vernon News being used for communication. Mr. Huffman discussed the process of obtaining other law firms/legal counsel.

25-004 MOTION TO APPROVE THE ABOVE RECOMMENDATIONS

Mr. Campbell moved and Mrs. Tate seconded the motion to approve the above recommendations.
Roll call: All present – Yes. Motion carried.

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F. Nomination of OSBA Board Delegate

Recommendation to nominate the OSBA Delegate for the 2025 year:

Ms. L. Bush motioned to nominate Mrs. K. Tate for the OSBA Delegate.

Mr. R. Reese seconded the motion.

Mr. A. Huffman motioned to close nominations.

25-005 MOTION TO NOMINATE THE OSBA DELEGATE
Nominations closed. All in favor of the above motion:
Roll call: All Present-Yes. Motion carried.

G. Nomination of KCCC Board Meeting Observer

Recommendation to nominate the Knox County Career Center Board Meeting Observer for the 2025 year:

Ms. L. Bush motioned to nominate Mr. L. Campbell for the Knox County Career Center Board Meeting Observer.

Mr. A. Huffman seconded the motion.

Ms. L. Bush motioned to close nominations.

25-006 MOTION TO NOMINATE THE KCCC BOARD MEETING OBSERVER
Nominations closed. All in favor of the above motion:
Roll call: All Present-Yes. Motion carried.

H. Nomination of Policy Committee Members

Recommendation to appoint two board members to the Board Policy Committee for the 2025 year:

Mr. L. Campbell motioned to nominate Mr. A. Huffman as a board representative to the Policy Committee.

Mrs. K. Tate seconded the motion.

Ms. L. Bush motioned to close nominations.

Ms. L. Bush motioned to nominate Mrs. K. Tate as a board representative to the Policy Committee.

Mr. A. Huffman seconded the motion.

Mr. R. Reese motioned to close nominations.

25-007 MOTION TO APPOOINT TWO MEMBERS TO THE POLICY COMMITTEE
Nominations closed. All in favor of the above motion:
Roll call: All Present-Yes. Motion carried.

I. Adjournment

Recommendation to adjourn the meeting at 6:27 p.m.

25-008 MOTION TO ADJOURN THE MEETING
Ms. Bush moved and Mrs. Tate seconded the motion to adjourn the meeting at 6:27 p.m.
Roll call: All Present-Yes. Motion carried.

J. Visitors

Becky Nourse

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President Treasurer