INTERNATIONAL STUDENT APPLICATION FORM

Visit our school website to capture a glimpse of our commitment to being an inclusive, diverse, and innovative school. We look forward to partnering with you to meet our mission: that is, to cultivate lifelong learners and responsible global citizens who can rise to the challenges of the future while making a valuable impact in society. We provide a well-rounded bilingual education with an all-inclusive perspective that develops students of character who are committed to making the world a better place. Your child benefits from teachers who provide an enriched program that:

1. Our school has consistently Ranked in the top 1% of Canadian Schools in the past years on the Canadian Test of Basic Skills, a standardized test examining basic skills in language, math, science, and social studies. This is a testament to our commitment to academic excellence.
2. Consistently supports students to achieve at least two grades higher than the national average (i.e. an average student in Grade 3 performs at a Grade 5 level).
3. Provides opportunities for students to participate in mathematics contests, often with results ranking well above the national average.
4. It enables students to score perfectly in the YCT, HSK Mandarin tests, and DELF exams. DELF (Diplôme d'Etudes en Langue Française) is an official qualification awarded by the French Ministry of Education to certify candidates' competency in the French language outside France.
5. Gives students deep exposure to Mandarin, promising bilingualism in French and English.
6. Engages students in a wide variety of arts education (music, visual arts, theatre, debate and public speaking).
7. Our school is dedicated to preparing our students for future challenges globally. We equip them with the skills and knowledge they need to thrive in an increasingly interconnected world, ensuring they are ready for everything!

Since 1989, The Giles School has set a standard that is exceedingly difficult for other schools to replicate. Our school is consistently acknowledged for providing a nurturing, innovative, and superior learning environment that prepares students for future success. The quality of a Giles education is highly esteemed by institutions receiving our graduates. Former parents and educators from other schools have shared these comments regarding the Giles School graduates' experience:

1. St. Clements School - "Your daughter is coming from Giles; she must be brilliant!"
2. Crescent School - "Giles is a very good School".
3. University of Toronto Schools (UTS) - 5 students applied, and all were accepted.
4. St. Andrews school - "Giles School prepares its students well. Your son will do very well:'
5. "My daughter applied to BSS, TFS, UTS, and Havergal College and got accepted."

Many of our graduates apply to Toronto French School and are accepted. "Student academic levels are very impressive at Giles—more advanced than the students in our comparative grade," says a Principal at TFS.

Please complete the Enrolment Form FOR EACH CHILD in your family.

STUDENT
First Name: _____ Last Name: _____

Please indicate your child's expected grade as of September 2025:

☐ Junior Kindergarten ☐ Senior Kindergarten ☐ Grade 1
☐ Grade 2 ☐ Grade 3 ☐ Grade 4
☐ Grade 5 ☐ Grade 6 ☐ Grade 7
☐ Grade 8

Tuition fees at The Giles School are directed solely to the instructional/operational costs of our school and include a full day 8:15 am through 4:30 pm. Fees are payable based on the following schedule.

SCHEDULE OF FEES

	JK - Grade 3	Grades 4 -8
Tuition Amount	$27,775	$30,275
One-Time Enrolment Fee *(New families only)*	$10,000	$10,000
Application Fee	$525	$525
Activity Fee	$1,000	$1,500
Capital Maintenance Fee	$660	$660
Parent Association Fee	$40	$40
TOTAL	**$40,000**	**$43,000**

METHODS OF PAYMENT

We accept cheques, bank drafts, VISA, MasterCard, and American Express. Please note that 5% credit card fee will be added to the amount billed. Pre-authorized payment (PAP) from your account to the school's account is free.

SIBLING DISCOUNTS

There is a 10% discount for the second child, a 20% discount for the third, a 30% for the fourth, and so forth.

ACTIVITY FEES

This fee will set up an account for each child to cover the cost of the items purchased through the school and activities throughout the school year. You will be given an itemized account balance at the end of each term. Should insufficient funds cover expenses, additional funds will be billed to replenish the activity fee account. Any remaining balance will be refunded to you at the end of the school year. In the case of returning students, it will be retained for the next school year and credited to your child's account.

Items Charged to the Activity Fee Account	Items Not Included:
• Agenda • Water Cooler rental for each class • Pizza Day orders • After-school activities • Class trips • Swimming classes' transportation • Trip Uniform purchased through the school • School supplies • Book replacements • In-class workshops • Lice checks • Technology ($100/year for Gr. 2-8) • Yearbook • Used uniform	• November, March & June Camps • Fundraising Programs • Class Pictures on Picture Day • Overnight trip for Grades 4 to 8 (Camp Muskoka) • Before School Care (7:30 am - 8:15 am) & After School Care (4:30 pm - 5:30 pm)

PRE-AUTHORISED PAYMENTS

If you wish to pay your tuition fees via pre-authorized payment, please complete this form and present it to the office.

Please attach a voided cheque or complete the portion below of the payment authorization.

Customer Name (Parent): _____

Name of Financial Institution: _____

Bank ID Number: _____

Transit Number: _____

Bank Account Number: _____

☐ I authorize payment of the 2025-2026 Enrolment Fees.

I (the customer mentioned above), authorize The Giles School to debit my account for the amount set out in the Schedule of Fees.

Each payment shall be the same as if I had issued a personal cheque authorizing the bank to pay The Giles School as indicated and to debit amounts specified from my account.

I understand that I must inform The Giles School of any error in the amount of the payment debited to my account.

The Giles School acknowledges that it will reimburse the customer for any debit that is not authorized or consistent with this PAP agreement.

If your Pre-Authorized Payment is returned due to insufficient funds, NSF, a $75.00 charge will apply.

Please complete a new form and ensure it is delivered to The Giles School should your banking information change.

I may cancel this authorization at any time with a 30-day written notice to The Giles School. I understand that cancelling the PAP authorization does not end my contractual obligations to The Giles School.

Customer Name (Parent): _____ **Signature:** _____

CREDIT CARD AUTHORIZATION

If you wish to pay your Enrolment Fees with a credit card, please fill out this form and present it to the office.

I, _____, hereby authorize The Giles School to charge my credit card for the payment of the 2025-2026 Tuition Fees.

Regarding my child(ren): _____ in accordance with the Schedule of Fees and the Terms & Conditions of Admission & Discharge for the 2025-2026 school year.

_____

TYPE OF CARD:

- ☐ Visa
- ☐ Mastercard
- ☐ American Express

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____ CVV: _____

NAME OF CARD HOLDER: _____

CREDIT CARD BILLING ADDRESS: _____

_____

All credit card payments are subject to a 5% fee, which is added to the amount charged to the credit card.

Authorized Signature of Card Holder: _____

ENROLMENT AGREEMENT

THE GILES SCHOOL, a non-share corporation incorporated under the laws of the Province of Ontario (hereinafter referred to as the "School")

-and-

_____, an individual resident of the City of Toronto, in the Province of Ontario and
(the parent/guardian or parents/guardians are hereinafter referred to as the "Parents/Guardians")

_____, an individual resident of the City of Toronto in the Province of Ontario
(the parent/guardian or parents/guardians, as the case may be hereinafter referred to as the "Parents/Guardians")

And Whereas the Parents are the parents or legal Guardians of _____ (Student");

And Whereas the Parents wish for the Student to attend the School for the 2025-2026 academic year, commencing September 1st, 2025 ("Academic Year");

NOW THEREFORE, THIS AGREEMENT WITNESSES that in consideration of the respective covenants and agreements herein contained, it is agreed to as follows:

1. **Definitions**

In this Enrolment Agreement:

The **"Activity Fee"** is a fee set up on each child's account to cover the cost of items and activities throughout the school year. Any remaining balance will be refunded to non-returning students in July, the year they graduate from their current school.

"Application Fee" is a fee for administrative expenses and material required to manage and coordinate individual application forms throughout the admission process.
"Child or Student" means a child or student of whatever age admitted by the School to be educated.

"Fees" means the fees set out on the Tuition Fees page on the school website, as amended occasionally. Fees include the Application Fee, Enrolment Fee, Tuition Fee, Maintenance Fee, Activity Fee, and Parent Association Fee.

"First Time Family Enrolment Fee" means the one-time fee dedicated to the growth and ongoing upgrades to the School. If a family has more than one child enrolled at the School from the same family unit, the enrollment fee is paid once for the family.

"Maintenance Fee" is the sum set out to cover ongoing capital improvements to the school facility. This fee adjusts each year with the cost of living.

The "Parent Association Fee or PA Fee" funds future activities organized by the Parent Association throughout the year. These funds reduce the number of times the Association goes to families to cover these activities' costs.

"Parents/Guardians" means the parents, legal guardians, or carers of the Child/Student registered at School.

"Principal" means the person appointed to be responsible for the day-to-day management of the School, including anyone to whom such duties have been duly delegated.

"Sibling Discount" is the discount applied to the Tuition Fee for the second child (10%), the third child (20%), the fourth child (30%) within the same family unit, and so forth.

"School day" means any part or whole of a day when the School is in session.

"Family Handbook" means the handbook for school families as published on the School Website and provided to each family upon entry; such handbook may be amended from time to time for legal, safety, or other substantive reasons or to assist the proper administration of the School.

"School Website" means the website having the URL www.gilesschool.ca.

"Term" means a marking period on the School's calendar, as notified to parents occasionally.

"Tuition Fee" means the fees paid towards the costs associated with the School's instructional program. The Tuition Fee omits before-care and after-care.

The Schedule of Fees set out in Schedule "A" is expressly incorporated into this Agreement between the school and the Parents/Guardians.

2. **Enrolment Fees**
   2.1. **Fees**: The Parents/Guardians, jointly and severally, shall pay to the School the applicable Tuition Fee, Capital Maintenance Fee, and Activity Fee set out in the Schedule of Fees for the Academic Year.

2.2. **The Parents/Guardians** shall abide by the applicable payment deadlines in the Schedule of Fees for the Payment Plan chosen.

2.3. **Multiple Student Discount:** The individual Tuition Fee shall be discounted by 10% for a second child, 20% for a third child, and 30% for a fourth child enrolled in the School during the same year as the Student.

2.4. **Enrolment Fee:** The Parents shall also pay the Enrolment Fee Payment set out in the Schedule of Fees (A one-time payment of $4,000 per family).

2.5. **Failure to Meet Deadlines:** Notwithstanding any approval of the School of a Payment Plan, the Parents/ Guardians acknowledge that the Payment Plans are offered solely for the convenience of the Parents/Guardians at the sole and absolute discretion of the School. The failure of the Parents/Guardians to make any of the installment payments on the dates set out in the Payment Plan chosen by the Parents/Guardians shall result in the remainder of the Tuition Fee, Capital Maintenance, and/or Enrolment Fee owing to the School in respect of the Academic Year becoming **immediately due and payable per this Agreement**.

3. **Default on Tuition Fees and Other Charges**

3.1. **Interest:** The Tuition Fee, Capital Maintenance Fee, Activity Fee, and Enrolment Fee shall bear interest at 2% per month (24 % per annum) on overdue accounts. Interest as aforesaid shall accrue until such time that payment of such overdue amount, together with any interest accrued thereon, is received by the School.

3.2. **Administration Fee:** A $350 Administration Fee is added to each account that is thirty days overdue.

3.3. NSF Fees: A $75 charge applies to each NSF cheque and a $100 charge to each cheque on which payment has been stopped.

3.4. **Withholding Records** The School reserves the right to withhold the Student's marks, reports, and Student records and exercise such other sanctions as it deems necessary to collect overdue accounts.

3.5. **Suspension/Expulsion** from School for Non-Payment: The School agrees it will not take any steps to suspend/expel the Student based on an overdue Tuition Fee, Capital Maintenance Fee, and/or Enrolment Fee in accordance with the provisions of section 6.1 unless and until such overdue Tuition Fee, Capital Maintenance Fee, and/or Enrolment Fee has been overdue and outstanding for more than sixty days.

4. Extended Child Supervision
   4.1. Extended childcare supervision is available from 7:30 a.m. to 8:15 a.m. and from 4:35 p.m. to 5:30 p.m. at a charge of $25.00 per child. Parents/Guardians must pick up their children at or before 5:30 p.m. Parents who arrive after 5:30 pm will be subject to a late fee of $50 per child for pick up during the first half hour, an additional $75 per child for pick up during the second half hour, and an additional $100 per child for pick up during each half hour after 6:30 pm.

5. Refund Policy
   5.1. **Notice in Writing of Student Withdrawal:** Parents/Guardians must advise the School in writing of the intention to withdraw the Student.

   5.2. **Withdrawal by Parents/Guardians:** In the event the Parents/Guardians, for any reason whatsoever, remove the Student from enrolment at the School or cancel the registration of the Student before his/her attendance at the School, any amount of the Tuition Fee, Capital Maintenance Fee, Enrolment Fee and/or Activity Fee already paid to the School **will not be refunded**, nor shall the obligation of the Parents/ Guardians to pay any remaining portion of the Tuition Fee, Enrolment Fee and/or Capital Maintenance Fee in full be discharged. Upon any withdrawal initiated by the Parents/Guardians, the remainder of any Tuition Fee, Enrolment Fee, and/or Capital Maintenance Fee owing shall become immediately due and payable, notwithstanding any arrangements the Parents/Guardians have made with the School for installment payments.

   5.3. **Withdrawal by School**: If the School requires a Student to withdraw for reasons other than misconduct, as described under "Conditions for Suspension and/or Expulsion" below, the Tuition Fee, Enrolment Fee, and/or Capital Maintenance Fee charged shall be prorated to the time attended, and the balance, if any, shall be refunded.

   5.4. **Suspension/Expulsion by School**: Where the Student is suspended and/or expelled for any reason, there shall be no refund, and notwithstanding the suspension/ expulsion of the Student, the financial obligations of the Parents/Guardians contained in this agreement will survive the suspension/expulsion of the Student and any resulting termination of the agreement.

6. Conditions for Suspension and/or Expulsion
   6.1. **Reasons for Suspension and/or Expulsio**n: A positive school climate and a safe learning and teaching environment are essential to succeed in school. If a student engages in behavior that is destructive to a calm, orderly environment, counter to the School's mission, or injurious to the moral tone of the School, the Student may be suspended and/or expelled. The Principal or designate may or

may not provide warnings before exercising disciplinary measures at the sole discretion of the Principal. Suspension/expulsion can be legally required of the School by the Public Health Department.

6.2. **Procedure for Suspension and/or Expulsion**: A suspension means students are removed from School temporarily for a specific period. Students may be suspended for a time ranging from one school day to twenty school days. Students suspended for more than five school days are on long-term suspension. Students cannot take part in School activities or events while suspended. For other, more serious incidents, the School Principal or designate will automatically suspend a student and consider whether expulsion is appropriate during the suspension. Expelled students are removed from the School for an indefinite period.

7. **Special Needs**

7.1. If a Student has behavioral or other special learning needs affecting academic performance, certain special conditions may be applied before acceptance or re-admission. The Parents/Guardians must agree to accept these conditions before the School Principal authorizes their child's admission.

8. **School Regulations**

8.1. **Compliance with Rules and Regulations**: The Student and Parents/Guardians shall conform to the School Rules and Regulations, which are incorporated by reference into this agreement and form part of the Family Handbook.

8.2. **Parents' Conduct**: The School reserves the right to prohibit Parents/Guardians from school-sponsored events if the principal considers the Parents/Guardians' behavior destructive to a calm, orderly environment, counter to the School's mission, or injurious to the school's moral tone.

8.3. **Class Placement**: The Principal has the absolute right to determine the student's placement with respect to grade and class.

8.4. **Control and Supervision**: The Student is under the School's supervision, control, and responsibility only while engaged in programs or activities supervised by the School.

8.5. **Waiver Forms**: Students' academic activities include participating in extracurricular activities and outings. Parents/Guardians shall, as a condition, permit the Student to participate, complete, sign, and return the School's standard forms of permission and waiver of liability in respect to such activities.

8.6. **Use of Premises**: Parents/Guardians are forbidden from using the School's academic or physical resources for personal reasons, except with prior written authorization of the Principal.

8.7. **Punctuality and Attendance**: The Parents/Guardians will ensure the Student attends regularly and punctually. Punctuality is a life skill that affects the quality of performance, which must be taught and reinforced at home and school.

8.8. **Visits**: While the School is in session, classroom visits or Parents/Guardians/Teacher consultations can be arranged with prior authorization of the School Principal. The School Principal shall establish the location and duration of such visits.

8.9. **Check-in for Visitors**: During the instructional day, as defined by the timetable, all Parents/Guardians and visitors must check in at the main office before proceeding to any area of the School other than the front foyer. To ensure authorization, all visitors must wear a 'Visitors' identification. Without this identification, staff will immediately direct visitors to the main office or exit the building.

8.10. **Appointments**: The Parents/Guardians and/or teachers may arrange appointments on a consensual basis, subject to each other's availability. If the student has academic difficulty, the parents/guardians and/or teachers agree to determine the frequency of meetings necessary to affect an individual learning plan. The Principal or designate must be involved in establishing and reviewing the said plan.

8.11. **Private Tutoring for a Fee by Staff**: A current staff member is strictly prohibited from providing private tutoring for a fee to a student enrolled at the school.

8.12. **The Parent Handbook**: The Parent Handbook is integral to this agreement. The Parents/ Guardians agree to be bound by the terms, policies, and conditions outlined in the Parent Handbook.

8.13. **The Parent Handbook**: The Parent Handbook forms an integral part of this agreement. The Parents/ Guardians agree to be bound by the terms, policies and conditions outlined in the Parent Handbook.

8.14. **Indemnity and Limitation of Liability**: The Parents/Guardians agree to hold harmless and indemnify the School and its employees and/or volunteers for accidents and injuries involving the Student except for gross negligence, wanton negligence, and/or criminal negligence. The Parents/Guardians agree to limit any claim for damages against the School to the amounts paid to the School by the Parents/Guardians except for physical injury caused by gross negligence, wanton negligence, and/or criminal negligence.

9. Termination
   9.1. The School shall be entitled to terminate this agreement forthwith by notice in writing without prejudice to its other remedies and without any obligation to return Fees paid to Parents/Guardians if Parents/Guardians are in breach of any of their material obligations and have not (in the case of a breach which is capable of remedy) remedied the same within 14 days of a written notice from the School requiring it to be remedied (including for the avoidance of doubt persistent non-payment of fees).

10. Force Majeure
   10.1. In this agreement, "force majeure" shall mean any cause beyond a party's control (including for the avoidance of doubt any strikes, other industrial disputes, The act of God including volcano eruption and ash clouds, war, riot, civil commotion, compliance with any law or governmental order, rule, regulation or direction (including that of a local authority), accident, fire, flood, storm, snow storm, pandemic or epidemic of any disease, terrorist attack, chemical or biological contamination.

   10.2. In the event of a force majeure arising which prevents or delays the School's performance of any of its obligations under this agreement, the School shall forthwith give Parents/Guardians notice in writing specifying the nature and extent of the circumstances giving rise to the force majeure. Provided that the School has acted reasonably and prudently to prevent and minimize the effect of the force majeure, the School will have no liability with respect to the performance of such of its obligations as are prevented by the force majeure while it continues. The School shall use its best endeavors during the continuance of the force majeure to provide educational services.

11. Enforcement
   11.1. If any provision of this agreement shall be prohibited by or invalid under the applicable law, such provision shall be ineffective to the extent of such prohibitions or invalidity without invalidating the remainder or the remaining provisions of this agreement.

12. Variations
   12.1. The School reserves the right to revise the School's Rules and Regulations from time to time for legal, safety or other substantive reasons or to assist the proper delivery of education at the School.

13. General
   13.1. **Survival of Obligations** The Rights and Obligations, intended to survive any termination of this Agreement, shall do so whether the Student commences or continues as a Student at the School.

13.2. Enforcement If any provision of this agreement shall be prohibited by or invalid under the applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this agreement.

13.3. Execution of this Agreement: This Agreement may be executed in one or more counterparts, each of which, when so executed, shall constitute an original and all of which together shall constitute the same agreement. Any change to this Agreement must be in writing.

13.4. **Applicable Law**: The Agreement shall be governed by and construed under the laws of the Province of Ontario and the laws of Canada applicable therein.

13.5. Entire Agreement: The Parents/Guardians hereby accept the above terms as reasonable and understand the Terms and Conditions, including the financial obligations and policies as set out in this Agreement, have read and understood the same, and acknowledge that this agreement is the entire agreement between the parties and that the Parents/Guardians are not relying on any representations not included herein.

The parties hereto have executed this Agreement as of the day and date first above written.

_____ _____

Signature of Parents/Guardians Signature of Parents/Guardians

PRINCIPAL NAME

_____

SIGNATURE

_____

DATE

_____