See the following pages for forms regarding reconsideration of instructional resources:

Exhibit A: Request for Reconsideration of Instructional Resources—1 page

Exhibit B: Checklist for Reconsideration of Instructional Resources—2 pages

EXHIBIT A

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____

Do you represent yourself? _____ An organization? _____

If an organization, please identify: _____

Resource on which you are commenting:

☐ Book ☐ Magazine ☐ Audio Recording ☐ Textbook
☐ Newspaper ☐ Video/DVD ☐ Library Program ☐ Display
☐ Electronic information/network *(please specify)* _____
☐ Other: _____

Title: _____

Author/Producer: _____

1. Have you reviewed the materials in their entirety?
   ☐ Yes ☐ No
   (If not, please do so before completing and submitting this form.)

2. To what in the material do you object? *(Please be specific: Cite pages and the like.)*

   _____

3. What do you believe might be the result of using this material?

   _____

4. Do you recommend this material for a different age group, and if so, what age?

   _____

5. In its place, what material of equal quality would you recommend that could be used to teach similar subject matter?

   _____

6. What action do you request be taken with the material in question?
   ☐ Remove it from the curriculum.
   ☐ Do not allow my child to use this material.
   ☐ Use it as resource material or a choice selection.

Complainant's signature: _____ Date: _____

EXHIBIT B

CHECKLIST FOR RECONSIDERATION OF INSTRUCTIONAL RESOURCES

Type of resource: _____

Title: _____

Author/Producer: _____

1. Purpose

a. What is the overall purpose of the material or resource? _____

b. Is the purpose accomplished?
- ☐ Yes
- ☐ No

2. Authenticity

a. Is the author or presenter competent and qualified in the field?
- ☐ Yes
- ☐ No

b. What is the reputation and significance of the author or publisher/producer in the field? _____

c. Is the material or resource up-to-date?
- ☐ Yes
- ☐ No

d. Are information sources well documented either in the resource or in guides?
- ☐ Yes
- ☐ No

e. Are translations and interpretations faithful to the original?
- ☐ Yes
- ☐ No

3. Appropriateness

a. Does the resource promote the educational goals and objectives of the curriculum of District schools?
- ☐ Yes
- ☐ No

b. Is it appropriate for the level of instruction intended?
- ☐ Yes
- ☐ No

c. Are the illustrations appropriate for the subjects and age levels?
☐ Yes
☐ No

4. Content

a. Is the content of this material or resource well presented by providing adequate scope, range, depth, and continuity?
☐ Yes
☐ No

b. Does it present information not otherwise available?
☐ Yes
☐ No

c. Does it give a dimension or direction that is new or different from others available for the subject?
☐ Yes
☐ No

5. Review/Evaluations

a. Source of review/evaluation: _____
☐ Favorably reviewed
☐ Unfavorably reviewed

b. Does this title or resource appear in one or more reputable selection aids?
☐ Yes
☐ No
(If yes, please list titles of selection aids.)

Additional comments:

_____

_____

Recommendations by review committee for treatment of questioned resource:

_____

_____

Signatures of review committee:

_____ _____

_____ _____

Chairperson: _____

Date: _____