# MASSEY RANCH ARRIVAL/DISMISSAL QUICK TIPS SHEET

### **BACK TO SCHOOL PROCEDURES**

#### **FIRST DAY OF SCHOOL**



Parents may walk with their children into the building and to their classrooms on the first day of school (August 13) from 7:15 to 7:55. We ask all parents to leave when music begins playing so that we can begin the day. On the first day only, parking and entry will be available in the front and back parking lots. Please do not block the driveways and drop off areas.

### **Beginning August 14**

Beginning Thursday, August 14, students will follow daily procedures independently. We will have staff available to assist them, as needed. Teachers will dismiss students as designated on the way home sheets. Throughout the year, if there is a change in the way your child will go home, please send the teacher a hard copy note (not email). If advance notice is not possible, phone calls advising the office of transportation changes must be called in no later than 2:30 p.m. Students may not be checked out between 2:45 and 3:15p.m.

### **CAR RIDER DROP-OFF**

Students may be dropped off in the front of the building from 7:15 to 7:55 a.m. Students may not be dropped off by parents in the back of the building. We have staff out front to assist with unloading and getting students safely into the school. We also have staff inside to assist with getting students to the right place and anything else they may need. Parents can expect car drop-off to take longer the first few days. The car rider line is single file during morning drop-off – please do not pass cars in line. The line moves efficiently once routines are established and takes approximately 3 to 5 minutes from entry to exit. After the first day of school, parents must proceed through drop off line and may not park or walk children in to the building. This helps the line of cars flow smoothly and safely. For your child's safety, please do not drop off children in the parking lot. After 7:55 a.m., however, parents must park in the parking lot and sign students in, as they are tardy.

## AFTERNOON DISMISSAL PROCEDURES



Car riders are picked up in the front driveway. Please place the Massey Ranch Car Rider sign in the window of the driver's door that features your child's first and last name, as well as grade level. The SCHOOL PROVIDED SIGN MUST BE DISPLAYED for your child to be released. Staff on duty will load students safely into vehicles on the passenger side. Please remain inside your vehicle and remember that as in school zones, the car rider line is a cell free zone. Beginning September 3, if a child is not picked up by 3:35, parents will need to park and come into the building to sign out their child.

For the safety of our students, parents may not park on or near school property and walk up to the building to get students during dismissal.

**Bus** riders will be escorted to the buses by route number. Students must be registered to ride the bus home and may not ride any route other than the one they are assigned. For Pre-K and Kindergarten students riding the bus, an adult listed on the transportation emergency contact list must be at the bus stop upon arrival and provide the designated PIN number. If an adult is not present at the stop or does not know the PIN number, the child will be returned to the school.

**Day care** students will be escorted to the appropriate day care vehicle. Please notify your childcare provider when your child is picked up early or absent from school.

Walkers are escorted to the edge of school property to meet a parent/guardian. Parents should wait at the end of the sidewalk. The SCHOOL PROVIDED SIGN MUST BE DISPLAYED for your child to be released from the line. A staff member will call your child's name from the sign to release your child. Students are discouraged from crossing the highway. For the safety of students and staff, students will not be escorted across the highway. Parking is not permitted on the side of 1128. Entrance to the neighborhood should not be blocked.

## **BUS TRANSPORTATION**



Transportation is provided free of charge to students who live two miles or more from their zoned campus, as measured by the nearest commonly traveled public road. Transportation is available for a fee to students who live within two miles of their zoned campus. **Questions about transportation? Call the Transportation Department at 281-485-3562.** Information regarding bus schedules and the location of the nearest bus stop can be located on the PISD Website @

<u>https://www.pearlandisd.org/departments/transportation/welcome-aboard</u> . Students must be approved and assigned to a bus route in order to receive afternoon transportation. Parents will receive a welcome email from the Transportation department once their child is approved to ride the bus.