

Title I, Part A School Parent and Family Engagement Policy

Board Approval: April 8, 2025



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Stine Elementary School provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), which includes providing information and school reports, in a format and, to the extent practicable, in a language such parents understand.

The Parent and Family Engagement Policy is available on the school website and ParentSquare. In addition, paper copies of the Policy can be found at the school office, free of charge. Parents and families wishing to provide ongoing support and input into the Policy can participate through the School Site Council, the Title I Parent Subcommittee, the District Advisory Committee, and other committees. Additionally, parents and families can provide input by completing the parent surveys distributed throughout the school year.

Stine Elementary School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

I. Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing and distributing a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

At Stine Elementary, parents and family members have the opportunity to be involved in jointly developing the written school Parent and Family Engagement Policy as follows:

- Participate as a School Site Council (SSC) member or provide public comments or attend SSC meetings as a guest virtually or in-person.
- Attend and participate in the Title I Annual meeting
- Participate as an English Learner Advisory Committee (ELAC) member or attend ELAC meetings
- Complete and return the Annual Title I Parent survey
- Provide informal/formal input at Parent and Family Engagement Activities

Stine Elementary distributes the Parent and Family Engagement Policy to all parents and families by:

- Including the Parent and Family Engagement Policy in the annual Parent Handbook (available in print and online)
- Linking the Parent and Family Engagement Policy to the district's website under Consolidated Programs
- New enrollees have access to printed copies on site

The policy is available on the District Website: <https://www.pbvUSD.k12.ca.us/departments/instructional-services/consolidated-programs/plans-policies-district-and-school-levels>

II. Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Parents and family members of participating children in Title I, Part A programs are provided multiple opportunities to provide input in developing the upcoming school year's Parent and Family Engagement Policy. These are some of the ways parents or family members may provide suggestions or comments, which allows for an amendment to a parent and family engagement policy if necessary, to meet requirements:

- Annual Title I Meeting- current year Parent and Family Engagement Policy is discussed
- Title I Family- School Relationship Survey
- School Site Council Meetings
- Title I Parent and Family Engagement Activities
- English Learner Advisory Committee
- Title I Annual Review Meeting

A final vote of the amended policy is then made by the SSC before going to the District Board for final approval each year.

III. Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary, to meet the requirements (ESSA Section 1116[b][3]):

The Panama-Buena Vista Union School District (PBVUSD) Parent and Family Engagement Policy (PFEP) is reviewed annually with the District Advisory Committee (DAC) and Title I Parent Subcommittee (TIPS), which is made up of

parents and guardians as well as site and district administrators. The District English Learner Advisory Committee (DELAC) is also provided an opportunity to review the PFEP. Based on the feedback, the policy is updated periodically to meet the parents' and schools' changing needs. Parent and family members with suggested amendments to the policy are welcomed throughout the school year as well as at the annual review meeting. Comments and suggestions on the PBVUSD Parent and Family Engagement Policy can be directed to the Title I Program Specialist. The PBVUSD shall amend the Parent and Family Engagement policy if necessary to meet the requirements.

IV. Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

Parents and Family members have multiple opportunities throughout the school year to provide the district with input during the development of the LCAP. The LEA provides parents and family members with surveys, meetings, and committees. The input of the educational partners is what helps with the development of the LCAP priorities. If parents are not satisfied with the draft LCAP, then they have the opportunity to submit comments during the LCAP development process, and the district responds to any written comments. Also, parents and family members may submit a public comment via email to theboard@pbvUSD.k12.ca.us no later than 12:00 p.m. on the day of the Board of Trustees meeting.

V. Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

A Title I meeting is held for all parents and family members of Stine Elementary at the start of every school year. Invitations and announcements are sent in English and in Spanish via ParentSquare and posted outside the office. Parents are also provided a flyer with the information for the Title I meeting. The meeting is conducted in the afternoon to accommodate parents with a working schedule. All information shared at the meeting is shared via ParentSquare in both Spanish and English for anyone that is not able to attend. A Zoom link is also provided in the event the meeting is held virtually.

VI. Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening, or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Stine partners with their parents and community by offering a minimum of three parent workshops. Workshops are provided in the morning, afternoon, evening, and/or via Zoom to accommodate parents' schedules and increase parent participation. Stine encourages parents to become involved in their child's education and learn how to become active in the education process by offering meetings and events that include but are not limited to the Title I Informational Meeting, Parent Workshops, parent trainings, and other content specific events. Stine provides additional support for parent involvement and attendance at these events by offering daycare and interpreters as needed.

VII. Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Stine encourages parent and family engagement and input through surveys, Parent club, ELAC, SSC, parent conferences, Title I meetings, and Parent Workshops. The input is then considered and used to make amendments to the Parent and Family Engagement Policies, School-Parent Compact, School Plan for Student Achievement, and parent handbook.

VIII. Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]:

Stine provides parents and family members timely information regarding the curriculum used at the school, academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards by reviewing this information during the Title I Informational Meeting, Back to School Night, Parent/teacher conferences, Parent Workshops, ELAC, SSC, and during the Title I Annual Review.

Parents have the opportunity to formulate suggestions, provide 2-way communication, and to participate in the decision making process by soliciting feedback through surveys, during Title I Informational Meeting, Back to School Night, Parent/teacher conferences, Parent Workshops, ELAC, SSC, during the Title I Annual Review, via the Parent suggestion box located in the main entrance, and the office is always open to parents with concerns, questions, feedback, or suggestions.

IX. Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, and submit any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

At this time, there have been no unsatisfactory comments made by parents or family members of participating children in Title I, Part A programs regarding the schoolwide program plan. However, should the parents or family members find the schoolwide program plan unsatisfactory, then the school site will take the following measures:

- the School Site Council (SSC) will review the comments submitted regarding the unsatisfactory areas located in the schoolwide program plan
- the School Site Council may make adjustments or corrections if the SSC determines that there is a need to amend a particular area of the schoolwide plan
- the School Site Council will approve any revisions to the schoolwide plan
- the revised schoolwide plan will be presented to the LEA board for approval

X. Describe how the school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. Section 6318[e][1])

Stine hosts the Annual Title I Parent Meeting to inform parents of academic standards and expectations. Parents receive an academic progress report at the midpoint of each quarter and a report card at the end of each quarter. Parent-teacher conferences are held to review a child's academic progress will be scheduled at a time that is convenient for the parent and the school. Stine also conducts parent trainings on academics with a primary focus in the areas of math and reading to help parents understand academic standards and expectations.

XI. Describe how the school provides materials and training to help parents to work with their children to improve their children's achievement, as appropriate, to foster parental involvement.

Stine distributes materials relevant to improving a child's academic achievement to students to share with parents and directly to parents via ParentSquare or made available in print in the main office. Stine provides these materials in English and Spanish. Parent trainings are provided in the form of workshops or meeting. This includes but is not limited to Meet the Teacher, Literacy Night, Math Night, STEM Night, CAASPP workshops, and EL workshops.

XII. Describe how the school educates teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Stine educates teachers and staff on strategies to enhance parent involvement and discusses ways to integrate these strategies into our educational program during staff meetings, professional development, and grade-level teacher meetings.

XIII. Describe how the school provides, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Stine provides, coordinates, and integrates parent involvement programs and activities with other programs by making information of surrounding programs and opportunities regarding parent resource centers, after school programs and public preschool programs available to parents digitally via ParentSquare and hard copies available in the front office.

XIV. Describe how the school ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Stine ensures that information related to school and parent, meetings, and other activities to parents of participating children are provided in English and Spanish. Information in both languages is also available in the front office for parents.

XV. Describe how the school provides such other reasonable support for parental involvement activities under this section as parents may request.

Stine provides reasonable support for parental involvement by offering activities in person and/or virtually via Zoom. Activities are also offered at a variety of times including but not limited to the morning, afternoon, and evening. Child care is available to parents as needed to enable parent participation.


XVI. Describe how the school to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended by the ESSA, in a format and, to the extent practicable, in a language such parents understand.

Stine provides opportunities for the informed participation of parents and families by translating information and school reports, providing interpreters, and reviewing data regarding the effectiveness of this plan.

Stine Elementary School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on January 29, 2025. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before September 30, 2025.

Monica Hicks-Stout, Principal

Name and Title of Authorized Official



Signature of Authorized Official

February 19, 2025

Date