

# Sack Lunch Request Form

\*Please request two weeks in advance.

## Information

School	
Requester(s)	
Phone # & Email	
Date & Requested pick up time	
Anticipated return time. (On site staff will provide a return location for after hours return.)	

**Meal Information** Sack lunches typically include: a sandwich (nut butter and jelly or meat and cheese), fruit, vegetable and milk.

Student Meals needed	
Adult Meals needed*	

\*(Adult lunch meals cost \$5.25, Adult breakfasts \$3.00) Meal payment can be made in the school office or talk with your kitchen staff.

List any student with dietary/allergen needs or accommodations and what those needs are. (Some gluten free, meat free and peanut free entree options available as well as an alternate milk option. Medical Meal Accommodation forms are generally needed to make accommodations that don't meet the nutritional requirements of the USDA meal pattern.)

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This institution is an equal opportunity provider.

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**Milk Selection** \*USDA requires that students have a milk choice, so please ask your students in advance for what they would like. You can update this number closer to the trip if needed. Unflavored skim milk is available by request.

Number of 1% unflavored milks needed	
Number of fat free chocolate milks needed	

## Special Instructions (if any)

\*Please notify kitchen staff with any changes to needed counts when known.