

BOARD MEETING
Tuesday, September 30, 2025 at 6:00pm
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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. OATH OF OFFICE – School Board Director
- III. AUDIENCE PARTICIPATION
The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board’s responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.
- IV. APPROVAL OF AGENDA (H000)
- V. APPROVAL OF MINUTES
 - I. August 26, 2025 Retreat Meeting Minutes (H000.1)
 - II. August 26, 2025 Regular Meeting Minutes (H000.2)
 - III. August 29, 2025 Special Board Meeting Minutes (H000.3)
- VI. FINANCIAL REPORT
 - I. Budget Status Report (H001)
 - II. Cash Flow Spreadsheet (H002) - no spreadsheet for 25-26
 - III. AP Invoice Spreadsheet (H003)
 - IV. Enrollment (H004)
- VII. ACTION ITEM:
 - I. Vote on board director candidates interviewed on 9/26/25
 - II. Swearing in of new board director candidate (H)
- VIII. CONSENT AGENDA
 - I. Approve Payroll: August 2025, Final: \$106,931.99
 - II. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	-8/31/25,	#4602528–4602533,	End of Month Payments	\$8,468.72
General	-9/12/25,	#4602534–4602543,	Early payments due	\$38,073.36
General	-9/24/25,	#9000001569–9000001575	ACH Payments	\$ 4,506.75

Approve AP Vouchers releasing this month:

General	-9/27/25,	#4602544–4602563,	Regular payments due	\$35,776.90
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Pre-approve for release before next Board meeting:

General Fund: laptops, General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, process ACH reimbursements & payments (including OESD, 6,000+), 11,000.

- III. Approve Payroll: September 2025, final: \$121,599.43
- IV. Approve meal prices for upcoming 2025-2026 school year
- V. Approve update to Yearbook Advisor stipend (H01)
- VI. Approve up to \$1,000 for expenses associated with Alicia Simmons' training
 - i. Alicia was awarded a \$2,000 scholarship from our "insurance company" (WSRMP) to attend a training on Educator Ethics in Minneapolis. The scholarship covers travel, registration, and lodging. It does not cover items like meals and parking.
- IX. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT
 - I. First Read - Policy 3231 – Student Records (H02)
 - II. First Read – Policy 3421 - Child Abuse, Neglect and Exploitation Prevention (H03)
 - III. First Read – Policy 4020 – Confidential Communications (H04)
 - IV. First Read – Policy 4040 – Public Access to District Records (H05)
 - V. First Read – Policy 5253 - Maintaining Professional Staff/Student Boundaries (H06)
 - VI. First Read - Policy 6210 - Purchasing: Authorization and Control (H07)
 - VII. Awarded Farm to School Grant 2025-2027 - \$14,000
 - VIII. 23-24 Audit Report (H08)
 - IX. Effective Oct. 1st we are required to pay taxes on more services than previously, including all ESD114 services – comes to at least \$8,600 additional in taxes just for OESD services and Employment Services Dept for Washington Reading Corps.
 - X. Bus shelter work underway/to begin soon
 - XI. Upcoming Dates
 - i. Tuesday, October 7 at 8:30am Adventures in Music
 - ii. Friday, October 24 5:00pm-7:00pm Fall Festival
 - iii. October 13-17 Beathard out of town (5 school days)
 - 1. Jacob Rember & Bill Barnet covering
 - iv. Wednesday, October 15 – Pacific Science Center – Science on Wheels – All School Math Day
 - v. October 20-November 21 Rember out of town DATES NOT FIRM
 - vi. Week of October 20 – Key Theater from Port Townsend working on a performance with Ms. Brown's classroom
 - vii. Ms. Brown's Key Theater performances

1. Monday, Oct 27 at 11:30 at Senior Soup at the Community Center
2. Monday, Oct 27 at 12:45 for school
- viii. JCEP (Jefferson County Educational Partnership) Mon 10/27/2025 4:30 PM - 6:00 PM
- X. BOARD MEMBERS REPORTS
- XI. EXECUTIVE SESSION
 - I. Discuss the performance of a public employee – no action will be taken
- XII. ADJOURNMENT