

1 Great Falls School District

3 **PERSONNEL**

5430F

6 **VOLUNTEER AGREEMENT FORM**
7 **COACH/HELPER/AIDE/CHAPERONE**

9 I, _____ (the Volunteer) hereby agree to serve Great Falls Public Schools on a
10 volunteer basis as a _____.

12 Please initial next to each statement:

14 _____ The Volunteer understands that if the position stated above involves ~~regular~~ unsupervised access
15 to students in schools they shall submit to a name-based and fingerprint criminal background
16 investigation conducted by the appropriate law enforcement agency prior to consideration of this
17 agreement.

19 _____ The Volunteer certifies that, to the best of their knowledge, there is no reason they can or should
20 not be around children in any capacity.

22 _____ The Volunteer certifies that they have not been convicted of a criminal offence, other than a minor
23 traffic violation.

25 _____ The Volunteer understands any volunteer services will not be compensated now or in the future.

27 _____ The Volunteer has been informed and understands that volunteer services rendered do not create
28 an employee-employer relationship between the Volunteer and the District for the position stated
29 above.

31 _____ The Volunteer understands that the District may not carry worker's compensation insurance and
32 does not carry medical insurance for a person serving as a volunteer in the position stated above.

34 _____ The Volunteer understands that the mutually established schedule of services for the position
35 stated above carries no obligation for either party and may be adjusted at any time.

37 _____ The Volunteer understands that services as a volunteer may be terminated at any time.

39 _____ The Volunteer understands that they are under the direction of the school district at all times
40 during their service as a volunteer and must follow directives given by district employees.

42 _____ The Volunteer understands that they are to follow all laws, policies, and rules regarding student
43 and employee confidentiality during their service as a volunteer.

45 _____ The Volunteer understands that they are to follow district policy as well as local, state, federal
46 and other applicable laws during their service as a volunteer.

48 _____ The Volunteer understands that they are not to use alcohol, tobacco, marijuana, or other illegal
49 drugs around students at any time whether on school property or not.

50

1 _____ The Volunteer understands that they are not to encourage students to violate district policy. The
2 Volunteer further understands that if they observe a student violating district policy they are to
3 report the behavior to the supervising district employee immediately.
4

5 _____ The Volunteer understands that any violation of this agreement, district policy, or any local
6 state, federal or other applicable law can result in permanent termination of volunteer privileges
7 and possible legal action.
8

9 _____ The Volunteer is 18 years of age or older

10 _____ The Volunteer understands that their authorization only applies to the ___ / ___ school year.

11
12 I understand that should I have been found to have violated these rules, I will not be used again as a
13 chaperone for any District-sponsored field trips or excursions and may be excluded from using District-
14 sponsored transportation for the remainder of the field trip or excursion and that I will be responsible for
15 my own transportation back home.
16
17
18
19

20 _____
21 DISTRICT REPRESENTATIVE

_____ DATE

22
23
24 _____
25 VOLUNTEER SIGNATURE

_____ DATE

26
27
28 Cross References:

- 29 Policy 5122 Fingerprints and Criminal Background Investigations
- 30 Policy 5122F Applicant Rights and Consent to Fingerprint
- 31 Policy 5122P Federal Background Fingerprint Information Handling Procedures

32
33 Legal Reference:

- 34 Public Law 105-251 Volunteers for Children Act

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36 Policy History:

- 37 Adopted on: November 13, 2006
- 38 Revised on: August 20, 2018
- 39 Revised on: March 22, 2021
- 40 Revised on: December 16, 2024
- 41 Revised on: September 22, 2025

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