VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

MEETING DETAILS		
Date: 09/02/2025	**Start Time: 2:08 pm**	**End Time: 3:30pm**
Location: *VISA* **Room VA- MPR 101**	**Agenda Prepared by:** **Amanda Uncapher** Fifth Grade Teacher Business Committee Chair School phone # 818 896-7461 Ext. #7966 auncapher@myvaughncharter.com	

1. VOTING MEMBERS

Name	Campus	Role	Attendance (Present/Absent)
Evelyn Pimienta	PL	Parent	Present
Liliana Gomez	G3	Parent	Present
Laura Torres	G3	Parent	Present
Daisy Valle	G3	Parent	Absent
Kristine Ragsdale	ML	Teacher	Present
Johnie Morales	MIT	Teacher	Present
Hayk Alciyan	VISA	Teacher	Present
Ana Osta	PL	Teacher	Present
Sonia Cortez	G3	Teacher	Present

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

2. NON-VOTING MEMBERS		
Name	**Role**	**Attendance (Present/Absent)**
BUDGET		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Rachel Allen	MIT	Present
Allahna Murphy	G3	Present
Cinthia Rodriguez	G3 Admin	Present
Joselyn Yanez	G3	Present
Nicole Mohr	VISA	Present
Amanda Uncapher	ML	Present
Mayensi Hernandez	ML	Present
Kristen Ragsdale	ML	Present
Cynthia Rodriguez	MIT	Present
Micheal Ewart	VISA	Present
Hayk Alciyan	VISA	Present
Sylvia Vargas	MIT	Present
Ana Osta	PL	Present
Nessa Roffredo	MIT	Present
Mercy Macharia	MIT- Lead ***Secretary***	Present
Gabriel Ylo	MIT	Present
Daisy Valle	Pandaland	Absent
PERSONNEL		

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Johnie Morales	MIT	Present
Riham Ammari	ML-Teacher	Present
Laura Torres	PL- Teacher-***Secretary***	Present
Fidel Montes	ML-Teacher -***Facilitator***	Present
Sara Santa Cruz	MIT	Attendance
Vivienne Adams	G3	Attendance
Sonia Cortez	G3-Teacher	Present
Hillary Henson	VISA	Present
Jessica Corona	VISA	Present
Alma Nunez	VISA- Lead	Present
David Zhang	VISA- Teacher	Present
Stephanie Romo	MIT	Present
Claudia Jimenez	Pandaland	Present
Liliana Gomez	PL	Present

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

2. AGENDA

1. **Establish a Quorum/ Call to Order**
2. **Public Comment:** Business Governance Public Comment Sign-up
3. **Committees at Vaughn Presentation** **Committee Presentation 9.2.25**
4. **Identify Voting Members**
5. **Identify Business Committee Chair**
6. **Review and Approval of Minutes:** Voting Members will review and approve the minutes from the June meeting. JUNE MIN-Business Committee 06/03/2025
7. **Governance**
    a. **Announcements/ Informational Items:**
        i. **Board Meeting update**- Fidel Ramirez:
            - Welcome
            - Enrollment: numbers up @ Pandaland (2 new classes), stable at G3 & ML, Chinese partner schools visiting scholars, MIT (ODR numbers are down), VISA (enrollment is lower than projected)
            - ADA: high averages 97% overall
            - Charter Renewal Petition: submitted July 17 & rcvd by district (2 current inquiries)
              Hearing on Sep 16
            - UCLA Partnership: Early Head Start: win (UCLA), win (prospective families), win (income from building rental) → generate funding (~$30k/monthly)
            - Federal Funds have been affected
            - Strategy Working Committee: Critical Assistance Plan: donations that we can provide to families in need
            - Mercy: donated $2,500 into an annuity? Payout annually? Dr. Chan/foundation will be addressed
            - 457 Program: vested - retirement accounts. Classified staff receive 5% match. CALPERS is more expensive.
            - PBIS Gold Implementation Award: G3 & ML
        ii. **Fiscal Update-** Yolanda Griffin
            - State Adopted Budget Act 2025 (2.3% COLA), cash deferral (red flag), new funding (one time dollars)
            - Board adopted budget now we do maintenance: end of month with specific site directors
            - Budgeted enrollment: 2,631 pupils. ADA remains strong at 2,473
            - Attendance Actuals: projected 2,631. We currently have 2,643 (growth)
            - Site Specific Budgets: $3M deficit
            - Sustainability Plan: annual enrollment decrease of 3% per year (-$1M per year), ELOP has been leveraged, 20% medical increase (possible change in medical provider), SPED requires $3M/annually (mitigate costs and search for efficiencies), continue rightsizing
            - Federal Funding Update: volatile - funds have been released
            - Fiscal Oversight Rating: 2 (audit finding). Negatively impacts charter renewal.

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

iii. **Personnel updates**- N/A
iv. **Budget updates-** N/A
v. **Human Resources-** Luis Carbajo - N/A

Action Item: None

8. **Next Business Committee meeting: October 2, 2025**
9. **Next Board of Directors meeting:** **September 24, 2025- link**
10. **Adjournment:** motions to adjourn the meeting after working groups or 3:30 pm, whichever comes first. seconds the motion. The motion passes.

Norms

- ○ **Follow health safety protocols accordingly**
- ○ **Keep teachers and students at the center of focus and decision making.**
- ○ **Support each other by keeping a positive tone and attitude - Be open to new ideas.**
- ○ **Begin and end on time.**
- ○ **One speaker at a time**
- ○ **Support each other by actively listening and staying engaged.**

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

3. SUBCOMMITTEES

BUDGET- VA MPR 101

Working Group Facilitator	Amanda Uncapher
Working Group Secretary	Nicole Mohr

September 02, 2025

MINUTES:

1. Identified sub committee facilitator. Amanda Uncapher
2. Identify sub committee note taker - Nicole Mohr
3. Nicole added salary discussion to next month's agenda

PERSONNEL- VA 202A

Working Group Facilitator	Fidel Montes
Working Group Secretary	Nessa Roffredo

September 02, 2025

MINUTES:

1. Identified sub committee facilitator Fidel Montes
2. Identified sub committee note taker - Nessa Roffredo

VAUGHN | NEXT CENTURY LEARNING CENTER

BUSINESS GOVERNANCE COMMITTEE MINUTES 25-26

3. Refine the details of how the new personnel subcommittee will operate.

document provided