Nazareth ISD BOE
Regular Meeting
August 13, 2025

The meeting was called to order by President Alan Birkenfeld at 7:30 p.m. Other members present were Vice President Jenny Schulte, Secretary Jennifer Heiman, and members Marty Gerber, Maegan Rowland, Keith Hoelting, and Mac Annen. Also present was Superintendent Dr. Kara Sue Garlitz, Principals Kelly Howell and Dr. Aaron Hunt, and Steve Lapp with Fairly Group. The prayer was led by Jenny, the pledge by Keith and the mission statement was read by Maegan.

Steve Lapp from Fairly Group was present to answer questions about the property, vehicle, and liability insurance renewal through Public Educators Association of Texas, PEAT. After questions he left the meeting

A motion to approve the property, vehicle, cyber and liability insurance from Fairly Group/Public Educators Association of Texas was made by Mac and seconded by Marty. The motion carried 7-0.

For the Principals' Report, Mrs. Kelly Howell and Dr. Aaron Hunt gave an update on the master schedule, presented first day enrollment figures, and gave an academic update.

Superintendent Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, facilities and operations. Approval of the check lists and financial reports will be considered under the Consent Agenda.

Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 99.48% of current M&O taxes and I&S taxes have been collected. The certified tax values were presented.

Dr. Garlitz gave an update on facilities and operations, transportation, personnel, and Bond and Construction updates. The Board had the 2nd reading of the Localized Policy updates. Extracurricular designation and adjunct faculty status for Randall County 4-H, ATA, and AIM will be considered under the consent agenda.

The 2025-2026 Student Attendance Accounting Procedures were presented for consideration under the consent agenda as was the TASB Risk Pool for Unemployment Insurance. The preliminary School FIRST rating of 100% was presented. This was followed by board training opportunities.

A motion to approve the Consent Agenda including the July 16, 2025 regular meeting as presented, financial reports, current check payment lists as presented, extracurricular and adjunct faculty designations, the approval of the 2025-2026 Student Attendance Accounting Procedures, and renewal of the unemployment insurance policy through TASB Risk Management Fund, the 2025-2026 Appraisal Calendar, and the Localized Policy Manual Updates for BE, EIC, FD, and FM was made by Jennifer. The motion was seconded by Jenny, and the motion carried 7-0.

RESOLUTION
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Nazareth ISD

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Randall County

Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19Texas Administrative Code as interpreted by this Board and designated officials of this school district.
A local representative of the Texas A&M AgriLife Extension Service
will request academic eligibility for all 4-H competitive activities, regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this 13 day of August, 2025.

Board of Trustee

Superintendent

THE STATE OF TEXAS
COUNTY OF: RANDALL

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Nazareth Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Nazareth Independent School District.

Upon consideration and vote of 7-0 in favor, J.D. Ragland, Kayla Lanford, Chelsey Rash, Erin Jones, Shannon Walsh, Stephanie Palmer, and Madison Mollenhour is hereby named as adjunct faculty member(s) of the Nazareth Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of September, 2025 and remain in effect until the 31st day of July, 2025
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION
JD Ragland	County Extension Agent	PhD	Texas A&M University
Kayla Lanford	County Extension Agent	B.S.	West Texas A&M University
Chelsey Rash	County Extension Agent	B.S.	Eastern New Mexico University
Erin Jones	Extension Agent	PhD	West Texas A&M University
Stephanie Palmer	Extension Agent	B.S.	Texas Tech University
Shannon Walsh	Urban Programs Coordinator	B.B.A.	West Texas A&M University
Madison Mollenhour	Expanded Learning Day Leader	Student	West Texas A&M University

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Nazareth Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M Agrilife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 1 or Randall County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M Agrilife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M Agrilife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Randall County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M Agrilife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M Agrilife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(l) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Randall County Extension Agent(s) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Nazareth Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this 13 day of Aug, 2025.

Nazareth Independent School District

By: Alan Birkenfeld

ADJUNCT FACULTY RESOLUTION

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Nazareth Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct faculty members of the Nazareth Independent School District.

Upon consideration and vote of in favor, Audrey Christine Meador is hereby named as an adjunct faculty member of the Nazareth Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the 1st day of September, 2025, and end on the 31st day of August, 2026, being the end of the 2024-2025 academic year.

2. Adjunct faculty members will receive no compensation, salary, or remuneration from Nazareth Independent School District.

3. District shall have no responsibility for any insurance, workman's compensation insurance benefits, unemployment insurance or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. This appointment is made by Nazareth Independent School District by and through the Board of Trustees of said District.

This appointment of the herein named, Audrey Christine Meador, is not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Nazareth Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this day of: August 13, 2025

Nazareth Independent School District by: Dr. Kara Sue Hartz

Adjunct Faculty Appointment accepted by: Audrey Meador