Hillview Middle School PTO
Executive Board Meeting
Thursday, August 28, 2025

Executive Board members present: Melitta Stevens, Julie Hartstein, Lisa Rakowski, Neelu Akkannapragada, Katherine Bicer, Aimee Mathenia, Josie Cheung, Katie Rottier, Maria Lehmkuhl, Danielle O'Brien, Joyce Wong, Danielle Zienka

Executive Board members absent: Andrea Henry, Rachel Maclay, Allison Jagtiani, Jen Baskin, Lindsay Nalevanko

Agenda

8:30am	Call to Order / Presidents' Report ● Greetings and Introductions ● Board Members Hard at Work ● Staff Appreciation Open Role	Melitta Stevens
8:50am	Staff Appreciation Coordinator Board Member Danielle Zienka for a Vote	Melitta Stevens
8:50am	Approval of Minutes (May 30, 2025)	Lisa Rakowski
8:55am	Principal's Report	Danielle O'Brien
9:10am	Treasurer's Report	Neelu Akkannapragada
9:20am	OCC Update	Melitta Stevens for Jen Baskin & Lindsay Nalevanko
9:30am	Meeting Adjourned	Melitta Stevens

8:36 AM: Call to Order / Presidents' Report - Melitta
- WEB Day huge success - Handed out hundreds of free PE sets
- Board member updates
    - Volunteer recruitment going well - **Maria**
    - Allison handed out popsicles - had the perfect amount; came in under budget
    - Hosting welcome drinks at Barebottle - 8pm after Back to School Night - **Si**
- Campus Murals
    - Hired non-profit mural company last Spring
    - Work to begin in October on large mural on the wall facing field and court.
    - Artist planning to incorporate students into the process

8:39 AM: Staff Appreciation Coordinator Board Member Danielle Zienka for a Vote: Melitta Stevens
- Move to approve: Danielle
- Second: Neelu
- Vote: 100% approval

8:40 AM: Approval of Minutes (May 30, 2025): Lisa Rakowski

- Move to approve: Melitta
- Second: Si
- Vote: 100% approval

8:41 AM: Principal's Report: Danielle

- Enrollment Update
  - 849 kids - down 10 from last year.
  - Slowly seeing declining enrollment in district, but Hillview decline not as significant as expected
- 3 new staff members
  - Nika Bogoslovsky - part time PE teacher
  - Diana Pritsker - ful time speech language pathologist (first time having one)
  - Alondra Navarro - Instructional Coach - taught 5th grade Spanish Immersion for last 4 years
- Governor signed legislation banning cell phones in schools
  - Strictly enforcing "Off and away all day" policy for phones
  - Watches must be off or in airplane mode
  - Really want to avoid having to use magnetized phone pouches - kids tend to find ways around these (ex putting old phones in the bag)
- Partnering with 'Let Grow'
  - Foster independence by letting kids struggle appropriately and learn to solve problems
  - Goal: At no point after drop off should a parent bring anything to school (ex: homework, musical instruments, uniforms, etc)
- iReady- new assessment platform rolled out by district
  - Hillview students using it for Language arts and math
  - Testing this week and next; will repeat in early January
  - Gives diagnostic assessment to show where kids are performing
  - Provides "My Path" lesson sequences based on which skills that student needs to develop (~2-5 lessons per week)

9:04 AM: Teacher's Report: Aimee Mathenia

- Teachers loved the Back to School lunch!
- Hawks' Nest is open
  - Counselors hosted 6th grade lunch for students new to the district
  - Doing similar 7th and 8th grade lunches next week
- Library is full at lunch
- New robotics class under way, using kits provided from the Fund-a-Need. Lots of interest (over 100 requests.)
  - Money from OCC has allowed us to open engineering classes, robotics, etc
  - Exploring how we can expand new pathways given the interest (ex video production).

9:10 AM: Treasurer's Report: Neelu

- LY PTO received $159k. Raised $4k more than we had budgeted.
- Biggest budget component: academic enrichment and community building
- Life skills elective (Danielle) - already happening as a 6th grade Wheel course. Cooking, personal finance, etc.

9:20 AM: OCC Update (Melitta on behalf of Jen and Lindsay)

- Hard launch on Back to School night
- Goal is $3.75M. Ask staying the same at $2k per child.

- Two $100k match days planned:
    - Labor day weekend match period for elementary schools.
    - Hillview match Sept 4-7 (after BTSN)
- Hillview BTSN: “Hawk Talk’ style video from students will play, showing funds at work.
- Wine walk - Happening in November
- MPAEF Auction - March 21, 2026
- Schoolhouse Rocks Run - May 17, 2026

9:30 AM: Meeting Adjourned: Melitta

Respectfully submitted,
Lisa Rakowski
Hillview PTO Recording Secretary 2025-26

PTO Executive Board Members 2025-2026

Co-Presidents	Melitta Stevens & OPEN	Volunteer Coordinator	Maria Lehmkuhl
Co-Vice Presidents	Andrea Henry & Katie Rottier	Parent Engagement Coordinator	Si Wilber
Treasurer	Neelu Akkannapragada	Student Community Coordinator	Allison Jagtiani
Vice Treasurer	Barbara Nguyen-Vu	After-School Athletics Coordinator	Joyce Wong Kanemitsu
Financial Secretary/ Data Tracker	Rachel Maclay	Parliamentarian	Katherine Bicer
Recording Secretary	Lisa Rakowski	Staff Appreciation Coordinator	Danielle Zienka
Communications Chair	Julie Hartstein	Teacher Representative	Aimee Mathenia
Auditor	Josie Cheung	Principal	Danielle O’Brien
MPCSD Board Member Liaison (non-voting)	Jed Scolnick	MPAEF Liaisons (non-voting)	Jen Baskin Lindsay Nalevanko

Bylaws:
https://resources.finalsite.net/images/v1731451023/districtmpcsdorg/yssysb323aznlvxos63h/REVISED_2024-2025HillviewPTOBylaws.pdf

Standing Rules:
https://resources.finalsite.net/images/v1680769284/districtmpcsdorg/bvgce7t948ne88qkt5dp/2020-21_Hillview_PTO_Standing_Rules_-_approved_31221.pdf