

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, September 22, 2025**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, September 22, 2025 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Scott Wallace, President
 Todd Koch, Vice President
 Robyn Norbeck, Treasurer
 Kathleen Moco, Secretary
 Abigail Wasil, Trustee
 Rebecca Jensen, Trustee
 Todd Burrows, Trustee

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Kate Mulligan, Director of Elementary Education
 Kyle Ray, Director of Secondary Education
 Jim Birko, Operations & Maintenance
 Jane Sturgell, Special Education Director
 Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:00 p.m.
The pledge of allegiance was conducted.

Amendment of Agenda: None.

Approval of Minutes: None.

Corrections:

Motion by Rebecca Jensen, supported by Todd Koch to approve the Minutes of the Regular Meeting of September 8, 2025.

Ayes: All Nays: None Motion Carried

Correspondence:

Letter of Resignation.

Motion by Robyn Norbeck, supported by Katie Moco to accept and file all correspondence.

Ayes: All Nays: None Motion Carried

Superintendent's Report:

Dr. Wozniak updated the board on the universal free meal program. The state still does not have an approved budget. As of right now, Fraser will provide free meals through October 31. The

Food Service Director will be at the next board meeting to discuss further.

She also presented a plaque to Todd Koch, who is retiring from the board after tonight's meeting after nearly 11 years of service.

Citizen: Agenda Items: None.

Old Business: None.

New Business:

Human Resources Report.

New Hires:

Motion by Todd Koch, supported by Robyn Norbeck to approve the following new hires:

Derosette, Presleigh

Director of Business and Finance / Administration Building

Effective: October 14, 2025

Kaczorowski, Karen

Food Service / Edison Elementary

Effective: August 27, 2025

Roper, Natalie

Food Service / Fraser High School

Effective: August 2, 2025

Ayes: All

Nays: None

Motion Carried

Retirement:

Motion by Todd Koch, supported by Katie Moco to approve the following retirement and commend her for her years of service to the district.

Van Sickle, Teresa

Human Resource Specialist / Administration Building

Effective: September 30, 2025

Since: March 25, 2002

Ayes: All

Nays: None

Motion Carried

Resignation:

Motion by Todd Koch, supported by Robyn Norbeck to accept the resignation of the following and commend them for their service to the district.

Johnson, Michelle

Transportation Dispatcher / Bus Garage

Effective: September 30, 2025

Since: March 17, 2004

Mulford, Michalina
Food Service / Edison Elementary
Effective: September 13, 2025
Since: January 31, 2024

Santarromana, Leilani
Food Service / Fraser High School
Effective: September 26, 2025
Since: February 24, 2025

Ayes: All Nays: None Motion Carried

Tenure Contract:

Motion by Todd Koch, supported by Rebecca Jensen that Dr. Carrie Wozniak, Superintendent or designee be authorized and directed to execute Tenure Contracts for the following teacher:

Holly Bolen

Ayes: All Nays: None Motion Carried

Adoption of Resolution to meet in Closed Session at the end of the regular meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

Motion by Todd Koch, supported by Abigial Wasil to move into closed session at the end of the meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

Roll Call Vote:

Ayes: T. Burrows; R. Norbeck; T. Koch; S. Wallace; R. Jensen; A. Wasil; K. Moco

Nays: None.

Motion Carried.

Financial Report:

Motion by Todd Koch, supported by Robyn Norbeck to accept and file the Financial Report.

Ayes: All Nays: None Motion Carried

Committee Reports: Building and Site met before the meeting, there are bond projects to pull forward at the Operations and Maintenance and Transportation buildings to alleviate the summer 2027 workload. They also discussed a parking lot expansion at the Dooley Center to accommodate the growing enrollment there.

Citizen: Non-Agenda Items:

Molly Magnotte, Disney/RMS/FHS parent: She asked if the district could bring back the elementary meal order forms because students in the last lunch may not have all options available. She also asked about the posting of the board meeting agendas and minutes on the district website.

Miscellaneous Business:

Schedule of Activities.

Adjourn to Closed Session: 7:27 p.m.

Return to Open Session: 8:04 p.m.

Adjournment:

Motion by Robyn Norbeck, supported by Rebecca Jensen to adjourn at 8:05 p.m.

Ayes: All

Nays: None

Motion Carried

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of October 13, 2025 and are to be filed in the Permanent Minute Book.

Kathleen Moco, Secretary