

Updated: 9-12-2025

## SHENENDEHOWA CENTRAL SCHOOL DISTRICT 2025-2026 Board of Education Meetings & Presentations Schedule

### BIG ROCKS FOR 2025-2026

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Date	Meeting	Information Items	Action Items
July 8, 2025	Reorganization Meeting (6:00PM)	<ul style="list-style-type: none"><li>● <a href="#">Oath of Office to New Members</a> (KWC)</li><li>● <a href="#">Election and Oath of Office of Board Officers</a> (KWC)</li><li>● <a href="#">Oath of Office of Superintendent</a> (KWC)</li><li>● <a href="#">Code of Ethics</a> (Signed by all BOE members) (KWC)</li><li>● <a href="#">Goals Development Process</a> (CWT)</li></ul>	<b>Action Items:</b> <ul style="list-style-type: none"><li>● <a href="#">Annual Appointments &amp; Authorizations</a></li><li>● <a href="#">Depositories/Petty Cash Funds</a></li><li>● <a href="#">Employee Bonding</a></li><li>● <a href="#">Special Ed Placements</a></li><li>● <a href="#">Staffing</a></li><li>● <a href="#">Compensation and Fee Schedule</a></li><li>● <a href="#">Free and Reduced Policy &amp; Price Guidelines</a></li><li>● <a href="#">Bids/RFPs</a></li><li>● Instructional Materials</li><li>● Use of <a href="#">Cell Phones</a> and <a href="#">Credit Cards</a></li><li>● Shelter in Place Agreements</li><li>● <a href="#">Adoption of Code of Conduct</a></li></ul>

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Date	Meeting	Information Items	Action Items
Aug. 5, 2025	BOE Retreat (Pending-3:00PM)  Business Meeting (6:00PM)	<ul style="list-style-type: none"> <li>● <a href="#">2025 Tax Levy and Warrant Analysis</a> (<i>Fiscal Responsibility</i>) (KWC)</li> <li>● <a href="#">2025-2026 Board Presentation Schedule Review</a> (<i>Org. Culture &amp; Env</i>) (CWT)</li> <li>● <a href="#">Board Committee Liaison Assignments</a> (BOE Pres.)</li> </ul>	<b>Exec. Session: Pending</b> <b>Key Action Items:</b> <ul style="list-style-type: none"> <li>● Staffing Recommendations</li> <li>● Special Education Placements</li> <li>● <a href="#">Adopt 2025-2026 Tax Levy</a></li> <li>● <a href="#">Bids &amp; RFP Awards</a></li> <li>● Special Education Tuition &amp; Contracts               <ul style="list-style-type: none"> <li>○ <a href="#">Access Therapy</a></li> <li>○ <a href="#">CDB Connections</a></li> </ul> </li> </ul>
Aug. 26, 2025	Study Session (6:00PM)	<ul style="list-style-type: none"> <li>● <a href="#">Leadership Organizational Chart</a> (<i>Personnel and Professionalism</i>) (CWT)</li> <li>● <a href="#">Overview of 2025-2026 Goals and Essential Objectives</a> (<i>Fiscal Responsibility</i>) (CWT)</li> <li>● District Emergency Response and SAVE Plans (Memo) (Policy)(Reg)(Schematic) (<i>Org. Culture &amp; Env</i>) (RC/HH)</li> <li>● <a href="#">Overview of Modified Elem. Report Card</a> (CWT)</li> </ul>	<b>Exec. Session: Pending-</b> <b>Key Action Items:</b> <ul style="list-style-type: none"> <li>● Approval of 2025-2026 District Goals</li> <li>● Approval of Audit Committee Members</li> <li>● Bond Refinancing (as applicable)</li> <li>● Approval of Staffing Recommendations</li> <li>● Approval of Building Level Emergency Plans</li> <li>● <a href="#">Approval of District Emergency Response Plan</a></li> <li>● <a href="#">SAVE Committee Members</a></li> </ul>

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Date	Meeting	Information Items	Action Items
Sept 9, 2025	Business Meeting	<ul style="list-style-type: none"> <li>● <a href="#">NYSSBA Delegate and Resolutions</a> (BOE-NH)</li> <li>● <a href="#">2025 Year-end Financial Analysis</a> (Fiscal Responsibility) (KWC)</li> </ul>	<p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Approval of Leadership Organizational Chart</a></li> <li>● Approval of Year-end Financial Transfers, Budget Amendments, and <a href="#">Reserve Allocations</a></li> <li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li> <li>● Staffing &amp; Tenure Recommendations</li> <li>● Special Education Placements &amp; Contracts</li> </ul>
Sept 23, 2025	Study Session	<ul style="list-style-type: none"> <li>● Technology Integration Plan Overview (Schools &amp; Classrooms) (RN)</li> <li>● Cybersecurity Incident Response Plan (Fiscal Responsibility) (RN)</li> <li>● Professional Development Plan Overview (Personnel and Professionalism) (VW)</li> <li>● Special Education Plan Review (Schools &amp; Classrooms) (BH)</li> <li>● MTSS (Multi-tiered System of Supports) Plan Overview (Schools &amp; Classrooms) (BH/SS)</li> <li>● CAC/Counseling Plan (Schools &amp; Classrooms) (MD)</li> </ul>	<p><b>Exec. Session: Pending -</b></p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Staffing as needed</li> </ul>

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## SHENENDEHOWA CENTRAL SCHOOL DISTRICT 2025-2026 Board of Education Meetings & Presentations Schedule

### BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
Oct. 7, 2025	Business Meeting	<ul style="list-style-type: none"><li>● School Board Recognition</li><li>● 2024-2025 External Independent Audit Report (<i>Fiscal Responsibility</i>) (KWC)</li><li>● Claims Audit (<i>Fiscal Responsibility</i>) (KWC)</li><li>● Fire Inspection Report (KWC/HH)</li><li>● Review Approval of NYSSBA Resolutions (<i>Fiscal Responsibility</i>) (BOE Liaison)</li></ul>	<p><b>Exec. Session: Pending-</b></p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"><li>● External Audit Correction Plan (if needed)</li><li>● Adoption of External Audit Report</li><li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li><li>● Special Education Placements</li><li>● Staffing (including Winter Coaching)</li><li>● Admin Evaluator Recertification</li><li>● ECA Units and Charges</li><li>● Bids (loaders, fuel, etc.)</li><li>● Contracts - Private Placements</li><li>● Special Education Plan Adoption</li><li>● Technology Integration Plan Adoption</li><li>● Cybersecurity Incident Response Plan Adoption</li><li>● Professional Development Plan Adoption (<i>signature of both BOE President and Supt.</i>)</li><li>● MTSS (Multi-tiered System of Supports) Plan Adoption</li><li>● CAC Bylaws/Counseling Plan Approval</li><li>● Recognition of Sports Booster Groups for Insurance Liability</li></ul>

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## SHENENDEHOWA CENTRAL SCHOOL DISTRICT 2025-2026 Board of Education Meetings & Presentations Schedule

### BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
Oct. 21, 2025	Study Session	<ul style="list-style-type: none"><li>● Federal Grants Overview (<i>Fiscal Responsibility</i>) (LAM/BH/KH)</li><li>● Summer Curriculum, Camps, and Programs Highlights (<i>Schools &amp; Classrooms</i>) (MD/BH/RC/VW)</li><li>● AI Update-Policy and Practice (<i>Schools &amp; Classrooms</i>) (MD/VC)</li><li>● Data Synchronicity-Overview of Key Benchmarks (<i>Org. Culture &amp; Env</i>) (LAM/SLDA)</li></ul>	<p><b>Exec. Session:</b> Pending- Personnel</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"><li>● Staffing as needed</li></ul>
Nov. 4, 2025	Business Meeting	<ul style="list-style-type: none"><li>● Claims Audit (<i>Fiscal Responsibility</i>) (KWC)</li><li>● Review 2025-2026 Budget Calendar (<i>Fiscal Responsibility</i>) (KWC)</li></ul>	<p><b>Exec. Session:</b> Pending- Personnel- STA Retirement Incentive</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"><li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li><li>● Health Service Contracts</li><li>● Private School Placement Contracts</li><li>● Staffing (ECA, Coaching &amp; Mentors)</li><li>● Certification of Uncollected Taxes</li></ul>

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Date	Meeting	Information Items	Action Items
Nov. 18, 2025	Study Session	<ul style="list-style-type: none"><li>● Enrollment Forecasts (<i>Fiscal Responsibility</i>) (SS/CDRPC)</li><li>● 5 Maxwell Drive Project and Program update (KWC/Architects/AF/ER)<ul style="list-style-type: none"><li>● Demo of New District Website (<i>Org. Culture</i>) (KB/BG)</li></ul></li><li>● Highlight on Community Use of Facilities and Continuing Ed. (<i>Org. Culture</i>) (RC)</li><li>● <b>OPEN SLOT FOR PRESENTATION</b></li></ul>	<p><b>Potential BOE Tour of New Construction</b></p> <p>Exec. Session: Pending-</p> <p><b>Key Action Items:</b></p>
Dec. 16, 2025	Business Meeting <b>Yearbook Photo (6:45PM)</b>	<ul style="list-style-type: none"><li>● Fall Sports Recognition (<i>Org. Culture</i>) (LL)</li><li>● IPAC Update- New Courses and Textbooks (<i>Schools &amp; Classrooms</i>) (LAM)</li></ul>	<p><b>Executive Session:</b> Pending- Personnel, Supt. Eval.</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"><li>● SPAC Rental Agreement (graduation)</li><li>● Disposal of Obsolete Furniture, Equip and Textbooks</li><li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li><li>● Special Education Placements</li><li>● Staffing</li><li>● Fire Inspection Report</li></ul>

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Date	Meeting	Information Items	Action Items
Jan. 13, 2026	Business Meeting	<ul style="list-style-type: none"><li>● <b>Advocacy- Legislative Priorities</b> (<i>Fiscal Responsibility</i>) (CWT)</li></ul>	<b>Executive Session:</b> Superintendent's Mid-year Evaluation & Personnel Matter <b>Key Action Items:</b> <ul style="list-style-type: none"><li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li><li>● Special Education Placements</li><li>● Staffing</li><li>● Tax Cert Reserve</li><li>● ECA Charters</li><li>● Approval of Textbooks and IPAC Courses</li><li>● Volunteer Firefighter Tax Exemption</li></ul>
Jan. 27, 2026	Study Session	<ul style="list-style-type: none"><li>● Future City Team Demo (<i>Schools &amp; Classrooms</i>) (DB)</li><li>● Special Education Study/Plan Update</li><li>● Update on \$85.5 Million Project (<i>Fiscal Responsibility</i>) (KC/AF/CG)</li><li>● <b>OPEN SLOT FOR PRESENTATION</b></li><li>● DRAFT 2025-2026 School Calendar (<i>Org. Culture &amp; Environment</i>) (RC)</li></ul>	<b>Executive Session:</b> Superintendent's Mid-year Evaluation

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BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
Feb. 10, 2026	Business Meeting	<ul style="list-style-type: none"> <li>● Claims Audit Report (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> <li>● 2026-2027 Budget Development-101-Overview (<i>Fiscal Responsibility</i>) <b>(CWT/KC)</b></li> <li>● Preliminary 2026-2027 Budget Assumptions and Expectations Overview (<i>Fiscal Responsibility</i>) <b>(CWT/KC)</b></li> </ul>	<p><b>Executive Session-</b> Pending-</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading of Policies</li> <li>● Special Education Placements</li> <li>● Staffing (including coaching appointments)</li> <li>● 2026-2027 School Calendar Adoption</li> </ul>
Feb. 24, 2026	Study Session	<ul style="list-style-type: none"> <li>● 2025-2026 Mid-Year District Goals &amp; KPIs Report <b>(All Admin.)</b></li> </ul>	<p><b>Executive Session-</b> Pending-Review Leadership Succession Plan</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Nomination of BOCES Board Candidate (if applicable)</li> </ul>
Mar. 10, 2026	Business Meeting	<ul style="list-style-type: none"> <li>● BOE Candidates Petition Available (Due 4/20) (Org. Culture &amp; Environment) <b>(KWC)</b></li> <li>● Claims Audit Report (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> </ul>	<p><b>Executive Session-</b>Pending- Review Leadership Succession Plan</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading- Polices/Regulations</li> <li>● Special Education Placements</li> </ul>

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Date	Meeting	Information Items	Action Items
			<ul style="list-style-type: none"> <li>● Acceptance of Internal Audit Report and Corrections</li> <li>● Staffing</li> </ul>
Mar. 17, 2026	Budget Development	<ul style="list-style-type: none"> <li>● 2025-2026 Mid-Year Projection and Three-Year Financial Forecast (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> <li>● 2026-2027 Budget- Expenditure &amp; Revenue Analysis (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> <li>● Bus Purchase Resolution (<i>Fiscal Responsibility</i>) <b>(BG/KWC)</b></li> <li>● Budget Roadshow Schedule (<i>Fiscal Responsibility</i>) <b>(CWT/KC)</b></li> </ul>	<p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Pending</li> </ul>

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Date	Meeting	Information Items	Action Items
Mar. 24, 2026	Study Session	<ul style="list-style-type: none"> <li>● Showcase of Winter Sports (<i>Org. Culture &amp; Environment</i>) <b>(LL)</b></li> <li>● Highlight Shen Transportation (<i>Fiscal Responsibility &amp; Org. Culture</i>) <b>(BG)</b></li> <li>● 2026-2027 Budget- Superintendent's Expenditure &amp; Revenue Proposal (<i>Fiscal Responsibility</i>) <b>(KWC)</b> (<b>Public comments on the budget</b>)</li> </ul>	<p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Adopt Language for Formal Notice and Propositions (Budget, Buses and Capital Project) for Annual Budget Vote (45 day notice)</li> </ul> <p><b>Daily: Schenectady Gazette &amp; Albany Times Union</b></p> <ol style="list-style-type: none"> <li>a) 1st publication date: 04/3/26</li> <li>b) 2nd publication date: 04/10/26</li> <li>c) 3rd publication date: 04/24/26</li> <li>d) 4th publication date: 05/1/26</li> </ol>
Apr. 14, 2026	Business Meeting	<ul style="list-style-type: none"> <li>● <b>Recognition of Tenure Recommendations</b> (<i>Personnel and Professionalism</i>) <b>(JG)</b></li> <li>● <b>Recognition of Retirees</b> (<i>Personnel and Professionalism</i>) <b>(JG)</b></li> <li>● Update of State Budget (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> </ul>	<p><b>Executive Session-Pending</b></p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Pre-K Provider Contract Approvals (<b>first business meeting in April - annually</b>)</li> <li>● Staffing</li> <li>● Tenure Recommendation</li> <li>● Approval of Proposals on Budget, Buses, BOE Candidates &amp; Capital Project</li> <li>● 1<sup>st</sup> and 2<sup>nd</sup> Reading – Policies &amp; Regulations</li> </ul>

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BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
			<ul style="list-style-type: none"> <li>● Adoption of NYS Property Tax Report Card (Must be submitted to NYSED 24 days prior to Vote)</li> <li>● Absentee Ballots mailed to qualified voters (not more than 30 days prior to vote and no later than 7 days)</li> </ul>
Monday, April 20, 2026	<p><b>NO BOE MEETING</b></p> <p><b>FYI PURPOSES ONLY</b></p>	<ul style="list-style-type: none"> <li>● Board Nominating Petitions due (30 days prior to vote date by 5:00) (30th day before election falls on Sunday, April 20; therefore, Gen. Constr. Law controls and petitions are due on Monday, April 20)</li> <li>● Absentee Ballots to be mailed to qualified voters requesting</li> <li>● Not more than 30 days prior to vote and can be mailed to recipient no later than 7 days prior to vote</li> </ul>	<p><b>District Clerk</b></p> <p><b>Public Information Officer</b></p>
Apr. 22, 2026 (Wednesday) Special Meeting	BOCES BUDGET-PENDING	<ul style="list-style-type: none"> <li>● Overview of BOCES Budget (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> </ul>	<p><b>Executive Session-Pending- Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● BOCES Budget and BOE Election</li> </ul>

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### BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
Apr. 28, 2026	Study Session	<ul style="list-style-type: none"><li>● <b>OPEN SLOT FOR PRESENTATION</b></li><li>● Recognition of BOE Candidates (<i>Org Culture</i>) (KWC)</li><li>● Update on K Center (<i>Schools &amp; Classrooms</i>) (ER)</li><li>● Highlighting the Arts (<i>Schools &amp; Classrooms</i>) (FR)</li></ul>	<b>Executive Session-Pending-Personnel:</b> <b>Key Action Items:</b> <ul style="list-style-type: none"><li>● Pending</li></ul>
May 12, 2026	Business Meeting  <b>Budget Hearing</b>	<b>2026-2027 BUDGET HEARING</b> <i>(At least 7 but no more than 14 days prior to annual budget vote)</i> <ul style="list-style-type: none"><li>● Board Meeting Dates for 2026-2027 (VF)</li><li>● Overview of NYSSBA Resolutions Process (BOE Liaison)</li></ul>	<b>Executive Session:</b> Pending- <b>Key Action Items:</b> <ul style="list-style-type: none"><li>● Disposal of Non-Public Text- BOCES</li><li>● Bids and Change Orders</li><li>● BOCES Installment Purchase</li><li>● Staffing</li><li>● Appointment of Chief Inspector of Election and Inspectors of Election for 2026-2027 Vote</li><li>● BOE Policy Review</li></ul>
May 19, 2026	<b>BUDGET VOTE</b>	<b>2026-2027 BUDGET VOTE &amp; ELECTION</b>	<b>Budget, Buses, and BOE</b>

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Date	Meeting	Information Items	Action Items
May 26, 2026	Study Session	<ul style="list-style-type: none"><li>● <b>OPEN SLOT FOR PRESENTATION</b></li><li>● Budget Exit Poll Survey Overview (<i>Fiscal Responsibility</i>) (KB/BG)</li><li>● IPAC- Textbooks &amp; Instructional Materials, new Courses Overview (<i>Schools &amp; Classrooms</i>) (LAM)</li><li>● Water Testing Plan Update (<i>Org. Culture &amp; Environment</i>) (HH)</li></ul>	<p><b>Executive Session:</b> Superintendent Evaluation and Contract Agreement Discussion, and BOE Self-Evaluation</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"><li>● Certification of Budget Vote</li><li>● Certification of BOE member Vote</li><li>● Certification of Bus Purchase Proposition</li><li>● Bus and Capital Project Bond Resolutions from vote (if needed)</li><li>● Approval of Instructional Resources</li><li>● Approval of 2026-2027 Meeting Dates</li></ul>

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BIG ROCKS FOR 2025-2026

Date	Meeting	Information Items	Action Items
June 9, 2026	Business Meeting	<ul style="list-style-type: none"> <li>● Code of Conduct Annual Review- <b>Public Comments</b> (<i>Organizational Culture &amp; Environment</i>) <b>(RC)</b> (Separate item on agenda with designated time)                             <ul style="list-style-type: none"> <li>● Recognition of Departing BOE Members (as applicable) <b>BOE President</b></li> <li>● Claims Audit Report (<i>Fiscal Responsibility</i>) <b>(KWC)</b></li> <li>● Showcase of Spring Athletes (<i>Organizational Culture &amp; Environment</i>) <b>(LL)</b></li> </ul> </li> </ul>	<p><b>Executive Session:</b> Superintendent Evaluation and Contract Agreement Discussion (prior to 6/30), Salary/Benefits for DLST &amp; MC</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Approval of Instructional Resources</li> <li>● Disposal of Obsolete Furniture, Equipment &amp; Textbooks</li> <li>● Staffing (Summer Programs)</li> <li>● Fixed Assets Inventory &amp; Building Valuation</li> </ul>
June 23, 2026	Study Session	<ul style="list-style-type: none"> <li>● Superintendent’s Year-end Recap (<i>Org. Culture &amp; Environment</i>) <b>(CWT)</b></li> <li>● Shen Foundation Report (<i>Schools &amp; Classrooms &amp; Fiscal Responsibility</i>) <b>(DS)</b></li> <li>● NYSSBA Resolutions (if available) <i>Org. Culture &amp; Environment</i>) <b>(BOE Liaison)</b></li> </ul>	<p><b>Executive Session:</b> Collective Negotiations - Superintendent Evaluation and Contract Agreement Discussion (prior to 6/30)</p> <p><b>Key Action Items:</b></p> <ul style="list-style-type: none"> <li>● Approval of Superintendent’s Contract</li> <li>● Approval of DLST &amp; Management Confidential Benefits Booklet and Compensation Proposal</li> </ul>

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Date	Meeting	Information Items	Action Items
July 7, 2026 (6:00PM)	Reorganization Meeting	<ul style="list-style-type: none"><li>● Board Committee Liaison Assignments <b>(BOE Pres)</b></li><li>● Goals Development Process <b>(CWT)</b></li></ul>	<b>Executive Session:</b> Pending- <b>Key Action Items:</b> <ul style="list-style-type: none"><li>● Oath of Office (New BOE and Supt.)</li><li>● Election of Board Officers (President &amp; VP)</li><li>● Code of Ethics (All BOE)</li><li>● Annual Appointments &amp; Authorizations</li><li>● Depositories/Petty Cash Funds, Bonding</li><li>● Special Ed Placements</li><li>● Staffing Recommendations</li><li>● Compensation and Fee Schedule</li><li>● Free and Reduced Price Guidelines</li><li>● Bids and RFPs</li><li>● Instructional Materials</li><li>● Use of Cell Phones and Credit Cards</li><li>● Shelter in Place Agreements</li><li>● Adoption of Code of Conduct</li></ul>

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