SEPTEMBER 2025 MEETING MINUTES

St. Francis of Assisi Home & School Association Meeting

September 8th, 6:00-7:30pm

Board members Nick Jarrett/Jenni Taunton, Chair | Scott Schull, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Sarah McMenomy, Volunteer Coordinator | Kate Poterucha Communications Representative | Sarah Valinski, Communications Representative | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

Time	Item	Owner
	Opening Prayer/Greetings	

	Meeting Priorities
	<u>Upcoming Events:</u>
	• BBQ and Bingo
	  ○ Large coolers needed (label and drop off in conference room Friday)
	  ○ 5 volunteers spots left to be filled, bingo caller assistant 6:15-7:45pm still open
	• Conference Meals (early Nov): 11/11 and 11/13; Sarah M. is planning this
	• Ice Cream Social is postponed as playground is not ready (Conner will work to reschedule)
	Barnes and Noble Book Fair/Restaurant Night Out (October TBD) - Jenni
	• Regional manager is open to any ideas we have (tents in store, poetry, storytime, cookies, music, etc.); Jenni will look to schedule for 12/06 or 12/07
	Used Uniforms (emails from Jessica and Leah):
	• It would be helpful to have someone organize the uniforms every Friday
	• Gym uniforms are spirit wear will be accepted
	Emails to HSA Account - who responds? Etc
	• If you respond, please hit "reply all"; however, if nobody else responds, Nick will do so
	Randoms - Bathroom stalls, Teacher Lounge Pop Machine, Family Directory
	• Conner will take care of the bathroom stall doors; Andrea will take care of the stall hooks	

Time	Item	Owner
	• Andy and Conner will coordinate to pick up soda; HSA will pay $50 per month and the school will match it • The family directory is forthcoming; it will list grades, names, parents, and email address	

	Financial
	Review the attached monthly report
	• BBQ and Bingo sponsorships deposited
	• T-bill matured
	• T-shirts: 224 ordered by families and 30 extra ordered; $468 profit; to be delivered on 09/17
	• Stickers: Conner will order 200 stickers
	• Staff requests considered; motion to approve all by Andrea, seconded by Nick; passed unanimously
	  ○ Pre-K shelves: $40
	  ○ 2nd grade crayon boxes: $15
	  ○ 3rd grade calculators: $110
	Fidelity Proposal - Anything to Update: to be discussed at the next meeting
		Conner

	Principal's Report
	• Eagle Bluff next week
	• Feast of St. Francis is on a weekend, but the school will celebrate on a weekday prior (band will come to St. Francis and there will be a tree creation project)
	• Sisters would like to have more student events at Assisi Heights
	• Homecoming theme days forthcoming
	• Adopt a Seminarian to start soon
	• Assemblies will be quarterly, focused on the four pillars of faith
	• State of the School report in the works:
	  ○ 18 month security plan and upgrades: exterior doors, interior doors, exterior campus
	  ○ Common language training two years ago
	  ○ Andy will send a communication to all St. Francis families, attaching the powerpoint that he reviewed with the students last year regarding common language
		Andy

Time	Item	Owner
	Teacher Report Homecoming Float: truck secured; motion by Nick to approve up to $150 in decorations and give-aways for parade, seconded by Andrea, pass unanimously Square One Art: teachers need art in earlier this year and purchases will be delivered by Christmas (all grades will participate)	**Derek**
	Other Business Welcome email to new families? Form letter was given to the new families at Meet the Teacher Day Parking Spot Raffle Update (Sarah): silent auction spot at $803; ticket sales are OK for the other spot Previous Events • KOC Golf: held this past weekend • Meet the Teacher: was attendance down? • Kindergarten Ice Cream Social: to be rescheduled to future date Newsletter will be once per month on the second or third Friday of every month	
8:00	**Closing Prayer - Prayer of St. Francis of Assisi**	

Next Meeting: October 6 @ 6:30pm.

Opening Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, faculty, alumni and friends of St. Francis of Assisi School. And continue to remind us that all that we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.

Prayer of St. Francis of Assisi

Lord, make me an instrument of your peace. Where there is hatred, let me sow love. Where there is injury, pardon. Where there is doubt, faith. Where there is despair, hope. Where there is darkness, light. Where there is sadness, joy. O Divine Master, grant that I may not so much seek to be consoled, as to console; to be understood, as to understand; to be loved, as to love. For it is in giving that we

receive. It is in pardoning that we are pardoned, and it is in dying that we are born to Eternal Life. Amen.