



**FELLOWSHIP**  
CHRISTIAN SCHOOL  
COLOSSIANS 1:9-12

**Stock Gift Instructions**

We are very appreciative that you have decided to gift Stock to Fellowship Christian School. To electronically transfer securities from your account to Fellowship Christian School's account, please provide your brokerage firm with this signed letter of authorization and include the information requested below:

**STEP 1: INITIATE THE TRANSFER WITH YOUR BROKER/ADVISOR USING THE ATTACHED LETTER OF AUTHORIZATION**

Deliver All DTC Eligible Securities to: DTC  
Clearing #0226,  
National Financial Services, LLC  
For the account of: National Christian Charitable Foundation, Inc.  
Account Number: 479-048720  
Further credit to: The Fellowship Christian School Giving Fund Number 1653383

**STEP 2: IT IS CRITICAL FOR TIMELY AND PROPER PROCESSING OF YOUR GIFT TO NOTIFY NCF & FELLOWSHIP WHAT STOCK IS BEING TRANSFERRED. PLEASE SEND THE EMAIL TO:**

Angie Shutley at [ashutley@ncfgiving.com](mailto:ashutley@ncfgiving.com) (National Christian Foundation)  
Erin O'Leary at [erin.oleary@fcspaladins.org](mailto:erin.oleary@fcspaladins.org) (Fellowship Christian School)

**STEP 3: CONFIRM YOUR TRANSFER**

Transfers must be initiated by your financial advisor or broker. Please confirm with your broker or advisor that your gift has been transferred from your account to NCF's account. Once received, it usually takes 35 business days for your transfer to be liquidated, settled, and completely posted. At year-end, please allow several extra days for these types of transactions to be completed.



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**LETTER OF AUTHORIZATION TO YOUR BROKER**

Please accept this letter as my authorization to irrevocably transfer a portion of the positions from my account with your firm. I understand that I must initiate this transfer with my broker/advisor. My intention is to gift these stocks to National Christian Charitable Foundation, Inc. If you have any questions, or if there is a problem with this transfer, please contact me immediately at the phone number below. This gift is being contributed by the following individuals/entities:

Contributor Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Delivering Broker: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

My Account Number with your firm: \_\_\_\_\_ Anticipated Date of Transfer: \_\_\_\_\_

**NCF Giving Fund: The Fellowship Christian School Giving Fund Giving Fund Number: 1653383**

Please deliver these shares to the following broker:

Via DTC # 0226 to National Financial Services Acct # 479-048720 for National Christian Charitable Foundation, Inc., Further credit to: The Fellowship Christian School Giving Fund Number 1653383

Description of Assets/ Name of Security	Symbol	Exact Number of Shares***	Approximate \$ Value

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**SIGNATURES**

This is my written authorization to irrevocably transfer ownership of the assets specified on this form to National Christian Charitable Foundation, Inc. I understand that any contribution, once accepted by the Fund, represents an irrevocable contribution to National Christian Charitable Foundation and is not refundable to me for any reason.

\_\_\_\_\_  
Giver 1: Full Name (Please Print)

\_\_\_\_\_  
Giver 1: Signature      Date

\_\_\_\_\_  
Giver 2: Full Name (Please Print)

\_\_\_\_\_  
Giver 2: Signature      Date

For sending securities other than stock (i.e. mutual funds) please contact Erin O'Leary at 917-922-5816 or erin.oleary@fcspaladins.org.