



Paradise Valley Unified School District | Meeting Minutes

School Council Minutes

Date: Aug 25, 2025

Time: 03:30 p.m.

Location: Virtual

Facilitator: Jaqueline Woods, Principal

Committee Members Present:

- **Principal Representative** – Jacqueline Woods, Principal
- **Administrator Representative** – Sara Huegel, Admin Assistant
- **Support Staff Representative** – Elise Lindner, Media Tech
- **Teaching Staff Representative** – Ashley Cortez
- **Teaching Staff Representative** – Kristy Pownall
- **Teaching Staff Representative** – Frank Boteilho
- **Student Council Representative** – Jeremiah Boteilho

Purpose: Informational, Discussion/Decision, Discussion/Input

Minutes

- I. **Admin Handbook**
 - A. School Council expectations
 1. Active council meeting once a month
 2. Review district school council training
- II. **Bylaws/ Policies and procedures**
 - A. Purpose
 - B. In keeping with the need to continually strive for school improvement
- III. **School Council Training Sidekick**
 - A. Roles and responsibilities of the School Council
 1. Making shared decisions
 2. Making sure to take questions and comments from each member
- IV. **For the Good of the Order**
 - A. Concern about writing the number of students outside the classrooms
 1. Use a percentage instead

Meeting was adjourned at 4:00p.m.

Next Meeting: Sep 24, 2025 3:30 PM