

SULPHUR SPRINGS INDEPENDENT SCHOOL DISTRICT

Substitute Teacher Application / Checklist

NOTE: All substitute teacher applicants are required to attend a mandatory Substitute Teacher Orientation.

NAME: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: Home _____ Cell _____

E-mail: _____

The information listed below must be turned in to the substitute teacher coordinator TAWLENE LAMPP before your name can be submitted to the Board as a substitute teacher.

1. Copy of original Texas Teacher Certificate (if applicable).
2. Official copy of one of the following:
 - 1) GED Certificate
 - 2) High School transcript
 - 3) College transcript
3. Social Security Number: _____

Grades to Substitute in: _____

Days Available: _____

Degree: _____

Major: _____

Minor: _____

Teacher Certification: Yes ___ No ___ Area(s): _____

Are you currently a Student Teacher? Yes ___ No ___ Completion Date: _____

College(s) Attended: _____

Office Use Only

Notification of Substitute Teacher Orientation _____

Attended Orientation: Yes ___ No ___ Date of Orientation Attended _____

SULPHUR SPRINGS INDEPENDENT SCHOOL DISTRICT

CONFIDENTIAL

The Sulphur Springs Independent School District is required by state law to obtain criminal history record information on all applicants for employment with the district (Texas Education Code Section 22.083).

I understand the information set forth below will be used by the district solely for the purpose of obtaining criminal history record information and will not be used in any manner related to determining eligibility for employment with the district.

PRINT NAME AS IT APPEARS ON YOUR DRIVERS' LICENSES

Full Name _____
Last First Middle

Social Security No. _____ Date of Birth _____

Driver's License # _____ State _____

Sex: Male _____ Female _____

Ethnicity: African American _____ Hispanic _____ White _____ Other _____

Home Address: _____
Street City Zip

Telephone Number: Home _____ Cell _____

Email Address: _____

Signature

Date

Return applications to Tawlene Lampp tlampp@ssisd.net or
631 Connally Street, Sulphur Springs, Texas 75482

OFFICE USE ONLY

SID# _____

PRE-EMPLOYMENT OR PRE-SERVICE AFFIDAVIT FOR EDUCATIONAL ENTITIES

*Pursuant to Texas Education Code (TEC) §22A.055, a person applying for employment with or who will act as a service provider for an educational entity (school district, district of innovation, open-enrollment charter school, other charter entity, regional education service center, or shared services arrangement) **must** submit, using a form adopted by the agency, a pre-employment or pre-service affidavit.*

Section 1 - Penalties for Failure to Disclose Required Information

A person commits an offense, a Class B misdemeanor, if the person fails to disclose information required to be disclosed under TEC §22A.055. Additionally, a determination that an employee or person providing services failed to disclose information required to be disclosed by a person under TEC §22A.055 is grounds for termination of employment or service.

Section 2 – Disclosure of Work History and Consent for Release of Records

Have you previously been employed by or acted as a service provider, or are you currently employed by or currently acting as a service provider for a public or private school?	Yes No
Do you consent for release of your prior employment records? <i>Pursuant to TEC §22A.055, a person applying for employment with or who will act as a service provider for an educational entity must consent for release of the person's employment records.</i>	Yes No

Section 3 – Disclosure of Investigation or Placement on the Do Not Hire Registry

Have you ever been terminated, non-renewed, or discharged from a public or private school?	Yes No
Have you ever resigned, in lieu of being terminated or discharged, from a public or private school?	Yes No

<p>Have you ever been investigated by a law enforcement or child protective services agency for, or charged with, adjudicated for, or convicted of, an offense involving the following conduct described by TEC §22A.051(a)(2)(A), (B), (C), or (D) ?:</p> <ul style="list-style-type: none"> • abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9, Penal Code, regardless of whether the conduct resulted in bodily injury; • was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor; • engaged in inappropriate communications with a student or minor, as defined by board rule; • failed to maintain appropriate boundaries with a student or minor, as defined by board rule; <p><i>Adjudication and conviction refer to a conviction, plea of guilty or no contest (nolo contendere), probation, suspension, or deferred adjudication.</i></p> <p><i>Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.</i></p>	Yes No
<p>Have you ever been investigated by a licensing authority or had a license, certificate, or permit denied, suspended, revoked, or subject to another sanction in this state or another state for conduct described by TEC §22A.051(a)(2)(A), (B), (C), or (D), which is described above?</p>	Yes No
<p>Are you now the subject of an inquiry, disciplinary action, review, or investigation, by any public or private school, by a teacher-licensing agency, by any law enforcement agency, or in the court of Texas or any other state in connection with any alleged misconduct?</p>	Yes No
<p>Have you ever been listed on the Do Not Hire Registry under TEC §22A.151 by the Texas Education Agency.</p>	Yes No
<p>If you answered YES to any question in this section, disclose all relevant facts known to you pertaining to the matter, including, if applicable to the action, whether the allegation was determined to be true or false.</p>	

Section 3 – Declaration of Applicant

Name (First, Middle, Last)

Date of Birth

Address (House/Unit # and Street Name)

Address (City, State, Zip Code)

County

Signature

Date Signed