

**COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting
August 13, 2024**

Meeting was called to order by the presiding officer, Ms. North, at 4:45 p.m.

Members present: Judith North, President
Elizabeth Reyes-Aceytuno, Vice President
David Bonilla, Member

Others present: Brock Jacobsen, Director, Personnel Services

Adoption of Agenda

Motion by Mr. Bonilla seconded by Mrs. Reyes and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. Bonilla seconded by Mrs. Reyes and unanimously carried, that the minutes for the regular meeting of July 9, 2024 be approved.

Director's Report

Mr. Jacobsen provided updates on recruitment and staffing. As of July 31, 2024, there have been seven resignations. Several employees have been onboarded with a start date of August 19, 2024. This information will be shared with the commission in September.

Covina-Valley advertised the District Appointee position for the Personnel Commission, and one applicant applied. Dr. Eminhizer and Dr. Doll interviewed the applicants on July 15, 2024, but there was no update.

District Convocation will be held on Thursday, August 15, 2024, at Northview High School's gym. Festivities will begin at 9 a.m., with the District Health Fair beginning at 7 a.m. All commissioners are welcome to attend.

On August 13, 2024, the District held its annual New Employee Orientation at the District Field. A total of 18 new classified employees attended.

The Personnel Department has been working through several transfers of assignments for classified Instructional Aides to align with the District's goals and to support students' academic needs. This information will be shared with CSEA at a later date.

Commission Members' Comments

Mr. Bonilla welcomed everyone back to a new school year and is looking forward to the new year.

Mrs. North is excited about the new school year and is content with the years of service she has provided to Covina-Valley.

Mrs. Reyes-Aceytuno thanked the District for the invitation to the Convocation and is happy to be able to take part in the opening of the school year.

Adjournment

Motion by Mr. Bonilla seconded by Mrs. Reyes-Aceytuno, and unanimously carried to adjourn the meeting at 5:12 p.m.


President


Vice President