

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting
November 12, 2024

Meeting was called to order by the presiding officer, Ms. North, at 4:54 p.m.

Members present: Judith North, President
Elizabeth Reyes-Aceytuno, Vice President
David Bonilla, Member

Others present: Michele Doll, Assistant Superintendent, Personnel Services
Brock Jacobsen, Director, Personnel Services

Recognition of Judi North

Dr. Doll recognized Ms. North for her years of dedicated service to the Covina-Valley Unified School District, highlighting her contributions to the Personnel Commission and the Citizens' Bond Oversight Committee. Dr. Doll also expressed gratitude to all those in attendance, including the distinguished community leaders present.

Dr. Eminhizer thanked Ms. North for her remarkable 57 years in education. From her teaching roles to administrative positions, Ms. North has demonstrated expertise in every aspect of the field. She retired as principal of South Hills High School in 2010 and went on to serve as Personnel Commissioner in 2016 while also leading the Citizens' Bond Oversight Committee.

Mrs. Meisen, Ms. North's daughter, spoke warmly of her mother's years of dedicated service to the community, commending her for her unwavering hard work and commitment.

Ms. North was presented with certificates from Dr. Eminhizer on behalf of the Covina-Valley Unified School District, Ollie Campos on behalf of the City of West Covina, and Congresswoman Blanca Rubio's office in recognition of her exceptional contributions.

Motion by Mr. Bonilla, seconded by Mrs. Reyes-Aceytuno and unanimously carried, that a 15-minute recess be approved at 5:36 p.m.

The meeting was reconvened at 6:00 p.m. to regular session.

Adoption of Agenda

Motion by Mr. Bonilla seconded by Mrs. Reyes-Aceytuno and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mrs. Reyes-Aceytuno, seconded by Mr. Bonilla and unanimously carried, that the minutes for the regular meeting of October 8, 2024 be approved.

Public Comments on Non-Agenda Items

CSEA requested the establishment of standardized timelines for Personnel Commission meetings and asked that the Commission's website be updated more organized and timely.

Public Comments on Agenda Items

CSEA expressed its gratitude to Ms. North for her dedicated years of service on the Personnel Commission.

CSEA supported Action Item 9 regarding establishing a Personnel Commission Rules and Regulations Committee.

Director's Report

Mr. Jacobsen shared a quick story about his first encounter with Ms. North, which he fondly remembered.

He provided recruitment and staffing updates, noting eleven resignations occurred as of October 31, 2024. However, the district is pleased to report that eleven newly classified employees were hired by November 30, 2024, which reduced the need for substitutes and significantly decreased overall vacancies.

Mr. Jacobsen shared that the Personnel Commission meeting originally scheduled for Wednesday, February 12, 2025, has been rescheduled to Tuesday, February 11, 2025, due to the shift in board meetings to Thursdays. All other meeting dates will remain unchanged. This update and previous agendas and minutes have been reflected on the Commission's website.

Commission Members' Comments

Mrs. Reyes-Aceytuno thanked Ms. North for her dedicated service on the Commission and expressed how much she enjoyed the brief time spent interacting with her.

Mr. Bonilla expressed his satisfaction with the middle school showcase at Northview High School and was pleased with the success and great turnout of the first-ever wrestling tournament between Sierra Vista, Traweek, and Las Palmas. He also thanked Ms. North, recalling fond memories of her as a principal during his time as a student.

Ms. North expressed her heartfelt gratitude to Covina-Valley for the many years of support and the lasting friendships she has made throughout her time with the district.

2025 Annual California School Personnel Commission Association Conference

Motion by Mrs. Reyes-Aceytuno, seconded by Mr. Bonilla and unanimously carried that the Personnel Commissioners, along with two representatives from California School Employees Association (CSEA) and one representative from the District, attend the annual California School Personnel Commission Association Conference being held in Napa, CA on March 16-18, 2025.

Personnel Commission, Rules and Regulations Committee

Motion by Mrs. Reyes-Aceytuno, seconded by Mr. Bonilla and unanimously carried, made that The Personnel Commission, in collaboration with the District and the California School Employees Association (CSEA), will establish a committee to develop and formalize rules and regulations governing the Personnel Commission.

Adjournment

Motion by Mr. Bonilla, seconded by Mrs. Reyes-Aceytuno and unanimously carried to adjourn the meeting at 6:34 p.m.



President



Vice President