

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting
September 10, 2024

Meeting was called to order by the presiding officer, Ms. North, at 4:45 p.m.

Members present: Judith North, President
Elizabeth Reyes-Aceytuno, Vice President
David Bonilla, Member

Others present: Brock Jacobsen, Director, Personnel Services

Adoption of Agenda

Motion by Mrs. Reyes-Aceytuno seconded by Mr. Bonilla and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. Bonilla seconded by Mrs. Reyes-Aceytuno and unanimously carried, that the minutes for the regular meeting of August 13, 2024 be approved.

Director's Report

Mr. Jacobsen provided updates on recruitment and staffing, noting that thirteen resignations occurred as of August 30, 2024. The district is pleased to report that eighteen new classified employees were hired by that date, which has reduced the substitute pool and significantly decreased overall vacancies.

He reminded commissioners that all Mandated Reporter training is due by September 28, 2024. He also informed them about a new federal law in California requiring school employees to complete two additional mandatory trainings on Workplace Violence Prevention and Title IX, set to roll out on October 1, 2024.

It was also shared that job descriptions will be revisited by compiling a list of outdated classified descriptions with CSEA, which will then be submitted to the Personnel Commission for approval.

At the August 15, 2024, Board Meeting, the district presented the name of their intended appointee for the Personnel Commission position as an informational item. A public hearing will be held at the October commission meeting, followed by an action item.

Commission Members' Comments

Mrs. North expressed her satisfaction with the district's extracurricular activities, particularly the inclusion of female athletes. She attended the groundbreaking ceremonies at South Hills and Covina High Schools and is very excited about the developments.

Mrs. Reyes-Aceytuno also attended the groundbreaking event at South Hills High School and was pleased with the new construction and the chance to participate in such events.

Mr. Bonilla is thrilled to see football played under the lights and flag football for female athletes for the first time. He also shared that all three middle schools will participate in wrestling this year, with joint practices to help familiarize the athletes.

Personnel Commission Bylaws Working Group

Mr. Jacobsen highlighted the commission's intention to review bylaws and Personnel Commission rules. He has scheduled meetings with neighboring districts to discuss their policies and gather information on the policy and rule revision process. Updates will be shared at the October commission meeting.

Public Employee Discipline/Dismissal/Release

Ms. North called the meeting into closed session at 5:07 p.m. and reconvened it at 5:17 p.m., but no action was taken.

Adjournment

Motion by Mrs. Reyes-Aceytuno seconded by Mr. Bonilla and unanimously carried to adjourn the meeting at 5:18 p.m.


President


Vice President