

RESPONSIBILITIES OF THE BOARD

The Board of Education is responsible for establishing the quality of education in the school district, serving as a liaison between the school and the community. The board:

- Defines the philosophy of the district
- Establishes the policies for the operation of the district
- Recruits and hires the Superintendent
- Sets goals and targets to achieve educational progress
- Evaluates the effectiveness of district programs and services
- Adopts and monitors a budget consistent with education needs and community resources
- Communicates the needs and progress of the district to the community, educational governing boards, and legislators
- Acts on recommendations set forth by the superintendent regarding financial, personnel/operational, and curriculum items

2025-2026 BOARD PRIORITIES

- Continue to build a forward-thinking, progressive school system that offers a challenging educational program tailored to meet individual student needs
- Continue enhancing communication within the school and wider Baldwin community
- Inspire cultural awareness and sensitivity while integrating mindfulness and kindness into our school culture to build character and citizenship throughout the Baldwin community
- Provide instructional opportunities to bring multiple perspectives into the classroom, respect differences and prepare our students to live in a global community
- Continue recruiting efforts to increase diversity in candidates

DISTRICT ADMINISTRATION

Anthony Mignella

Superintendent of Schools

Denise Fisher

Assistant Superintendent for
Human Resources

Dr. Stephanie Rengifo

Assistant Superintendent for Instruction

Dr. James P. Robinson

Assistant Superintendent for Business and
Administrative Services

FOR MORE INFORMATION

To view board meeting dates, policies, full agendas, or minutes of each Board meeting, visit www.baldwinschools.org and click on "Board of Education" or scan the QR code below:



Welcome to a Baldwin UFSD Board of Education Meeting 2025-2026



**BALDWIN
SCHOOLS**

2025-2026

BOARD OF EDUCATION MEMBERS

Pamela Green, President
Susan Cools, Vice President
Annie Doresca, Trustee
Katrina Smith, Trustee
Thomas F. Smyth, Trustee

Baldwin UFSD
960 Hasting Street
Baldwin, NY 11510

 www.baldwinschools.org/boe

 DistrictClerk@baldwinschools.org

 **516.434.6011**

BOARD MEETING OVERVIEW

The duly elected Boards of Education are required by law to conduct business, including voting, in public. Board meetings are meetings “held in public,” but are not public meetings. The primary purpose of the meeting is to allow the board to conduct business.

The board may also hold special meetings or work sessions. These meetings are often held to discuss specific issues. Special meetings and work sessions are held in public but may or may not offer the opportunity for public comment.

BOARD MEETING SCHEDULE

The Baldwin Union Free School District has traditionally held one board meeting per month on the second Wednesday of the month and a legally required “Annual Meeting.”

Other meetings include budget presentations (held in February) and work sessions. Additional meetings may be scheduled as needed. Notices for these meetings are posted in school buildings and on the district website. To view board meeting dates, visit www.baldwinschools.org and click on “Board of Education.”

EXECUTIVE SESSIONS

The Board of Education is permitted to meet in Executive Session to discuss certain topics as defined in Education Law and the Open Meetings Law of the State of New York.

Note: The only vote permitted in Executive Session is to pursue charges against an employee.

HOW BOARD MEETINGS ARE CONDUCTED

The Board President chairs the board’s meetings. Board meetings are conducted as business meetings with the board following the posted agenda and acting on items that are on the agenda. The board conducts its business through motions, discussions and actions. The Superintendent along with the Assistant Superintendents and the District Clerk join board members at the board table. Specially invited guests, such as the board’s attorneys, may also be present.

PARTICIPATING AT BOARD MEETINGS

While the board encourages and offers the opportunity for public comment at board meetings (which opportunities may vary from meeting to meeting), there is no requirement that the board allow comment from members of the community. The format for public comment is at the discretion of the board. In order to give adequate time and attention to regular business meeting agenda items, there may be a Questions/Comments session limited to 30 minutes. Speakers are allowed to speak once for up to three minutes. To speak, individuals must move to the podium, state their full name, address, and any organization they represent. Comments must be directed to the Board President, who will respond or refer to the Superintendent. Discussions about individual employees or students are prohibited, and defamatory remarks are not tolerated. The board may ask clarifying questions but will not deliberate or take action on the issues raised during the meeting; follow-up may occur at a future meeting.

MEETING AGENDAS

The agenda for each board meeting is posted at all school buildings and is available on the school district’s website (www.baldwinschools.org/boe) the Monday before the board meeting. Printed copies are also provided at the board meeting itself.

SAMPLE AGENDA

- I. Call to Order
- II. Pledge of Allegiance/Evacuation Procedures
- III. Minutes of Meetings
- IV. Treasurer’s Report
- V. Personnel Actions
- VI. Superintendent of Schools
 - A. Comments/Reports to the Board and Community
 - B. Special Presentations
- VII. Reports and Comments from the Board
- VIII. Questions/Comments (Agenda Items Only)
- IX. Special Services
- X. Business Matters
- XI. Use of School Facilities
- XII. Other Business
- XIII. Adjournment

FRIDAY MAILING

The Board of Education receives background information on school district operations on a regular scheduled basis. The Friday before the monthly meeting, details about agenda items are provided, allowing board members to prepare and request additional information if needed. This communication, often called the “Friday Mailing,” includes the agenda and is sent to board members in advance.