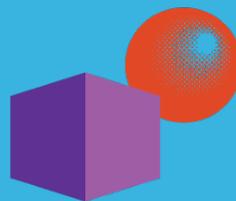




DESTINATION IMAGINATION

2025-26 INFORMATIONAL KICK-OFF MEETING



DESTINATION
IMAGINATION®



DI - TEAM MANAGERS – WE NEED YOU!!!!!!

What does it mean to be a team manager?

- Recruiting, selecting, and training the team
- Presenting the team challenges to the team
- Conducting brainstorming sessions to develop solutions to the team challenge
- Conducting and evaluating instant challenge practice sessions
- Helping team obtain materials and knowledge necessary to solve the team challenge
- Supervising practice sessions
- Registering team for regional and state (if applicable) tournament(s)
- Accompanying the team to competitions and representing them should a problem occur
- Identifying an appraiser for your team

WHAT ARE THE NEXT STEPS?

1. Form a team – each team must have a Team Manager.
2. The Human Resource Department will guide you through the process to be approved as a DI Team Manager and to receive your Supplemental Contract.

The HR contact is: Karen Holt - Kholt@wscloud.org - 614-450 -6090

Requirements:

- A valid BCI/FBI background check in order to work with your DI Team *
- Complete payroll forms for your Supplemental Contract

Make an appointment with the HR Office for fingerprinting

and processing through this link:

<https://go.nemoqappointment.com/Booking/Booking/Index/1z2187wsdcp>

or the QR code:



**If you have completed a BCI/FBI background check within the last year AND you have the copies of the results, reach out to Karen Holt to determine if it meets the requirements needed for this position.*

WHAT ARE NEXT STEPS?

HR Processing - continued

Your appointment will be at the Worthington Education Center (WEC) at 200 East Wilson Bridge Road, Worthington, OH 43085.

After you schedule your appointment, Karen Holt will email you the payroll forms to complete.

When you come for your appointment, please bring the following:

- \$50 fee for BCI/FBI background check - preferred payment - Debit/Credit Card.
We will accept Check/Money Order payable to Worthington School.
We cannot accept cash in our office.
- Completed Payroll Forms
- Verification from your bank for the Direct Deposit account - either a Voided Check or Direct Deposit Authorization Form from your bank.
- Driver's License
- Social Security Card (required by the payroll department)

WHAT ARE NEXT STEPS?

3. **NEW THIS YEAR** This **annual** training program provides comprehensive instruction in: CPR**, Fundamentals of Coaching, Concussion in Sports, First Aid for Coaches, Sudden Cardiac Arrest/Lindsay's Law, Positive Behavior Intervention and Supports (PBIS), and Mental Health Training, and Auditor of State's Fraud Training.
 - a. While you are not an athletic coach, you will be working with our students and we want to ensure that you are properly trained to handle various situations that may arise during your time with your team of students.
 - b. Worthington will provide a one -time use "Discount Code" to you so that your cost for the training through Coaches Tool Chest will be **\$19** (discounted from \$49). Your HR contact will send the code to you after your BCI/FBI background check is clear.
 - c. When you have completed your Coaches' Tool Chest training, you will have access to your certificate of completion for both the Coaches' Tool Chest course and the Fraud Training. Please save these certificates as a PDF and email both certificates to your Karen Holt, kholt@wscloud.org and Suzanne Palmer, spalmer@wscloud.org.
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WHAT ARE NEXT STEPS?

4. **Contact Suzanne Palmer** in Gifted Services at spalmer@wscloud.org or 614-450-6055 with team information (Team Manager, School, Grade(s) of team members, #of team members, ability to add team members, and team contact information). **Deadline to contact Suzanne to register a team is FRIDAY, OCTOBER 31st.**
5. **Team Registration** – **November 1st**

WHAT ARE NEXT STEPS?

6. Team Registration – **November 1st**
 6. Worthington Dress Rehearsal –
February 24, 6:30 PM at the WEC.
 8. Central Ohio Regional Destination Imagination Tournament –
February 28, 2026, Circleville HS (tentative)
 9. State Tournament –
March 28, 2026, Lakota East High School, Liberty Township, OH
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REGISTRATION AND FEES

Worthington Schools covers cost of:

- Team Challenge #
- Registration fee for state tournament (if applicable)
- Registration for qualifying Global teams
- Supplemental contract for Team Manager

Team manager covers cost of:

- Background check (\$50)
- Coaches ToolChest Training (\$19)

IMPORTANT RESOURCES

www.destinationimagination.org

We Need You!!

Sign up [HERE](#) to be a DI Team Manager



QUESTIONS?

For more information, contact
**Suzanne Palmer, Gifted Services
Coordinator**

spalmer@wscloud.org

614 -450 -6055

