Date August 27, 2025	Regular Meeting Kind of Meeting	High School Career Center Where Held	Kevin Wigoda Presiding Officer

Members Present:		Members Absent
Kevin Wigoda	James O'Brien, Jr.	James T. Croley, II
Michael Andruchek	Cynthia Lubinsky	Christopher M. Bowers
Sarah R. Newton		
Albert D. Marazas		
Jessica M. McGrath		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, August 27, 2025. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Michael Andruchek, Jessica M. McGrath, Cynthia Lubinsky, Sarah Newton, and James O'Brien, Jr .

Others present: Michael Maley, Superintendent; Joel Motuk, High School Principal; Nannette Bentz, Elementary Principal; Nicholas A. Quinn, District Solicitor; Brittany Doyle, Business Manager, and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

Approve Meeting Minutes of 07/23/2025

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of July 23, 2025. Motion carried on a unanimous voice vote.

AGENDA

Moment of Silence

Attorney Quinn requested a moment of silence for past custodial employee, James Quinn, who passed away on August 18, 2025. A moment was observed in memory of Mr. Quinn.

Use of Facility

Mr. Maley began the agenda items with a MOTION - by O'Brien, seconded by Marazas to approve the following use of facilities requests:

a. 08/11/2025 - 08/14/2025 - 5th Qtr. Club to host 2-a-day meals for football players and coaches in the high school cafeteria daily from 2:00 PM - 5:30 PM.
b. 08/2025 - 11/09/2025 - Minersville Youth Football Association - Minersville Area High School Football field - Sunday games according to attached schedule and possible playoff games.
c. 09/09/2025 - Rep. Tim Twardzik to host a CHIP Seminar in the High School Cafeteria from 5:00 PM - 7:00 PM.
d. 10/26/2025 - Trunk or Treat - Minersville Jr. Sr. High School Parking Lot - from 4:00 PM - 6:00 PM. Teams, Clubs, and groups are encouraged to register with Mr. Dry.

On a voice vote, all in favor. Motion passed.

Credit reimbursements

MOTION - by McGrath, seconded by Andruchek to approve payment for credits earned to:
a. Rochelle Jones – 3 credits @ $879 = $2,637

On a roll call vote, all in favor.

Title I Service Agreement 2025/2026

MOTION - by Lubinsky, seconded by O'Brien to authorize proper signatures on the Title I Services Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the 2025/2026 school year.

On a voice vote, all in favor. Motion carried.

Threat Assessment Agreement

MOTION - by McGrath, seconded by Andruchek to authorize Superintendent to sign a Letter of Engagement with Dr. Stanley Shawn Gravish for assessments aligned with the PCCD grant for a rate of $530 per day with a minimum of two (2) days and a maximum of four (4) days.

All in favor on a roll call. Motion carried.

2025/2026 Extra-Curricular Staff Appointments

MOTION - by Marazas, seconded by Lubinsky to approve the following Extra-Curricular staff positions on recommendation of the Activities/Athletic Director for the 2025/2026 school year:

Position	Name	Salary
Co-Advisor, Class of 2026	Kelsey Schleicher	$ 724.50
Co-Advisor, Class of 2026	Jill Atkinson	$ 724.50
Advisor, Class of 2027	Marissa McGovern	$1,449
Advisor, Class of 2028	Amy Seddon	$1,159
Advisor, Class of 2029	Emily Ehlinger	$1,159
Advisor, Class of 2030	Jason Sharockman	Volunteer
Co-Advisor, Class of 2031	Amy Seddon	Volunteer
Co-Advisor, Class of 2031	Brittany Doyle	Volunteer
National Honor Society	Denise Motley	$1,286
Student Council, Advisor	Amy Seddon	$1,286
Student Council, Advisor	Denise Motley	Volunteer
Choir Director, HS	Emily Wetzel	$2,897
Choir Director, EC	Emily Huff	$1,449
Yearbook Advisor	VACANT	$2,550
Yearbook Assistant Advisor	Barbara Conville	$1,189
Spelling Bee Coach	VACANT	$1,286
SADD	Stacey Faustner	$ 995
Band Director	Emily Wetzel	$5,111
Asst. Band Director	Emily Huff	$2,968
Assistant Activities Director	Brian Wolfe	$3,500
Art Club	Stacey Faustner	$ 995
Academic League	Kelsey Schleicher	$ 995
Annual Play Director	Sharon Angelo	Volunteer
Annual Play Assistant	Mary Nell Starner	$ 705
Annual Play Assistant	Colleen Slovick	$ 705
Annual Play Assistant	Emily Ehlinger	$ 705
Transition Coordinator	Emily Williams	$1,285
Gifted Coordinator, HS	Kelsey Schleicher	$2,805
Gifted Coordinator, EC	Laura Yazemboski	$1,393
DAY Advisor	Rachelle Jones	$ 995
Interact Advisor	Kelly Valentine	$ 800

On a roll call vote, Newton abstained and all remaining member voted in favor. Motion carried.

2025/2026 Addl Volleyball Coaches

MOTION - by O'Brien, seconded by McGrath to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following additional Volleyball coaches for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Tiffany Bohner	Assistant Coach	$2,733
Morgan Zimerofsky	Assistant Coach	Volunteer
Bradley Kostishak	Assistant Coach	Volunteer

All in favor on a roll call vote. Motion carried.

2025/2026 Addl Band staff

MOTION - by Andruchek, seconded by Lubinsky to approve on recommendation of the Athletic Director, Mr. Rich Dry, the following additional Band volunteer positions for the 2025/2026 season at the

approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

Name	Position	Salary
Cindy Studlack	Assistant Band Advisor	Volunteer
Megan Wallace	Assistant Band Advisor	Volunteer

On a voice vote, all members voted in favor. Motion carried.

M. Flynn - Homeless Liaison

MOTION - by McGrath, seconded by Lubinsky to appoint Mrs. Marlena Flynn as Homeless Liaison and Foster Care Point of Contact at a stipend of $1,500 for the 2025/2026 school year.

On a roll call vote all members in favor. Motion carried.

Private Sale

MOTION - by O'Brien, seconded by Newton to record receipt of a Private Sale from the Schuylkill County Tax Claim Bureau and authorize sales to proceed without objection by Minersville Area School District:

Parcel	Address	Bidder	Sale Amount
52-05-0324	50-52 Westwood Street	Minersville Borough	$1.00

On a voice vote, all members in favor. Motion carried.

R. Jones - Sp. Education Supervisor - EC

MOTION - by Newton, seconded by McGrath to record the re-hire of Ms. Rochelle Jones as a 200-day Special Education Supervisor at the Elementary Center for the 2025/2026 school year at an approved salary of $62,100 with a $2,000 one-time bonus when certification is achieved.

All members voted in favor on a roll call vote. Motion carried.

Resignations

MOTION - by Newton, seconded by Andruchek to accept with regret the following resignations:

	Name	Position	Effective Date	Service Length	Purpose
a.	Rose Pavelko	PT Instructional Aide	05/06/2025	Remain as PT Café Aide	Partial Retirement
b.	Marilyn White	FT Maintenance	06/30/2025	10 years' PT/FT service	Retirement
c.	Layla Berzowski	PT Instructional Aide	07/28/2025	1 year service	Personal reasons
d.	Jennifer Kavanaugh	FT Psychologist Secretary	09/05/2025	1.2 years' service	Other employment

All in favor on a voice vote. Motion carried.

New Hires 2025/2026

MOTION - by McGrath, seconded by O'Brien to approve the hire of the following:

Name	Position, subject to assignment	Salary	Step	Effective Date
a. Gianna Dejesus	PT Paraprofessional, EC	$15.63/hr	n/a	08/25/2025
b. Amanda Martinez	PT Paraprofessional, EC	$15.63/hr	n/a	08/25/2025
c. Samantha Kreiser	PT Paraprofessional, EC	$15.63/hr	n/a	08/25/2025
d. Emily Huff	Temp. Professional Employee, EC, Music	$41,000	B001	08/19/2025
e. Jodecie Hook	Temp. Professional Emp. So. Ed, EC, Gr 3	$41,000	B001	08/19/2025

On roll call, all members in favor. Motion carried.

Salary/Step Placement

MOTION - by Lubinsky, seconded by Newton to approve the salary/step placement for Ms. Erin Zollars to step M006 at a salary of $48,749 effective the start of the 2025/2026 school year.

On a roll call vote, all in favor. Motion carried.

FMLA request

MOTION - by O'Brien, seconded by Lubinsky to approve the unpaid leave of absence request under FMLA for employee #1461 effective 08/25/2025.

All in favor on a voice vote. Motion carried. Maley thanked the board members for their support.

Disabled Tax Exemption

MOTION - by McGrath, seconded by Lubinsky to acknowledge the Disabled Veteran's Real Property Tax Exemption for Mr. Matthew J. Macdowell, 18 Owl Road, Pottsville, PA 17901 effective 06/26/2025.

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports

Motuk and Bentz gave building reports for the start of the school year. Accolades were extended to students, faculty and staff on a great start at all three building. Wigoda commented that the building look great. Mr. Maley reiterated the terrific start and the ipads will be a huge improvement for the students.

Attorney Quinn reported his conclusion with regard to the Private Sale that was reviewed and also the credit reimbursement the District was seeking from a prior employee had been received.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by O'Brien to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by Lubinsky, seconded by McGrath to ratify the payment of bills for August 2025 from the General Fund in the amount of $1,603,677.29; Cafeteria Account in the amount of $19,993.58; 21st CCLC - Schuylkill Achieve Account in the amount of $1,055.00; Federal Programs Account in the amount of $211.65; High School Athletics in the amount of $41,540.15; High School Activities Account in the amount of $0.00 for a total bills payable $1,666,477.67.

All in favor on a voice vote. Motion carried.

Statement of Taxes

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

COMMITTEE REPORTS

Committee Reports

McGrath stated policy review is beginning with the section 100 policies. Maley stated that Barb Conville will electronically share the policy manual with administrators and board members for review and change recommendations.

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

Mr. Maley went over the vision of the district and his meeting with Croley about the stadium, fence, bleachers and TUB; Solar update/drop date was discussed; Fire Alarm upgrade meeting for all three buildings.

NEW BUSINESS

There being no further business to report or discuss, the meeting adjourned on MOTION by McGrath, seconded by Lubinsky at 7:23 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J Conville

Barbara J. Conville, Assistant to the Secretary