

CAROLINE DORMON JUNIOR HIGH SCHOOL

THE FUTURE BEGINS HERE!

Jennifer Bordelon
Principal

Kimberlye Langston
Counselor



Sarah Butler
Assistant Principal

Tami Oliver
Secretary

School, Parent, and Family Engagement Policy

Family Engagement is defined as:

- *the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring...*
 - *that families play an integral role in assisting their child's learning;*
 - *that families are encouraged to be actively involved in their child's education at school;*
 - *that families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART I. GENERAL EXPECTATIONS

Caroline Dormon Junior High agrees to implement the following statutory requirements:

- Create and implement a School-Parent Compact consistent with Section 1118(d) of ESEA.
- Share this policy to families in an understandable and uniform format, regardless of native language.
- Share this policy with the local community.
- Allow this policy to be updated periodically to meet the changing needs of families and the school.
- Provide opportunities for families to participate in student learning regardless of challenges and obstacles.
- Communicate reports in uniform and alternative formats upon request, including native language translations.
- Submit any parent comments/concerns to the School Board when submitting this policy for review.
- Reserve 1% of the school's allocated Title I funds for Family Engagement.
- Ensure that parents have a say in how the Family Engagement funds are spent.
- Create a partnership between the school and the parents, school, and community to ensure student academic achievement.
- Honor requests from parents who wish to be involved in Family Engagement activities

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL, PARENT, AND FAMILY ENGAGEMENT POLICY

1. Caroline Dormon Junior High will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - a. parent communication
 - b. parent surveys

8906 Highway 165 South
Woodworth, Louisiana 71485

Phone: 318-473-4066
Fax: 318-473-1890

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- c. parent meetings in conjunction with CDJH PTO
2. Caroline Dormon Junior High will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - a. parent communication
 - b. parent surveys
 - c. parent meetings in conjunction with CDJH PTO
3. Caroline Dormon Junior High will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - a. distributing information in the form of flyers and PowerPoint presentations
 - b. holding the Title I meeting during Open House, to ensure an optimal time for parents
 - c. sending out a survey to parents for parental input
4. Caroline Dormon Junior High will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - a. sending home assessment guidance
 - b. notifying parents of students' scores
 - c. sending home diagnostic reports, progress monitoring, and goal setting
5. Caroline Dormon Junior High will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - a. discussing any suggestions with the SWP committee
 - b. communicating with parents
 - c. sending out surveys to parents for parental feedback

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6. Caroline Dormon Junior High will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
 - a. sending home individual student reports
 - b. distributing assessment guides

7. Caroline Dormon Junior High will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not certified in the area which he/she teaches by:
 - a. creating an individual Right to Know letter for each uncertified teacher
 - b. send home letters to parents of students in these teachers' classes

8. Caroline Dormon Junior High will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators

9. Caroline Dormon Junior High will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
 - a. sending out parent surveys
 - b. creating parent-need based training courses after school

10. Caroline Dormon Junior High will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - a. training teachers and staff on communication
 - b. creating open two way communication between parents and the school

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11. Caroline Dormon Junior High will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- sending home flyers with students for events
 - posting events on social media and the school website
 - school calendar/newsletter

PART III. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by Rapides Parish Schools Federal Programs on September 6, 2025 and will be in effect for the period of the 2025-2026 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 30.

(Signature of Principal)

9-6-24

(Date)